



*Boca Raton Main Campus and  
Online Division*



*Miami Branch Campus*



*Orlando Branch Campus*



*Sarasota Branch Campus*



*Tampa Campus*



## Everglades University Catalog 2025-2026

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Fax (561) 912-1191

### **Online Division**

5002 T-REX Avenue, Suite #200, Boca Raton, FL 33431  
(855) 723-9087 • (561) 912-2166  
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### **Miami Campus**

*(Off-Campus Instructional Site of the Boca Raton Main Campus)*

11731 Mills Drive, Miami, FL 33183  
(833) 352-3685 • (305) 913-0955  
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### **Orlando Campus** *(Branch Campus)*

850 Trafalgar Court, Suite #100, Maitland, FL 32751  
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### **Sarasota Campus** *(Branch Campus)*

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### **Tampa Campus**

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Everglades University School Code: 031085



## TABLE OF CONTENTS

GENERAL INFORMATION	7
Mission Statement	7
Philosophy	7
Goals and Objectives	8
History of Everglades University	7
Accreditation and Approvals	9
State Reciprocity Agreements	9
Memberships	9
Articulation Agreements	10
Advisory Committees	10
Governance	10
Board of Trustees	11
Office of the President	11
Campus Descriptions	11
Everglades University Libraries	12
Administrative Hours of Operation	13
The QEP at Work: AIRTIME	13
Americans with Disabilities Act	14
Equal Opportunity Statement	15
Student Body Diversity	15
Catalog	15
<b>UNDERGRADUATE PROGRAMS OF STUDY</b>	<b>16</b>
Bachelor of Science Degree with a Major in Alternative and Renewable Energy Management	16
Bachelor of Science Degree with a Major in Alternative Medicine	18
Bachelor of Science Degree with a Major in Aviation/Aerospace	21
– Concentration in Airport Operations Management	23
– Concentration in Aviation Maintenance Management	26
– Concentration in Aviation Safety	29
– Concentration in Aviation Security	32
– Concentration in Flight Operations	35
– Concentration in Management	38
– Concentration in Unmanned Aerial Systems (UAS)	41
Bachelor of Science Degree with a Major in Business Administration	44
Bachelor of Science Degree with a Major in Construction Management	47
Bachelor of Science Degree with a Major in Crisis and Disaster Management	49
Bachelor of Science Degree with a Major in Environmental Policy and Management	51
Bachelor of Science Degree with a Major in Healthcare Administration	53
Bachelor of Science Degree with a Major in Hospitality Management	55
Bachelor of Science Degree with a Major in International Business	57
Bachelor of Science Degree with a Major in Land and Energy Management	59
Bachelor of Science Degree with a Major in Marine Resources Management	61
Bachelor of Science Degree with a Major in Parks, Recreation and Leisure Management	64
Bachelor of Science Degree with a Major in Surveying Management (for Construction and Roadway)	66
Bachelor of Science Degree with a Major in Sustainability	68
<b>GRADUATE PROGRAMS OF STUDY</b>	<b>70</b>
Master's Degree in Aviation Science	70
– Concentration in Aviation Operations Management	71
– Concentration in Aviation Security	72

– Concentration in Business Administration	73
Master’s Degree in Business Administration	74
– Concentration in Accounting for Managers	75
– Concentration in Aviation Management	76
– Concentration in Construction Management	77
– Concentration in Human Resource Management	78
– Concentration in Project Management	79
Master’s Degree in Coastal and Marine Management	80
Master’s Degree in Construction Management	81
Master’s Degree in Entrepreneurship	82
Master’s Degree in Hospitality Management	83
Master’s Degree in Leadership	84
Master’s Degree in Public Health Administration	85
– Concentration in Complementary and Alternative Medicine	86
– Concentration in Functional Nutrition	87
Master’s Degree in Sustainability	88
<b>COURSE DESCRIPTIONS</b>	<b>89</b>
<b>ADMISSIONS</b>	<b>121</b>
Admissions Procedures	121
Admissions Requirements for Undergraduate Students	122
Home-School Applicants	122
International Students Undergraduate Admissions	122
Admissions Requirements for Graduate Students	123
Admissions Waiver Requirements	123
International Students Graduate Admissions	123
<b>TRANSFER STUDENTS AND CREDITS</b>	<b>124</b>
Undergraduate Degrees	124
Graduate Degrees	124
Transfer from Regionally Accredited Institutions	125
Transfer from Non-Regionally Accredited Institutions	125
Advanced Placement Policy	125
Transfer from International Institutions	125
Transfer of Credits from Everglades University	125
Department of Aviation Credit for Federal Aviation Administration (FAA) and Ratings Guidelines	126
Florida’s Statewide Course Numbering System	127
General Rule for Course Equivalencies	127
College Level Examination Program (CLEP)	129
<b>STUDENT SERVICES</b>	<b>131</b>
Orientation	131
Academic Advising	131
Failed Course Advising	131
Tutoring	131
Placement	131
Housing	131
Transportation	132
Student Lounge	132
Special Courses, Workshops, and Seminars	132
Parking	132
Field Trips	132

Guest Lecturers	132
Health Services/Insurance	132
Vaccinations	133
Voter Registration	133
<b>POLICIES</b>	<b>133</b>
Grading Policy	133
Undergraduate Scholastic Honors	134
General Education Courses	134
Make-Up Work Policy and Repeating Courses	135
Class Size	135
Attendance and Tardiness	135
Title IX Compliance	136
Satisfactory Academic Progress - Undergraduate Students	136
Satisfactory Academic Progress - Graduate Students	138
Maximum Time for Program Completion	140
Student Appeal of Unsatisfactory Progress	140
Academic Year	140
Course Load	140
Definition of Terms	140
Course Load Change	141
Assessment Testing	141
<b>ACADEMIC INTEGRITY</b>	<b>141</b>
Academic Integrity Policy	141
Artificial Intelligence (AI) Policy	141
Plagiarism	141
Sanctions for Violating the Academic Honesty Policy	143
Professional Behavior Policy	144
Professional Behavior Procedure	144
<b>FINANCIAL SERVICES</b>	<b>145</b>
General Information	145
Consumer Information	145
Cost of Attendance Budget (COA)	145
Types of Financial Aid	146
– Grants	146
– Loans	146
– Scholarships	147
Federal Work Study (FWS)	147
Financial Aid Procedure	148
Student Rights and Responsibilities	148
Policies and Procedures for Verification	149
Student Eligibility Requirements	150
Disbursement Procedures	151
<b>MILITARY &amp; VETERAN SERVICES</b>	<b>151</b>
Tuition Assistance	151
Veterans' Education Benefits	151
Transfer of Credits	151
Return of Tuition Assistance	152
– Active-Duty Students	152
VA Pending Payment Policy: Student Rights and Responsibilities	152

Military Personnel Uniform Policy	152
Military Deployment Policy	152
– Policy on Class Absences Due to Military Service	152
<b>TUITION AND FEES</b>	<b>153</b>
Your Refund Options	153
Choose Your Refund Method	153
Fee Schedule	153
Tuition and Fee Disclosure	154
Fee Policy	154
Estimated Total Degree Program Cost	155
Texts, Supplies, and Special Fees	156
Interrupt	156
Student Withdrawals	156
<b>CANCELLATION AND REFUND POLICY</b>	<b>157</b>
Tuition and Fee Disclosure	157
Return of Title IV Funds (R2T4)	157
Cancellation/Withdrawal Calculation	158
<b>ADMINISTRATIVE POLICIES</b>	<b>159</b>
Effective Catalog Date	159
Bursar’s Office	159
Intellectual Property Policy	159
Drug Policy	161
Firearms Policy	163
Campus Security Safety Act and Campus Crime Statistics	163
Campus Safety and Security	163
Student Must Know Emergency Information	163
Fire Precautions	164
Student Emergency Response	164
– Emergency Evacuation	164
– Fire Evacuation	164
– Non-Fire Evacuation	164
– Emergency Lockdown	164
– External Lockdown	164
– Shelter in Place	164
Antihazing Policy	165
Graduation and Retention Rates	165
Privacy of Student Records	165
FERPA Disclosure	166
Access, Review, and Challenge of Records	166
Consumer Information	167
Everglades University Transcripts	167
Sexual Harassment	167
Course Schedules/Changes	167
Course Waivers/Substitutions	167
Academic and Administrative Dismissal	168
Standards of Conduct	168
Re-admittance Policy	169
Standards of Appearance	169
Honor Code	169

Leave of Absence	169
Academic Interrupt	169
Withdrawal Policy	170
Loan Repayment	170
Testing and Make-Up Work Policy	171
<b>STUDENT DISCIPLINARY/COMPLAINT/GRIEVANCE PROCEDURES</b>	<b>173</b>
Student Complaint Procedures	173
Student Complaint General	173
– Appeal Policy and Procedures	173
– Appeal Process and Procedures	174
Student Satisfactory Academic Progress Appeal	174
Student Grade Appeal Complaint	175
Title IX Complaint Statement and Policy Procedures	176
– Discrimination	176
– Sexual Harassment	176
– The University’s Title IX Officer	177
– Investigation of Complaints	177
– Implementing Provisions/Policies	177
– Conflict Resolution	178
Equal Opportunity/Americans with Disabilities Act/ FERPA Complaints	179
– Grievance Policy and Procedures	179
– Grievance Process and Procedures	180
Student Disciplinary Procedures	181
Arbitration Clause for Everglades University	182
Enrollment Agreement Disputes/Arbitration Policy	182
<b>GRADUATION REQUIREMENTS</b>	<b>183</b>
– Master’s Degree	183
– Bachelor of Science Degree	183
<b>DISTANCE LEARNING</b>	<b>184</b>
Distance Learning Objectives	184
Distance Learning Programs and Courses of Study	184
Prerequisites for Participation in Distance Learning	184
Distance Learning Faculty/Student Interaction	184
Distance Learning Facilities and Equipment	184
Distance Learning Services	185
Distance Learning Academic Advising	185
Distance Learning Delivery of Books	185
Distance Learning Placement Assistance	185
Distance Learning Student Services	185
Distance Learning- Library Resources	185
<b>STAFF AND FACULTY</b>	<b>186</b>
– Staff	186
– Faculty	191
<b>PROGRAM ADVISORY COMMITTEE MEMBERS</b>	<b>202</b>
<b>ACADEMIC CALENDARS</b>	<b>208</b>
<b>EMPLOYERS OF OUR GRADUATES</b>	<b>210</b>
<b>EVERGLADES UNIVERSITY AWARDS AND RECOGNITIONS</b>	<b>223</b>
<b>QUALITY ENHANCEMENT PLAN (QEP)</b>	<b>227</b>
<b>CALIFORNIA DISTANCE EDUCATION STUDENT COMPLAINTS</b>	<b>228</b>

## GENERAL INFORMATION

### MISSION STATEMENT

The mission of Everglades University is to provide quality education to adult learners of diverse backgrounds in a collaborative environment where each individual has the opportunity to achieve personal growth. The University seeks to accomplish its mission by combining small class sizes and innovative programs with traditional academic values. The University supports the academic endeavor and service, to deliver graduate and undergraduate programs both on campus and online.

### PHILOSOPHY

In today's society, there is a need for a university that offers its students a quality education in an atmosphere of personalized attention. Everglades University's goal is to train the career-minded individual and offer an education that will provide an employable and skilled person. Everglades University graduates will be prepared with the professional skills necessary to meet the needs of our society. Inherent in the goals established for Everglades University holds the belief that the learning process takes place in a variety of ways. For this reason our philosophy encourages flexibility, individualization, and previous knowledge and skills.

Everglades University offers graduate and undergraduate degree programs that will prepare students to enter and advance in their desired fields of study. The faculty of Everglades University believes that instruction is an art as well as a science and is a dynamic process that develops both the skill and intellect of career-minded individuals.

Everglades University's education is an interactive process. Our graduates will become professionals in their chosen fields and play a critical role in the future economic growth and competitiveness of society. Everglades University affirms that all members of the academic faculty share the responsibility for establishing, implementing, and evaluating its educational programs. Further, Everglades University believes that members of industry must also participate in this process, and to that end, it has assembled advisory boards comprising professionals, employers, and educators. It is also the philosophy of Everglades University that an individual shall not be denied admission to any program because of race, color, national origin, handicap, religion, gender, sexual orientation, or marital status.

### GOALS AND OBJECTIVES

The following goals are integral to the mission of the University:

1. To continually change, improve, and ensure the effectiveness of the University's programs in preparing students for successful careers.
2. To engage and maintain a competent, qualified faculty that possesses current technical and professional knowledge and experience, engages in ongoing professional development, and has the ability to convey this knowledge to students.
3. To improve students' written and verbal competencies as well as analytical and technical skills prior to graduation.
4. To provide facilities that support educational programs and enable students to develop profession specific skills.
5. To engage and maintain a staff that is caring and provides support for students and meets their goals and objectives.
6. To attract qualified students of diverse backgrounds.
7. To provide a collegiate academic atmosphere that encourages open exchange of ideas.
8. To offer comprehensive distance learning programs to more fully meet the educational and training needs of citizens and industry.
9. To engage graduate faculty in activities that improve teaching and learning.
10. To engage in programs and activities that provide community service aligned with the University's mission.

## **HISTORY OF EVERGLADES UNIVERSITY**

In September 1990, American Flyers College (now Everglades University) was founded in Fort Lauderdale, FL. American Flyers College became a nationally accredited college under the standards of the Accrediting Commission of Career Schools and Colleges of Technology (ACCSCT) and was licensed by the Florida State Board of Independent Colleges and Universities (SBICU) to award Associate of Science Degrees. In 1997, American Flyers College moved to the Pompano Air Park to better serve its student body. Later in 2000, to better serve the needs of the community, Everglades College added Bachelor of Science Degrees with majors in Business Administration, Information Technology, Applied Management, Aviation Management, and Professional Aviation.

In the fall of 2002, Everglades College became one of the first colleges in the country to offer a Bachelor of Science Degree with a major in Alternative Medicine. In 2003, the State of Florida, Department of Education, Commission for Independent Education granted approval to open the Sarasota Branch Campus of Everglades College. In 2003, Everglades College received approval to offer Master's Degrees in Business Administration, Information Technology, and Aviation Science. And in 2003, Everglades College officially changed its name to Everglades University and received approval to offer a Bachelor of Science Degree in Aviation Technology.

In 2004, the Main Campus of Everglades University relocated to Boca Raton, FL. In 2004, the State of Florida, Department of Education, Commission for Independent Education granted approval to open the Orlando Branch Campus of Everglades University.

In 2005, Everglades University was granted approval to offer the Bachelor of Science Degree with a major in Construction Management.

Effective 2010, Everglades University was accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award bachelor's and master's degrees.

In 2011, Everglades University was granted approval to offer the Bachelor of Science Degrees with majors in Alternative and Renewable Energy Management and Crisis and Disaster Management and granted approval to offer the Master's Degree in Entrepreneurship.

In 2014, Everglades University was granted approval to offer the Bachelor of Science Degrees with majors in Land and Energy Management and Environmental Policy and Management and granted approval to offer the Master's Degree in Public Health Administration. In 2014, Everglades University was granted approval to open the Off-Campus Instructional Site of the Sarasota Branch Campus, in Tampa, FL and to relocate the Orlando Branch Campus to Maitland, FL.

In 2015, Everglades University was granted approval to offer the Bachelor of Science degrees in Surveying Management (for Construction and Roadway), Hospitality Management, and International Business.

In 2015, the Southern Association of Colleges and Schools Commission on Colleges reaffirmed accreditation for Everglades University for ten years.

In 2018, Everglades University was granted approval to open the Miami Campus off-campus instructional site of the Boca Raton Main campus and was granted approval to relocate the Tampa Off-Campus Instructional site to Kennedy Boulevard in Tampa, FL.

In 2019, Everglades University was approved to offer the Master's in Construction Management and Bachelor of Science with a Major in Marine Resources Management programs.



In 2021, Everglades University was approved to offer the following degree programs: the Bachelor of Science degree with a Major in Parks, Recreation and Leisure Management; the Bachelor of Science degree with a Major in Sustainability; the Bachelor of Science degree with a Major in Healthcare Administration; the Master's Degree in Sustainability; the Master's Degree in Leadership; and the Master's Degree in Hospitality Management.

In 2022, Everglades University was approved to offer the Master's Degree in Coastal and Marine Management.

## **ACCREDITATION AND APPROVALS**

Everglades University is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award bachelor's and master's degrees. Everglades University also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Everglades University may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

Everglades University is a member of the Independent Colleges and Universities of Florida (ICUF). For additional information, please contact ICUF at 542 East Park Avenue, Tallahassee, FL 32301; phone (850) 681-3188 or by fax (850) 681-0057. Additional information regarding this institution may be obtained by contacting the Commission for Independent Education, Florida Department of Education at 325 West Gaines St., Suite #1414, Tallahassee, FL 32399; toll-free (888) 224-6684; fax (850) 245-3234.

This school is authorized under Federal law to enroll nonimmigrant students.

Everglades University is approved for veterans' training.

## **STATE RECIPROCITY AGREEMENTS**

Everglades University has been approved to participate in the National Council for State Authorization Reciprocity Agreements (NC-SARA).

## **MEMBERSHIPS**

Everglades University holds membership in:

- American Council for Construction Education (ACCE)
- American Library Association (ALA)
- Associated Builders and Contractors: Florida East Coast Chapter, Florida Gulf Coast Chapter, Central Florida Chapter; South Florida Chapter
- Association of College and Research Libraries (ACRL)
- Association of Private Sector Colleges and Universities (APSCU)
- Aviation Accreditation Board International (AABI)
- Career Directors International (CDI)
- Citizens for Clean Energy
- Construction Association of South Florida
- Construction Management Association of America- West Central Florida Chapter
- Economic Development Corporation-Sarasota County
- Florida Airports Council (FAC)
- Florida Association of Bursars and Student Accounting Administrators (FABSAA)
- Florida Association of Student Financial Aid Administrators
- Florida Career Professionals Association
- Florida Health Sciences Library Association (FHSLA)
- Florida Library Association (FLA)
- The Greater Boca Raton Chamber of Commerce
- The Greater Sanford Regional Chamber of Commerce
- The Greater Sarasota Chamber of Commerce
- Gulf Coast Builders Exchange
- Independent Colleges and Universities of Florida (ICUF)
- Lakewood Ranch Business Alliance
- Manatee Chamber of Commerce
- NAFSA: Association of International Educators
- National Association of Colleges and Employers
- National Business Aviation Association (NBAA)
- Northeast Florida Library Information Network (NEFLIN)
- Orlando Regional Chamber of Commerce
- Seminole County Regional Chamber of Commerce
- Society of Human Resource Management

- Southeast Florida Library Information Network (SEFLIN)
- Southern Association of Colleges and Employers
- Tampa Bay Library Consortium (TBLC)
- University Aviation Association (UAA)
- U.S. Green Building Council (USGBC)
- Winter Park Chamber of Commerce

## **ARTICULATION AGREEMENTS**

Everglades University maintains articulation agreements with various institutions of higher learning. In an effort to make the transition from institutions as effortless as possible, Everglades University maintains articulation agreements with the following institutions:

- Aerosim Flight Academy
- AeroStar Training Services
- Atlantic Institute of Oriental Medicine (ATOM)
- Aviator College of Aeronautical Science and Technology
- Bastyr University
- Broward College
- Europe-American Aviation
- Gulfstream Training Academy
- Keiser University
- Keiser University, College of Chiropractic
- Lake Erie College of Osteopathic Medicine (LECOM) – Early Acceptance Program for College of Medicine
- Lake Erie College of Osteopathic Medicine (LECOM) – Early Acceptance Program for College of Dentistry
- Life University
- National Labor College
- Mesa Community College
- Palmer College of Chiropractic
- Parker University
- Pennsylvania Highlands Community College
- Sherman College of Chiropractic
- State College of Florida: Manatee-Sarasota
- St. Thomas University
- University of Bridgeport

Please contact your Dean of Academic Affairs or Associate Dean for additional information. Everglades University is an official U.S. Green Building Council (USGBC) Education Partner. Through its partnership with USGBC and Pearson Education, Everglades University has access to content and resources that make sustainability integral to our curriculum. These enhancements provide opportunities for Everglades University students to prepare for certificates in the sustainability field, such as the LEED Green AP certification.

## **PROGRAM ADVISORY COMMITTEES**

In an effort to meet the changing requirements of the industry, Everglades University seeks the advice of industry and educational representatives. Everglades University's Program Advisory Committees represent industries related to all academic majors. Every effort is made to incorporate the advice received from the Program Advisory Committees to constantly modify, update, or add to the curriculum to ensure it remains relevant and dynamic.

## **GOVERNANCE**

Everglades University is a not-for-profit 501 (c) (3) corporation incorporated in the State of Florida. Everglades University is managed and controlled by the Everglades University Board of Trustees, which is the legal entity responsible for policy and procedure promulgation, review, and amendment.

## BOARD OF TRUSTEES

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*Director of Institutional Effectiveness*

**Ernest “Andy” Brewer, EdD**

*Faculty and Curriculum Developer*

## CAMPUS DESCRIPTIONS

### BOCA RATON CAMPUS AND ONLINE DIVISION

The Boca Raton Campus of Everglades University is located in Boca Raton, which is conveniently accessed by both the Palm Beach and Broward business communities. The Online Division of Everglades University is located on the second floor of the Boca Raton Campus. The university building encompasses over 37,000 square feet of air-conditioned and well-lit offices, classrooms, computer labs, a library and student lounge. The University provides ample free parking and is easy to get to by I-95, Tri-Rail, and public bus service. All equipment used at the University is compatible with industry standards and effectively meets the program objectives of the students.

### SARASOTA CAMPUS

The Sarasota Branch Campus of Everglades University is located in a spacious three-story building just off I-75 and University Parkway in Sarasota’s Lakewood Ranch district. The campus is approximately 43,000 square feet. This includes well-lit offices, classrooms, a spacious library, two computer labs, a student success lab, and two student lounges. The Sarasota campus has installed a number of energy-saving devices on and around the campus thanks in part to funding from Florida Power & Light (FPL), which helped to defray the cost of the project. The campus now has two solar trees, which Smart cars can plug into and recharge. There are also multiple rows of solar panels on the roof, as well as a wind turbine at the southwest corner of the campus, in order to help decrease the campuses’ dependency on traditional energy sources. With assistance of additional funding from Florida Power & Light (FPL), Phase II was recently completed to expand the solar project to include a teaching lab. This lab includes several different solar technologies with an outside covered area for holding classes where students may research the efficiency and reliability of different technologies in Florida’s unique climate. The University hopes to share their resources and knowledge by hosting local schools’ educational field trips and community seminars to expose students to green career pathways and demonstrate green buildings/clean energy. The campus is surrounded by a beautiful landscape of more than 20 acres bordered by Lake Osprey (a protected nature preserve and bird sanctuary).

### TAMPA CAMPUS

Our Tampa off-campus instructional site is located right off the 275 interstate and just minutes from US Highway 589, Route 60, on Kennedy Boulevard across from West Shore Plaza and 2 miles south from International Mall. The 21,000 square foot facility features classrooms designed for an ideal learning environment: 17 classrooms, 15 offices, a library, a computer lab, a bookstore and 2 student lounge areas. The new location offers a convenient option for those located in the City of Tampa as well as neighboring counties of Hillsborough, Pinellas, Pasco and lower Polk counties.

## **ORLANDO CAMPUS**

The Orlando Branch Campus of Everglades University is located in a spacious 28,000 square-foot building on Trafalgar Court, Maitland, Florida. The facility houses well-lit offices, classrooms, a computer lab, a library, faculty lounge and a student lounge. The campus is conveniently located close to I-4, the SunRail Station via Neighborlink shuttle service, Orlando International Airport, Altamonte Mall, and Florida Hospital.

## **MIAMI CAMPUS**

The Miami off-campus instructional site is located just off Florida's Turnpike and Kendall Drive on Mills Drive in a spacious 24,404 square-foot beautifully remodeled facility located at the Palms at Town and Country shopping district and restaurant center. The facility features student lounge areas with an outdoor patio eating area, library, administrative offices, computer lab and stadium seating classrooms with wireless technology. The Miami campus is conveniently accessible to the Miami International Airport and from both Broward County as well as Monroe County. Miami is a major center, and a leader in finance, commerce, culture, media, entertainment, the arts and international trade. In 2012, Miami was classified as an "Alpha—" level world city in the World Cities Study Group's inventory. Miami is nicknamed the "Capital of Latin America" and the "Magic City" and is the largest city with a Cuban-American plurality.

## **EVERGLADES UNIVERSITY LIBRARIES**

Everglades University has five physical campus libraries and an online library, each under the care of a professional librarian. The library has a comprehensive electronic collection that is available to online and on campus students, faculty, and staff. All libraries are members of various library networks and consortia, which provide students and faculty with access to virtually limitless information. Library policies and procedures are tailored towards the particular needs of students and faculty.

## **BOCA RATON CAMPUS AND ONLINE DIVISION LIBRARY**

The Everglades University Boca Raton Main Campus Library serves as a central support for the faculty and students of the University. The library maintains convenient hours for its users and provides a collection of print and electronic resources. Students have access to computer workstations with Internet access and Microsoft Office applications, free printing, a photocopier, wireless access and study tables. A computer lab adjacent to the library houses computers connected to the campus network. All students will have instruction using the various resources and may seek reference assistance from the librarians. Students and faculty have cooperative borrowing privileges offered through the library cooperative SEFLIN (Southeast Florida Library Information Network).

## **TAMPA CAMPUS LIBRARY**

The Everglades University Tampa Branch Campus Library collection also includes books, audiovisual materials, serials, and access to online resources. The library provides computer workstations, TBLC (Tampa Bay Library Consortium), free printing, a photocopier, and wireless access. Students and faculty have interlibrary loan privileges offered through the library cooperative TBLC (Tampa Bay Library Consortium).

## **SARASOTA CAMPUS LIBRARY**

The Everglades University Sarasota Branch Campus Library is a shared facility with Keiser University's Sarasota Campus and jointly offers resources for users of both institutions. The Sarasota campus library collection contains resources significant to the programs offered, both print and electronic. The library provides computer workstations, free printing, a photocopier, wireless access, study tables, and a comfortable seating lounge area. Students and faculty have interlibrary loan privileges offered through the library cooperative TBLC (Tampa Bay Library Consortium).

## **ORLANDO CAMPUS LIBRARY**

The Everglades University Orlando Branch Campus Library collection includes books, audiovisual materials, serials, and access to online resources. The library provides computer and student workstations, free printing, photocopier, wireless access and comfortable seating lounge. Students and faculty have interlibrary loan privileges offered through the library cooperative.

## MIAMI CAMPUS LIBRARY

The Everglades University Miami Branch Campus Library collection contains books, audiovisual materials, and access to online resources. Students have access to computer workstations with Internet access and Microsoft Office applications, free printing, wireless access, a comfortable seating lounge area and study tables. Students and faculty have cooperative borrowing privileges offered through the library cooperative SEFLIN (Southeast Florida Library Information Network). Students have access to use the on-campus flight simulator to enhance their learning experience.

### ON CAMPUS RESOURCES

- Computer and audiovisual resources
- Interlibrary loan
- Internet access on all computers
- Microsoft Office applications (Word, Excel, PowerPoint, and Access)
- Flight Simulator
- Print collections at each campus
- Reference materials
- Southeast Florida Library Information Network (SEFLIN) Associate Member
- Tampa Bay Library Consortium (TBLC)
- Wireless access, free computer printing, coin-operated photocopier

### ELECTRONIC LIBRARY RESOURCES

- Aviation Week Intelligence Network, Building Green Suite, Construction Criteria Base
- EBSCOhost: AHFS Consumer Medication Information, Alt HealthWatch, Business Continuity & Disaster Recovery Reference Center, Business Source Elite, Energy & Power Source, GreenFile, Health Source: Nursing/Academic Edition, Medline, Regional Business News
- Ebook Central
- Films on Demand
- Library's Blog: <http://eulibraryblog.com>
- LIRN (Library Information Resources Network)
- Natural Medicines Professional Databases
- Whole Building Design
- Statista

### ADMINISTRATIVE HOURS OF OPERATION

The administrative and library hours at some campuses are extended for the convenience of the student body. Please contact the campus for more information.

Monday– 8:30 a.m. to 8:00 p.m.

Tuesday– 8:30 a.m. to 8:00 p.m.

Wednesday– 8:30 a.m. to 8:00 p.m.

Thursday– 8:30 a.m. to 8:00 p.m.

Friday– 8:30 a.m. to 5:00 p.m.

Saturday– 9:00 a.m. to 5:00 p.m.

Sunday– Closed

### THE QUALITY ENHANCEMENT PLAN: “AIRTIME”

As part of its efforts to provide continuous quality improvement in its educational programs, Everglades University is currently implementing its Quality Enhancement Plan (QEP). Not only is the QEP required for reaffirmation of accreditation, it also provides a unique opportunity for the entire University community to share a single goal to improve student learning.

The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) describes the QEP as “an opportunity for the institution to enhance overall institutional quality and effectiveness by focusing on an issue or issues the institution considers important to improving student learning.” To this end, Everglades University has designed a QEP that flows from its mission and institutional goals: AIRTIME, or AI Responsibly Taught Improves My Education. The focus of this plan will be an exploration of using generative artificial intelligence (GenAI), specifically large language model (LLM) GenAI, on a limited scope in the classroom. The focus comes from anxiety expressed by both students and faculty with the advent of such GenAI products as ChatGPT and its impact on higher education. Widespread thought on this issue acknowledges the impracticality of banning or prohibiting use of GenAI by students; instead, EU must determine a pathway to embrace and control its use in academically responsible ways.

"Achieving a master's degree from Everglades University-Tampa is life changing. It was an exceptional experience. The efforts and dedication of campus staff and professors are above expectation. As a US Marine Corps veteran, who lives by raising the bar, I congratulate EU for having the same standards I would have to reach higher. Many thanks, blessings!"

*Donald Garley, 2023, Master of Business Administration - Project Management, EU Online Division*



The primary purpose of this plan is to provide exposure and training to students and faculty in the use of GenAI to maintain academic integrity. The plan involves training faculty and students how to approach AI with skepticism, so that they can responsibly embrace AI as a partner in teaching and learning through specially curated assignments that use GenAI to specifically interrogate its limitations, and ensure that students continue to rely on their own critical thinking skills to enhance the learning process.

### **AMERICANS WITH DISABILITIES ACT**

Everglades University complies with the Rehabilitation Act of 1973 (Section 504) requiring that no qualified handicapped person will be excluded by reason of the handicap from enrolling in a course of instruction. Students wishing to avail themselves of special adjustments/accommodations under the Americans with Disabilities Act must disclose special needs at time of enrollment or at any time during enrollment. Accordingly, every effort is made to make reasonable adjustments/accommodations. Certain programs may require manual dexterity. Please consult campus Admissions Offices for further information.

The Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Act (ADA) of 1990 state that qualified students with disabilities who meet the technical and academic standards at Everglades University may be entitled to reasonable accommodations. Under these laws a disability is defined as any physical or mental impairment which substantially limits a major life activity. To this end, Everglades University is committed to providing equal access to education by removing unnecessary barriers to enhance each student's ability to demonstrate his or her academic abilities. The Americans with Disabilities Act of 1990 (ADA) reinforced the provisions of the Rehabilitation Act and extended coverage to the private sector with the extension of access into all aspects of campus life, including communications and other privileges and advantages by requiring that all public facilities, services and communications be accessible to persons with disabilities and that auxiliary aids and services be provided unless such provisions place an undue hardship (defined as significantly difficult or expensive) upon an institution.

For physically challenged students, Everglades University campuses are either located on ground level or have appropriate elevator service with ramps and designated parking to facilitate easy entry. Restrooms are equipped with wide doorways and bars to ensure wheelchair accessibility.

The following individual is Everglades University's Section 504 Coordinator: Jared Bezet, Vice President of Academic Affairs, Everglades University, 5002 T-Rex Avenue, Suite 100, Boca Raton, FL 33431; Telephone (561) 912-1211; Toll-free (888) 772-6077; Fax (561) 912-1191; Email: [jbezet@EvergladesUniversity.edu](mailto:jbezet@EvergladesUniversity.edu)

## **EQUAL OPPORTUNITY STATEMENT**

Everglades University admits students of any race, color, and national or ethnic origin. The University's policy of equal opportunity employment and affirmative action, consistent with Federal policy, is that no person shall, on the grounds of race, creed, color, handicap, national origin, sex, age, political affiliation, sexual orientation, marital status, or belief, be excluded from any training, be denied the benefit of, or be subjected to discrimination in any hiring practice or activity at the University.

## **STUDENT BODY**

Annually the University updates and reports the diversity of its student body to the Integrated Postsecondary Education Data System (IPEDS). For additional information please visit <http://nces.ed.gov/ipeds/>

At Everglades University, diversity is at the heart of our academic community. We believe that the richness of ideas, experiences, and perspectives makes us stronger and more innovative.

At Everglades, you'll find students, faculty, and staff from diverse backgrounds, cultures, and identities. We celebrate these differences, knowing that they enrich our learning environment and empower us to tackle complex global challenges. Our inclusive campus culture is built on respect, equality, and the belief that every voice matters. We provide a supportive and welcoming space for all, ensuring that everyone has an equal opportunity to thrive academically, professionally, and personally.

Through our diverse curriculum, inclusive programs, and active engagement with social issues, we empower our students to become global citizens who embrace the complexities of our interconnected world.

## **CATALOG**

Everglades University's catalog is published yearly (or more frequently as required) and contains information about the degrees, administrative policies, financial assistance programs, and the University's academic calendar. At the time of printing, this catalog reflected the current policies and requirements. However, prospective and current students should verify the policies and requirements with an admissions counselor or with the University President or Vice President. Students enrolled under a program which has been modified effective with the publication of this catalog may continue under the previously published catalog if appropriate courses are still available.

Everglades University reserves the right to change regulations, policies, fees, and calendars, and to revise curricula as deemed necessary. Everglades University reserves the right to increase the cost per credit hour on an annual basis. Since the information herein is subject to change, this catalog should not be considered a contract between Everglades University and the student. Students must be familiar with the requirements and policies which they are expected to follow during their course of study. Everglades University will disclose to its enrolled and prospective students any plans for modifying academic programs and all policy changes via a catalog addendum, which is available on the University website and at all campus locations. Students can contact the campus administration for additional information.

## UNDERGRADUATE PROGRAMS OF STUDY

### BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ALTERNATIVE AND RENEWABLE ENERGY MANAGEMENT

The Bachelor of Science Degree with a major in Alternative and Renewable Energy Degree focuses on the management skills and business knowledge required for the continually changing environment of the energy industry in construction management. This program is designed to prepare graduates for an entry-level career in Alternative and Renewable Energy Management.

### BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ALTERNATIVE AND RENEWABLE ENERGY MANAGEMENT DESCRIPTION

The Bachelor of Science Degree with a major in Alternative and Renewable Energy Management provides instruction in management skills and alternative and renewable energy specific technical and occupational subjects, such as alternative and renewable energy management, energy storage, and safety in construction. This degree program prepares graduates for a productive career in the alternative and renewable energy industry as a manager. Emphasis is placed on alternative energy principles, regulations, and business and management operations.

### PROGRAM OBJECTIVES

The Bachelor of Science Degree with a major in Alternative and Renewable Energy Management provides students with a broad based knowledge of the sustainable energies industry combined with a general education foundation and business and management applications. Graduates of this program will be prepared for productive management careers in the alternative and renewable energy environment.

### PROGRAM OUTLINE

To receive a Bachelor of Science Degree with a major in Alternative and Renewable Energy Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

### BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ALTERNATIVE AND RENEWABLE ENERGY MANAGEMENT COURSES

#### GENERAL EDUCATION COURSES (30 CREDIT HOURS)

##### ENGLISH (6 CREDIT HOURS)

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

##### COMPUTER (3 credits)

CGS 1060C	Introduction to Computer Applications	3 credits
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##### COMMUNICATIONS (3 credits)

SPC 1017	Speech	3 credits
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##### HUMANITIES/FINE ARTS (3 credits)

AML 1000	American Literature	3 credits
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##### MATH (6 CREDIT HOURS)

MAC 1105	College Algebra	3 credits
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(OR)

MGF 2106	College Math (or Math courses equivalent or higher)	3 credits
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STA 2014	Statistics (required)	3 credits
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##### SOCIAL SCIENCE (3 credits)

POS 2041	American National Government	3 credits
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##### NATURAL SCIENCE (3 credits)

HUN 1201	Fundamentals of Nutrition	3 credits
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**BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

BCT 1767	OSHA Standards	3 credits
ACG 2001	Accounting Principles I	3 credits
ACG 2011	Accounting Principles II	3 credits
BCN 1014	Introduction to Sustainability	3 credits
BCN 2048	Introduction to Alternative and Renewable Energy Management Techniques	3 credits
BCN 2047	Introduction to Alternative and Renewable Energy Regulations	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits

(OR)

ECO 2013	Macroeconomics	3 credits
MAR 1011	Introduction to Marketing	3 credits
BCT 2040	MEP Plans and Specifications	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits
MAN 1021	Principles of Management	3 credits
BCN 2793	Project Management for Construction	3 credits
FIN 1001	Principles of Finance 1	3 credits

\* The IDS courses allow credit for appropriate prior learning. Construction, Business Administration, Management, Accounting, Macroeconomics, Finance, Management Information Systems, International Business, and Human Resource Management are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

BCN 3762	Codes and Standards	3 credits
MAN 3065	Business Ethics	3 credits
BCN 3550	Energy and the Environment	3 credits
BCN 3551	Alternative Energy Equipment	3 credits
BCN 3552	Alternative Energy - Residential	3 credits
BCN 3553	Alternative Energy - Commercial	3 credits
BCN 4730	Construction Safety	3 credits
BCN 3555	Energy Storage and the Hydrogen Economy	3 credits
BCN 3556	Energy Policy	3 credits
BCN 4557	Managing an Alternative Energy Project	3 credits
BCN 3571	Solar Energy and Photovoltaics	3 credits
BCN 3572	Nuclear Energy	3 credits
BCN 4573	Wind Energy	3 credits
BCN 4574	Propane and Natural Gas	3 credits
BCN 4575	Hydroelectric Energy	3 credits
BCN 4576	Geothermal Energy	3 credits
BCN 4577	Biomass	3 credits
BCN 4799	Alternative and Renewable Energy Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ALTERNATIVE MEDICINE**

The Bachelor of Science Degree with a major in Alternative Medicine will prepare graduates for entry-level careers in the alternative medicine environment such as chiropractic, acupuncture, physical therapy, rehabilitation, hospitals, wellness centers, and spas. Students entering this program with previous vocational or technical training, or with an Associate's Degree, will gain the knowledge necessary for advancement in the alternative medicine environment.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ALTERNATIVE MEDICINE DESCRIPTION**

The curriculum is designed to allow the student to gain the knowledge necessary to work in the alternative medicine environment. The degree will enable students to incorporate a holistic approach into their careers and be successful in a variety of industries such as healthcare, sports, rehabilitation, management, spas, leisure and the beauty industries. This degree does not award any additional licensing or certification.

### **PROGRAM OBJECTIVES**

Everglades University's Bachelor of Science Degree with a major in Alternative Medicine program provides alternative medicine major courses combined with general education courses. The program enables the graduate to analyze and communicate the integration of the mind, body, and spirit within the healthcare environment by encompassing several disciplines of study such as physical medicine, integrative wellness techniques, and nutrition.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Alternative Medicine, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ALTERNATIVE MEDICINE COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
MGF 2106	College Math (or Math courses equivalent or higher)	3 credits

#### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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#### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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#### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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### **LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

HSC 1100	Introduction to Health and Wellness Systems	3 credits
BCN 1014	Introduction to Sustainability	3 credits
BSC 1005	General Biology	3 credits

BSC 1085	Anatomy and Physiology	3 credits
BSC 2086	Advanced Anatomy and Physiology	3 credits
HSC 2732	Introduction to Understanding Clinical Research	3 credits
<b>INTERDISCIPLINARY STUDIES* (21 CREDIT HOURS)</b>		
IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits

**(OR)**

**CHOOSE ALTERNATIVE MEDICINE TRACK (21 CREDIT HOURS)**

CLP 2180	Stress Reduction and Relaxation	3 credits
HSC 2162	Men's Health	3 credits
HSC 1619	Exercise Science and Sports	3 credits
HSC 2173	Women's Health	3 credits
HSC 2651	Clinical Decision Making	3 credits
HSC 1000	Introduction to Integrated Health Science	3 credits
HSC 2105	The Meaning of Health	3 credits

**(OR)**

**CHOOSE SCIENCE TRACK (21 CREDIT HOURS)**

BSC 2006	Advanced Biology	3 credits
CHM 1045	General Chemistry	3 credits
CHM 1045L	General Chemistry Lab	1 credit
CHM 1046	General Chemistry II	3 credits
CHM 1046L	General Chemistry II Lab	1 credit
CHM 2210	Organic Chemistry I	3 credits
CHM 2210L	Organic Chemistry Lab	1 credit
CHM 2211	Organic Chemistry II	3 credits
PHY 1001	General Physics	3 credits

\* The IDS courses allow credit for appropriate prior learning. Allied Health, Natural Science, Physical Science, and Health Services Administration are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

"I am glad that I chose Everglades University for my online college courses/degree. All of the staff I have worked with during enrollment have been so nice, polite, and welcoming. I like the structure of the courses, because it works with my busy schedule being a stay-at-home mom. This allows me to work on my degree while I take care of my kids, and work on my business start-ups. I would highly recommend this university for anyone who wants to work and still have a regular schedule and family life. They offer one course at a time, and that's perfect!"

*Nicole Sanchez, 2023, Bachelor's in Alternative Medicine, EU Online*



## UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)

HSC 3182	Naturopathy	3 credits
HUN 3205	Dietary Influences on Health and Disease	3 credits
HSC 3613	Manual Therapies: Massage, Reflexology, and Acupressure	3 credits
HSC 3617	Introduction to Chiropractic	3 credits
HSC 3187	Traditional Chinese Medicine	3 credits
CLP 3314	Health Psychology	3 credits
HUN 3381	Herbology and Botany	3 credits
HUN 3472	Nutrition and Aging	3 credits
HSC 3189	Alternative Approaches to Disease	3 credits
HSC 3186	Principles and Practices of Homeopathy	3 credits
HSC 4123	Principles of Acupuncture	3 credits
HUN 4382	The Herbal Medicine Chest	3 credits
HSC 4183	Miasms and Constitutional Treatment	3 credits
HSC 4188	Detoxification and Healing	3 credits
HSC 4191	Ayurvedic Medicine	3 credits
HSC 4614	Body Awareness and Physical Movement	3 credits
HUN 4361	Antioxidants	3 credits
HSC 4922	Alternative Medicine Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE**

The Bachelor of Science Degree with a major in Aviation/Aerospace provides the aviation professional with an extensive academic background, complementing the student's technical experience in aviation. Some program requirements can be fulfilled through verified FAA Certifications and/or relevant military experience in aviation. Students can choose from concentration areas in aviation safety, flight operations, management, aviation maintenance management, airport operations management, aviation security or unmanned aerial systems (UAS), to enhance their degree program.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE DESCRIPTION**

The Bachelor of Science Degree with a major in Aviation/Aerospace combines the communication, analytical, and technical skills used in the aviation industry. The degree prepares graduates for entry into and advancement within the diverse field of aviation, and to meet the needs of the dynamic aviation industry.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Aviation/Aerospace includes a concentration which provides the opportunity for graduates to broaden their knowledge of the aviation industry based on a selected area of study. The program also enhances graduates use of aviation/aerospace analytical and communication skills to obtain an understanding of general aviation/aerospace principles, laws and regulations, operations as well as specific skills and knowledge based on their concentration selected.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Aviation/Aerospace, students must complete 123 credits as described below. The length of the program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
MGF 2106	College Math (or Math courses equivalent or higher)	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **BEHAVIORAL SCIENCE / SOCIAL SCIENCE (6 CREDIT HOURS)**

PSY 1012	Introduction to Psychology	3 credits
POS 2041	American National Government	3 credits

#### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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### **LOWER DIVISION REQUIRED COURSES (12 CREDIT HOURS)**

ASC 1010	History of Aviation	3 credits
ASC 1100	Introduction to Aeronautics	3 credits
ASC 2320	Aviation Law and Regulations	3 credits
BCN 1014	Introduction to Sustainability	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits
(OR)		
AVM 2120	Air Cargo	3 credits
AVM 2301	Aviation Marketing	3 credits
MAN 4602	International Business	3 credits
MAN 4633	Global Strategy and Policy	3 credits
ASC 2310	Federal Aviation Regulations	3 credits
AVM 3443	Airport Security	3 credits
AVM 1440	Aviation and Airport Security	3 credits

\* The IDS courses allow credit for appropriate prior learning. FAA Certifications and Ratings, Aviation, Management, Physical Science, Statistics, and Marketing are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**ELECTIVE COURSES (18 CREDIT HOURS- AT LEAST 12 CREDITS OF UPPER DIVISION COURSES)**

AVM 2002	Introduction to Aviation Security	3 credits
ATT 2820	Air Traffic Control	3 credits
AVM 3411	Airport Management	3 credits
ASC 3551	Aerodynamics	3 credits
AVM 4470	Aviation Maintenance Management	3 credits
AVM 4675	Aviation Safety Programs	3 credits

**UPPER DIVISION REQUIRED COURSES (42 CREDIT HOURS)**

AVM 3516	Airline Management	3 credits
AVM 3240	Aviation Insurance and Risk Management	3 credits
AVM 3110	FBO and Flight School Management	3 credits
AVM 4530	Corporate Aviation Operations	3 credits
AVM 4630	Aviation Labor Relations	3 credits
AVS 3472	Aviation Human Factors	3 credits
ASC 4050	Introduction to Space	3 credits
MAN 3065	Business Ethics	3 credits
AVM 4451	Airport Planning	3 credits
ASC 3871	Aviation Safety	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4583	Project Management	3 credits
AVM 4914	Aviation Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/ AEROSPACE with a Concentration in Airport Operations Management**

The Bachelor of Science Degree with a major in Aviation/Aerospace provides the aviation professional with an extensive academic background, complementing the student's technical experience in aviation. Some program requirements can be fulfilled through verified FAA Certifications and/or relevant military experience in aviation. Students can choose from concentration areas in aviation safety, flight operations, management, aviation maintenance management, airport operations management, aviation security or unmanned aerial systems (UAS), to enhance their degree program.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE DESCRIPTION**

The Bachelor of Science Degree with a major in Aviation/Aerospace combines the communication, analytical, and technical skills used in the aviation industry. The degree prepares graduates for entry into and advancement within the diverse field of aviation, and to meet the needs of the dynamic aviation industry.

### **CONCENTRATION DESCRIPTION**

The Concentration in Airport Operations Management combines elements of management and a strong aviation foundation and is designed for those individuals wishing to work at airports for commercial airlines, corporate flight departments, cargo operations or for the airport authority.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Aviation/Aerospace includes a concentration which provides the opportunity for graduates to broaden their knowledge of the aviation industry based on a selected area of study. The program also enhances graduates' use of aviation/aerospace analytical and communication skills to obtain an understanding of general aviation/aerospace principles, laws and regulations, and operations, as well as specific skills and knowledge based on their selected concentration.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Aviation/Aerospace, students must complete 123 credits as described below. The length of the program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101 English Composition I 3 credits

ENC 2102 English Composition II 3 credits

##### **MATH (6 CREDIT HOURS)**

MAC 1105 College Algebra 3 credits

MGF 2106 College Math (or Math courses equivalent or higher) 3 credits

##### **COMPUTER (3 credits)**

CGS 1060C Introduction to Computer Applications 3 credits

##### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000 American Literature 3 credits

##### **COMMUNICATIONS (3 credits)**

SPC 1017 Speech 3 credits

##### **BEHAVIORAL SCIENCE / SOCIAL SCIENCE (6 CREDIT HOURS)**

PSY 1012 Introduction to Psychology 3 credits

POS 2041 American National Government 3 credits

“I was previously working in the Aviation field and found that my ability to progress into a management position was being hindered. This degree has given me a greater understanding of Aviation and Airport Operations as a whole, and I’ve found that my overall understanding and awareness of the daily activities of the airport has increased. The degree has educated me on FBO Management and Airport Security, and the unique ways that each operates. I very much appreciated the structure of the classes at EU Sarasota, as they enabled me to continue living life, work, and go to school all at once.”

*Robert Halla Jr., 2024, Bachelor of Science in Aviation/  
Aerospace - Airport Operations Management  
Concentration, EU Sarasota*



**NATURAL SCIENCE (3 credits)**

HUN 1201 Fundamentals of Nutrition 3 credits

**LOWER DIVISION REQUIRED COURSES (12 CREDIT HOURS)**

ASC 1010 History of Aviation 3 credits

ASC 1100 Introduction to Aeronautics 3 credits

ASC 2320 Aviation Law and Regulations 3 credits

BCN 1014 Introduction to Sustainability 3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021 Interdisciplinary Study 1 3 credits

IDS 1022 Interdisciplinary Study 2 3 credits

IDS 1023 Interdisciplinary Study 3 3 credits

IDS 1024 Interdisciplinary Study 4 3 credits

IDS 1025 Interdisciplinary Study 5 3 credits

IDS 1026 Interdisciplinary Study 6 3 credits

IDS 1027 Interdisciplinary Study 7 3 credits

(OR)

AVM 2002 Introduction to Aviation Security 3 credits

ATT 2820 Air Traffic Control 3 credits

AVM 4675 Aviation Safety Programs 3 credits

ASC 2310 Federal Aviation Regulations 3 credits

PAD 3370 Emergency Preparedness and Response 3 credits

AVM 3443 Airport Security 3 credits

AVM 1440 Aviation and Airport Security 3 credits

\* The IDS courses allow credit for appropriate prior learning. FAA Certifications and Ratings, Aviation, Management, Physical Science, Statistics, and Marketing are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.



## **AVIATION OPERATIONS MANAGEMENT CONCENTRATION COURSES (18 CREDIT HOURS)**

AVM 2120	Air Cargo	3 credits
AVM 2301	Aviation Marketing	3 credits
AVM 3411	Airport Management	3 credits
MAN 3504	Operations Management	3 credits
MAN 4602	International Business	3 credits
MAN 4633	Global Strategy and Policy	3 credits

## **UPPER DIVISION REQUIRED COURSES (42 CREDIT HOURS)**

AVM 3516	Airline Management	3 credits
AVM 3240	Aviation Insurance and Risk Management	3 credits
AVM 3110	FBO and Flight School Management	3 credits
AVM 4530	Corporate Aviation Operations	3 credits
AVM 4630	Aviation Labor Relations	3 credits
AVS 3472	Aviation Human Factors	3 credits
ASC 4050	Introduction to Space	3 credits
MAN 3065	Business Ethics	3 credits
AVM 4451	Airport Planning	3 credits
ASC 3871	Aviation Safety	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4583	Project Management	3 credits
AVM 4914	Aviation Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE**

### ***with a Concentration in Aviation Maintenance Management***

The curriculum of Everglades University is designed to give students the opportunity to acquire a Bachelor of Science Degree with a major in Aviation/Aerospace that can include an area of Concentration. The program provides the aviation professional with an extensive academic background to complement his/her aviation technical background whether it is in Air Traffic Control, Aviation Maintenance, Flight Operations, Dispatch Operations through verified FAA Certifications or Military Aviation Operations. **Only those students holding an FAA Airframe, FAA Powerplant or an FAA A&P certificate may enroll in this degree program.** The program provides a solid general education combined with the flexibility for coursework covering a wide range of specific aviation courses and a strong line-up of management courses.

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE DESCRIPTION**

The Bachelor of Science Degree with a major in Aviation/Aerospace combines the communication, analytical, and technical skills used in the aviation industry. The degree prepares graduates for entry into and advancement within the diverse field of aviation, and to meet the needs of the dynamic aviation industry.

## **CONCENTRATION DESCRIPTION**

The Concentration in Aviation Maintenance Management is designed for individuals holding Airframe/Powerplant credentials intending to work within the various maintenance career paths in the aviation industry. This Concentration enables those individuals to capitalize on their FAA certifications in completing an academic degree in the maintenance field.

## **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Aviation/Aerospace includes a concentration which provides the opportunity for graduates to broaden their knowledge of the aviation industry based on a selected area of study. The program also enhances graduates use of aviation/aerospace analytical and communication skills to obtain an understanding of general aviation/aerospace principles, laws and regulations, operations as well as specific skills and knowledge based on their concentration selected.

## **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Aviation/Aerospace, students must complete 123 credits as described below. The length of the program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
MGF 2106	College Math (or Math courses equivalent or higher)	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **BEHAVIORAL SCIENCE / SOCIAL SCIENCE (6 CREDIT HOURS)**

PSY 1012	Introduction to Psychology	3 credits
POS 2041	American National Government	3 credits



**NATURAL SCIENCE (3 credits)**

HUN 1201 Fundamentals of Nutrition 3 credits

**LOWER DIVISION REQUIRED COURSES (12 CREDIT HOURS)**

ASC 1010 History of Aviation 3 credits

ASC 1100 Introduction to Aeronautics 3 credits

ASC 2320 Aviation Law and Regulations 3 credits

BCN 1014 Introduction to Sustainability 3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021 Interdisciplinary Study 1 3 credits

IDS 1022 Interdisciplinary Study 2 3 credits

IDS 1023 Interdisciplinary Study 3 3 credits

IDS 1024 Interdisciplinary Study 4 3 credits

IDS 1025 Interdisciplinary Study 5 3 credits

IDS 1026 Interdisciplinary Study 6 3 credits

IDS 1027 Interdisciplinary Study 7 3 credits

(OR)

AVM 2002 Introduction to Aviation Security 3 credits

AVM 3411 Airport Management 3 credits

AVM 4675 Aviation Safety Programs 3 credits

ASC 2310 Federal Aviation Regulations 3 credits

AVM 3443 Airport Security 3 credits

AVM 1440 Aviation and Airport Security 3 credits

MAN 4301 Human Resource Management 3 credits

\* The IDS courses allow credit for appropriate prior learning. FAA Certifications and Ratings, Aviation, Management, Physical Science, Statistics, and Marketing are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

## AVIATION MAINTENANCE MANAGEMENT CONCENTRATION COURSES (18 CREDIT HOURS)

*NOTE: Credit granted only with FAA Airframe and Powerplant A&P*

ASC 3611	Aircraft Engines	3 credits
ASC 3612	Aircraft Systems	3 credits
AVM 4470	Aviation Maintenance Management	3 credits
ECO 2013	Macroeconomics	3 credits
MAN 2345	Principles of Supervision	3 credits
MAN 3504	Operations Management	3 credits

## UPPER DIVISION REQUIRED COURSES (42 CREDIT HOURS)

AVM 3516	Airline Management	3 credits
AVM 3240	Aviation Insurance and Risk Management	3 credits
AVM 3110	FBO and Flight School Management	3 credits
AVM 4530	Corporate Aviation Operations	3 credits
AVM 4630	Aviation Labor Relations	3 credits
AVS 3472	Aviation Human Factors	3 credits
ASC 4050	Introduction to Space	3 credits
MAN 3065	Business Ethics	3 credits
AVM 4451	Airport Planning	3 credits
ASC 3871	Aviation Safety	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4583	Project Management	3 credits
AVM 4914	Aviation Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE with a Concentration in Aviation Safety**

The Bachelor of Science Degree with a major in Aviation/Aerospace provides the aviation professional with an extensive academic background, complementing the student's technical experience in aviation. Some program requirements can be fulfilled through verified FAA Certifications and/or relevant military experience in aviation. Students can choose from concentration areas in aviation safety, flight operations, management, aviation maintenance management, airport operations management, aviation security or unmanned aerial systems (UAS), to enhance their degree program.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE DESCRIPTION**

The Bachelor of Science Degree with a major in Aviation/Aerospace combines the communication, analytical, and technical skills used in the aviation industry. The degree prepares graduates for entry into and advancement within the diverse field of aviation, and to meet the needs of the dynamic aviation industry.

### **CONCENTRATION DESCRIPTION**

The Concentration in Aviation Safety is designed for individuals who wish to gain a solid foundation of aviation-specific knowledge and further focus on the specialized safety factors involved in various aspects of the Aviation industry.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Aviation/Aerospace includes a concentration which provides the opportunity for graduates to broaden their knowledge of the aviation industry based on a selected area of study. The program also enhances graduates use of aviation/aerospace analytical and communication skills to obtain an understanding of general aviation/aerospace principles, laws and regulations, operations as well as specific skills and knowledge based on their concentration selected.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Aviation/Aerospace, students must complete 123 credits as described below. The length of the program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101 English Composition I 3 credits

ENC 2102 English Composition II 3 credits

##### **MATH (6 CREDIT HOURS)**

MAC 1105 College Algebra 3 credits

MGF 2106 College Math (or Math courses equivalent or higher) 3 credits

##### **COMPUTER (3 credits)**

CGS 1060C Introduction to Computer Applications 3 credits

##### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000 American Literature 3 credits

##### **COMMUNICATIONS (3 credits)**

SPC 1017 Speech 3 credits

##### **BEHAVIORAL SCIENCE/SOCIAL SCIENCE (6 credits)**

PSY 1012 Introduction to Psychology 3 credits

POS 2041 American National Government 3 credits

##### **NATURAL SCIENCE (3 credits)**

HUN 1201 Fundamentals of Nutrition 3 credits



**LOWER DIVISION REQUIRED COURSES (12 CREDIT HOURS)**

ASC 1010	History of Aviation	3 credits
ASC 1100	Introduction to Aeronautics	3 credits
ASC 2320	Aviation Law and Regulations	3 credits
BCN 1014	Introduction to Sustainability	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits
(OR)		
AVM 2002	Introduction to Aviation Security	3 credits
AVM 3411	Airport Management	3 credits
AVM 2120	Air Cargo	3 credits
ASC 4447	National Security Issues and Terrorism	3 credits
AVM 1440	Aviation and Airport Security	3 credits
ASC 3211	Aviation Meteorology	3 credits
ASC 3471	Physiology of Flight	3 credits

\* The IDS courses allow credit for appropriate prior learning. FAA Certifications and Ratings, Aviation, Management, Physical Science, Statistics, and Marketing are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

## AVIATION SAFETY CONCENTRATION COURSES (18 CREDIT HOURS)

ASC 2310	Federal Aviation Regulations	3 credits
ATT 2820	Air Traffic Control	3 credits
AVM 4675	Aviation Safety Programs	3 credits
PAD 3370	Emergency Preparedness and Response	3 credits
PAD 2071	Introduction to Crisis and Disaster Management	3 credits
PAD 4374	Terrorism and Homeland Security	3 credits

## UPPER DIVISION REQUIRED COURSES (42 CREDIT HOURS)

AVM 3516	Airline Management	3 credits
AVM 3240	Aviation Insurance and Risk Management	3 credits
AVM 3110	FBO and Flight School Management	3 credits
AVM 4530	Corporate Aviation Operations	3 credits
AVM 4630	Aviation Labor Relations	3 credits
AVS 3472	Aviation Human Factors	3 credits
ASC 4050	Introduction to Space	3 credits
MAN 3065	Business Ethics	3 credits
AVM 4451	Airport Planning	3 credits
ASC 3871	Aviation Safety	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4583	Project Management	3 credits
AVM 4914	Aviation Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**

“Everglades University boasts an exceptional aviation program renowned for its comprehensive curriculum and excellent aviation industry professors. The Student Services Director’s support enabled me to participate in Tampa International Airport’s prestigious apprenticeship program, further enriching my education and practical experience in the aviation field.”

*Chase Gindin, 2024, Master’s in Aviation Science - Aviation Operations Management Concentration, EU Tampa*



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE with a Concentration in Aviation Security**

The Bachelor of Science Degree with a major in Aviation/Aerospace provides the aviation professional with an extensive academic background, complementing the student's technical experience in aviation. Some program requirements can be fulfilled through verified FAA Certifications and/or relevant military experience in aviation. Students can choose from concentration areas in aviation safety, flight operations, management, aviation maintenance management, airport operations management, aviation security or unmanned aerial systems (UAS), to enhance their degree program.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE DESCRIPTION**

The Bachelor of Science Degree with a major in Aviation/Aerospace combines the communication, analytical, and technical skills used in the aviation industry. The degree prepares graduates for entry into and advancement within the diverse field of aviation, and to meet the needs of the dynamic aviation industry.

### **CONCENTRATION DESCRIPTION**

The Concentration in Aviation Security is designed for individuals seeking a degree focused on detection, response, and prevention of tactics and practices within aviation which may result in loss of life and property and disrupt the safe flow of passengers and cargo.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Aviation/Aerospace includes a concentration which provides the opportunity for graduates to broaden their knowledge of the aviation industry based on a selected area of study. The program also enhances graduates use of aviation/aerospace analytical and communication skills to obtain an understanding of general aviation/aerospace principles, laws and regulations, operations as well as specific skills and knowledge based on their concentration selected.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Aviation/Aerospace, students must complete 123 credits as described below. The length of the program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

##### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
MGF 2106	College Math (or Math courses equivalent or higher)	3 credits

##### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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##### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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##### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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##### **BEHAVIORAL SCIENCE/SOCIAL SCIENCE (6 credits)**

PSY 1012	Introduction to Psychology	3 credits
POS 2041	American National Government	3 credits

##### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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### **LOWER DIVISION REQUIRED COURSES (12 CREDIT HOURS)**

ASC 1010	History of Aviation	3 credits
ASC 1100	Introduction to Aeronautics	3 credits
ASC 2320	Aviation Law and Regulations	3 credits
BCN 1014	Introduction to Sustainability	3 credits

### **INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits

(OR)

ATT 2820	Air Traffic Control	3 credits
AVM 3411	Airport Management	3 credits
MAN 2345	Principles of Supervision	3 credits
ASC 2310	Federal Aviation Regulations	3 credits
PAD 3370	Emergency Preparedness and Response	3 credits
PAD 2071	Introduction to Crisis and Disaster Management	3 credits
PAD 4374	Terrorism and Homeland Security	3 credits

\* The IDS courses allow credit for appropriate prior learning. FAA Certifications and Ratings, Aviation, Management, Physical Science, Statistics, and Marketing are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

## AVIATION SECURITY CONCENTRATION COURSES (18 CREDIT HOURS)

AVM 2002	Introduction to Aviation Security	3 credits
AVM 3443	Airport Security	3 credits
AVM 3444	Corporate Security	3 credits
AVM 4447	National Security Issues and Terrorism	3 credits
AVM 4446	Counterterrorism and Aviation	3 credits
AVM 1440	Aviation and Airport Security	3 credits

## UPPER DIVISION REQUIRED COURSES (42 CREDIT HOURS)

AVM 3516	Airline Management	3 credits
AVM 3240	Aviation Insurance and Risk Management	3 credits
AVM 3110	FBO and Flight School Management	3 credits
AVM 4530	Corporate Aviation Operations	3 credits
AVM 4630	Aviation Labor Relations	3 credits
AVS 3472	Aviation Human Factors	3 credits
ASC 4050	Introduction to Space	3 credits
MAN 3065	Business Ethics	3 credits
AVM 4451	Airport Planning	3 credits
ASC 3871	Aviation Safety	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4583	Project Management	3 credits
AVM 4914	Aviation Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**

“When I first came to Everglades University, I wanted to obtain the knowledge necessary for me to take my career to the next level. All of the instructors, in one way or another, have contributed to making a change in my life. The Everglades University staff members have a high level of professionalism, and they have been helpful every step of the way since the very first day I came to the campus. Because of my educational experience at Everglades University, I feel more prepared and ready to face the challenges of the aviation field. Before I came here, I could not imagine myself working in the aviation environment, but with this degree, I can say that I am completely prepared. I am happy to share that I am now the Production Supervisor at United Airlines. I am very pleased with this entire experience.”

*Carlos De Sequeira Molina, 2021, Bachelor's in Aviation/Aerospace, EU Tampa*



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE**

### ***with a Concentration in Flight Operations***

The curriculum of Everglades University is designed to give students the opportunity to acquire a Bachelor of Science Degree with a major in Aviation/Aerospace that can include an area of Concentration. The program provides the aviation professional with an extensive academic background to complement his/her aviation technical background whether it is in Air Traffic Control, Aviation Maintenance, Flight Operations, Dispatch Operations through verified FAA Certifications or Military Aviation Operations. **Only those students holding an FAA Commercial Instrument Multi-engine pilot certificate, or above, may enroll in this degree program.** The program provides a solid general education combined with the flexibility for coursework covering a wide range of specific aviation courses and a strong line-up of management courses.

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE DESCRIPTION**

The Bachelor of Science Degree with a major in Aviation/Aerospace combines the communication, analytical, and technical skills used in the aviation industry. The degree prepares graduates for entry into and advancement within the diverse field of aviation, and to meet the needs of the dynamic aviation industry.

## **CONCENTRATION DESCRIPTION**

The Concentration in Flight Operations is designed for individuals holding pilot credentials with Commercial Instrument Multi-Engine ratings or above who intend to fly for commercial airlines or for the corporate/private sector. This Concentration enables those individuals to capitalize on their FAA certifications in completing an academic degree in the aviation field.

## **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Aviation/Aerospace includes a concentration which provides the opportunity for graduates to broaden their knowledge of the aviation industry based on a selected area of study. The program also enhances graduates use of aviation/aerospace analytical and communication skills to obtain an understanding of general aviation/aerospace principles, laws and regulations, operations as well as specific skills and knowledge based on their concentration selected.

## **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Aviation/Aerospace, students must complete 123 credits as described below. The length of the program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101 English Composition I 3 credits

ENC 2102 English Composition II 3 credits

#### **MATH (6 CREDIT HOURS)**

MAC 1105 College Algebra 3 credits

MGF 2106 College Math (or Math courses equivalent or higher) 3 credits

#### **COMPUTER (3 credits)**

CGS 1060C Introduction to Computer Applications 3 credits

#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000 American Literature 3 credits

#### **COMMUNICATIONS (3 credits)**

SPC 1017 Speech 3 credits

#### **BEHAVIORAL SCIENCE/SOCIAL SCIENCE (6 credits)**

PSY 1012 Introduction to Psychology 3 credits

POS 2041 American National Government 3 credits



**NATURAL SCIENCE (3 credits)**

HUN 1201 Fundamentals of Nutrition 3 credits

**LOWER DIVISION REQUIRED COURSES (12 CREDIT HOURS)**

ASC 1010 History of Aviation 3 credits

ASC 1100 Introduction to Aeronautics 3 credits

ASC 2320 Aviation Law and Regulations 3 credits

BCN 1014 Introduction to Sustainability 3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021 Interdisciplinary Study 1 3 credits

IDS 1022 Interdisciplinary Study 2 3 credits

IDS 1023 Interdisciplinary Study 3 3 credits

IDS 1024 Interdisciplinary Study 4 3 credits

IDS 1025 Interdisciplinary Study 5 3 credits

IDS 1026 Interdisciplinary Study 6 3 credits

IDS 1027 Interdisciplinary Study 7 3 credits

(OR)

AVM 2002 Introduction to Aviation Security 3 credits

AVM 4675 Aviation Safety Programs 3 credits

MAN 3504 Operations Management 3 credits

ASC 2310 Federal Aviation Regulations 3 credits

AVM 3443 Airport Security 3 credits

AVM 3444 Corporate Security 3 credits

AVM 1440 Aviation and Airport Security 3 credits

\* The IDS courses allow credit for appropriate prior learning. FAA Certifications and Ratings, Aviation, Management, Physical Science, Statistics, and Marketing are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

## FLIGHT OPERATIONS CONCENTRATION COURSES (18 CREDIT HOURS)

*NOTE: Credit granted only with FAA Commercial Instrument Multi-engine or above*

ATT 2820	Air Traffic Control	3 credits
ASC 3211	Aviation Meteorology	3 credits
ASC 3471	Physiology of Flight	3 credits
ASC 3551	Aerodynamics	3 credits
ASC 3611	Aircraft Engines	3 credits
ASC 3612	Aircraft Systems	3 credits

## UPPER DIVISION REQUIRED COURSES (42 CREDIT HOURS)

AVM 3516	Airline Management	3 credits
AVM 3240	Aviation Insurance and Risk Management	3 credits
AVM 3110	FBO and Flight School Management	3 credits
AVM 4530	Corporate Aviation Operations	3 credits
AVM 4630	Aviation Labor Relations	3 credits
AVS 3472	Aviation Human Factors	3 credits
ASC 4050	Introduction to Space	3 credits
MAN 3065	Business Ethics	3 credits
AVM 4451	Airport Planning	3 credits
ASC 3871	Aviation Safety	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4583	Project Management	3 credits
AVM 4914	Aviation Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE with a Concentration in Management**

The Bachelor of Science Degree with a major in Aviation/Aerospace provides the aviation professional with an extensive academic background, complementing the student's technical experience in aviation. Some program requirements can be fulfilled through verified FAA Certifications and/or relevant military experience in aviation. Students can choose from concentration areas in aviation safety, flight operations, management, aviation maintenance management, airport operations management, aviation security or unmanned aerial systems (UAS), to enhance their degree program.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE DESCRIPTION**

The Bachelor of Science Degree with a major in Aviation/Aerospace combines the communication, analytical, and technical skills used in the aviation industry. The degree prepares graduates for entry into and advancement within the diverse field of aviation, and to meet the needs of the dynamic aviation industry.

### **CONCENTRATION DESCRIPTION**

The Concentration in Management is designed for individuals interested in the pure management aspects of the aviation industry. This Concentration includes a sequence of management courses as well as specialized courses specific to the field of aviation management, both of which complement the core aviation classes offered in this degree program.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Aviation/Aerospace includes a concentration which provides the opportunity for graduates to broaden their knowledge of the aviation industry based on a selected area of study. The program also enhances graduates use of aviation/aerospace analytical and communication skills to obtain an understanding of general aviation/aerospace principles, laws and regulations, operations as well as specific skills and knowledge based on their concentration selected.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Aviation/Aerospace, students must complete 123 credits as described below. The length of the program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101 English Composition I 3 credits

ENC 2102 English Composition II 3 credits

##### **MATH (6 CREDIT HOURS)**

MAC 1105 College Algebra 3 credits

MGF 2106 College Math (or Math courses equivalent or higher) 3 credits

##### **COMPUTER (3 credits)**

CGS 1060C Introduction to Computer Applications 3 credits

##### **HUMANITIES/FINE ARTS (6 CREDIT HOURS)**

AML 1000 American Literature 3 credits

##### **COMMUNICATIONS (3 credits)**

SPC 1017 Speech 3 credits

##### **BEHAVIORAL SCIENCE/SOCIAL SCIENCE (6 credits)**

PSY 1012 Introduction to Psychology 3 credits

POS 2041 American National Government 3 credits



**NATURAL SCIENCE (3 credits)**

HUN 1201 Fundamentals of Nutrition 3 credits

**LOWER DIVISION REQUIRED COURSES (12 CREDIT HOURS)**

ASC 1010 History of Aviation 3 credits  
 ASC 1100 Introduction to Aeronautics 3 credits  
 ASC 2320 Aviation Law and Regulations 3 credits  
 BCN 1014 Introduction to Sustainability 3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021 Interdisciplinary Study 1 3 credits  
 IDS 1022 Interdisciplinary Study 2 3 credits  
 IDS 1023 Interdisciplinary Study 3 3 credits  
 IDS 1024 Interdisciplinary Study 4 3 credits  
 IDS 1025 Interdisciplinary Study 5 3 credits  
 IDS 1026 Interdisciplinary Study 6 3 credits  
 IDS 1027 Interdisciplinary Study 7 3 credits

(OR)

AVM 2002 Introduction to Aviation Security 3 credits  
 AVM 2301 Aviation Marketing 3 credits  
 MAN 3504 Operations Management 3 credits  
 MAN 4602 International Business 3 credits  
 MAN 4633 Global Strategy and Policy 3 credits  
 MAN 2345 Principles of Supervision 3 credits  
 AVM 1440 Aviation and Airport Security 3 credits

\* The IDS courses allow credit for appropriate prior learning. FAA Certifications and Ratings, Aviation, Management, Physical Science, Statistics, and Marketing are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

## MANAGEMENT CONCENTRATION COURSES (18 CREDIT HOURS)

ACG 2001	Accounting Principles I	3 credits
ACG 2011	Accounting Principles II	3 credits
ACG 3301	Managerial Accounting	3 credits
AVM 3411	Airport Management	3 credits
MAN 3151	Relationship Management	3 credits
MAN 4301	Human Resource Management	3 credits

## UPPER DIVISION REQUIRED COURSES (42 CREDIT HOURS)

AVM 3516	Airline Management	3 credits
AVM 3240	Aviation Insurance and Risk Management	3 credits
AVM 3110	FBO and Flight School Management	3 credits
AVM 4530	Corporate Aviation Operations	3 credits
AVM 4630	Aviation Labor Relations	3 credits
AVS 3472	Aviation Human Factors	3 credits
ASC 4050	Introduction to Space	3 credits
MAN 3065	Business Ethics	3 credits
AVM 4451	Airport Planning	3 credits
ASC 3871	Aviation Safety	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4583	Project Management	3 credits
AVM 4914	Aviation Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**





## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE with a Concentration in Unmanned Aerial Systems (UAS)**

The Bachelor of Science Degree with a major in Aviation/Aerospace provides the aviation professional with an extensive academic background, complementing the student's technical experience in aviation. Some program requirements can be fulfilled through verified FAA Certifications and/or relevant military experience in aviation. Students can choose from concentration areas in aviation safety, flight operations, management, aviation maintenance management, airport operations management, aviation security or unmanned aerial systems (UAS), to enhance their degree program.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE DESCRIPTION**

The Bachelor of Science Degree with a major in Aviation/Aerospace combines the communication, analytical, and technical skills used in the aviation industry. The degree prepares graduates for entry into and advancement within the diverse field of aviation, and to meet the needs of the dynamic aviation industry.

### **CONCENTRATION DESCRIPTION**

The Concentration in Unmanned Aerial System combines elements of operations and a strong aviation foundation and is designed for those individuals wishing to work as sensor operators, technicians, mission planners, communication and security personnel.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Aviation/Aerospace includes a concentration which provides the opportunity for graduates to broaden their knowledge of the aviation industry based on a selected area of study. The program also enhances graduates' use of aviation/aerospace analytical and communication skills to obtain an understanding of general aviation/aerospace principles, laws and regulations, and operations, as well as specific skills and knowledge based on their selected concentration.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Aviation/Aerospace, students must complete 123 credit hours as described below. The length of the program is 41 months.

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN AVIATION/AEROSPACE COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
MGF 2106	College Math (or Math courses equivalent or higher)	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **BEHAVIORAL SCIENCE/SOCIAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
POS 2041	American National Government	3 credits

**NATURAL SCIENCE (3 credits)**

HUN 1201 Fundamentals of Nutrition 3 credits

**LOWER DIVISION REQUIRED COURSES (12 CREDIT HOURS)**

ASC 1010 History of Aviation 3 credits

ASC 1100 Introduction to Aeronautics 3 credits

ASC 2320 Aviation Law and Regulations 3 credits

BCN 1014 Introduction to Sustainability 3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021 Interdisciplinary Study 1 3 credits

IDS 1022 Interdisciplinary Study 2 3 credits

IDS 1023 Interdisciplinary Study 3 3 credits

IDS 1024 Interdisciplinary Study 4 3 credits

IDS 1025 Interdisciplinary Study 5 3 credits

IDS 1026 Interdisciplinary Study 6 3 credits

IDS 1027 Interdisciplinary Study 7 3 credits

(OR)

ASC 2310 Federal Aviation Regulations 3 credits

ASC 3211 Aviation Meteorology 3 credits

ATT 2820 Air Traffic Control 3 credits

AVM 1440 Aviation and Airport Security 3 credits

AVM 2002 Introduction to Aviation Security 3 credits

AVM 2301 Aviation Marketing 3 credits

MAN1021 Principles of Management 3 credits

\* The IDS courses allow credit for appropriate prior learning. FAA Certifications and Ratings, Aviation, Management, Physical Science, Statistics, and Marketing are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.



## UNMANNED AERIAL SYSTEMS (UAS) CONCENTRATION COURSES (18 CREDIT HOURS)

NOTE: UAS Concentration Courses prepare the learner for the FAA Title 14 of the Code of Federal Regulations (14 CFR), part 107 Exam.

ASC 1560	Unmanned Aerial Systems Fundamentals	3 credits
ASC 2563	UAS Videography/ Photography Applications	3 credits
ASC 3593	UAS Construction Applications	3 credits
ASC 3594	UAS Mapping and Surveying Application	3 credits
ASC 4592	UAS Inspection Applications	3 credits
ASC 4595	UAS Operations Development and Management	3 credits

## UPPER DIVISION REQUIRED COURSES (42 CREDIT HOURS)

AVM 3516	Airline Management	3 credits
AVM 3240	Aviation Insurance and Risk Management	3 credits
AVM 3110	FBO and Flight School Management	3 credits
AVM 4530	Corporate Aviation Operations	3 credits
AVM 4630	Aviation Labor Relations	3 credits
AVS 3472	Aviation Human Factors	3 credits
ASC 4050	Introduction to Space	3 credits
MAN 3065	Business Ethics	3 credits
AVM 4451	Airport Planning	3 credits
ASC 3871	Aviation Safety	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4583	Project Management	3 credits
AVM 4914	Aviation Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**

“As a graduate of Everglades University, I think of my amazing opportunity to gain knowledge and earn my degree. The professors are incredible, and Student Services connected me with an internship which led to my emergency management position with Olson Group. I even built excellent connections through the Tampa International Airport Apprenticeship Program. All the activities and programs that I participated in have made my Everglades University experience a great success!”

*Scott Markowitz, 2024, Bachelor of Science in Crisis and Disaster Management, EU Tampa*



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN BUSINESS ADMINISTRATION**

The Bachelor of Science Degree with a major in Business Administration seeks to provide students with a well-rounded view of the purpose and operations of business entities from a financial, economics, marketing and management perspective combined with a solid general education foundation. Graduates will be able to understand a variety of general business principles, to use analytical, technical and critical thinking skills to solve problems in an ethical manner, and to communicate effectively in the business environment.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN BUSINESS ADMINISTRATION DESCRIPTION**

The Bachelor of Science Degree with a major in Business Administration provides instruction in management skills. Students in this program will use a computer and software applications necessary in a business environment. This program of study will prepare graduates for managerial employment positions such as managers, assistant managers, supervisors, and other related administrative assignments in the business environment.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Business Administration provides instruction in relevant business skills. Students in this program will use a computer and software applications typically used in a business environment. This program of study will prepare graduates for managerial employment positions such as managers, assistant managers, supervisors, and other related administrative assignments in the business environment.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Business Administration, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN BUSINESS ADMINISTRATION COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

##### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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##### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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##### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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##### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		
MGF 2106	College Math (or Math courses equivalent or higher)	3 credits
STA 2014	Statistics (required)	3 credits

##### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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##### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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##### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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#### **LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

ACG 2001	Accounting Principles I	3 credits
ACG 2011	Accounting Principles II	3 credits

BCN 1014	Introduction to Sustainability	3 credits
FIN 1001	Principles of Finance I	3 credits
GEB 1011	Principles of Business	3 credits
MAN 1021	Principles of Management	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits
(OR)		
MAN 2345	Principles of Supervision	3 credits
ECO 1023	Microeconomics	3 credits
MAN 2163	Customer Relationship Management	3 credits
MAR 1011	Introduction to Marketing	3 credits
ACG 2450	Integrated Accounting	3 credits
COM 2134	Negotiation Communications	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits

\* The IDS courses allow credit for appropriate prior learning. Business Administration, Marketing, Management, Accounting, Economics, Finance, Management Information Systems, International Business, Human Resource Management, Health Services Administration, and Statistics are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.





**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

MAN 3151	Relationship Management	3 credits
ENC 3213	Writing for Managers	3 credits
MAN 4602	International Business	3 credits
CGS 3302C	Management Information Systems	3 credits
FIN 4400	Principles of Finance II	3 credits
BUL 4421	Business Law	3 credits
GEB 3934	Critical Thinking in Business	3 credits
MAR 3023	Marketing Management	3 credits
STA 3060	Research and Statistical Analysis	3 credits
MAN 3504	Operations Management	3 credits
MAN 4045	Effective Team Management	3 credits
QMB 3600	Quantitative Methods in Administration	3 credits
ACG 3301	Managerial Accounting	3 credits
MAN 3065	Business Ethics	3 credits
MAN 4633	Global Strategy and Policy	3 credits
MAN 4583	Project Management	3 credits
MAN 4301	Human Resources Management	3 credits
GEB 4999	Business Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN CONSTRUCTION MANAGEMENT**

The curriculum is designed to allow the student to acquire a Bachelor of Science Degree with a major in Construction Management, as well as to prepare him/her for an entry-level career in Construction Management. This construction management degree focuses on the management skills and business knowledge required for the continually changing environment of the construction industry.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN CONSTRUCTION MANAGEMENT DESCRIPTION**

The Bachelor of Science Degree with a major in Construction Management provides instruction in management skills and construction industry specific technical and occupational subjects, such as construction planning, design, and safety. This degree program prepares graduates for a productive career in the construction industry as a manager, project manager, or property manager. Graduates of this program will be prepared for productive management careers in the construction business with knowledge in construction projects, estimating, and contracts. This degree program prepares graduates to sit for the LEED Green Associates exam in order to become a Certified LEED Green Associate.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Construction Management provides students with a broad-based knowledge of the construction industry combined with a solid general education and extensive training in business and management applications as well as law, regulations, planning, design, theory and methods used in the construction field.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Construction Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN CONSTRUCTION MANAGEMENT COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		

MGF 2106	College Math (or Math courses equivalent or higher)	3 credits
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STA 2014	Statistics (required)	3 credits
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#### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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#### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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#### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

BCN 1251C	Building Construction Drawing	3 credits
BCT 1770	Construction Estimating	3 credits
BCT 1767	OSHA Standards	3 credits
BCT 1706	Construction Documents	3 credits
BCN 2020	Introduction to Construction Techniques	3 credits
BCN 1014	Introduction to Sustainability	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits
(OR)		
ECO 2013	Macroeconomics	3 credits
BCN 2560	Mechanical/Electrical Systems I	3 credits
BCT 2040	MEP Plans and Specifications	3 credits
BCN 1272	Building Construction Plans	3 credits
BCN 2798	Managing a Construction Business	3 credits
BCN 2793	Project Management for Construction	3 credits
ACG 2001	Accounting Principles I	3 credits

\* The IDS courses allow credit for appropriate prior learning. Construction, Business Administration, Management, Accounting, Macroeconomics, Finance, Management Information Systems, International Business, and Human Resource Management are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

BCN 3762	Codes and Standards	3 credits
BCN 3223	Soil Mechanics for Construction	3 credits
MAN 3065	Business Ethics	3 credits
BCN 3201	Mechanical/Electrical Systems II	3 credits
BCN 3708	Construction Contracts	3 credits
BCN 4612	Construction Cost Estimating	3 credits
BCN 4703	Managing a Construction Project	3 credits
BCN 3224	Construction Techniques of Superstructures	3 credits
BCN 4510	Mechanical Systems: Heating and Cooling	3 credits
BCN 4720	Construction Scheduling	3 credits
BCN 4284	Construction Layout Planning	3 credits
BCN 4730	Construction Safety	3 credits
BCN 4590	LEED Certification and Green Sustainability	3 credits
BCN 3411	Statics and Strengths of Materials	3 credits
BCN 4740	Construction Law	3 credits
BCN 3461	Concrete Masonry Design in Construction	3 credits
BCN 3753	Financial Control of Construction Organizations	3 credits
BCN 4709	Construction Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN CRISIS AND DISASTER MANAGEMENT**

The curriculum is designed to allow the student to acquire a Bachelor of Science Degree with a major in Crisis and Disaster Management, as well as to prepare him/her for an entry-level career in Crisis and Disaster Management. This Crisis and Disaster Management degree focuses on the management skills, business knowledge and associated critical thinking/decision making involved in planning, management, relief, and recovery from public crises and disasters.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN CRISIS AND DISASTER MANAGEMENT DESCRIPTION**

The Bachelor of Science Degree with a major in Crisis and Disaster Management provides instruction in business and management skills and crisis and disaster management specific technical and occupational subjects, such as crisis and disaster management, terrorism, threat and emergency preparedness. This degree program prepares graduates for a productive career in the crisis and disaster management field. Emphasis is placed on communication skills, management skills, critical thinking, planning and response associated with public emergencies, disasters, and catastrophes.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Crisis and Disaster Management provides students with a broad based knowledge of crisis and disaster management combined with a general education foundation and business and management applications. Graduates of this program will be prepared for productive management careers in the crisis and disaster management environment.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Crisis and Disaster Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN CRISIS AND DISASTER MANAGEMENT COURSES GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		

MGF 2106	College Math (or Math courses equivalent or higher)	3 credits
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STA 2014	Statistics (required)	3 credits
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### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

BCN 1014	Introduction to Sustainability	3 credits
ACG 2001	Accounting Principles I	3 credits
ACG 2011	Accounting Principles II	3 credits
MAN 1021	Principles of Management	3 credits
PAD 2071	Introduction to Crisis and Disaster Management	3 credits
PAD 2070	Basic Emergency Planning	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits
(OR)		
ECO 2013	Macroeconomics	3 credits
BCT 1767	OSHA Standards	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits
MAN 2163	Customer Relationship Management	3 credits
FIN 1001	Principles of Finance I	3 credits
GEB 1011	Principles of Business	3 credits
MAN 2345	Principles of Supervision	3 credits

\* The IDS courses allow credit for appropriate prior learning. Business Administration, Management, Accounting, Macroeconomics, Finance, Management Information Systems, Information Security, International Business, and Human Resource Management are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

GEB 3934	Critical Thinking in Business	3 credits
CGS 3302C	Management Information Systems	3 credits
MAN 4045	Effective Team Management	3 credits
MAN 4301	Human Resources Management	3 credits
MAN 3151	Relationship Management	3 credits
ENC 3213	Writing for Managers	3 credits
SOP 3790	Crisis and Disaster Psychology	3 credits
PAD 3395	Community Disaster Mitigation and Recovery	3 credits
PAD 3370	Emergency Preparedness and Response	3 credits
PAD 3383	Emergency Management and Public Policy	3 credits
PAD 3390	Hazard Analysis and Risk Management	3 credits
PAD 4392	Emergency Operations Center (EOC) Operations and Design	3 credits
PAD 4372	Crisis and Disaster Management and Public Outreach	3 credits
PAD 4374	Terrorism and Homeland Security	3 credits
SYD 4511	Disaster and Society	3 credits
PAD 4844	Disaster Health Management	3 credits
MAN 4554	Business Continuity Planning and Management	3 credits
PAD 4878	Crisis and Disaster Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ENVIRONMENTAL POLICY AND MANAGEMENT**

The curriculum is designed to allow the student to acquire a Bachelor of Science Degree with a major in Environmental Policy and Management, as well as to prepare him/her for an entry-level career in Environmental Policy and Management. This Environmental Policy and Management degree focuses on the management skills and business knowledge required for students to enter professions involved in government and environmentally related professions.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ENVIRONMENTAL POLICY AND MANAGEMENT DESCRIPTION**

The Bachelor of Science Degree with a major in Environmental Policy and Management provides instruction in business and management skills, environmental policy and specific technical and occupational subjects, such as the impact of industrialization on the environment and environmental technology and management. Emphasis is placed on communication skills, business and management skills, critical thinking, sustainability, and environmental regulations and policies.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Environmental Policy and Management provides students with a broad based knowledge of the several emerging fields of study, including global environmental change, environmental planning, and environmental sustainability. This degree is applicable for government and industry environmentally related professions.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Environmental Policy and Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN ENVIRONMENTAL POLICY AND MANAGEMENT COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

##### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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##### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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##### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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##### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
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(OR)

MGF 2106	College Math (or Math courses equivalent or higher)	3 credits
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STA 2014	Statistics (required)	3 credits
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##### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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##### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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##### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

MAN 1021	Principles of Management	3 credits
ACG 2001	Accounting Principles I	3 credits
ACG 2011	Accounting Principles II	3 credits
BCN 1014	Introduction to Sustainability	3 credits
COM 2134	Negotiation Communications	3 credits
EVR 2861	Introduction to Environmental Policy	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits

(OR)

EVR 2110	Introduction to Environmental Change	3 credits
GEB 1011	Principles of Business	3 credits
ECO 2013	Macroeconomics	3 credits
FIN 1001	Principles of Finance I	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits
MAN 2345	Principles of Supervision	3 credits
MAR 1011	Introduction to Marketing	3 credits

\* The IDS courses allow credit for appropriate prior learning. Construction, Business Administration, Management, Accounting, Macroeconomics, Finance, Management Information Systems, International Business, and Human Resource Management are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

COM 3490	Communication and Environmental Justice	3 credits
EGS 3090	Business Excellence through Engineering Reasoning	3 credits
ENC 3213	Writing for Managers	3 credits
GEB 3934	Critical Thinking in Business	3 credits
MAR 3023	Marketing Management	3 credits
SOP 3800	The Science of Persuasion and Negotiation	3 credits
MAN 3504	Operations Management	3 credits
MAN 4602	International Business	3 credits
BCN 3550	Energy and the Environment	3 credits
BCN 3556	Energy Policy	3 credits
EVR 3403	Global Environmental Politics	3 credits
EVR 3036	Justice and Sustainability	3 credits
EVR 3352	U.S. Environmental Policy and Management	3 credits
EVR 4023	Coastal Environmental Management	3 credits
EVR 4262	Environmental Technology and Management	3 credits
EVR 4823	Environmental Impact Analysis	3 credits
EVR 4113	Global Climate Change- Science, Impacts and Sustainable Solutions	3 credits
EVR 4930	Environmental Policy and Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN HEALTHCARE ADMINISTRATION**

The curriculum is designed to allow students to acquire a Bachelor of Science Degree with a major in Healthcare Administration, as well as to prepare them for entry-level positions in the Healthcare Administration field. This degree focuses on the issues, skills and topics needed to succeed in the dynamic healthcare administration industry.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN HEALTHCARE ADMINISTRATION DESCRIPTION**

The Bachelor of Science Degree with a major in Healthcare Administration provides instruction in the practical, legal, and ethical issues faced by professionals in healthcare administration. The program is designed to provide students with a broad-based knowledge of general education, business, leadership and management, as well as a firm grasp of the specific aspects that challenge the healthcare administration field.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Healthcare Administration provides students with knowledge in healthcare theories and components of the healthcare delivery system in the United States, as well as the skill to lead and manage in that industry. The program explores the impact of factors that affect policies, management, and operation of healthcare organizations, as well as the analysis of qualitative and quantitative healthcare data and information for effective decision-making. The program further analyzes the legal and ethical principles and responsibilities of healthcare organizations to individual patient and community healthcare needs, as well as to explain strategic and marketing priorities of healthcare organization in relationship to the needs and values of a community.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Healthcare Administration, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN HEALTHCARE ADMINISTRATION COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

##### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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##### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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##### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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##### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		

MGF 2106	College Math	3 credits
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STA 2014	Statistics (required)	3 credits
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##### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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##### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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##### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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#### **LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

HSC 1000	Introduction to Integrated Health Science	3 credits
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HSC 1100	Introduction to Health and Wellness Systems	3 credits
HSC 2732	Introduction to Understanding Clinical Research	3 credits
HSC 2651	Clinical Decision Making	3 credits
HSC 2173	Women's Health	3 credits
HSC 2162	Men's Health	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits
(OR)		
CLP 2180	Stress Reduction and Relaxation	3 credits
GEB 1011	Principles of Business	3 credits
HSC 1619	Exercise Science and Sports	3 credits
HSC 2105	The Meaning of Health	3 credits
MAN 1021	Principles of Management	3 credits
MAN 2345	Principles of Supervision	3 credits
MAR1 011	Introduction to Marketing	3 credits

\* The IDS courses allow credit for appropriate prior learning. Business Administration, Management, Accounting, Economics, Finance, Public Health, Healthcare Administration, Health Sciences, Natural Sciences, and Biological Sciences are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

ENC 3213	Writing for Managers	3 credits
GEB 3934	Critical Thinking in Business	3 credits
MAN 3065	Business Ethics	3 credits
HUN 3205	Dietary Influences on Health and Disease	3 credits
CLP 3314	Health Psychology	3 credits
HUN 3472	Nutrition and Aging	3 credits
HSA 3107	Topics in the Development of Health Care	3 credits
HSA 3551	Ethics in Healthcare	3 credits
HSA 3257	The Business of Healthcare	3 credits
HSA 3221	Introduction to Long-Term Care	3 credits
HSA 4553	Legal Aspects of Health Information Management	3 credits
HSA 3383	Continuous Quality Monitoring and Accreditation	3 credits
HSA 3011	Community and Public Health	3 credits
HSA 4140	Program Planning and Evaluation	3 credits
HSA 4224	Long-Term Care	3 credits
MAN 3151	Relationship Management	3 credits
MAN 4045	Effective Team Management	3 credits
HSA 4947	Health Care Administration Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN HOSPITALITY MANAGEMENT**

The Bachelor of Science Degree with a major in Hospitality Management seeks to provide students with a well-rounded view of the purpose and operations of the service and hospitality management entities from a financial, economics, marketing and management perspective combined with a solid general education foundation. Graduates will be able to understand a variety of the hospitality management principles, to use analytical, technical and critical thinking skills to solve problems in an ethical manner, and to communicate effectively in the business environment.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN HOSPITALITY MANAGEMENT DESCRIPTION**

The Bachelor of Science Degree with a major in Hospitality Management provides instruction in management skills. Students in this program will use a computer and software applications necessary in a business environment. This program of study will prepare graduates for managerial employment positions such as managers, assistant managers, supervisors, and other related administrative assignments in the service and hospitality management environment.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Hospitality Management provides instruction in relevant business skills. Students in this program will use computer and software applications typically used in the hospitality management environment. This program of study will prepare graduates for managerial employment positions such as managers, assistant managers, supervisors, and other related administrative assignments in the hospitality management environment.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Hospitality Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN HOSPITALITY MANAGEMENT COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		

MGF 2106	College Math	3 credits
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STA 2014	Statistics (required)	3 credits
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#### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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#### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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#### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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### **LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

ACG 2001	Accounting Principles I	3 credits
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ACG 2011	Accounting Principles II	3 credits
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BCN 1014	Introduction to Sustainability	3 credits
HFT 1000	Introduction to Hospitality Management	3 credits
HFT 2410	Front of the House	3 credits
HFT 2254	Rooms Division Management	3 credits

### **INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits
(OR)		
MAN 2345	Principles of Supervision	3 credits
ECO 1023	Microeconomics	3 credits
MAN 2163	Customer Relationship Management	3 credits
MAR 1011	Introduction to Marketing	3 credits
ACG 2450	Integrated Accounting	3 credits
MAN 1021	Principles of Management	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits

\* The IDS courses allow credit for appropriate prior learning. Hospitality Management, Marketing, Management, Accounting, Economics, Finance, Management Information Systems, International Business, Human Resource Management, Health Services Administration, and Statistics are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

### **UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

MAN 3151	Relationship Management	3 credits
ENC 3213	Writing for Managers	3 credits
CGS 3302C	Management Information Systems	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ACG 3301	Managerial Accounting	3 credits
MAR 3023	Marketing Management	3 credits
MAN 3504	Operations Management	3 credits
MAN 4045	Effective Team Management	3 credits
MAN 3065	Business Ethics	3 credits
MAN 4633	Global Strategy and Policy	3 credits
MAN 4583	Project Management	3 credits
MAN 4301	Human Resources Management	3 credits
HFT 3314	Facilities Planning and Management	3 credits
HFT 3263	Food and Beverage Management	3 credits
HFT 3240	Effective Customer Service	3 credits
HFT 4034	Business and Technology of Sustainability	3 credits
HFT 4519	Convention and Exhibition Management	3 credits
HFT 4916	Hospitality Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN INTERNATIONAL BUSINESS**

The Bachelor of Science Degree with a major in International Business seeks to provide students with a well-rounded view of the purpose and operations of business entities from a financial, economics, marketing and management perspective combined with a solid general education foundation. Graduates will be able to understand a variety of general and international business principles, to use analytical, technical and critical thinking skills to solve problems in an ethical manner, and to communicate effectively in the international business environment.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN INTERNATIONAL BUSINESS DESCRIPTION**

The Bachelor of Science Degree with a major in International Business provides instruction in management skills. Students in this program will use a computer and software applications necessary in a business environment. This program of study will prepare graduates for managerial employment positions such as managers, assistant managers, supervisors, and other related administrative assignments in the business environment.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in International Business provides instruction in relevant business skills. Students in this program will use a computer and software applications typically used in a business environment. This program of study will prepare graduates for managerial employment positions such as managers, assistant managers, supervisors, and other related administrative assignments in the business environment.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in International Business, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN INTERNATIONAL BUSINESS COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		
MGF 2106	College Math	3 credits
STA 2014	Statistics (required)	3 credits

#### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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#### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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#### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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### **LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

ACG 2001	Accounting Principles I	3 credits
ACG 2011	Accounting Principles II	3 credits
BCN 1014	Introduction to Sustainability	3 credits

GEB 1011	Principles of Business	3 credits
GEB 2350	Fundamentals of International Business	3 credits
MAN 2604	Introduction to Global Policy	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits
(OR)		
MAN 2345	Principles of Supervision	3 credits
ECO 2013	Macroeconomics	3 credits
MAN 1021	Principles of Management	3 credits
MAR 1011	Introduction to Marketing	3 credits
ACG 2450	Integrated Accounting	3 credits
COM 2134	Negotiation Communications	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits

\* The IDS courses allow credit for appropriate prior learning. Marketing, Management, Accounting Economics, Finance, Management Information Systems, International Business, Human Resource Management, Health Services Administration, and Statistics are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

MAN 3151	Relationship Management	3 credits
ENC 3213	Writing for Managers	3 credits
CGS 3302C	Management Information Systems	3 credits
GEB 3934	Critical Thinking in Business	3 credits
ACG 3301	Managerial Accounting	3 credits
MAR 3023	Marketing Management	3 credits
MAN 4045	Effective Team Management	3 credits
MAN 4633	Global Strategy and Policy	3 credits
MAN 4583	Project Management	3 credits
MAN 4301	Human Resources Management	3 credits
MAN 3631	Effective Global Management	3 credits
GEB 3371	Analyzing the Global Business Environment	3 credits
MAN 3504	Operations Management	3 credits
MAN 3065	Business Ethics	3 credits
MAN 3613	Managing the International Environment	3 credits
GEB 4352	Putting Global Strategy into Action	3 credits
GEB 4423	Politics in International Business	3 credits
GEB 4935	International Business Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN LAND AND ENERGY MANAGEMENT**

The curriculum is designed to allow the student to acquire a Bachelor of Science Degree with a major in Land and Energy Management, as well as to prepare him/her for an entry-level career in Land and Energy Management. This Land and Energy Management degree focuses on the management skills and business knowledge required for students to enter professions involved in land and mineral rights acquisition for fossil fuel and renewable energy resource development.

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN LAND AND ENERGY MANAGEMENT DESCRIPTION**

The Bachelor of Science Degree with a major in Land and Energy Management provides instruction in management skills and land and energy specific technical and occupational subjects, such as land use planning, regulations, and sustainable energy components. This degree program prepares graduates for a productive career in the land and energy industry as a manager. Emphasis is placed on communication skills, business and management skills, critical thinking, and environmental policies, regulations and requirements.

## **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Land and Energy Management provides students with a broad based knowledge of the negotiations in the landwork and energy industries combined with a general education foundation and business and management applications. Graduates of this program will be prepared for productive management careers in the land and energy environment.

## **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Land and Energy Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN LAND AND ENERGY MANAGEMENT COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
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(OR)

MGF 2106	College Math (or Math courses equivalent or higher)	3 credits
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STA 2014	Statistics (required)	3 credits
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#### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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#### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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#### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

MAN 1021	Principles of Management	3 credits
ACG 2001	Accounting Principles I	3 credits
ACG 2011	Accounting Principles II	3 credits
BCN 1014	Introduction to Sustainability	3 credits
EVR 2861	Introduction to Environmental Policy	3 credits
BCN 2559	Introduction to Land and Energy Policy Management	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits

(OR)

COM 2134	Negotiation Communications	3 credits
GEB 1011	Principles of Business	3 credits
ECO 2013	Macroeconomics	3 credits
FIN 1001	Principles of Finance I	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits
MAN 2345	Principles of Supervision	3 credits
MAR 1011	Introduction to Marketing	3 credits

\* The IDS courses allow credit for appropriate prior learning. Construction, Business Administration, Management, Accounting, Macroeconomics, Finance, Management Information Systems, International Business, and Human Resource Management are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

COM 3490	Communication and Environmental Justice	3 credits
EGS 3090	Business Excellence through Engineering Reasoning	3 credits
ENC 3213	Writing for Managers	3 credits
GEB 3934	Critical Thinking in Business	3 credits
SOP 3800	The Science of Persuasion and Negotiation	3 credits
BCN 3301	GIS Data Analysis and Mapping	3 credits
BCN 3025	Oil, Gas and Energy Geopolitics and Law	3 credits
BCN 3745	Land-Use Planning Regulations	3 credits
BCN 3550	Energy and the Environment	3 credits
BCN 3556	Energy Policy	3 credits
BCN 3571	Solar Energy and Photovoltaics	3 credits
BCN 3572	Nuclear Energy	3 credits
BCN 4573	Wind Energy	3 credits
BCN 4574	Propane and Natural Gas	3 credits
BCN 4575	Hydroelectric Energy	3 credits
BCN 4576	Geothermal Energy	3 credits
BCN 4577	Biomass	3 credits
BCN 4777	Land and Energy Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN MARINE RESOURCES MANAGEMENT**

The Bachelor of Science Degree with a major in Marine Resources Management provides instruction in environmental sciences that is designed to allow students to apply specific knowledge of marine, coastal and wetlands areas to the business of managing natural resources. Emphasis is placed on the policies that govern the management of resources in marine, coastal and wetlands environments, as well as human interactions with those ecologies. The program explores the intersection of business, environmental science, and environmental policy, with a focus on ethical and sustainable decision-making in regards to marine, coastal and wetlands resources. The program augments the environmental science background with additional education in communication, business, management, critical thinking, sustainability, regulations, and policies.

The curriculum is designed to prepare students for entry-level positions in careers related to the management of resources and human interaction with marine, coastal, and wetlands environments. This Marine Resources Management degree focuses on the environmental science knowledge and business and management skills required for students to enter professions within public and private entities focused on marine resources.

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN MARINE RESOURCES MANAGEMENT DESCRIPTION**

This degree includes courses in Marine Biology, Environmental Science, Coastal Wetlands Management, Environmental Policy and Management, Environmental Impact Analysis, Marine Policy and Management, and Marine Resources Sustainability. The degree is designed to prepare graduates for professions focused on marine resources, working with government entities, non-profit organizations, or private industry related to the management, development, or sustainability of coastal or wetland environments or ecologies.

## **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Marine Resources Management provides students with a broad based knowledge of several emerging fields of study, including environmental change, environmental policy, sustainability, coastal ecology and coastal regulations. This degree is applicable for government and industry professions related to marine, coastal or wetlands environments and resources.

## **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Marine Resources Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN MARINE RESOURCES COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
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(OR)

MGF 2106	College Math (or Math courses equivalent or higher)	3 credits
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STA 2014	Statistics (required)	3 credits
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**SOCIAL SCIENCE (3 credits)**

POS 2041 American National Government 3 credits

**NATURAL SCIENCE (3 credits)**

HUN 1201 Fundamentals of Nutrition 3 credits

**BEHAVIORAL SCIENCE (3 credits)**

PSY 1012 Introduction to Psychology 3 credits

**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

EVR 2110 Introduction to Environmental Change 3 credits

BSC 1311 Introduction to Marine Biology 3 credits

BCN 1014 Introduction to Sustainability 3 credits

MAN 1021 Principles of Management 3 credits

ISC 1141 Environmental Science 3 credits

EVR 2861 Introduction to Environmental Policy 3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021 Interdisciplinary Study 1 3 credits

IDS 1022 Interdisciplinary Study 2 3 credits

IDS 1023 Interdisciplinary Study 3 3 credits

IDS 1024 Interdisciplinary Study 4 3 credits

IDS 1025 Interdisciplinary Study 5 3 credits

IDS 1026 Interdisciplinary Study 6 3 credits

IDS 1027 Interdisciplinary Study 7 3 credits

(OR)

CGS 3362C	Organization and Technology of Information Systems	3 credits
ECO 2013	Macroeconomics	
MAR 1011	Introduction to Marketing	3 credits
COM 2134	Negotiation Communications	3 credits
GEB 1011	Principles of Business	3 credits
MAN 2345	Principles of Supervision	3 credits
FIN 1001	Principles of Finance I	3 credits

\* The IDS courses allow credit for appropriate prior learning. Business Administration, Management, Accounting, Economics, Finance, Environmental Science, Natural Science, Biological Science, and Marine Science are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

ENC 3213	Writing for Managers	3 credits
GEB 3934	Critical Thinking in Business	3 credits
MAN 3065	Business Ethics	3 credits
EVR 3352	U.S. Environmental Policy and Management	3 credits
EVR 4023	Coastal Environmental Management	3 credits
EVR 4262	Environmental Technology and Management	3 credits
EVR 4823	Environmental Impact Analysis	3 credits
EVR 4113	Global Climate Change- Science, Impacts and Sustainable Solutions	3 credits
MAN 3151	Relationship Management	3 credits
MAN 4583	Project Management	3 credits
BCN 3301	GIS Data Analysis and Mapping	3 credits
COM 3490	Communication and Environmental Justice	3 credits
EVR 3416	Marine Policy and Management	3 credits
EVR 3452	Introduction to Coastal Wetlands Management	3 credits
EVR 3453	Estuaries & Coastal Ecology	3 credits
EVR 4037	Coastal and Marine Environmental Policy	3 credits
EVR 3356	Marine Resources Sustainability	3 credits
EVR 4954	Marine Resources Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**123 CREDITS**



## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN PARKS, RECREATION, AND LEISURE MANAGEMENT**

The curriculum is designed to allow students to acquire a Bachelor of Science Degree with a major in Parks, Recreation and Leisure Management, as well as to prepare them for entry-level positions in the field. This degree focuses on the issues, skills and topics needed to succeed in managing all aspects of this dynamic industry.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN PARKS, RECREATION AND LEISURE MANAGEMENT DESCRIPTION**

The Bachelor of Science Degree with a major in Parks, Recreation and Leisure Management provides students with a broad background in fundamental business and management skills, including marketing, operations, and human resources. The program emphasizes knowledge in leisure programming, community engagement, recreation, and tourism. Graduates will be employable in positions that direct, supervise or design recreation and leisure programming. The program is designed to provide graduates with the business and management skills needed to be successful leaders and managers in such businesses as amusement or theme parks, hospitality, tourism, and resorts.

### **PROGRAM OBJECTIVES**

Students earning the Bachelor of Science Degree with a major in Parks, Recreation and Leisure Management will attain abilities to understand the business and management aspects of the recreation and leisure industry, including high levels of learning in communication, critical thinking, marketing, operations, and team and project management. Students will also learn to design programs and experiences with an emphasis in the private sector of the hospitality field as it relates to the leisure and recreation industry, including tourism and community considerations.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Parks, Recreation and Leisure Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN PARKS, RECREATION AND LEISURE MANAGEMENT COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

##### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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##### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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##### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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##### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		
MGF 2106	College Math	3 credits
STA 2014	Statistics (required)	3 credits

##### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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##### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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**BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

ACG 2001	Accounting Principles I	3 credits
MAR 1011	Introduction to Marketing	3 credits
BCN 1014	Introduction to Sustainability	3 credits
HFT 1000	Introduction to Hospitality Management	3 credits
HFT 2756	Theme Park Management	3 credits
LEI 1000	Recreation and Tourism in Modern Society	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits

(OR)

CGS 3362C	Organization and Technology of Information Systems	3 credits
COM 2134	Negotiation Communications	3 credits
GEB 1011	Principles of Business	3 credits
HFT 2410	Front of the House	3 credits
MAN1021	Principles of Management	3 credits
MAN 2163	Customer Relationship Management	3 credits
MAN 2345	Principles of Supervision	3 credits

\* The IDS courses allow credit for appropriate prior learning in Business Administration, Management, Accounting, Economics, Finance, Hospitality, Tourism, Leisure Studies, and Recreation Studies are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

ENC 3213	Writing for Managers	3 credits
GEB 3934	Critical Thinking in Business	3 credits
CGS 3302C	Management Information Systems	3 credits
MAN 3151	Relationship Management	3 credits
MAN 4045	Effective Team Management	3 credits
MAR 3023	Marketing Management	3 credits
MAN 3504	Operations Management	3 credits
MAN 4583	Project Management	3 credits
MAN 4301	Human Resources Management	3 credits
HFT 3314	Facilities Planning and Management	3 credits
HFT 3240	Effective Customer Service	3 credits
LEI 3442	Leisure Programming	3 credits
LEI 3630	Designing Parks and Recreation Experiences	3 credits
LEI 4332	Community Planning and Engagement	3 credits
LEI 3564	Parks, Recreation and Tourism Marketing	3 credits
LEI 3332	Business Management in Parks, Recreation and Tourism	3 credits
LEI 4418	Contemporary Issues in Recreation and Tourism	3 credits
LEI 4950	Parks, Recreation and Leisure Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN SURVEYING MANAGEMENT**

### ***(for Construction and Roadway)***

The curriculum is designed to allow the student to acquire a Bachelor of Science Degree with a major in Surveying Management, as well as to prepare him/her for an entry-level career in surveying management. This surveying management degree focuses on the management skills and business knowledge required for the environment of the surveying management field.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN SURVEYING MANAGEMENT DESCRIPTION**

The Bachelor of Science Degree with a major in Surveying Management provides instruction in management skills and surveying for construction industry specific technical and occupational subjects, such as surveying for route and boundary, platting, and geotechnical technology. This degree program prepares graduates for a productive career in the surveying industry as a manager or supervisor. Graduates of this program will be prepared for productive management careers in the surveying field with knowledge in surveying, estimating, and contracts.

### **PROGRAM OBJECTIVES**

The Bachelor of Science Degree with a major in Surveying Management provides students with a broad-based knowledge of the surveying and construction industry combined with a solid general education and extensive training in business and management applications as well as law, regulations, planning, design, theory and methods used in the surveying field.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Surveying Management, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN SURVEYING MANAGEMENT COURSES**

#### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

##### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

##### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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##### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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##### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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##### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		
MGF 2106	College Math	3 credits
STA 2014	Statistics (required)	3 credits

##### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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##### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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##### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

SUR 1100	Fundamentals of Surveying	3 credits
SUR 2003	Introduction to Surveying Legal Environment	3 credits
BCN 1251C	Building Construction Drawing	3 credits
BCT 1706	Construction Documents	3 credits
BCN 2020	Introduction to Construction Techniques	3 credits
BCN 1014	Introduction to Sustainability	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits

(OR)

MAN 1021	Principles of Management	3 credits
ECO 2013	Macroeconomics	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits
ACG 2001	Accounting Principles I	3 credits
ACG 2011	Accounting Principles II	3 credits
BCT 1770	Construction Estimating	3 credits
BCT 1767	OSHA Standards	3 credits

\* The IDS courses allow credit for appropriate prior learning. Construction, Engineering, Business Administration, Management, Accounting, Macroeconomics, Finance, Management Information Systems, International Business, and Human Resource Management are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

BCN 3762	Codes and Standards	3 credits
BCN 3745	Land-Use Planning Regulations	3 credits
BCN 3708	Construction Contracts	3 credits
BCN 4612	Construction Cost Estimating	3 credits
BCN 4703	Managing a Construction Project	3 credits
BCN 4284	Construction Layout Planning	3 credits
BCN 4720	Construction Scheduling	3 credits
BCN 4730	Construction Safety	3 credits
BCN 3224	Construction Techniques of Superstructures	3 credits
BCN 4740	Construction Law	3 credits
SUR 3201	Route Surveying	3 credits
SUR 3403	Land Tenure and Legal Considerations	3 credits
SUR 3113	Instrumentation for Surveying	3 credits
SUR 3394	Geoinformatics: GPS, Remote Sensing, and GIS	3 credits
SUR 3321	Land Surveying and Mapping	3 credits
SUR 4537	GPS Surveying	3 credits
SUR 4900	Surveying Standards and Specifications	3 credits
SUR 4910	Surveying Management Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN SUSTAINABILITY**

The curriculum is designed to allow students to acquire a Bachelor of Science Degree with a major in Sustainability, as well as to prepare them with a fundamental knowledge and understanding of how sustainability can be applied to a variety of positions in a wide range of industries. This degree focuses on the skills of communication, management, and critical thinking needed to become a successful leader in the field, as well as specific knowledge on the business, policy, and science of sustainability.

### **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN SUSTAINABILITY DESCRIPTION**

The Bachelor of Science Degree with a major in Sustainability is designed to provide its students with preparation in the areas of environmental science, public policy, public health, community planning, and sustainable business practices. The interpersonal and analytical skills provided by this program, combined with the management, policy and business emphasis, should prepare graduates from this program to hold positions as sustainability managers or directors, sustainability consultants, researchers, and environmental analysts in both the private and public sectors.

### **PROGRAM OBJECTIVES**

Graduates from the Bachelor of Science Degree with a major in Sustainability will have a high level of learning in the business background to provide understanding of the business, economic and policy repercussions of sustainability in various industries. Students will attain the knowledge and skills needed to effectively manage organizations and evaluate policy decisions in the public and private sectors with a deep understanding of the environmental science, political, and business aspects of Triple Bottom Line thinking.

### **PROGRAM OUTLINE**

To receive a Bachelor of Science Degree with a major in Sustainability, students must complete 123 credits as described below. The length of this program is approximately 41 months (this will vary if a student transfers in credits).

## **BACHELOR OF SCIENCE DEGREE WITH A MAJOR IN SUSTAINABILITY COURSES**

### **GENERAL EDUCATION COURSES (30 CREDIT HOURS)**

#### **ENGLISH (6 CREDIT HOURS)**

ENC 1101	English Composition I	3 credits
ENC 2102	English Composition II	3 credits

#### **COMPUTER (3 credits)**

CGS 1060C	Introduction to Computer Applications	3 credits
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#### **COMMUNICATIONS (3 credits)**

SPC 1017	Speech	3 credits
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#### **HUMANITIES/FINE ARTS (3 credits)**

AML 1000	American Literature	3 credits
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#### **MATH (6 CREDIT HOURS)**

MAC 1105	College Algebra	3 credits
(OR)		
MGF 2106	College Math	3 credits
STA 2014	Statistics (required)	3 credits

#### **SOCIAL SCIENCE (3 credits)**

POS 2041	American National Government	3 credits
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#### **NATURAL SCIENCE (3 credits)**

HUN 1201	Fundamentals of Nutrition	3 credits
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#### **BEHAVIORAL SCIENCE (3 credits)**

PSY 1012	Introduction to Psychology	3 credits
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**LOWER DIVISION REQUIRED COURSES (18 CREDIT HOURS)**

MAN 1021	Principles of Management	3 credits
BCN 1014	Introduction to Sustainability	3 credits
EVR 2861	Introduction to Environmental Policy	3 credits
ISC 1141	Environmental Science	3 credits
EVR 2110	Introduction to Environmental Change	3 credits
ACG 2181	Triple Bottom Line Accounting for Managers	3 credits

**INTERDISCIPLINARY STUDIES\* (21 CREDIT HOURS)**

IDS 1021	Interdisciplinary Study 1	3 credits
IDS 1022	Interdisciplinary Study 2	3 credits
IDS 1023	Interdisciplinary Study 3	3 credits
IDS 1024	Interdisciplinary Study 4	3 credits
IDS 1025	Interdisciplinary Study 5	3 credits
IDS 1026	Interdisciplinary Study 6	3 credits
IDS 1027	Interdisciplinary Study 7	3 credits

(OR)

ACG 2001	Accounting Principles I	3 credits
CGS 3362C	Organization and Technology of Information Systems	3 credits
COM 2134	Negotiation Communications	3 credits
ECO 2013	Macroeconomics	3 credits
GEB 1011	Principles of Business	3 credits
MAN 2345	Principles of Supervision	3 credits
MAR 1011	Introduction to Marketing	3 credits

\* The IDS courses allow credit for appropriate prior learning. Business Administration, Management, Accounting, Economics, Finance, Public Policy, Environmental Science, Sustainability, Natural Sciences, and Biological Sciences are commonly accepted disciplines for transfer credit into this degree major. Additional courses may be evaluated and accepted at the discretion of the Dean of Academic Affairs or Associate Dean.

**UPPER DIVISION REQUIRED COURSES (54 CREDIT HOURS)**

EGS 3090	Business Excellence Through Engineering Reasoning	3 credits
GEB 3934	Critical Thinking in Business	3 credits
MAN 3065	Business Ethics	3 credits
BCN 3550	Energy and the Environment	3 credits
EVR 4823	Environmental Impact Analysis	3 credits
COM 3490	Communication and Environmental Justice	3 credits
BCN 3556	Energy Policy	3 credits
EVR 3352	US Environmental Policy and Management	3 credits
EVR 4262	Environmental Technology and Management	3 credits
EVR 3036	Justice and Sustainability	3 credits
SCM 3004	Logistics, Supply Chain Management, and Sustainability	3 credits
MAN 3704	Organizational Behavior and Sustainability	3 credits
GEB 3532	Cost of Sustainability	3 credits
MAR 3030	Marketing for a Sustainable World	3 credits
LDR 4254	Leadership in Sustainability	3 credits
MAN 4654	International Development and Sustainability	3 credits
MAN 4711	Corporate Social Responsibility and Sustainability	3 credits
EVR 4950	Sustainability Capstone Course	3 credits

**TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE****123 CREDITS**

## GRADUATE PROGRAMS OF STUDY

### MASTER'S DEGREE IN AVIATION SCIENCE

The Master's Degree in Aviation Science offers aviation professionals and airline management personnel the opportunity to significantly enhance their knowledge of the aviation community and aerospace industry. Students can choose from concentration areas in Aviation Operations Management, Aviation Security or Business Administration to enhance their degree program. This degree will prepare the student for a beyond entry-level career in aviation.

### MASTER'S DEGREE IN AVIATION SCIENCE DESCRIPTION

Designed for aviation professionals, the Master's Degree in Aviation Science offers a rigorous, broad-based curriculum for students to gain a mastery of the aviation field. Students will complete technical aviation coursework that will include intensive analysis of airway transportation systems, aerospace communication systems, aviation human factors and psychology. Students pursuing a Master's Degree in Aviation Science will apply the knowledge and skills learned throughout the program by completing a required Capstone Project in the last semester.

### PROGRAM OBJECTIVES

The Master's Degree in Aviation Science provides a unique learning experience for aviation industry professionals. By combining a variety of aviation and aerospace courses, the program will enable graduates to broaden their knowledge of the aviation industry, and understand relevant theories and principles of aerospace and their application to real-world situations in the aviation industry. Graduates will be skilled in advanced research and formal writing techniques and will become more versatile within the aviation industry.

### PROGRAM OUTLINE

To receive a Master's Degree in Aviation Science students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S DEGREE IN AVIATION SCIENCE COURSES

#### REQUIRED CORE COURSES (21 CREDITS)

ASC 6475	Aviation Human Factors and Psychology	3 credits
AVM 6670	Aviation Safety Program Management	3 credits
ASC 6390	The Airway Transportation System	3 credits
ASC 6335	Aerospace Communication Systems	3 credits
ASC 6660	Aerospace Simulation Systems	3 credits
ASC 6520	Aerospace Technology Development	3 credits
AVM 6931	Contemporary Issues and Trends in Aviation	3 credits

#### AVIATION SCIENCE ELECTIVE COURSES (12 CREDITS)

AVM 6130	Aviation Logistics Management	3 credits
MAN 6048	Team Management	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### CAPSTONE COURSE (3 CREDITS)

ASC 6955	Aviation Graduate Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**

## **MASTER'S DEGREE IN AVIATION SCIENCE** ***with a Concentration in Aviation Operations Management***

The Master's Degree in Aviation Science offers aviation professionals and airline management personnel the opportunity to significantly enhance their knowledge of the aviation community and aerospace industry. Students can choose from concentration areas in Aviation Operations Management, Aviation Security or Business Administration to enhance their degree program. This degree will prepare the student for a beyond entry-level career in aviation.

### **MASTER'S DEGREE IN AVIATION SCIENCE- CONCENTRATION IN AVIATION OPERATIONS MANAGEMENT DESCRIPTION**

Designed for aviation professionals, the Master's Degree in Aviation Science offers a rigorous, broad-based curriculum for students to gain a mastery of the aviation field. Students will complete technical aviation coursework that will include intensive analysis of airway transportation systems, aerospace communication systems, aviation human factors and psychology. Students pursuing a Master's Degree in Aviation Science will apply the knowledge and skills learned throughout the program by completing a required Capstone Project in the last semester.

### **PROGRAM OBJECTIVES**

The Master's Degree in Aviation Science provides a unique learning experience for aviation industry professionals. By combining a variety of aviation and aerospace courses, the program will enable graduates to broaden their knowledge of the aviation industry, and understand relevant theories and principles of aerospace and their application to real-world situations in the aviation industry. Graduates will be skilled in advanced research and formal writing techniques and will become more versatile within the aviation industry.

### **CONCENTRATION DESCRIPTION**

Coursework required for a concentration in Aviation Operations Management coursework includes aviation security, airfield and airline operations and management and aviation logistics. This Concentration will provide an in depth knowledge to excel in and achieve higher positions in management within the aviation industry.

### **PROGRAM OUTLINE**

To receive a Master's Degree in Aviation Science students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN AVIATION SCIENCE COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

ASC 6475	Aviation Human Factors and Psychology	3 credits
AVM 6670	Aviation Safety Program Management	3 credits
ASC 6390	The Airway Transportation System	3 credits
ASC 6335	Aerospace Communication Systems	3 credits
ASC 6660	Aerospace Simulation Systems	3 credits
ASC 6520	Aerospace Technology Development	3 credits
AVM 6931	Contemporary Issues and Trends in Aviation	3 credits

#### **AVIATION OPERATIONS MANAGEMENT CONCENTRATION COURSES (12 CREDITS)**

AVM 6445	Security for the Aviation Industry	3 credits
AVM 6412	Airfield Operations and Management	3 credits
AVM 6130	Aviation Logistics Management	3 credits
AVM 6517	Airline Operations and Management	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

ASC 6955	Aviation Graduate Capstone Course	3 credits
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#### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## **MASTER'S DEGREE IN AVIATION SCIENCE**

### ***with a Concentration in Aviation Security***

The Master's Degree in Aviation Science offers aviation professionals and airline management personnel the opportunity to significantly enhance their knowledge of the aviation community and aerospace industry. Students can choose from concentration areas in Aviation Operations Management, Aviation Security or Business Administration to enhance their degree program. This degree will prepare the student for a beyond entry-level career in aviation.

### **MASTER'S DEGREE IN AVIATION SCIENCE- CONCENTRATION IN AVIATION SECURITY DESCRIPTION**

Designed for aviation professionals, the Master's Degree in Aviation Science offers a rigorous, broad-based curriculum for students to gain a mastery of the aviation field. Students will complete technical aviation coursework that will include intensive analysis of airway transportation systems, aerospace communication systems, aviation human factors and psychology. Students pursuing a Master's Degree in Aviation Science will apply the knowledge and skills learned throughout the program by completing a required Capstone Project in the last semester.

### **CONCENTRATION DESCRIPTION**

Coursework required for a concentration in Aviation Security coursework includes Security for the Aviation Industry, Earth Observation Systems and Remote Sensing, Global Transportation Security, and Legal Trends in National Security and Counter-terrorism. This Concentration will provide an in depth knowledge to excel in and achieve higher positions in security segment in the aviation industry.

### **PROGRAM OBJECTIVES**

The Master's Degree in Aviation Science provides a unique learning experience for aviation industry professionals. By combining a variety of aviation and aerospace courses, the program will enable graduates to broaden their knowledge of the aviation industry, and understand relevant theories and principles of aerospace and their application to real-world situations in the aviation industry. Graduates will be skilled in advanced research and formal writing techniques and will become more versatile within the aviation industry.

### **PROGRAM OUTLINE**

To receive a Master's Degree in Aviation Science students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN AVIATION SCIENCE- CONCENTRATION IN AVIATION SECURITY COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

ASC 6475	Aviation Human Factors and Psychology	3 credits
AVM 6670	Aviation Safety Program Management	3 credits
ASC 6390	The Airway Transportation System	3 credits
ASC 6335	Aerospace Communication Systems	3 credits
ASC 6660	Aerospace Simulation Systems	3 credits
ASC 6520	Aerospace Technology Development	3 credits
AVM 6931	Contemporary Issues and Trends in Aviation	3 credits

#### **AVIATION SECURITY CONCENTRATION COURSES (12 CREDITS)**

AVM 6445	Security for the Aviation Industry	3 credits
ASC 6039	Earth Observation Systems and Remote Sensing	3 credits
AVM 6449	Global Transportation Security	3 credits
AVM 6448	Legal Trends in National Security and Counterterrorism	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

ASC 6955	Aviation Graduate Capstone Course	3 credits
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#### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**



## **MASTER'S DEGREE IN AVIATION SCIENCE with a Concentration in Business Administration**

The Master's Degree in Aviation Science offers aviation professionals and airline management personnel the opportunity to significantly enhance their knowledge of the aviation community and aerospace industry. Students can choose from concentration areas in Aviation Operations Management, Aviation Security or Business Administration to enhance their degree program. This degree will prepare the student for a beyond entry-level career in aviation.

### **MASTER'S DEGREE IN AVIATION SCIENCE- CONCENTRATION IN BUSINESS ADMINISTRATION DESCRIPTION**

Designed for aviation professionals, the Master's Degree in Aviation Science offers a rigorous, broad-based curriculum for students to gain a mastery of the aviation field. Students will complete technical aviation coursework that will include intensive analysis of airway transportation systems, aerospace communication systems, aviation human factors and psychology. Students pursuing a Master's Degree in Aviation Science will apply the knowledge and skills learned throughout the program by completing a required Capstone Project in the last semester.

### **CONCENTRATION DESCRIPTION**

Coursework required for a concentration in Business Administration includes Leadership Skills for Managers, Advanced Organizational Behavior, Human Resource Management, and Marketing Management. This Concentration will provide an in depth business knowledge to excel in and achieve higher positions within the aviation industry as well as other industries.

### **PROGRAM OBJECTIVES**

The Master's Degree in Aviation Science provides a unique learning experience for aviation industry professionals. By combining a variety of aviation and aerospace courses, the program will enable graduates to broaden their knowledge of the aviation industry, and understand relevant theories and principles of aerospace and their application to real-world situations in the aviation industry. Graduates will be skilled in advanced research and formal writing techniques and will become more versatile within the aviation industry.

### **PROGRAM OUTLINE**

To receive a Master's Degree in Aviation Science students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN AVIATION SCIENCE- CONCENTRATION IN BUSINESS ADMINISTRATION COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

ASC 6475	Aviation Human Factors and Psychology	3 credits
AVM 6670	Aviation Safety Program Management	3 credits
ASC 6390	The Airway Transportation System	3 credits
ASC 6335	Aerospace Communication Systems	3 credits
ASC 6660	Aerospace Simulation Systems	3 credits
ASC 6520	Aerospace Technology Development	3 credits
AVM 6931	Contemporary Issues and Trends in Aviation	3 credits

#### **BUSINESS ADMINISTRATION CONCENTRATION COURSES (12 CREDITS)**

MAN 5147	Leadership Skills for Managers	3 credits
MAN 5244	Advanced Organizational Behavior	3 credits
MAN 5305	Human Resource Management	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

ASC 6955	Aviation Graduate Capstone Course	3 credits
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#### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## MASTER'S DEGREE IN BUSINESS ADMINISTRATION

The Master's Degree in Business Administration (MBA) has been designed to provide students with the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of business through an analytical, decision-making process which focuses on solving practical problems. Students in the MBA program acquire new knowledge and use this knowledge to efficiently access and retrieve information through technology. The MBA program promotes the use of networking, leadership, and interpersonal competencies to develop and sustain effective relationships with peers, and to create an appreciation for the value of a diverse workforce. This degree will prepare the student for a career beyond entry-level in business or management.

### MASTER'S DEGREE IN BUSINESS ADMINISTRATION DESCRIPTION

The MBA curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Recognizing that the management methods of tomorrow may bear little resemblance to methodologies in current use, the program emphasizes sound general principles and decision-making techniques that provide a base for continued learning and professional development rather than upon business procedures which are subject to obsolescence.

### PROGRAM OBJECTIVES

The Master's degree in Business Administration seeks to provide students with a well-rounded view of the purpose, operation, and management of business entities. Graduates will be able to understand how analytical tools apply to business policy and decision making as well as be able to understand management theory and organizational behavior. Graduates with a Master's Degree in Business Administration will possess the skills to explain how economic and financial events impact business decision making.

### PROGRAM OUTLINE

To receive a Master's Degree in Business Administration students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S DEGREE IN BUSINESS ADMINISTRATION COURSES

#### REQUIRED CORE COURSES (21 CREDITS)

ACG 5075	Accounting for Decision Makers	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
FIN 5409	Managerial Finance	3 credits
MAN 5305	Human Resource Management	3 credits
MAR 5158	Marketing Management	3 credits
GEB 5898	Applied Managerial Statistics	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### ELECTIVE COURSES (12 CREDITS)

CIS 5026	Information Technology Applications in Decision Making	3 credits
ECP 6702	Managerial Economics	3 credits
MAR 5416	Strategic Sales and Marketing Management	3 credits
MAN 5244	Advanced Organizational Behavior	3 credits

#### CAPSTONE COURSE (3 CREDITS)

GEB 6936	Graduate Business Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**

## **MASTER'S DEGREE IN BUSINESS ADMINISTRATION**

### ***with a Concentration in Accounting for Managers***

The Master's Degree in Business Administration (MBA) has been designed to provide students with the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of business through an analytical, decision-making process which focuses on solving practical problems. Students in the MBA program acquire new knowledge and use this knowledge to efficiently access and retrieve information through technology. The MBA program promotes the use of networking, leadership, and interpersonal competencies to develop and sustain effective relationships with peers, and to create an appreciation for the value of a diverse workforce. This degree will prepare the student for a career beyond entry-level in business or management.

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION DESCRIPTION**

The MBA curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Recognizing that the management methods of tomorrow may bear little resemblance to methodologies in current use, the program emphasizes sound general principles and decision making techniques that provide a base for continued learning and professional development rather than upon business procedures which are subject to obsolescence.

### **CONCENTRATION DESCRIPTION**

A concentration in Accounting for Managers with includes courses such as Federal Income Taxation for Managers, and Financial Statement Analysis for Managers. Students will strengthen graduates business and management skills with an emphasis on accounting upon completion.

### **PROGRAM OBJECTIVES**

The Master's degree in Business Administration seeks to provide students with a well-rounded view of the purpose, operation, and management of business entities. Graduates will be able to understand how analytical tools apply to business policy and decision making as well as be able to understand management theory and organizational behavior. Graduates with a Master's Degree in Business Administration will possess the skills to explain how economic and financial events impact business decision making.

### **PROGRAM OUTLINE**

To receive a Master's Degree in Business Administration students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

ACG 5075	Accounting for Decision Makers	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
FIN 5409	Managerial Finance	3 credits
MAN 5305	Human Resource Management	3 credits
MAR 5158	Marketing Management	3 credits
GEB 5898	Applied Managerial Statistics	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### **ACCOUNTING FOR MANAGERS CONCENTRATION COURSES (12 CREDITS)**

ACG 6305	Advanced Managerial Accounting	3 credits
TAX 6726	Federal Income Taxation for Managers	3 credits
ACG 6395	Financial Statement Analysis for Managers	3 credits
ACG 6026	Accounting and Financial Reporting for Managers	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

GEB 6936	Graduate Business Capstone Course	3 credits
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#### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## **MASTER'S DEGREE IN BUSINESS ADMINISTRATION**

### ***with a Concentration in Aviation Management***

The Master's Degree in Business Administration (MBA) has been designed to provide students with the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of business through an analytical, decision-making process which focuses on solving practical problems. Students in the MBA program acquire new knowledge and use this knowledge to efficiently access and retrieve information through technology. The MBA program promotes the use of networking, leadership, and interpersonal competencies to develop and sustain effective relationships with peers, and to create an appreciation for the value of a diverse workforce. This degree will prepare the student for a career beyond entry-level in business or management.

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION DESCRIPTION**

The MBA curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Recognizing that the management methods of tomorrow may bear little resemblance to methodologies in current use, the program emphasizes sound general principles and decision making techniques that provide a base for continued learning and professional development rather than upon business procedures which are subject to obsolescence.

### **CONCENTRATION DESCRIPTION**

A concentration in Aviation Management includes courses such as Airfield Operations and Management, Aviation Logistics Management, and Aviation Safety Program Management. Students will strengthen graduates business and management skills with an emphasis on aviation management.

### **PROGRAM OBJECTIVES**

The Master's degree in Business Administration seeks to provide students with a well-rounded view of the purpose, operation, and management of business entities. Graduates will be able to understand how analytical tools apply to business policy and decision making as well as be able to understand management theory and organizational behavior. Graduates with a Master's Degree in Business Administration will possess the skills to explain how economic and financial events impact business decision making.

### **PROGRAM OUTLINE**

To receive a Master's Degree in Business Administration students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

ACG 5075	Accounting for Decision Makers	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
FIN 5409	Managerial Finance	3 credits
MAN 5305	Human Resource Management	3 credits
MAR 5158	Marketing Management	3 credits
GEB 5898	Applied Managerial Statistics	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### **AVIATION MANAGEMENT CONCENTRATION COURSES (12 CREDITS)**

AVM 6412	Airfield Operations and Management	3 credits
AVM 6130	Aviation Logistics Management	3 credits
AVM 6517	Airline Operations and Management	3 credits
AVM 6670	Aviation Safety Program Management	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

GEB 6936	Graduate Business Capstone Course	3 credits
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### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## **MASTER'S DEGREE IN BUSINESS ADMINISTRATION**

### ***with a Concentration in Construction Management***

The Master's Degree in Business Administration (MBA) has been designed to provide students with the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of business through an analytical, decision-making process which focuses on solving practical problems. Students in the MBA program acquire new knowledge and use this knowledge to efficiently access and retrieve information through technology. The MBA program promotes the use of networking, leadership, and interpersonal competencies to develop and sustain effective relationships with peers, and to create an appreciation for the value of a diverse workforce. This degree will prepare the student for a career beyond entry-level in business or management.

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION DESCRIPTION**

The MBA curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Recognizing that the management methods of tomorrow may bear little resemblance to methodologies in current use, the program emphasizes sound general principles and decision making techniques that provide a base for continued learning and professional development rather than upon business procedures which are subject to obsolescence.

### **CONCENTRATION DESCRIPTION**

A concentration in Construction Management includes courses such as Strategic Management of Construction Organizations, Advanced Construction Estimating, and Legal Aspects in Construction. Graduates will strengthen graduate business and management skills with an emphasis on construction management.

### **PROGRAM OBJECTIVES**

The Master's degree in Business Administration seeks to provide students with a well-rounded view of the purpose, operation, and management of business entities. Graduates will be able to understand how analytical tools apply to business policy and decision making as well as be able to understand management theory and organizational behavior. Graduates with a Master's Degree in Business Administration will possess the skills to explain how economic and financial events impact business decision making.

### **PROGRAM OUTLINE**

To receive a Master's Degree in Business Administration students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

ACG 5075	Accounting for Decision Makers	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
FIN 5409	Managerial Finance	3 credits
MAN 5305	Human Resource Management	3 credits
MAR 5158	Marketing Management	3 credits
GEB 5898	Applied Managerial Statistics	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### **CONSTRUCTION MANAGEMENT CONCENTRATION COURSES (12 CREDITS)**

BCN 6772	Strategic Management of Construction Organizations	3 credits
BCN 6618	Advanced Construction Estimating	3 credits
BCN 6728	Construction Scheduling and Planning Strategy	3 credits
BCN 6746	Legal Aspects in Construction	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

GEB 6936	Graduate Business Capstone Course	3 credits
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### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## **MASTER'S DEGREE IN BUSINESS ADMINISTRATION**

### ***with a Concentration in Human Resource Management***

The Master's Degree in Business Administration (MBA) has been designed to provide students with the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of business through an analytical, decision-making process which focuses on solving practical problems. Students in the MBA program acquire new knowledge and use this knowledge to efficiently access and retrieve information through technology. The MBA program promotes the use of networking, leadership, and interpersonal competencies to develop and sustain effective relationships with peers, and to create an appreciation for the value of a diverse workforce. This degree will prepare the student for a career beyond entry-level in business or management.

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION DESCRIPTION**

The MBA curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Recognizing that the management methods of tomorrow may bear little resemblance to methodologies in current use, the program emphasizes sound general principles and decision making techniques that provide a base for continued learning and professional development rather than upon business procedures which are subject to obsolescence.

### **CONCENTRATION DESCRIPTION**

A concentration in Human Resource Management includes courses such as Employment Law, Recruitment, Selection and Placement, and Training and Development. Students will strengthen graduates business and management skills with an emphasis on human resource management.

### **PROGRAM OBJECTIVES**

The Master's degree in Business Administration seeks to provide students with a well-rounded view of the purpose, operation, and management of business entities. Graduates will be able to understand how analytical tools apply to business policy and decision making as well as be able to understand management theory and organizational behavior. Graduates with a Master's Degree in Business Administration will possess the skills to explain how economic and financial events impact business decision making.

### **PROGRAM OUTLINE**

To receive a Master's Degree in Business Administration students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

ACG 5075	Accounting for Decision Makers	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
FIN 5409	Managerial Finance	3 credits
MAN 5305	Human Resource Management	3 credits
MAR 5158	Marketing Management	3 credits
GEB 5898	Applied Managerial Statistics	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### **HUMAN RESOURCE MANAGEMENT CONCENTRATION COURSES (12 CREDITS)**

MAN 5244	Advanced Organizational Behavior	3 credits
MAN 6403	Employment Law	3 credits
MAN 6365	Recruitment, Selection and Placement	3 credits
MAN 6351	Training and Development	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

GEB 6936	Graduate Business Capstone Course	3 credits
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#### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## **MASTER'S DEGREE IN BUSINESS ADMINISTRATION**

### ***with a Concentration in Project Management***

The Master's Degree in Business Administration (MBA) has been designed to provide students with the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of business through an analytical, decision-making process which focuses on solving practical problems. Students in the MBA program acquire new knowledge and use this knowledge to efficiently access and retrieve information through technology. The MBA program promotes the use of networking, leadership, and interpersonal competencies to develop and sustain effective relationships with peers, and to create an appreciation for the value of a diverse workforce. This degree will prepare the student for a career beyond entry-level in business or management.

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION DESCRIPTION**

The MBA curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Recognizing that the management methods of tomorrow may bear little resemblance to methodologies in current use, the program emphasizes sound general principles and decision making techniques that provide a base for continued learning and professional development rather than upon business procedures which are subject to obsolescence.

### **CONCENTRATION DESCRIPTION**

A concentration in Project Management includes courses such as Employment Law, Recruitment, Selection and Placement, and Training and Development. Graduates will strengthen business and management skills business and management skills with an emphasis on human resource management.

### **PROGRAM OBJECTIVES**

The Master's degree in Business Administration seeks to provide students with a well-rounded view of the purpose, operation, and management of business entities. Graduates will be able to understand how analytical tools apply to business policy and decision making as well as be able to understand general business operations. Graduates with a Master's Degree in Business Administration will possess the skills needed to successfully manage projects.

### **PROGRAM OUTLINE**

To receive a Master's Degree in Business Administration, students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits)

### **MASTER'S DEGREE IN BUSINESS ADMINISTRATION COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

ACG 5075	Accounting for Decision Makers	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
FIN 5409	Managerial Finance	3 credits
MAN 5305	Human Resource Management	3 credits
MAR 5158	Marketing Management	3 credits
GEB 5898	Applied Managerial Statistics	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### **PROJECT MANAGEMENT CONCENTRATION COURSES (12 CREDITS)**

CIS 5026	Information Technology Applications in Decision Making	3 credits
MAN 6581	Project Management	3 credits
MAN 6048	Team Management	3 credits
MAN 6588	Current Topics in Project Management	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

GEB 6936	Graduate Business Capstone Course	3 credits
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### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## MASTER'S DEGREE IN COASTAL AND MARINE MANAGEMENT

The Master's Degree in Coastal and Marine Management is an interdisciplinary program that includes fields of study required for students to be effective in their chosen careers as managers of coastal and marine management. The program is designed to allow its graduates to succeed in bringing together science, practice and decision-making to make a lasting impact on the various aspects of coastal and marine management.

### MASTER'S DEGREE IN COASTAL AND MARINE MANAGEMENT DESCRIPTION

The Master's Degree in Coastal and Marine Management includes classes in communication, leadership, physical sciences, and policy and decision-making to create a well-rounded experience that will effectively allow students to blend science and management in their chosen professions.

### PROGRAM OBJECTIVES

The Master's Degree in Coastal and Marine Management brings together ecological science, sustainability, leadership, management and communication. Students should graduate with the ability to understand the ecology of coastal and marine systems and how to influence or create policy to integrate and apply various approaches to positively impact strategy and decision making for the future.

### PROGRAM OUTLINE

To receive a Master's Degree in Coastal and Marine Management, students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S IN COASTAL AND MARINE MANAGEMENT COURSES

#### REQUIRED CORE COURSES (36 CREDITS)

EVR 5715	Concepts of Sustainability	3 credits
GEB 5119	Sustainable Business Strategy and Development	3 credits
MAN 5243	Leadership and Communication	3 credits
GEB 5536	Sustainability and Business Issues	3 credits
EVR 5735	Sustainable Culture, Community & Development	3 credits
PAD 5386	Policy, Law and Ethics of Sustainability	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
EVR 5465	Sustainable Coastal Management	3 credits
PAD 5385	Policy and Marine Management	3 credits
EVR 6454	Estuarine Ecology	3 credits
BSC 6525	Principles and Practice of Marine Resource Management	3 credits

#### CAPSTONE COURSE (3 CREDITS)

EVR 6466	Graduate Coastal and Marine Management Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**



## MASTER'S DEGREE IN CONSTRUCTION MANAGEMENT

The Master's Degree in Construction Management allows students seeking upper-level management positions in various sectors of the construction industry to improve their competency in project, program and company management areas. The program is designed to provide students with the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of the construction business through an analytical, decision-making process which focuses on solving practical problems.

### MASTER'S DEGREE IN CONSTRUCTION MANAGEMENT DESCRIPTION

The Master's in Construction Management curriculum provides a challenging and creative learning environment, including courses such as Strategic Management of Construction Organizations, Advanced Construction Estimating, Construction Claims, Construction Cost Analysis and Financial Control, Construction Productivity, and Legal Aspects in Construction.

### PROGRAM OBJECTIVES

The Master's degree in Construction Management seeks to provide students with a well-rounded view of the purpose, operation, and management of construction business entities. Graduates will be able to understand how analytical tools apply to business policy and decision-making as well as be able to understand management theory and organizational behavior. Graduates with a Master's Degree in Construction Management will attain strengthened skills in the business and management of construction organizations, as well as to provide the tools to understand how economic and financial events impact business decision making, and apply them to the construction industry.

### PROGRAM OUTLINE

To receive a Master's Degree in Construction Management students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S DEGREE IN CONSTRUCTION MANAGEMENT COURSES

#### REQUIRED CORE COURSES (33 CREDITS)

BCN 6618	Advanced Construction Estimating	3 credits
BCN 6728	Construction Scheduling and Planning Strategy	3 credits
BCN 6746	Legal Aspects in Construction	3 credits
BCN 6772	Strategic Management of Construction Organizations	3 credits
BCN 6625	Construction Cost Analysis and Financial Control	3 credits
BCN 6636	Construction Productivity	3 credits
BCN 6741	Construction Claims	3 credits
BCN 6675	Decision and Risk Analysis in Construction	3 credits
BCN 6236	Developments in Construction Technologies	3 credits
BCN 5616	Alternative Project Delivery Methods	3 credits
BCN 6776	Entrepreneurship/Small Business Management/Leadership	3 credits

#### CAPSTONE COURSE (3 CREDITS)

BCN 6939	Graduate Construction Management Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**

## MASTER'S DEGREE IN ENTREPRENEURSHIP

The curriculum is designed to allow the student to acquire a Master's Degree in Entrepreneurship as well as prepare him/her for a career as an Entrepreneur. The program leading to the Master's Degree in Entrepreneurship focuses on the behaviors and attributes required to operate successfully within the entrepreneurial environment. Entrepreneurs are the driving force in the U.S. and World Economies and this program helps develop entrepreneurial leaders.

### MASTER'S DEGREE IN ENTREPRENEURSHIP DESCRIPTION

The Master's Degree in Entrepreneurship provides a challenging learning environment with an emphasis on entrepreneurial theories and practice for students of diverse backgrounds. This program provides students with the skills needed to understand the risks and rewards associated with developing a working model from which to start an innovative business venture.

### PROGRAM OBJECTIVES

The Master's Degree in Entrepreneurship is designed to prepare students for the application of theories and concepts needed to start innovative business ventures. Graduates will understand entrepreneurial concepts and business strategies. Graduates of the Master's Degree in Entrepreneurship will be able to analyze various models and demonstrate effective decision making practices.

### PROGRAM OUTLINE

To receive a Master's Degree in Entrepreneurship students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S DEGREE IN ENTREPRENEURSHIP COURSES

#### REQUIRED CORE COURSES COURSES (33 CREDITS)

ENT 6006	Entrepreneurship	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
MAR 5416	Strategic Sales and Marketing Management	3 credits
MAN 5244	Advanced Organizational Behavior	3 credits
ACG 5075	Accounting for Decision Makers	3 credits
GEB 6896	Business Strategy for Competitive Advantage	3 credits
MAR 5158	Marketing Management	3 credits
CGS 6037	Entrepreneurial Innovation and Technology	3 credits
FIN 5409	Managerial Finance	3 credits
GEB 6118	New Venture Creation	3 credits
ENT 6706	Global Business Ventures	3 credits

#### CAPSTONE COURSE (3 CREDITS)

ENT 6900	Entrepreneurship Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**

## MASTER'S DEGREE IN HOSPITALITY MANAGEMENT

The Master's Degree in Hospitality Management is designed to provide the skills and knowledge needed for success in the hospitality industry by professionals for high-level operations and management. The program combines foundational managerial and business background in accounting, decision-making, human resources, project management, and business strategy with courses in hospitality theory, management, and sustainable operations.

### MASTER'S DEGREE IN HOSPITALITY MANAGEMENT DESCRIPTION

The Master's Degree in Hospitality Management offers courses that should prepare graduates for employment in managerial positions in hospitality. The degree will prepare students with skills in project management, leadership and critical thinking and decision-making. Opportunities for these graduates will range from hotels and restaurants to travel, resorts and tourism, to event planning and customer service.

### PROGRAM OBJECTIVES

The Master's degree in Hospitality Management seeks to provide students with the business and management knowledge and skills required to operate at a high level of achievement as managers in the hospitality industry. Students will demonstrate a high level of learning in various aspects of management, including accounting, leadership, human resources, project management, and team development. Students will apply management and business decision-making skills to various areas of operations in the hospitality industry, including tourism, lodging, and food service.

### PROGRAM OUTLINE

To receive a Master's Degree in Hospitality Management, students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S DEGREE IN HOSPITALITY MANAGEMENT COURSES

#### REQUIRED CORE COURSES (21 CREDITS)

ACG 5075	Accounting for Decision Makers	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
MAN 5305	Human Resource Management	3 credits
MAN 6581	Project Management	3 credits
GEB 5895	Business Policy and Decision Making	3 credits
MAN 6351	Training and Development	3 credits
GEB 5898	Applied Managerial Statistics	3 credits
GEB 6896	Business Strategy for Competitive Advantage	3 credits
HMG 5700	Concepts of Hospitality and Tourism	3 credits
HMG 5201	Sustainability in Hospitality and Tourism	3 credits
HMG 5251	Management of Lodging Operations	3 credits

#### CAPSTONE COURSE (3 CREDITS)

HMG 6960	Graduate Hospitality Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**

## MASTER'S DEGREE IN LEADERSHIP

The curriculum is designed to allow the students to earn the Master's Degree in Leadership and to provide students with the knowledge they need to lead people, teams, or organizations in any context. The program emphasizes the training, development, and management of teams, as well as the communication and decision-making skills required to inspire others and effect real change at any level. The program prepares students with theoretical foundations in the study of leadership and uses case studies to examine contemporary topics and issues that affect successful leaders in the real world.

### MASTER'S DEGREE IN LEADERSHIP DESCRIPTION

The Master's Degree in Leadership curriculum is designed to create leaders with practical knowledge applicable to a variety of professional, personal, and civic environments, and enable graduates to apply their knowledge to effect real change and transformation. The program is designed to provide the necessary skills and strategies to support the goals of its graduates in becoming the next generation of leaders, whether they are interested moving up to the next level in their current occupations, or embarking on a new path in their careers.

### PROGRAM OBJECTIVES

The Master's Degree in Leadership seeks to provide students with a broad view of the meaning of leadership. The degree is designed to prepare students to apply theories of leadership to real-world situations. Graduates will be prepared to inspire teams, and create change in organizations, and model leadership in contexts of all types.

### PROGRAM OUTLINE

To receive a Master's Degree in Leadership, students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S DEGREE IN LEADERSHIP COURSES

#### REQUIRED CORE COURSES (36 CREDITS)

MAN 5147	Leadership Skills for Managers	3 credits
MAN 6048	Team Management	3 credits
MAN 6351	Training and Development	3 credits
MAN 5305	Human Resource Management	3 credits
MAN 5244	Advanced Organizational Behavior	3 credits
CIS 5026	IT Applications in Decision Making	3 credits
GEB 5895	Business Policy and Decision Making	3 credits
MAN 5146	Introduction to Leadership Theories	3 credits
MAN 5785	Contemporary Topics in Leadership	3 credits
MAN 5243	Leadership and Communication	3 credits
MAN 6285	Leading Organizational Change	3 credits

#### CAPSTONE COURSE (3 CREDITS)

MAN 5950	Graduate Leadership Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**

## MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION

The Master's in Public Health Administration is designed to prepare students for a career in Public Health Administration, beyond the entry-level. Students have the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of Public Health Administration through an analytical, decision-making process which focuses on solving practical problems.

### MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION DESCRIPTION

The MPH curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Public Health Administration professionals come from varying educational backgrounds and can specialize in an array of fields. A host of specialists, including teachers, journalists, researchers, administrators, environmentalists, demographers, social workers, laboratory scientists, and attorneys, work to protect the health of the public.

### PROGRAM OBJECTIVES

The Master's Degree Public Health Administration (MPH) seeks to provide students with a well-rounded view of the field of public health. Graduates will be able to confront complex health issues, such as improving access to health care, controlling infectious disease, influencing healthcare policy, community health assessment, and epidemiology. The degree program offers personal fulfillment by working towards improving the public's health and well-being.

### PROGRAM OUTLINE

To receive a Master's Degree Public Health Administration students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION COURSES

#### REQUIRED CORE COURSES (21 CREDITS)

HSA 5103	Introduction to US Healthcare Systems	3 credits
PHC 5000	Principles of Epidemiology	3 credits
HSA 5152	Influencing Healthcare Policy	3 credits
PHC 5102	Public Health Administration Practices	3 credits
PHC 6706	Research Methods in Public Health	3 credits
PHC 6750	Community Health Assessment	3 credits
PHC 6050	Biostatistics	3 credits

#### ELECTIVE COURSES (12 Credits)

MAN 5244	Advanced Organizational Behavior	3 credits
MAN 5147	Leadership Skills for Managers	3 credits
MAN 5305	Human Resource Management	3 credits
GEB 5895	Business Policy and Decision Making	3 credits

#### CAPSTONE COURSE (3 CREDITS)

PHC 5936	Public Health Administration Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**

## **MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION with a Concentration in Complementary and Alternative Medicine (CAM)**

The Master's in Public Health Administration is designed to prepare students for a career in Public Health Administration, beyond the entry-level. Students have the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of Public Health Administration through an analytical, decision-making process which focuses on solving practical problems.

### **MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION DESCRIPTION**

The MPH curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Public Health Administration professionals come from varying educational backgrounds and can specialize in an array of fields. A host of specialists, including teachers, journalists, researchers, administrators, environmentalists, demographers, social workers, laboratory scientists, and attorneys, work to protect the health of the public.

### **PROGRAM OBJECTIVES**

The Master's Degree Public Health Administration (MPHCAM) seeks to provide students with a well-rounded view of the field of public health. Graduates will be able to confront complex health issues, such as improving access to health care, controlling infectious disease, influencing healthcare policy, community health assessment, and epidemiology with a component of complementary and alternative medical approaches. The degree program offers personal fulfillment by working towards improving the public's health and well-being.

### **CONCENTRATION DESCRIPTION**

The concentration in Complementary and Alternative Medicine gives the student a unique perspective on the emerging field of CAM integration within healthcare systems and policy. Students will be exposed to components of complementary and alternative medical approaches.

### **PROGRAM OUTLINE**

To receive a Master's Degree Public Health Administration students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

HSA 5103	Introduction to US Healthcare Systems	3 credits
PHC 5000	Principles of Epidemiology	3 credits
HSA 5152	Influencing Healthcare Policy	3 credits
PHC 5102	Public Health Administration Practices	3 credits
PHC 6706	Research Methods in Public Health	3 credits
PHC 6750	Community Health Assessment	3 credits
PHC 6050	Biostatistics	3 credits

#### **COMPLEMENTARY AND ALTERNATIVE MEDICINE CONCENTRATION COURSES (12 CREDITS)**

PHC 6581	Complementary and Alternative Medical Approaches to Public Health	3 credits
PHC 6616	Practical Issues in Complementary and Alternative Medicine	3 credits
PHC 6615	CAM Approaches to Disease Control in the Urban Environment	3 credits
PHC 6521	CAM Approaches to Nutrition in Public Health	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

PHC 5936	Public Health Administration Capstone Course	3 credits
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#### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## **MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION**

### ***with a Concentration in Functional Nutrition***

The Master's in Public Health Administration is designed to prepare students for a career in Public Health Administration, beyond the entry-level. Students have the opportunity to apply advanced theoretical concepts and knowledge from all functional areas of Public Health Administration through an analytical, decision-making process which focuses on solving practical problems.

### **MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION DESCRIPTION**

The MPH curriculum provides a challenging and creative learning environment with an intensive program of study that has a broad-based administrative emphasis. Public Health Administration professionals come from varying educational backgrounds and can specialize in an array of fields. A host of specialists, including teachers, journalists, researchers, administrators, environmentalists, demographers, social workers, laboratory scientists, and attorneys, work to protect the health of the public.

### **CONCENTRATION DESCRIPTION**

The Functional Nutrition gives the student a unique perspective on the emerging field of Functional Nutrition integration within healthcare systems and policy. Students will be exposed to components of complementary and alternative medical approaches. Graduates will be able to confront complex health issues, such as evidence based nutrition, controlling infectious disease, whole foods for health and wellness, and nutritional assessment, and other components of functional nutrition approaches.

### **PROGRAM OBJECTIVES**

The Master's Degree Public Health Administration (MPH) seeks to provide students with a well-rounded view of the field of public health. Graduates will be able to confront complex health issues, such as improving access to health care, controlling infectious disease, influencing healthcare policy, community health assessment, and epidemiology. The degree program offers personal fulfillment by working towards improving the public's health and well-being.

### **PROGRAM OUTLINE**

To receive a Master's Degree Public Health Administration students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### **MASTER'S DEGREE IN PUBLIC HEALTH ADMINISTRATION COURSES**

#### **REQUIRED CORE COURSES (21 CREDITS)**

HSA 5103	Introduction to US Healthcare Systems	3 credits
PHC 5000	Principles of Epidemiology	3 credits
HSA 5152	Influencing Healthcare Policy	3 credits
PHC 5102	Public Health Administration Practices	3 credits
PHC 6706	Research Methods in Public Health	3 credits
PHC 6750	Community Health Assessment	3 credits
PHC 6050	Biostatistics	3 credits

#### **FUNCTIONAL NUTRITION CONCENTRATION COURSES (12 CREDITS)**

HUN 5232	Introduction to Functional Nutrition	3 credits
HUN 5265	Nutritional Assessment	3 credits
HUN 5821	Whole Foods-Healing Foods	3 credits
HUN 5832	Evidence Based Nutrition	3 credits

#### **CAPSTONE COURSE (3 CREDITS)**

PHC 5936	Public Health Administration Capstone Course	3 credits
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#### **TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE**

**36 CREDITS**

## MASTER'S DEGREE IN SUSTAINABILITY

The Master's Degree in Sustainability represents an approach to sustainability concepts built around the "Triple Bottom Line," which comprises the three pillars of sustainability: economy, society, and the environment. Courses in this program include a multi-disciplinary approach to each of these aspects of sustainability. This program asks students to examine the impacts on business and society caused by the changing environment, and to imagine improvements to existing systems in fields including business and management, economic development, public policy and public health, and environmental justice. Graduates in the growing field of Sustainability can find jobs in fields such as clean energy, community organizing, technology, education, management, planning, and business.

### MASTER'S DEGREE IN SUSTAINABILITY DESCRIPTION

The Master's in Sustainability curriculum provides a challenging and creative learning environment, including courses such as Concepts of Sustainability, Sustainable Business Strategy and Development, Sustainable Energy, Topics in Social Entrepreneurship, Public Health and Sustainability, Systems, Sustainability, and the Built Environment, Sustainable Disaster Management and Development, and Policy Law and Ethics of Sustainability.

### PROGRAM OBJECTIVES

The Master's degree in Sustainability seeks to provide students with a well-rounded view of the various disciplines encompassed by the Triple Bottom Line, and how concepts of sustainability can be implemented into business, public policy, community development, and public health. Graduates will be able to leverage a broad understanding of sustainability concepts to applications in many sectors, and to integrate various approaches in strategy and decision making for the future.

### PROGRAM OUTLINE

To receive a Master's Degree in Sustainability, students must complete 36 credit hours as described below. The length of the program is approximately 12 months or 48 weeks (this will vary if a student transfers in credits).

### MASTER'S DEGREE IN SUSTAINABILITY COURSES

#### REQUIRED CORE COURSES (21 CREDITS)

EVR 5715	Concepts of Sustainability	3 credits
GEB 5119	Sustainable Business Strategy and Development	3 credits
BCN 5096	Sustainable Energy	3 credits
ENT 5930	Topics in Social Entrepreneurship	3 credits
GEB 5536	Sustainability and Business Issues	3 credits
BCN 5097	Systems, Sustainability and the Built Environment	3 credits
PHC 5324	Public Health and Sustainability	3 credits
PHC 5524	Food, Culture and the Environment	3 credits
EVR 5735	Sustainable Culture, Community and Development	3 credits
PAD 5087	Sustainable Disaster Management and Development	3 credits
PAD 5386	Policy, Law and Ethics of Sustainability	3 credits

#### CAPSTONE COURSE (3 CREDITS)

EVR 6955	Graduate Sustainability Capstone Course	3 credits
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#### TOTAL CREDITS REQUIRED AS DESCRIBED ABOVE

**36 CREDITS**



## COURSE DESCRIPTIONS

### **ACG 2001 ACCOUNTING PRINCIPLES I**

**3 CREDITS**

This course defines objectives of financial accounting and their relationship to business. It includes theories of debits and credits, classification of accounts, journalizing, preparation of financial statements, and the use of the trial balance.

### **ACG 2011 ACCOUNTING PRINCIPLES II**

**3 CREDITS**

This course presents the managerial accounting principles and concepts applicable for purchases, sales, inventory, prepaid expenses, plant assets, and accounting for sole proprietorships, partnerships, and corporations. Accrual method accounting procedures are discussed with end-of-year procedures and the financial statements.

(Prerequisite: ACG 2001)

### **ACG 2181 TRIPLE BOTTOM LINE ACCOUNTING FOR MANAGERS**

**3 CREDITS**

This course introduces students to the discipline of financial and managerial accounting in the context of the Triple Bottom Line. Students will gain a foundational knowledge of the preparation of financial statements and their analytical use. The course also explores use of accounting and financial information in the decision-making process of guiding organizations to meet the triple bottom line (strong profits, healthy environment, and vital communities).

### **ACG 2450 INTEGRATED ACCOUNTING**

**3 CREDITS**

This course presents accounting principles and concepts applicable to purchases, sales, inventory, prepaid expenses and other business transactions. Accrual method accounting procedures are discussed with end-of-year procedures and financial statements. Accounting software is used to set up an entire company, record transactions, prepare accounting reports and analyze statements (Prerequisite: ACG 2011)

### **ACG 3301 MANAGERIAL ACCOUNTING**

**3 CREDITS**

Covers the basic principles of accounting and financial management as related to managerial decision making. Financial statement and annual report analysis, cash budgeting, capital management, long-term financing and financial forecasting are some of the topics covered. (Prerequisite: ACG 2011)

### **ACG 5075 ACCOUNTING FOR DECISION MAKERS**

**3 CREDITS**

This course introduces accounting principles, and managerial accounting and financial analysis tools, to the business manager without an accounting or finance background as a basis for making sound business decisions. Further, it introduces the use of data analytics to gain additional insights and to make more informed business decisions.

### **ACG 6026 ACCOUNTING AND FINANCIAL REPORTING FOR MANAGERS**

**3 CREDITS**

This course studies the role and responsibility of managers and business owners related to accounting and financial reporting. Topics include the responsibility for internal controls, financial reporting and disclosures, compliance with accounting related regulations and ethical implications.

### **ACG 6305 ADVANCED ACCOUNTING**

**3 CREDITS**

This course studies decision-making, planning, controlling and organizational operations through account management and information. Through in-depth analysis, current literature and projects, students will explore accounting-based decision making processes from management perspectives.

### **ACG 6395 FINANCIAL STATEMENT ANALYSIS FOR MANAGERS**

**3 CREDITS**

This course studies the basic techniques used to understand and analyze financial statements.

Topics include interpreting required financial data, understanding the types of financial information available in the public and their purposes, and formulating an approach to ensure an enterprise's overall financial health.

### **AML 1000 AMERICAN LITERATURE**

**3 CREDITS**

This course explores selected major works of American literature. Encompassing a wide range of time, the course includes works by a variety of American authors. Historical background and social forces that shape literature are emphasized, and literary genres and elements are explored.

### **ASC 1010 HISTORY OF AVIATION**

**3 CREDITS**

A survey of aviation from its beginnings, from myths to balloon flights, gliders to powered flight, through the jet age, and into the space age. Students will be introduced to the effects of wars on the development of civil and military aircraft and will learn about significant achievements and contributors to the advancement of aviation with emphasis on the development of aviation in the United States.

- ASC 1100 INTRODUCTION TO AERONAUTICS** **3 CREDITS**  
 An introduction to aviation designed to provide students with a basic understanding of flight theory, aircraft components, navigation concepts, communication procedures, airports, airspace, and air traffic in the United States. Students will also be introduced to the missions of the FAA, NTSB, and NASA. .
- ASC 1560 UNMANNED AERIAL SYSTEMS FUNDAMENTALS** **3 CREDITS**  
 This course is a survey of unmanned aerial systems (UAS), emphasizing the history, development, and application, both military and commercial, of UAS. The course will include design concepts, powerplants, control systems, and communication technologies currently utilized in UAS as well as those likely to be used in the near future. This course also reviews current local, state, and Federal Aviation Administration (FAA) regulations regarding UAS operations, and prepares the student for the FAA Title 14 of the Code of Federal Regulations (14 CFR) part 107 Commercial Remote Pilot Certification examination.
- ASC 2310 FEDERAL AVIATION REGULATIONS** **3 CREDITS**  
 A course designed to familiarize students with the federal regulatory processes that govern aviation activities in the United States. Students will learn to access regulations pertaining to pilots, aircraft operations and maintenance, air carriers, and airport operations.
- ASC 2320 AVIATION LAW AND REGULATIONS** **3 CREDITS**  
 Insight pertinent to federal governing bodies and current local, federal, and international laws forming the present structure of aviation law.
- ASC 2563 UAS VIDEOGRAPHY/ PHOTOGRAPHY APPLICATIONS** **3 CREDITS**  
 This course discusses UAS videography and photography capabilities and applications. The course examines camera set up, cinematography concepts, and post-production using industry leading software, enabling the operator to produce professional quality and marketable deliverables to various clients. (Pre-requisite: ASC 1560)
- ASC 3211 AVIATION METEOROLOGY** **3 CREDITS**  
 A study of the concepts of meteorology, temperature, pressure, moisture, stability, clouds, air masses, fronts, thunderstorms, icing, fog, and an analysis and use of weather data. Includes interpretation of the U.S. Weather Bureau maps, reports and forecasts as they relate to aviation (Prerequisite: ASC 1100)
- ASC 3471 PHYSIOLOGY OF FLIGHT** **3 CREDITS**  
 An in-depth study of aeromedical factors significant to flight crews and passengers. Students learn the causes, symptoms, prevention and emergency treatment of potential physical ailments of an airborne environment. (Prerequisite: ASC 1100)
- ASC 3551 AERODYNAMICS** **3 CREDITS**  
 A study of the aerodynamic principles of flight, stability, control, and performance. Students will study airfoil design, and the characteristics of subsonic, transonic, and supersonic flight. (Prerequisites: ASC 1100 and MGF 2106 or MAC 1105)
- ASC 3593 UAS CONSTRUCTION APPLICATIONS** **3 CREDITS**  
 This course discusses the various methods and deliverables related to commercial and residential construction. The course examines the tools and processes used to provide construction time-lapse imaging, construction site management, and raw material volumetrics. (Pre-requisite: ASC 1560, ASC 2563)
- ASC 3594 UAS MAPPING AND SURVEYING APPLICATIONS** **3 CREDITS**  
 This course discusses the use of UAS in the fields of agriculture, landscaping, and golf course management. The course demonstrates the use of industry leading data capture, analysis, and reporting software. (Prerequisite: ASC 1560, ASC 2563)
- ASC 3611 AIRCRAFT ENGINES** **3 CREDITS**  
 This course covers aircraft engine types and theory, materials, construction and structure, electrical, fuel, pressurization, anti-icing, heating, performance diagnosis, and power sources. Reciprocating and turbine engine characteristics are reviewed. (Prerequisite: ASC 1100)
- ASC 3612 AIRCRAFT SYSTEMS** **3 CREDITS**  
 A detailed study of aircraft systems, their various sources of power, and the functional application of mechanisms operated by these systems. Topics include environmental, ignition, lubrication, hydraulic, calculations, and theory of operations. (Prerequisite: ASC 1100)

- ASC 3871 AVIATION SAFETY** **3 CREDITS**  
 The course includes examinations of case studies of excerpts from NTSB reports from aircraft accidents resulting from a variety of causes including pilot/crew errors, runway incursions, weather, midair collisions, maintenance errors, and mechanical failures. (Prerequisites: ASC 1100 and ASC 2310 or ASC 2320)
- ASC 4050 INTRODUCTION TO SPACE** **3 CREDITS**  
 This course introduces students to space. Students develop an understanding of astronautics, space exploration, various space programs and the space environment. They study the basics of orbits, launch and orbiting vehicles and orbit predictions. (Prerequisites: ASC 1010)
- ASC 4592 UAS INSPECTION APPLICATIONS** **3 CREDITS**  
 This course provides an understanding of appropriate applications and operational best practices for commercial and governmental infrastructure inspection and analysis. The course covers the methodology of power line, railroad, cell tower, wind turbine, and other related areas of aerial inspections. (Pre-requisite: ASC 1560, ASC 2563)
- ASC 4595 UAS OPERATIONS DEVELOPMENT AND MANAGEMENT** **3 CREDITS**  
 Capitalizing on what students have learned about different UAS aerial services, this course will provide students with the opportunity to simulate operating a commercial UAS business. From marketing to billing, students will address the development, management, and delivery of a contracted service. (Prerequisite: All other concentration courses)
- ASC 6039 EARTH OBSERVATION SYSTEMS AND REMOTE SENSING** **3 CREDITS**  
 A study of earth orbiting systems that collect data on the earth's water, land and atmosphere as well as how these systems can be utilized for National Security in the global arena of counterterrorism. Various satellites and imagery are discussed and how effective these can be in the prevention of terrorist acts.
- ASC 6335 AEROSPACE COMMUNICATION SYSTEMS** **3 CREDITS**  
 A detailed examination of past, current and future developments and trends in airspace control. The course examines the latest plans for improvements to the national airspace control systems and includes an in-depth study of the evolution of current national policies, plans and objectives.
- ASC 6390 THE AIRWAY TRANSPORTATION SYSTEM** **3 CREDITS**  
 A study of air transportation as part of a global transportation system. The course reviews the evolution of national and global airway systems. Effects of airline deregulation, energy crisis, governmental restraints, and trends in the aviation industry are examined.
- ASC 6475 AVIATION HUMAN FACTORS AND PSYCHOLOGY** **3 CREDITS**  
 A complex study of human factors in aviation that draws on human psychology, basic learning and behavioral theories, flight safety, and crew training. The course studies human behavior as it relates to human psychology acclimatization to aviation and flight environments.
- ASC 6520 AEROSPACE TECHNOLOGY DEVELOPMENT** **3 CREDITS**  
 A synopsis of technological advances for the aerospace industry. Included in the course is an in-depth review at the processes involved with the development of aircraft and spacecraft. Students will be introduced to futuristic concepts for the civil and military air and space vehicles.
- ASC 6660 AEROSPACE SIMULATION SYSTEMS** **3 CREDITS**  
 A study of aerospace simulation systems that includes historical and current developments. The course focuses on the use of flight and other aviation simulator applications throughout the aerospace industry. Applications of simulation in civil, military, private and general aviation are examined.
- ASC 6955 AVIATION GRADUATE CAPSTONE COURSE** **3 CREDITS**  
 In this final course, students will demonstrate the knowledge, skills, and competencies acquired throughout the graduate program by completing a capstone project, using available resources and a practical approach based on sound methodologies. (Course must be taken in student's final semester.)
- ATT 2820 AIR TRAFFIC CONTROL** **3 CREDITS**  
 This course introduces students to the national air traffic control system including ARTCC's, TRACON's, and control towers. Students will learn the basics of ATC communications, radar approach procedures, and nonradar operations. (Prerequisite: ASC 1100)

**AVM 1440 AVIATION AND AIRPORT SECURITY****3 CREDITS**

An introduction and analysis of the regulations and laws governing airport and airline security, including an in-depth look at Federal Aviation Regulations (FARS) 107,108,121,129, and 191. Topics of discussion include; a historical perspective and events that have led to the evolution of aviation security, preventive measures, and current trends in security. An introduction to terrorist activities, motives, weapons of mass destruction, and counter-measures at threats to aviation.

**AVM 2002 INTRODUCTION TO AVIATION SECURITY****3 CREDITS**

This course provides an introduction to and an overview of the historical development of the security profession and the role of security today as part of the aviation community and the safety of passengers and cargo. The current security disciplines, such as contract security, industrial security and aviation security will be explored.

**AVM 2120 AIR CARGO****3 CREDITS**

This course explores the basic principles of several modes of transportation; air, sea, rail, highway and pipeline. The importance of each mode along with their benefits and limitations will be studied. The competition between the different modes, the future of the modes, and their interaction with each other will be explored.

**AVM 2301 AVIATION MARKETING****3 CREDITS**

This course focuses on the basic marketing concepts and procedures within the aviation industry.

**AVM 3110 FIXED BASE OPERATIONS AND FLIGHT SCHOOL MANAGEMENT****3 CREDITS**

A study of the factors involved with running an FBO and FAA approved Part 141 Flight School. Students study aircraft evaluation and selection, training programs, in-house vs. outsourced maintenance programs, scheduling procedures, budgeting and Certified/Chief Flight Instructor qualifications. (Prerequisite: ASC 2310 or ASC 2320)

**AVM 3240 AVIATION INSURANCE AND RISK MANAGEMENT****3 CREDITS**

A study of insurance and risk management as they apply to the aviation industry. Students review the aviation industry as it applies to various aviation markets. (Prerequisite: ASC 2310 or ASC 2320)

**AVM 3411 AIRPORT MANAGEMENT****3 CREDITS**

Students are introduced to the major functions of airports and the principles of airport management. Students learn about the history of airports in the United States and are introduced to the basics of airport planning and land use, airport capacity, airport operations, and airport administration. (Prerequisite: ASC 1100)

**AVM 3443 AIRPORT SECURITY****3 CREDITS**

This course will cover several aspects related to aviation security to include physical and procedural controls, law and regulations of the Department of Homeland Security and finally the Transportation Security Administration and their role in security. Current threats, counter-terrorism measures, new technologies in the field and how they relate to the aviation industry will be discussed.

**AVM 3444 CORPORATE SECURITY****3 CREDITS**

The student will be exposed to issues in the field of private/corporate security as it relates to the aviation industry and the use of private security firms and public law enforcement to further strengthen and enhance measures to protect life, data and property. Students will have dialog as it relates to security needs of business and private establishments and the threats that may exist on a local, national and global level. (Prerequisite: AVM 2002)

**AVM 3516 AIRLINE MANAGEMENT****3 CREDITS**

An insight relative to the business policies and the functions of management in airline operations. The course involves various internal managerial facets and the impact of external regulatory and economic implications. A comprehensive review of the commercial, corporate, and private aviation environment is made. (Prerequisite: ASC 2310 or ASC 2320)

**AVM 4446 COUNTERTERRORISM AND AVIATION****3 CREDITS**

This course will focus on the specific threat to the commercial aviation community from terrorism and the key federal and state agencies, the roles they play and how these agencies work together in the prevention of terrorists acts related to aviation. A historical overview of aviation terrorism is explored along with terrorist groups, targets, and tactics. (Prerequisite: AVM 2002)

**AVM 4447 NATIONAL SECURITY ISSUES AND TERRORISM 3 CREDITS**

Although terrorism has been a known phenomenon for centuries, it has become the most frequent form of conflict in the late 20th century. Key aspects of national security and the current measures that are in place to prevent terrorism in the United States and abroad will be discussed. (Prerequisite: AVM 2002)

**AVM 4451 AIRPORT PLANNING 3 CREDITS**

Covers principles of airport layout and design. Topics include geometric design, airport drainage, runway/ramp design, parking garages, passenger/cargo terminal layout, and highway accessibility. Examines government regulations and funding at all levels, airport capacity/future growth and community relations/interaction. (Prerequisite: ASC 2310 or ASC 2320)

**AVM 4470 AVIATION MAINTENANCE MANAGEMENT 3 CREDITS**

A study of the structure and management of aircraft maintenance programs. Students will analyze the quality control and production control procedures and management for both general aviation and air carrier maintenance operations. (Prerequisite: ASC 2310 or ASC 2320)

**AVM 4530 CORPORATE AVIATION OPERATIONS 3 CREDITS**

A study of the many factors involved with running a corporate aviation department. Students will study corporate aircraft evaluation and selection, flight operations, maintenance programs, scheduling procedures, budgeting, and crew training options. (Prerequisite: ASC 2310 or ASC 2320)

**AVM 4630 AVIATION LABOR RELATIONS 3 CREDITS**

A comprehensive analysis of labor and management relationships in the aviation industry. Includes historical development of the airlines, unions, collective bargaining, labor contracts, government regulations/intervention, grievance procedures, and conflict resolution. Also examines current contemporary issues and problems facing the industry. (Prerequisite: ASC 2310 or ASC 2320)

**AVM 4675 AVIATION SAFETY PROGRAMS 3 CREDITS**

A study of aviation safety program development and principles. Emphasis is placed on accident prevention within aviation organizations. Students study existing safety programs and learn the functions and importance safety managers in aviation organizations. (Prerequisite: ASC 2310 or ASC 2320)

**AVM 4914 AVIATION CAPSTONE COURSE 3 CREDITS**

Through completion of a capstone project and presentation relevant to current and future issues in the aerospace/aviation industry students will demonstrate knowledge learned throughout their aviation degree program and apply this information to the real world. Students also complete a capstone examination that covers topics and learning objectives from previous aviation courses. (Course must be taken in student's final semester.)

**AVM 6130 AVIATION LOGISTICS MANAGEMENT 3 CREDITS**

A study of the organization, inventory, warehousing, distribution and quality control principles of aviation logistics. Transportation methods, just-in-time inventories, life cycle cost analysis, computerized problem solving and logistical economics are studied.

**AVM 6412 AIRFIELD OPERATIONS AND MANAGEMENT 3 CREDITS**

A study of operations and management of public use airports. Topics include management of airport facilities including emergency management, safety and security, terminal, ramp, taxiway and runway operations, and pertinent Federal Aviation Regulations and Advisory Circulars.

**AVM 6445 SECURITY FOR THE AVIATION INDUSTRY 3 CREDITS**

A study of the history, evolution, current state and future of airport and airline security. Plans and strategies for the future of aviation security are analyzed and discussed. Students are introduced to the government agencies and laws controlling airport and airline passenger security.

**AVM 6448 LEGAL TRENDS IN NATIONAL SECURITY AND COUNTERTERRORISM 3 CREDITS**

As terrorism has been the most frequent form of conflict in the late 20th century, the study of National Security and Terrorism has become a vital topic of discussion to prevent such acts. In today's society, there are more forms of low intensity violence and overt terrorism. Ideological hardening, ethnic militancy, and religious revivalism have fueled terrorist ambitions. Three types of terrorism, classified on the basis of actors will be discussed: domestic (U.S.), international or group-directed, and state-sponsored and specifically how these threaten the safety of the commercial aviation community. Various methods of protection will be discussed in detail.

- AVM 6449 GLOBAL TRANSPORTATION SECURITY** **3 CREDITS**  
 This course provides an in depth analysis of the operational and managerial procedures as well as critical management decisions required to maintain safety in transportation networks, vehicles, and facilities. Factors involving adequate defense of property are discussed.
- AVM 6517 AIRLINE OPERATIONS AND MANAGEMENT** **3 CREDITS**  
 A study of airline operations, management and regulation of domestic and international air carriers. Topics include airline structure, strategic planning and organization, scheduling, finance and revenues, labor relations and maintenance.
- AVM 6670 AVIATION SAFETY PROGRAM MANAGEMENT** **3 CREDITS**  
 A study of the concepts and principles used in the development and management of an effective aviation program. Course emphasis is placed on management and supervisory perspectives of educating and training of safety for aviation personnel.
- AVM 6931 CONTEMPORARY ISSUES AND TRENDS IN AVIATION** **3 CREDITS**  
 Students will analyze and discuss current topics and issues relevant to various aspects of the aerospace industry.
- AVS 3472 AVIATION HUMAN FACTORS** **3 CREDITS**  
 An in-depth analysis of how humans interact physiologically and psychologically within the aviation environment. The course includes study of ergonomics as it applies to all aspects of the aviation field. (Prerequisite: ASC 1100)
- BCN 1014 INTRODUCTION TO SUSTAINABILITY** **3 CREDITS**  
 This course introduces the academic approach of sustainability and explores how today's society can endure in the face of climate change, ecosystem degradation and resource limitations. Students will learn how to think critically and reflect upon how their personal decisions can affect our planet and our global living. Topics include: climate change, energy, consumption, recycling and urban development, among others.
- BCN 1251C BUILDING CONSTRUCTION DRAWING** **3 CREDITS**  
 Presentation of construction drawing which includes basic drafting techniques. A strong emphasis is placed on the use of applicable software for preparing construction drawings.
- BCN 1272 BUILDING CONSTRUCTION PLANS** **3 CREDITS**  
 This course provides an overview of construction plans and specifications. The student learns to read and interpret working drawings with an emphasis on site, architectural and structural details. An introduction to mechanical and electrical plans is given.
- BCN 2020 INTRODUCTION TO CONSTRUCTION TECHNIQUES** **3 CREDITS**  
 This introductory course will cover various kinds of construction techniques of major infrastructures together with their histories. Construction trades are reviewed and compared.
- BCN 2047 INTRODUCTION TO ALTERNATIVE AND RENEWABLE ENERGY REGULATIONS** **3 CREDITS**  
 This course is a survey level exploration of the regulatory environment associated with alternative and renewable energy sources.
- BCN 2048 INTRODUCTION TO ALTERNATIVE AND RENEWABLE ENERGY MANAGEMENT TECHNIQUES** **3 CREDITS**  
 This introductory course covers the conventional and alternative sources of energy to include biofuels, sustainability and renewable energy sources and the management of the collection, distribution and use of alternative and renewable energy.
- BCN 2559 INTRODUCTION TO LAND AND ENERGY POLICY MANAGEMENT** **3 CREDITS**  
 An introduction to land and energy policy as it relates to the management of land and mineral rights acquisition for fossil fuel and renewable energy resource development.
- BCN 2560 MECHANICAL/ELECTRICAL SYSTEMS I** **3 CREDITS**  
 Covers the mechanical/ electrical equipment commonly required in high-rise residential and commercial buildings. Presents the fundamentals of Heating, Ventilation and Air Conditioning; electrical systems; communication systems; safety systems.

- BCN 2793 PROJECT MANAGEMENT FOR CONSTRUCTION** **3 CREDITS**  
 The fundamentals of project management specific to the construction industry will be covered. Project organization, planning, scheduling, monitoring and controlling will be comprehensively presented.
- BCN 2798 MANAGING A CONSTRUCTION BUSINESS** **3 CREDITS**  
 This course introduces the entrepreneurial aspects of starting and building a construction business. Company organization and structure, licensing, finance, accounting, policies and procedures, business development and operations are topical areas covered.
- BCN 3025 OIL, GAS AND ENERGY GEOPOLITICS AND LAW** **3 CREDITS**  
 This course will focus on recent developments in the area of oil-gas-energy law, regulation, treaties, judicial and arbitral cases, voluntary guidelines, tax and contracting, including the oil-gas-energy geopolitics.
- BCN 3201 MECHANICAL/ELECTRICAL SYSTEMS II** **3 CREDITS**  
 A study of the principles of hydraulics as applied to piping and plumbing systems in residential and commercial buildings and the principles and layout of electrical systems in commercial building construction. Consideration is given to pumping equipment, materials of construction, applicable code requirements, and building life safety and telecommunication systems.
- BCN 3223 SOIL MECHANICS FOR CONSTRUCTION** **3 CREDITS**  
 A study of the construction processes used for foundations, including soil analysis, types of foundations and materials and equipment utilized in all phases. (Prerequisite: BCN 1251C)
- BCN 3224 CONSTRUCTION TECHNIQUES OF SUPERSTRUCTURES** **3 CREDITS**  
 This course presents a comprehensive study in the vertical construction process including wooden frame, cast-in-place and pre-cast concrete, and steel erection methods. Interior and exterior finishes, as well as roof structures are included. (Prerequisite: BCN 1251C)
- BCN 3301 GIS DATA ANALYSIS AND MAPPING** **3 CREDITS**  
 The student will learn to use Geographic Information System (GIS) to analyze renewable energy resources and many other data sources to determine which energy technologies are viable solutions across the globe as well as develop maps for various renewable resources and for specific projects.
- BCN 3411 STATICS AND STRENGTHS OF MATERIALS** **3 CREDITS**  
 This course is designed to familiarize students with material properties, design procedures and code requirements for formwork and timber. (Prerequisite: BCN 1251C)
- BCN 3461 CONCRETE MASONRY DESIGN IN CONSTRUCTION** **3 CREDITS**  
 The course covers the materials, designs and construction methods used in concrete and masonry. (Prerequisite: BCN 1251C)
- BCN 3550 ENERGY AND THE ENVIRONMENT** **3 CREDITS**  
 This course will focus primarily on policies, regulations, and management systems associated with alternative energy sources. In addition, the course will explore the issue of how to best ensure an adequate and sustainable energy supply while protecting the environment.
- BCN 3551 ALTERNATIVE ENERGY EQUIPMENT** **3 CREDITS**  
 This course will address the various types of equipment used for alternative energy in the global environment including the costs, availability, and limitations associated with each alternative. The primary focus will be on management's responsibility to evaluate each of the alternatives to determine the best alternative energy equipment for a project.
- BCN 3552 ALTERNATIVE ENERGY- RESIDENTIAL** **3 CREDITS**  
 This course will focus on the various types of alternative energy used specifically in residential construction and the role of management to evaluate each of the alternatives to determine and communicate the best alternative energy system for a residential project.
- BCN 3553 ALTERNATIVE ENERGY- COMMERCIAL** **3 CREDITS**  
 This course will focus on the various types of alternative energy used specifically in commercial construction and the role of management to evaluate each of the alternatives to determine and communicate the best alternative energy system for a commercial project.

**BCN 3555 ENERGY STORAGE AND THE HYDROGEN ECONOMY****3 CREDITS**

This course will focus on current energy storage technology and its future applications in the construction industry. Evaluation criteria discussed will include such items as efficiency measures, capacity, and cost. In addition, this course will examine hydrogen as a renewable energy source and the barriers to a hydrogen economy including safety issues.

**BCN 3556 ENERGY POLICY****3 CREDITS**

This course will present an in depth study of the scientific, economic, and political forces that shape the development and implementation of US energy policy. The impact of global and domestic environmental concerns will be investigated as it relates to energy policy.

**BCN 3571 SOLAR ENERGY AND PHOTOVOLTAICS****3 CREDITS**

This course will examine solar cell and photovoltaic module technologies and applications. Students will learn about the design, development, and monitoring of PV systems for use in residential, commercial, industrial and agricultural applications. The use of PV systems in support of other sustainable technologies will be examined. This course will also address the market potential, policies, life cycle, and environmental impacts of PV technology.

**BCN 3572 NUCLEAR ENERGY****3 CREDITS**

This course will look at the history, regulations, and developing technology of nuclear energy including efficiency, cost, and safety concerns as it relates to the impact on the construction industry.

**BCN 3753 FINANCIAL CONTROL OF CONSTRUCTION ORGANIZATIONS****3 CREDITS**

Standard financial practices for construction operations: direct costs; overhead costs; burden; capital investments; cash flow management; taxes; profit and loss analysis; work-in-progress.

**BCN 3708 CONSTRUCTION CONTRACTS****3 CREDITS**

A comprehensive study of the contracting practices and instruments used in the construction industry. Liability and risk factors are included.

**BCN 3745 LAND-USE PLANNING REGULATIONS****3 CREDITS**

Using case studies this course will cover different facets of the field of land use research with a particular focus on planning aspects and relevant regulations.

**BCN 3762 CODES AND STANDARDS****3 CREDITS**

A study of building codes required by local, county and state departments and OSHA regulations as related to the construction industry. Construction safety awareness, procedures and practices are covered.

**BCN 4284 CONSTRUCTION LAYOUT PLANNING****3 CREDITS**

This course focuses the students on the planning process for building layout. Covers the methods used for controlling lines, grades, elevations and levels of multistory buildings. (Prerequisite: BCN 1251C)

**BCN 4510 MECHANICAL SYSTEMS: HEATING AND COOLING****3 CREDITS**

An advanced study of the principles and practices of air conditioning systems for commercial and industrial buildings with a focus on preventive maintenance and service. Large scale costs are covered, as well as applicable code considerations.

**BCN 4557 MANAGING AN ALTERNATIVE ENERGY PROJECT****3 CREDITS**

This course will focus on the management, including some of the benefits and challenges, of an alternative energy project from the pre-construction phase to completion. Some topics will include regulatory, financial, operational and technology-related risks.

**BCN 4573 WIND ENERGY****3 CREDITS**

This course will look at the history, regulations and developing technology of wind energy including environmental concerns, efficiency, and cost as it relates to the impact on the construction industry.

**BCN 4574 PROPANE AND NATURAL GAS****3 CREDITS**

This course will look at the regulations, codes and developing technology of using natural gas and propane as alternative energy sources including environmental concerns, efficiency, and cost as it relates to the impact on the construction industry.



- BCN 4575 HYDROELECTRIC ENERGY** **3 CREDITS**  
 This course will look at the history, regulations and developing technology of using hydroelectric energy as an alternative energy source including environmental concerns, efficiency, and cost as it relates to the impact on the construction industry
- BCN 4576 GEOTHERMAL ENERGY** **3 CREDITS**  
 This course will look at the history, regulations and developing technology of using geothermal energy as an alternative energy source including environmental concerns, efficiency, and cost as it relates to the impact on the construction industry.
- BCN 4577 BIOMASS** **3 CREDITS**  
 Biomass can be understood as regenerative (renewable) organic material that can be used to produce energy. This course will look at the history, regulations, codes and developing technology of biomass including environmental concerns, efficiency, and cost as it relates to the impact on the construction industry.
- BCN 4590 LEED GREEN ASSOCIATE CREDENTIAL PREPARATION** **3 CREDITS**  
 This course will introduce a participant to the process of preparing for the LEED Green Associate credential. It also provides an overview of the LEED project certification process and the role of the LEED coordinator and the project team. Participants will be able to understand the benefits and challenges of LEED credentialing for a variety of phases stemming from design, construction, and completion of the project. Participants are also introduced to the latest employability pathways as well as the body of USGBC LEED Rating Systems. Everglades University is an official USGBC Education Partner. Successful completion of this course prepares a student to sit for the LEED Green Associate exam in order to become a Credentialed LEED Green Associate. LEED Green Associates have a documented, up-to-date understanding of the most current green building principles and practices, and are committed to their professional future. The LEED Green Associates exam is only offered through the Green Building Certification Institute (GBCI). For more information about the LEED Green Associates exam, please contact the Academic Department.
- BCN 4612 CONSTRUCTION COST ESTIMATING** **3 CREDITS**  
 An advanced study of cost estimating, bid proposals, schedule of values, percentage of completion and close-out practices typical in the construction industry. Standard practices for work-in-progress as pertaining to the contracted estimate is covered.
- BCN 4703 MANAGING A CONSTRUCTION PROJECT** **3 CREDITS**  
 The student learns the aspects of managing and administrating a construction project by a comprehensive case study exercise.
- BCN 4709 CONSTRUCTION MANAGEMENT CAPSTONE COURSE** **3 CREDITS**  
 Capstone course for all construction majors. Students will demonstrate knowledge learned throughout the program and apply these theories to real work issues. (Course must be taken in student's final semester.)
- BCN 4720 CONSTRUCTION SCHEDULING** **3 CREDITS**  
 Utilization of advanced computerized scheduling software for planning, scheduling and controlling construction operations and processes.
- BCN 4730 CONSTRUCTION SAFETY** **3 CREDITS**  
 The impact of safety policy and procedures on cost controls, administration, inspection, prevention and loss control is covered. The impact on workers compensation insurance considerations is also included.
- BCN 4740 CONSTRUCTION LAW** **3 CREDITS**  
 A study of construction contracts, mechanics lien law, bonds, labor law and other statutes impacting the legal relationships among parties involved in a construction project. (Prerequisite: BCT 1706)
- BCN 4777 LAND AND ENERGY MANAGEMENT CAPSTONE COURSE** **3 CREDITS**  
 Capstone course is for all Land and Energy Management major students. Student will demonstrate knowledge learned throughout the program and apply these theories to real world issues. (Course must be taken in student's final semester.)

**BCN 4799 ALTERNATIVE AND RENEWABLE ENERGY MANAGEMENT  
CAPSTONE COURSE**

**3 CREDITS**

The Capstone course is for all Alternative and Renewable Energy Management major students. Students will demonstrate knowledge learned throughout the program and apply these theories to real world issues. Students will prepare a capstone paper and presentation as well as complete a comprehensive examination. (Course must be taken in student's final semester.)

**BCN 5096 SUSTAINABLE ENERGY**

**3 CREDITS**

This class focuses on current and potential future energy systems, covering resources, extraction, conversion, and end-use technologies, with emphasis on meeting regional and global energy needs in the 21st century in a sustainable manner. Students will learn a quantitative framework to aid in evaluation and analysis of energy technology system proposals in the context of engineering, political, social, economic, and environmental goals.

**BCN 5097 SYSTEMS, SUSTAINABILITY, AND THE BUILT ENVIRONMENT**

**3 CREDITS**

This course uses a systems perspective to examine and enhance sustainability in the built environment. Students will employ a systems science perspective to study the built environment at various scales (materials, buildings, cities, and regions), and types of systems (physical, social, and information).

**BCN 5616 ALTERNATIVE PROJECT DELIVERY METHODS**

**3 CREDITS**

Design/construction interaction; conceptual estimation and scheduling; the RFQ/RFP process; legal, insurance, risk allocation issues; procurement and selection.

**BCN 6625 CONSTRUCTION COST ANALYSIS AND FINANCIAL CONTROL**

**3 CREDITS**

This course will study cost engineering and cost distribution, as well as comparative analysis of actual and estimated costs as used for project control. This course focuses on financial accounting and cost control at the company level using accounting systems, construction project profit calculations, and financial analysis.

**BCN 6236 DEVELOPMENTS IN CONSTRUCTION TECHNOLOGIES**

**3 CREDITS**

Study of advanced field techniques and emerging uses worldwide. Information flow and creativity are highlighted as crucial elements which stimulate new developments. This course prepares the students to understand and deal with concepts of change.

**BCN 6618 ADVANCED CONSTRUCTION ESTIMATING**

**3 CREDITS**

This course studies the principles and practices of estimating in the construction industry. Topics include conceptual and definitive estimating, cost development, cost analysis methods, project delivery implications, international work implications, and computer applications and modeling.

**BCN 6636 CONSTRUCTION PRODUCTIVITY**

**3 CREDITS**

An in-depth study of common issues relating to productivity improvements in construction, productivity concepts, data collection, analysis of productivity data and factors affecting productivity, and means for improving production and study of productivity improvement programs.

**BCN 6675 DECISION AND RISK ANALYSIS IN CONSTRUCTION**

**3 CREDITS**

Techniques of decision analysis for the medium to top level management personnel in the construction industry. Typical construction related problems that involve risk and uncertainty are studied.

**BCN 6728 CONSTRUCTION SCHEDULING AND PLANNING STRATEGY**

**3 CREDITS**

This course studies the management of construction scheduling and monitoring, strategic planning, forecasting and trend analysis, project control, and the analysis of single and multiple projects.

**BCN 6741 CONSTRUCTION CLAIMS**

**3 CREDITS**

An in-depth study of common issues relating to productivity improvements in construction, productivity concepts, construction claims, administration, and avoidance. Covers the importance of construction contract errors, unforeseen and changed conditions, disruptions, acceleration, termination, and proving of claims.

**BCN 6746 LEGAL ASPECTS IN CONSTRUCTION**

**3 CREDITS**

This course studies the legal and business aspects of contracts and specifications in the construction industry. Topics include the formation of contracts and various contractual relationships, methods of modification and termination of contracts, the study of precedents and application of contract clauses, and the exploration of licensure and professional liability of the construction practitioner.

**BCN 6772 STRATEGIC MANAGEMENT OF CONSTRUCTION ORGANIZATIONS 3 CREDITS**

This course studies the strategic management and operations of a construction company. Topics include incorporation structures, policies and procedures, accounting and finance, employee development, information modeling, scheduling, estimating, safety, legal aspects, and project management.

**BCN 6776 ENTREPRENEURSHIP/SMALL BUSINESS MANAGEMENT/LEADERSHIP 3 CREDITS**

This course studies entrepreneurship strategies related to the management of small construction companies. Topics included are: company organization, incorporation structures, policies and procedures, finance, accounting, information modeling, bidding strategies, and operation.

**BCN 6939 GRADUATE CONSTRUCTION MANAGEMENT CAPSTONE COURSE 3 CREDITS**

In this final course, students will demonstrate knowledge, skills, and competencies that have been acquired and learned throughout the MCM program and apply these concepts and methodologies to a variety of real world situations. (Course must be taken in student's final semester.)

**BCT 1706 CONSTRUCTION DOCUMENTS 3 CREDITS**

The course provides the students with a thorough understanding of the principle documents used in building construction: plans and specifications (Construction Specifications Institute's 16 Divisions); contracts; permits; change orders; the relationship of documentation with each phase of construction.

**BCT 1767 OSHA STANDARDS 3 CREDITS**

The course places an emphasis on OSHA regulations as related to the construction industry. Construction safety awareness, procedures and practices are covered.

**BCT 1770 CONSTRUCTION ESTIMATING 3 CREDITS**

The course develops the students' ability to perform material, labor; subcontract and equipment take-off quantities from construction drawings and specifications. The student is required to perform quantity takeoffs of materials, labor, equipment and subcontractors using a standard set of plans and specifications. Both manual and electronic take-off procedures are covered, beginning with a residential structure.

**BCT 2040 MEP PLANS AND SPECIFICATIONS 3 CREDITS**

This course covers the plans and specifications of mechanical, electrical and plumbing systems and develops the students' skills to read and interpret working drawings.

**BSC 1005 GENERAL BIOLOGY 3 CREDITS**

This course applies the scientific method to critically examine and explain the natural world, including but not limited to cells, organisms, genetics, evolution, ecology, and behavior.

**BSC 1005L GENERAL BIOLOGY LABORATORY 1 CREDIT**

Consists of practical applications of theories and concepts presented in BSC 1005 (General Biology).

**BSC 1085 ANATOMY AND PHYSIOLOGY 3 CREDITS**

This course is the first part of a two-course sequence in which students examine human anatomy and physiology through a systems approach based on the interaction between form and function, from the microscopic components of cells and tissues to the organismal level. Emphasis is placed on histology and the integumentary, skeletal, muscular, and nervous systems.

**BSC 1085L ANATOMY AND PHYSIOLOGY LABORATORY 1 CREDIT**

Consists of practical applications of theories and concepts presented in BSC 1085 (Anatomy and Physiology).

**BSC 1311 INTRODUCTION TO MARINE BIOLOGY 3 CREDITS**

This course will teach foundational concepts relating to marine biology, ocean currents, algae, tides, and general concepts of geology. The course will also focus on marine ecology and ecosystems and human interaction.

**BSC 2006 ADVANCED BIOLOGY 3 CREDITS**

Introduces the principles of classification and briefly surveys the five kingdoms of living organisms, then compares the body plans of plants and animals and their mechanisms for nutrient procurement and processing, gas exchange, transport, osmotic regulation and waste removal, movement, reproduction and development, integration, homeostasis and response to the environment. Patterns of interaction of organisms with each other and with their environment are also investigated. (Prerequisite: BSC 1005)

**BSC 2006L ADVANCED BIOLOGY LABORATORY 1 CREDIT**

Consists of practical applications corresponding to the theories and concepts presented in BSC 2006 (Advanced Biology).

- BSC 2086 ADVANCED ANATOMY AND PHYSIOLOGY 3 CREDITS**  
 Human anatomy and physiology includes the study of the structure and function of specific systems of the body to include endocrine, blood, cardiovascular, lymphatic, digestive, respiratory, urinary and reproductive systems. (Prerequisite: BSC 1085)
- BSC 2086L ADVANCED ANATOMY AND PHYSIOLOGY Laboratory 1 CREDIT**  
 Consists of practical applications of theories and concepts presented in BSC 2086 (Advanced Anatomy and Physiology).
- BSC6525 PRINCIPLES AND PRACTICE OF MARINE RESOURCE MANAGEMENT 3 CREDITS**  
 This course examines foundational ideas that influence the guidance and management of interaction between human and natural marine systems. The course emphasizes decision-making for conservation, maintenance, and restoration of marine ecosystems to promote economic and ecological sustainability.
- BUL 4421 BUSINESS LAW 3 CREDITS**  
 This course covers contracts, agency, sales, legal/political/economic aspects of ethics and law, antitrust, and negotiable instruments.
- CGS 1060C INTRODUCTION TO COMPUTER APPLICATIONS 3 CREDITS**  
 An introduction to the fundamentals of operating personal computer equipment including the basics of word processing, database management, electronic spreadsheets and presentation graphics. Experience with computers and selected software packages are stressed.
- CGS 3302C MANAGEMENT INFORMATION SYSTEMS 3 CREDITS**  
 Covers management of information systems resources; information systems in the organization; social implications; use and evaluation of common microcomputer software packages. (Prerequisite: CGS 1060C)
- CGS 3362C ORGANIZATION AND TECHNOLOGY OF INFORMATION SYSTEMS 3 CREDITS**  
 Prepares students for professional involvement with computer and information systems through an understanding of the organization and management aspects of such systems. Includes management information software; gathering, sorting and distributing information and data; and evaluating software and hardware. (Prerequisite: CGS 1060C)
- CGS 6037 ENTREPRENEURIAL INNOVATION AND TECHNOLOGY 3 CREDITS**  
 This course focuses on achieving a competitive advantage by examining entrepreneurial strategies to nurture innovation and cultivate technology development. Other topics include the role of information and information technology in business. The course also focuses on the importance of technology and innovation in today's competitive environment.
- CHM 1045 GENERAL CHEMISTRY 3 CREDITS**  
 This course is designed for students pursuing careers in the sciences or who need a more rigorous presentation of chemical concepts than is offered in an introductory course. Students will engage in problem solving and critical thinking while applying chemical concepts. Topics will include the principles of chemistry including, but not limited to, atomic theory, electronic and molecular structure, measurement, stoichiometry, and bonding.
- CHM 1045L GENERAL CHEMISTRY LABORATORY 1 CREDIT**  
 Consists of practical applications of theories and concepts presented in CHM 1045 (General Chemistry).
- CHM 1046 GENERAL CHEMISTRY II 3 CREDITS**  
 This course is the second in the sequence, following CHM1045. Students will engage in problem solving and critical thinking while applying chemical concepts. Topics will include the principles of chemistry including, but not limited to, thermochemistry, nomenclature, solutions, and the properties of gases. (Prerequisite: CHM1045)
- CHM 1046L GENERAL CHEMISTRY II LABORATORY 1 CREDIT**  
 Consists of practical applications of theories and concepts presented in CHM 1046 (General Chemistry II).
- CHM 2210 ORGANIC CHEMISTRY I 3 CREDITS**  
 Study of the chemistry of carbon compounds. Emphasis is placed upon organic functional groups and their chemical properties, nomenclature, and molecular structure. (Prerequisite: CHM 1046)
- CHM 2210L ORGANIC CHEMISTRY I LABORATORY 1 CREDIT**  
 Consists of practical applications of theories and concepts presented in CHM 2010 (Organic Chemistry I).

- CHM 2211 ORGANIC CHEMISTRY II 3 CREDITS**  
 An extension of Organic Chemistry I. Continued study of organic functional groups and their chemical properties and molecular structures. Emphasis is placed upon reaction mechanisms and spectroscopic methods of analysis of organic molecules. (Prerequisite: CHM 2210)
- CHM 2211L ORGANIC CHEMISTRY II LABORATORY 1 CREDIT**  
 Consists of practical applications of theories and concepts presented in CHM 2011 (Organic Chemistry II).
- CIS 5026 INFORMATION TECHNOLOGY APPLICATIONS IN DECISION MAKING 3 CREDITS**  
 This course serves as an introduction to the fundamental information systems concepts and techniques. The primary focus is to bridge the gap between business needs and information systems solutions through an understanding of management information systems issues, concepts and underlying theory.
- CLP 2180 STRESS REDUCTION AND RELAXATION 3 CREDITS**  
 The definition, causes, and effects of stress are reviewed in this course along with various relaxation techniques used to counter the negative effects stress can have on the human body.
- CLP 3314 HEALTH PSYCHOLOGY 3 CREDITS**  
 The course will review the scientific study of behaviors and cognitive processes related to health states. It addresses the mind/body connection, the influence of social and physical environments on our health, cognitive processing of health information, health belief models, and the link between personality traits and health.
- COM 2134 NEGOTIATION COMMUNICATIONS 3 CREDITS**  
 This course will address how communication plays an important role in negotiation. Negotiation is a discussion among individuals to reach to an alternative which would satisfy all. The student will understand the techniques used in communication to excel in all kinds of negotiation.
- COM 3490 COMMUNICATION AND ENVIRONMENTAL JUSTICE 3 CREDITS**  
 Introduction to contemporary Issues of Environmental Justice, perspectives on environmental justice, and communication patterns and narratives that reflect the discourse on selected cases.
- ECO 1023 MICROECONOMICS 3 CREDITS**  
 This course stresses microeconomic theories. Topics studied include the theory and application of supply and demand elasticity, the theory of consumer demand, utility, and indifference curve analysis; law of diminishing returns in production ranging from pure competition to pure monopoly; production theory and the theory of income distribution; comparative advantage, trade policies, exchange rates and balance of payments.
- ECO 2013 MACROECONOMICS 3 CREDITS**  
 In this course, students will learn the foundations of macroeconomics as the branch of economics concerned with how decision-making, in an environment of scarcity, maps onto the aggregate economy. Students will examine theories and evidence related to the following core set of topics: national income determination, money, monetary and fiscal policy, macroeconomic conditions, international trade and the balance of payments, and economic growth and development.
- ECP 6702 MANAGERIAL ECONOMICS 3 CREDITS**  
 This course analyzes the ways in which economic concepts form the framework for decision-making in organizations. Using economic theory, it examines how managers and entrepreneurs can motivate individuals and teams to make choices that increase the value of the organization.
- EGS 3090 BUSINESS EXCELLENCE THROUGH ENGINEERING REASONING 3 CREDITS**  
 This course will focus on effectively and efficiently solving everyday business problems through logical thinking and applying various innovative engineering principles to organization.
- ENC 0001 BASIC ENGLISH 3 CREDITS**  
 Presents basics of grammar, punctuation, spelling, vocabulary, reading comprehension and writing skills, preparing students for English Composition I. Students who feel they are likely to encounter difficulties in ENC 1101 can request to take this college preparatory course as a foundation for the required course. This course is taken as Pass/Fail and is not required for graduation and/or calculated in the student's CUM GPA. Credit is granted for this course but does not count towards graduation requirements.
- ENC 1101 ENGLISH COMPOSITION I 3 CREDITS**  
 This course introduces students to rhetorical concepts and audience centered approaches to writing, including

composing processes, language conventions and style, and critical analysis and engagement with written texts and other forms of communication.

- ENC 2102 ENGLISH COMPOSITION II** **3 CREDITS**  
This course teaches the principles of the writing process, emphasizing scholarly writing and the research paper. It includes basic research and documentation methods. (Prerequisite: ENC 1101)
- ENC 3213 PROFESSIONAL WRITING** **3 CREDITS**  
Prepares students to write professionally in support of management objectives for audiences within and outside a corporation or non-profit enterprise. Proofreading skills stressed. (Prerequisite: ENC 2102)
- ENT 5930 TOPICS IN SOCIAL ENTREPRENEURSHIP** **3 CREDITS**  
This course will focus on how entrepreneurs can create, design, grow and lead a sustainable new enterprise. The course will ask students to examine the increasing importance of sustainability and environmental impact on new ventures and product improvements. It will teach students how to incorporate sustainable strategies into their new venture plans and profits while creating brand equity.
- ENT 6006 ENTREPRENEURSHIP** **3 CREDITS**  
This course presents a study of entrepreneurship theory and an overview of entrepreneurship concepts through the use of case studies and research.
- ENT 6706 GLOBAL BUSINESS VENTURES** **3 CREDITS**  
This course focuses on global awareness and how institutions, organizations, and culture shape uniqueness in business practices within their local community and extending far beyond. Students are exposed to the functioning of global organizations that shape the global business climate. Global business topics are explored in depth and in context through real-world case studies. Students analyze the success and failure of international business ventures across a wide range of industries, developing their critical thinking skills.
- ENT 6900 ENTREPRENEURSHIP CAPSTONE COURSE** **3 CREDITS**  
This final course emphasizes entrepreneurship practices and research. Students explore the risks and rewards of business ventures through contemporary entrepreneurial theories learned throughout the program. The course culminates in the program-level project designed to incorporate theoretical knowledge into the development of an innovative business plan. (Course must be taken in student's final semester.)
- EVR 2110 INTRODUCTION TO ENVIRONMENTAL CHANGE** **3 CREDITS**  
An introduction to environmental science as it relates to climate change, weather, global warming, and the impact of environmental change.
- EVR 2861 INTRODUCTION TO ENVIRONMENTAL POLICY** **3 CREDITS**  
This course is an introduction to legal reasoning, especially from the reading of cases involving real-life environmental disputes. This course considers these issues and provides an overview of policy governing pollution, water law, endangered species, toxic substances, environmental impact, and environmental risk.
- EVR 3036 JUSTICE AND SUSTAINABILITY** **3 CREDITS**  
Using case studies, this course will review EPA, HUD, and the U. S. DOT and the process of integrating in order to help improve access to affordable housing, more transportation options, and lower transportation costs while protecting the environment in communities nationwide. Students will study a set of guiding livability principles and partnership agreements that guide the agencies' efforts to coordinate federal housing, transportation, and other infrastructure investments to protect the environment, promote equitable development, and help to address the challenges of climate change.
- EVR 3352 U.S. ENVIRONMENTAL POLICY AND MANAGEMENT** **3 CREDITS**  
In this course students will gain a fundamental understanding of the science, politics, industries, and regulations that influence the way U.S. governments, agencies, and private organizations conduct planning and resource management.
- EVR 3356 MARINE RESOURCES SUSTAINABILITY** **3 CREDITS**  
This course will examine the social, economic and political factors that impact marine environments. Focus will be placed on understanding human interactions with marine environments and examination of solutions to support their sustainable use and practices.
- EVR 3403 GLOBAL ENVIRONMENTAL POLITICS** **3 CREDITS**  
This course examines the relationship between global political forces and environmental change, with particular

attention given to the implications of local-global interactions for environmental management as well as the implications of environmental change for world politics.

**EVR 3416 MARINE POLICY AND MANAGEMENT 3 CREDITS**

This course will examine the policies that govern interactions between human communities and marine environments. The course applies the fundamentals of policy and will explore environmental regulations including Marine Protection Areas and the Ocean Dumping Act.

**EVR 3452 INTRODUCTION TO COASTAL WETLANDS MANAGEMENT 3 CREDITS**

This course will focus on the science and management of coastal wetlands. Topics include wetland origin and development, indicators of a coastal wetland environment and an introduction to federal statutes and regulations protecting coastal wetlands as adopted by the environmental Protection Agency (EPA), as well as the effects of sea level and urban development.

**EVR 3453 ESTUARIES & COASTAL ECOLOGY 3 CREDITS**

This course examines the diverse ecosystems of estuaries and coastal areas. Focus will be placed on these areas as well as the interaction they have with the inland environment with which they interface, including protection and enhancement from natural disasters and anthropogenic changes.

**EVR 4023 COASTAL ENVIRONMENTAL MANAGEMENT 3 CREDITS**

This course provides a scientifically rigorous understanding of global, national and local physical and biological coastal environments and processes and the human behaviors and policies that affect, and are affected by, those environments and processes.

**EVR 4037 COASTAL AND MARINE ENVIRONMENTAL POLICY 3 CREDITS**

This course will focus on current coastal and marine environmental policies, and their history. Topics will include scientific foundations of selected coastal and ocean policy issues and problems using a case study approach. This course will address the principles that govern these areas, as well as the human interactions with and influences on these environments

**EVR 4113 GLOBAL CLIMATE CHANGE- SCIENCE, IMPACTS AND SUSTAINABLE SOLUTIONS 3 CREDITS**

This course introduces the economic, social and environmental issues underlying the threat of global climate change. Students will learn an integrated approach to analyzing climate change processes, assess policy measures and propose solutions to the global threats of climate change.

**EVR 4262 ENVIRONMENTAL TECHNOLOGY AND MANAGEMENT 3 CREDITS**

This course integrates biological/chemical mechanisms of environmental processes with monitoring, assessment, management, and communication. Students will analyze, assess, and communicate environmental changes in air, water, soil/sediment, flora, and fauna.

**EVR 4325 ENVIRONMENTAL CHANGE AND NATURAL RESOURCE MANAGEMENT 3 CREDITS**

This course will explore environmental impact on quality of life – livelihoods, health, and vulnerability of the poor; quality of growth – urban and rural space; and quality of regional and global commons – climate change and environmental governance.

**EVR 4823 ENVIRONMENTAL IMPACT ANALYSIS 3 CREDITS**

This course focuses on the study and review of the National Environmental Policy Act of 1969 (NEPA) and related environmental legislation. Emphasis will be on the practical, rather than the theoretical, application of NEPA requirements. Students will conduct detailed analyses of the environmental assessment process, and assess the environmental, societal, and economic impacts of large-scale federal projects and programs.

**EVR 4930 ENVIRONMENTAL POLICY AND MANAGEMENT CAPSTONE COURSE 3 CREDITS**

Capstone course is for all Environmental Policy and Management major students. Student will demonstrate knowledge learned throughout the program and apply these theories to real world issues (Course must be taken in student's final semester.)

**EVR 4950 SUSTAINABILITY CAPSTONE COURSE 3 CREDITS**

The capstone course provides students with the opportunity to apply concepts learned in the program to a project by designing solutions to solve a sustainability problem through implementing practical knowledge to achieve a triple-bottom-line solution. Projects may focus on issues such as supply chain structures, energy efficiencies, or environmental and climate concerns.

**EVR 4954 MARINE RESOURCES CAPSTONE COURSE** **3 CREDITS**

The Capstone course is for all Marine Resources Management major students. Students will demonstrate knowledge learned throughout the program and apply these theories to real world issues. Students will prepare a capstone paper and presentation as well as complete a comprehensive examination. (Course must be taken in student's final semester.)

**EVR 5465 SUSTAINABLE COASTAL MANAGEMENT** **3 CREDITS**

This foundational course studies the challenges to sustainable coastal management, including resource management policy frameworks. The course includes consideration of the political, legal, social, economic and natural science dimensions of coastal areas. The course also examines climate change, vulnerability and resilience.

**EVR 5715 CONCEPTS OF SUSTAINABILITY** **3 CREDITS**

This course will employ the framework of the "Triple Bottom Line" and illuminate connections among the different disciplines of business, society, and the environment. The course also considers the Sustainable Development Goals (SDGs) as described in the UN Agenda 2030 for Sustainable Development. Students will recognize specific sustainability issues as part of the complex challenge of developing sustainable societies and systems.

**EVR 5735 SUSTAINABLE CULTURE, COMMUNITY AND DEVELOPMENT** **3 CREDITS**

This course explores the planning and development of sustainable communities by using a range of processes. These processes strive to respect environmental values, avoid exploitation of natural resources, provide accessibility to all citizens, and ensure a high quality of life for current and future residents.

**EVR 6454 ESTUARINE ECOLOGY** **3 CREDITS**

This course is an ecological examination of estuarine systems. The course includes consideration of estuarine organisms, their community structure and dynamics, and natural and human impacts on estuarine systems.

**EVR 6466 GRADUATE COASTAL AND MARINE MANAGEMENT CAPSTONE COURSE** **3 CREDITS**

In this final course, students will demonstrate knowledge, skills, and competencies that have been acquired and learned throughout the Masters in Coastal and Marine Management program and apply these concepts and methodologies to a variety of real-world situations assessed in a comprehensive Graduate Capstone Project. (Course must be taken in the final semester of the student's program.)

**EVR 6955 GRADUATE SUSTAINABILITY CAPSTONE COURSE** **3 CREDITS**

In this final course, students will demonstrate knowledge, skills, and competencies that have been acquired and learned throughout the Master's in Sustainability program and apply these concepts and methodologies to a variety of real-world situations assessed in a comprehensive Graduate Capstone Project. (Course must be taken in student's final semester.)

**FIN 1001 PRINCIPLES OF FINANCE I** **3 CREDITS**

The study of corporate finance, financial statements, long-term financial planning, valuation of future cash flows, and capital budgeting.

**FIN 4400 PRINCIPLES OF FINANCE II** **3 CREDITS**

The study of capital budgeting, risk and return concepts, the cost of capital, long-term capital policy, short-term financial planning management, and cash and liquidity management.

**FIN 5409 MANAGERIAL FINANCE** **3 CREDITS**

A study of theoretical and practical approaches to effective financial management. Students will analyze the principles behind planning and controlling investments. Short and long term investments, budgeting, risk, diversification, asset liability, options and international financing are examined for decision-making purposes.

**GEB 1011 PRINCIPLES OF BUSINESS** **3 CREDITS**

Presents current business issues with a customer-driven orientation. Underlying this approach are a focus on customer diversity and multiculturalism in the workplace, cross-functional cooperation among departments, globalization, and other challenges facing managers in the rapidly evolving environment today and into the next century.

**GEB 2350 FUNDAMENTALS OF INTERNATIONAL BUSINESS** **3 CREDITS**

Presents current business issues with a customer-driven orientation. Underlying this approach are a focus on customer diversity and multiculturalism in the workplace, cross-functional cooperation among departments, globalization, and other challenges facing managers in the rapidly evolving environment today and into the next century.



**GEB 3371 ANALYZING THE GLOBAL BUSINESS ENVIRONMENT 3 CREDITS**

This course is designed as an introduction to the global business environment, focusing on the contemporary debates over the political, social and economic consequences of the globalization of markets and industries. Topics include the political economy of international trade and investments, regional integration, the international monetary system, and the socio-cultural context of international business.

**GEB 3532 COST OF SUSTAINABILITY 3 CREDITS**

This course explores the interconnectivity of energy, environment and business strategy. Topics covered include economic principles related to the use of environmental goods and services, and the influence of environmental effects on the decision-making process. Strategies for adapting to the impact of environmental changes, energy production, consumption, and government policies are discussed. Corporate Social Responsibility (CSR), which focuses on economic, social and environmental impacts, and plays an increasing role in organizational strategy, is explored.

**GEB 3934 CRITICAL THINKING IN BUSINESS 3 CREDITS**

This course focuses on the thinking process and provides students the opportunity to become more clear, insightful and creative thinkers through systematic study and guided practice. Topics include problem solving, perception, beliefs, language and thought, relationships and constructing arguments as related to business.

**GEB 4352 PUTTING GLOBAL STRATEGY INTO ACTION 3 CREDITS**

This course introduces proven approaches and emerging concepts for aligning an organization's project and program initiatives with its strategic global objectives. Students will learn core strategic concepts and how to apply them to strategic decision-making in today's complex, fast-paced business environments.

**GEB 4423 POLITICS IN INTERNATIONAL BUSINESS 3 CREDITS**

This course examines the background and operations of relevant international political actors; special attention will be paid to the incentives influencing the behavior of these actors and the process by which they generate policies that can adversely or favorably influence investor operations. Interrelationships between global corporate operations and the mechanisms of national political sovereignty and control are analyzed.

**GEB 4935 INTERNATIONAL BUSINESS CAPSTONE COURSE 3 CREDITS**

The International Business Capstone Course allows students to integrate learning from other courses in the program and develop a broad perspective on the discipline of international business. It offers a critical analysis of topics such as the political economy of international trade, current issues in global human resource management, marketing, finance and accounting, and ethics in international business. (Course must be taken in student's final semester.)

**GEB 4999 BUSINESS CAPSTONE COURSE 3 CREDITS**

Capstone course for all business majors. Students will demonstrate knowledge learned throughout the program and apply these theories to real world issues. (Course must be taken in student's final semester.)

**GEB 5119 SUSTAINABLE BUSINESS STRATEGY AND DEVELOPMENT 3 CREDITS**

The course provides students with the knowledge and tools to become purpose-driven business leaders and generate business opportunities. This course explores the different business models that companies can use to drive change and explains why purpose-driven businesses are particularly well-positioned to tackle the world's biggest problems. Students will learn how to influence management and other key stakeholders on the competitive advantages of being a purpose-driven firm, and how to integrate values in order to transform firms into catalysts for system-level change.

**GEB 5536 SUSTAINABILITY AND BUSINESS ISSUES 3 CREDITS**

This course focuses on identifying opportunities to create business value from environmental and sustainability issues. Using benefit-cost analysis, risk analysis, and return-on-investment (ROI), this course asks students to define how investments should be measured in business, balanced with strategies to sustain supplies of energy, water, and other critical resources.

**GEB 5895 BUSINESS POLICY AND DECISION MAKING 3 CREDITS**

A broad-based study of managerial decision-making based on the business disciplines studied throughout the MBA program. This course expands on the mastery of business skills and knowledge that students gained from the other core courses. Through in-depth analysis of case studies, current literature and projects, students will explore the long-term business strategies, planning and management tools used in many corporations.

**GEB 5898 APPLIED MANAGERIAL STATISTICS****3 CREDITS**

This course is an advanced look at the mathematical and statistical quantitative analysis techniques used in the decision-making process in business. Students will study current concepts of descriptive research, probability theories, sampling theories, hypothesis formulation and testing, and correlation and regression analyses.

**GEB 6118 NEW VENTURE CREATION****3 CREDITS**

This course will explore entrepreneurial concepts and processes that apply to startup enterprises as well as those that are well-established with an innovative focus or entrepreneurial spirit. Topics will include the emerging trend of business organizations utilizing their resources and innovations to enhance society. Students apply these concepts to real-world situations.

**GEB 6896 BUSINESS STRATEGY FOR COMPETITIVE ADVANTAGE****3 CREDITS**

This course focuses on the development and implementation of business strategies that enable competitive advantage. Students will understand the current environment in which the organization competes and predict possible environmental changes.

**GEB 6936 GRADUATE BUSINESS CAPSTONE COURSE****3 CREDITS**

In this final course, students will demonstrate knowledge, skills, and competencies that have been acquired and learned throughout the MBA program and apply these concepts and methodologies to a variety of real world situations. Various applications, activities, exercises, and case studies facing today's organizations will be utilized in great detail.

**HFT 1000 INTRODUCTION TO HOSPITALITY MANAGEMENT****3 CREDITS**

This introductory course acquaints the student with the scope and complexity of the hospitality industry by exploring the national and global relationships of lodging, food, and beverage operations. The course examines career opportunities, organizational structures, history and human resource management. Students will examine trends, integrated technology and its effects on customer and guest service in requirements in the lodging and food service industry.

**HFT 2254 ROOMS DIVISION MANAGEMENT****3 CREDITS**

This course will analyze the procedures followed in managing the rooms division of a lodging operation. The main areas of study will include the front office and housekeeping department. The student will become familiar with front office operations and structure, sales of rooms and services, reservations, guest check-in and check-out, the accounting process, and the night audit. The functions of an effective housekeeping department, housekeeping procedures, and inspecting will also be discussed.

**HFT 2410 FRONT OF THE HOUSE****3 CREDITS**

This course prepares students to be "front of the house" managers. The course focuses on all aspects that characterize the front of the house experience as a worker. It stresses the importance for such a place to reflect the theme or concept of the restaurant. Particular focus is given to the needs of this space to be designed efficiently. Furthermore the course points out how without great customer service a restaurant cannot be successful. Training the front of the house staff to excel at customer service will be one of the main areas of study.

**HFT 2756 THEME PARK MANAGEMENT****3 CREDITS**

This course will explore and delineate the role and nature of visitor attractions, the development of visitor attraction provisions, the management of visitor attractions, the marketing of visitor attractions and future issues and trends in visitor attraction management. Emphasis will be placed on theme park management particularly.

**HFT 3240 EFFECTIVE CUSTOMER SERVICE****3 CREDITS**

This course is an exploration into the value of building relationships with customers and most importantly, developing a customer-focused philosophy. Create a foundation in customer loyalty. Develop service standards and track their effectiveness.

**HFT 3263 FOOD AND BEVERAGE MANAGEMENT****3 CREDITS**

This course focuses on principal operating problems facing managers in the restaurant industry. Topics such as concept development and entrepreneurship, menu analysis, cost control, operational analysis, and customer service processes are addressed.

**HFT 3314 FACILITIES PLANNING AND MANAGEMENT****3 CREDITS**

This course is designed to introduce students to the basic principles of facility planning, layout and design for hotel, dining, kitchen, public and service areas. At the completion of the course, students will be able to explain the design process common to all hospitality facilities, the activities that occur during each phase of this process, and management practices.

**HFT 4034 BUSINESS AND TECHNOLOGY OF SUSTAINABILITY****3 CREDITS**

This course will introduce participants to the goals, principles, and practical applications of sustainability from science/engineering, policy, and business perspectives. Many organizations, companies, and institutions are increasingly interested in conducting their activities while becoming more sensitive to environmental, social, and other concerns over a longer-term future. Students learn 21st century skills to solve complex problems affecting global tourism and hospitality, with tools of sustainable development and the triple-bottom line approach to business.

**HFT 4519 CONVENTION AND EXHIBITION MANAGEMENT****3 CREDITS**

This course provides the student with an introductory approach to the various types of meetings and conventions, the types of organizations that stage these events, and how to reach and sell to this important group segment. It also includes the aspects of meeting and convention service. The course examines practical advice on how to reach each of the group meeting market segments, how to implement successful sales strategies, and how to ensure that an event flows smoothly.

**HFT 4916 HOSPITALITY MANAGEMENT CAPSTONE COURSE****3 CREDITS**

The capstone course is for all students majoring in Hospitality Management. Students will demonstrate knowledge learned throughout the program and apply these theories to real world issues. (Course must be taken in student's final semester.)

**HMG 5201 SUSTAINABILITY IN HOSPITALITY AND TOURISM****3 CREDITS**

This course allows student to explore the principles of sustainability in the modern hospitality industry. Students will examine the benefits, ramifications, and practices of sustainability pertaining to opportunities in hospitality and tourism organizations.

**HMG 5251 MANAGEMENT OF LODGING OPERATIONS****3 CREDITS**

This course includes presentation and analysis of the unique management techniques required in lodging operations. Hospitality concepts and practical application will be explored across the diverse sectors of the lodging industry, with special emphasis on food services and lodging management.

**HMG 5700 CONCEPTS OF HOSPITALITY AND TOURISM****3 CREDITS**

This course provides students with a high-level view of the various sectors of the hospitality and tourism field. Students will examine theories and practice applicable to various aspects of the hotel, restaurant, and travel sectors. The course will also examine real-world examples in application to current trends in the industry. The course will also examine real-world examples in application to current trends in the industry.

**HMG 6960 GRADUATE HOSPITALITY CAPSTONE COURSE****3 CREDITS**

In this final course, students will integrate the knowledge, skills, and competencies from the degree's management and hospitality courses, and demonstrate a high level of learning in the program's intended learning outcomes through successful completion of an original hospitality management capstone project.

**HSA 3011 COMMUNITY AND PUBLIC HEALTH****3 CREDITS**

This course explores the role of community and public health services in the well-being of a population. Topics include regulatory mandates promoting public and community health, the interface among community and public health services and the overall health care industry, ethical imperatives emergent in public health services, and fiscal resources. Health care promotion and prevention strategies are explored in concert with the role of health care institutions and the public sector.

**HSA 3107 TOPICS IN THE DEVELOPMENT OF HEALTH CARE****3 CREDITS**

This course explores topics in the development of the historical evolution of health care in the United States, its financing sources, technology, delivery of care and the stakeholders who comprise the health care system. The structure of the health care system, including the Patient Protection and Affordable Care Act, better known as Obamacare, will be discussed along with the various components that influence health care such as legal, ethical, regulatory, and fiscal forces. Students will also explore other health care systems and examine the potential future of health care in the United States.

**HSA 3257 BUSINESS OF HEALTHCARE****3 CREDITS**

This course provides an introduction to the issues that affect the business of health care. Students will develop skills needed by a health care manager to plan, control, direct and coordinate activities related to the organization's day-to-day operations, including revenue sources, contractual allowances, budgeting, cost classifications, staffing, inventory and depreciation methods. Additionally, the functions of the health care manager will be addressed through understanding financial practices, governmental policies and regulations, cash management strategies and consistent methodologies involved in the decision-making process in the health care setting.

**HSA 3221 INTRODUCTION TO LONG-TERM CARE****3 CREDITS**

This course provides an overview of the long-term service delivery continuum. Course topics include: the concept of patient-family-centered services, introduction to theories of adult development and aging, modalities of the long-term care delivery system, organizational culture, introduction to regulatory agencies, financial resources, and assurance of quality.

**HSA 3383 CONTINUOUS QUALITY MONITORING AND ACCREDITATION****3 CREDITS**

In this course, students will explore foundations and concepts of health care accreditation and continuous quality improvement. Students will discuss the concept of quality assurance based on standards set by selected accreditation, regulatory, licensing, and certification programs. In addition, they will explore the interface of accreditation and reimbursement. Students will study various health information systems to analyze health care accreditation, government mandates, legal implications, and regulatory activities that impact consumer outcomes.

**HSA 3551 ETHICS IN HEALTHCARE****3 CREDITS**

This course considers biomedical, clinical, social, and legal issues related to ethical issues and integrates such considerations into ethical decision making. The course emphasizes the concepts of do no harm, quality of life, and conflict resolution. Other topics include patients' rights and the protection of confidentiality, privacy, and personal prerogatives.

**HSA 4140 PROGRAM PLANNING AND EVALUATION****3 CREDITS**

This course utilizes health care research data, research protocols, and information systems in the planning, implementation and evaluation of health care programs meeting the health care needs of a diverse population. Historical perspectives are discussed in tandem with current health programs and future challenges. Course topics will include: impact of public entities on controlling the demand aspects of health services; efficacy and efficiencies of past and current programs; development of health care models that consider reimbursement, supply and demand, contractual adjustments and patient mix.

**HSA 4224 LONG-TERM CARE****3 CREDITS**

This course examines the role and impact consumers have in long-term care decision-making and provision of care. Factors and challenges influencing consumer choices are explored within the context of long-term care improvement in both institutional and community settings. Current topical issues such as customer/provider relationships and quality of care are overviewed in this course.

**HSA 4553 LEGAL ASPECTS OF HEALTH INFORMATION MANAGEMENT****3 CREDITS**

This course explores the major legal and ethical issues central to the implementation, application, and utilization of health information across the spectrum of health care settings. Key topics include liability, confidentiality, risk, quality, and utilization management. In addition, the legal and ethical ramifications of federal legislative mandates pertaining to health information management are reviewed.

**HSA 4947 HEALTH CARE ADMINISTRATION CAPSTONE****3 CREDITS**

This capstone course is the culminating experience for the Bachelor of Science in Healthcare Administration. This course builds on the concepts of all courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program in health care administration. (Course must be taken in student's final semester.)

- HSA 5103 INTRODUCTION TO US HEALTHCARE SYSTEMS** **3 CREDITS**  
 This course is an overview of health care personnel, hospitals and other institutions, the federal government, financing and payment mechanisms, and managed care.
- HSA 5152 INFLUENCING HEALTHCARE POLICY** **3 CREDITS**  
 This course addresses the current health care environment with a myriad of policies, laws, and regulations imposed by government agencies, private sector insurers, and institutions, challenges both public health professionals and patients who are often caught between the cross currents of cost constraints and access to appropriate quality care.
- HSC 1000 INTRODUCTION TO INTEGRATED HEALTH SCIENCE** **3 CREDITS**  
 This course will provide students with a foundational knowledge in health-related science and integrated wellness principles.
- HSC 1100 INTRODUCTION TO HEALTH AND WELLNESS SYSTEMS** **3 CREDITS**  
 This course is designed to help students understand the basic concepts of a variety of medical systems used both domestically and internationally. It will provide students with a foundational understanding of the history and philosophical approaches of various health systems and the modalities they use for their patients' health and wellness.
- HSC 1619 EXERCISE SCIENCE AND SPORTS** **3 CREDITS**  
 Students will explore historical and developing issues in the science of exercise, sports and fitness. Issues such as youth fitness, youth sports through geriatric fitness will be covered.
- HSC 2105 THE MEANING OF HEALTH** **3 CREDITS**  
 Covers a combination of current and traditional studies on how both internal and external factors may affect the various systems of the body and negatively impact a person's physical or mental well being.
- HSC 2162 MEN'S HEALTH** **3 CREDITS**  
 This course is designed to help students understand the male body and to gain a deeper understanding of men's health needs. The course focuses on the cause and prevention of diseases and health problems that affect men specifically.
- HSC 2173 WOMEN'S HEALTH** **3 CREDITS**  
 This course is designed to help students understand the historical changes in society's attitudes toward women and to gain a deeper understanding of women's health needs. The course focuses on the cause and prevention of diseases and health problems that affect women specifically.
- HSC 2651 CLINICAL DECISION MAKING** **3 CREDITS**  
 Clinical decision making is the study of issues in clinical healthcare and provides a structured approach for identifying, analyzing, and resolving issues in clinical healthcare through the use of case-study and critical thinking exercises.
- HSC 2732 INTRODUCTION TO UNDERSTANDING CLINICAL RESEARCH** **3 CREDITS**  
 This is an introduction to methods for retrieving, understanding and interpreting clinical as well as complementary and alternative research information in scholarly sources for use in the healthcare environment.
- HSC 3182 NATUROPATHY** **3 CREDITS**  
 The history, concepts, and principles of naturopathy are traced from Hippocrates through the 20th century. Fundamental principles of this healing art are discussed in depth. (Prerequisite: BSC 1085)
- HSC 3186 PRINCIPLES AND PRACTICES OF HOMEOPATHY** **3 CREDITS**  
 An overview of the principles and philosophy of homeopathy, its application and development, and the history of the conflict between homeopathy and allopathic medicine.
- HSC 3187 TRADITIONAL CHINESE MEDICINE** **3 CREDITS**  
 An introduction to the traditional medicine used by the Chinese. This course will explore the philosophy, techniques, and practices used in Chinese medicine.
- HSC 3189 ALTERNATIVE APPROACHES TO DISEASE** **3 CREDITS**  
 This course covers the fundamental known causes of three very common disorders of the body and non-allopathic approaches to prevention and treatment. In addition current research studies are discussed. (Prerequisite HSC 2732)

- HSC 3613 MANUAL THERAPIES: MASSAGE, REFLEXOLOGY, AND ACUPRESSURE** **3 CREDITS**  
 An introduction to manual therapies including massage, reflexology, and acupressure. The course provides an overview of each therapy, the principles used in each therapy and the indications and contraindications of each therapy. (Prerequisite: BSC 1085)
- HSC 3617 INTRODUCTION TO CHIROPRACTIC** **3 CREDITS**  
 An overview of the principles and philosophy of Chiropractic, its application and development, basic sciences, clinical applications, and treatment approaches. (Prerequisite: BSC 1085)
- HSC 4123 PRINCIPLES OF ACUPUNCTURE** **3 CREDITS**  
 A comprehensive review of the theory and practices of acupuncture. The course explores the philosophy, techniques, and practices used in Chinese medicine. (Prerequisite: HSC 3187)
- HSC 4183 MIASMS AND CONSTITUTIONAL TREATMENT** **3 CREDITS**  
 This course explores the practical application of the principles and philosophy of homeopathy to various diseases and disorders of the body. (Prerequisite: HSC 3186)
- HSC 4188 DETOXIFICATION AND HEALING** **3 CREDITS**  
 Topics covered in the class include the main organs and detoxification systems in the body, the role of antioxidants in detoxification, the connection between toxicity and common diseases, and how to support the body's natural detoxification process. The focus is on how to prevent disease by minimizing exposure to toxins and support natural body processes.
- HSC 4191 AYURVEDIC MEDICINE** **3 CREDITS**  
 The study of ayurvedic medicine, India's traditional natural system of medicine. This course addresses the science, traditions, principles and treatments of Ayurveda.
- HSC 4614 BODY AWARENESS AND PHYSICAL MOVEMENT** **3 CREDITS**  
 The study of movement as it relates to physical well being. This course will address posture, the cause of various sports related injuries, strain and counterstrain, the physiology of pain and the biomechanics of specific movements. (Prerequisite: BSC 1085)
- HSC 4922 ALTERNATIVE MEDICINE CAPSTONE COURSE** **3 CREDITS**  
 Students will demonstrate knowledge learned throughout the program by taking case studies and transforming them into usable information in an appropriate format. (Course must be taken in student's final semester.)
- HUN 1201 FUNDAMENTALS OF NUTRITION** **3 CREDITS**  
 Students will become familiar with: the principles of diet planning, government standards, and food labeling; the biological functions and food sources of each nutrient; energy balance, weight management, and physical activity; the role of nutrition in chronic disease development; and current nutrition-related concerns and principles.
- HUN 3205 DIETARY INFLUENCES ON DISEASE** **3 CREDITS**  
 This course will explore the dietary influences on disease. By the end of the course, students will gain knowledge, skills and competency on the association between nutrition and the development and management of chronic disease. (Prerequisite: HUN 1201)
- HUN 3381 HERBOLOGY AND BOTANY** **3 CREDITS**  
 An introduction to the study of herbs, ranging from weeds to culinary flavoring, to medicines. It includes the principles of herbal medicine, the properties of herbs and indications for use of selected herbs.
- HUN 3472 NUTRITION AND AGING** **3 CREDITS**  
 By the end of the course, students will be able to: address nutritional concerns, requirements, and metabolism through the aging process. Students will also understand cultural, environmental, psychosocial, physical, and economic factors affecting dietary intake and nutrition status for the older adult. Students will also identify strategies for maintaining and improving mental and physical function in later years through proper nutrition. (Prerequisite: HUN 1201)
- HUN 4361 ANTIOXIDANTS** **3 CREDITS**  
 This course will define antioxidants and discuss how antioxidants are used to counteract disease, slow various aging processes and assist in providing essential ingredients needed for optimum health. (Prerequisite: HUN 1201)

- HUN 4382 THE HERBAL MEDICINE CHEST** **3 CREDITS**  
 This course is an advanced study of the practical application of herbs for various medical conditions, methods for first aid and home care. (Prerequisite: HUN 3381)
- HUN 5232 INTRODUCTION TO FUNCTIONAL NUTRITION** **3 CREDITS**  
 This course introduces a basic understanding of the fundamentals of human nutrition with a whole-food \ perspective that addresses underlying causes of disease. The integrated systems-oriented approach of functional medicine will be compared and contrasted to conventional approaches to healthcare.
- HUN 5265 NUTRITIONAL ASSESSMENT** **3 CREDITS**  
 This course presents different methods used for assessment and screening of nutritional status for the purpose of promoting health. The use of anthropometric, dietary, clinical and biochemical measures is emphasized.
- HUN 5821 WHOLE FOODS-HEALING FOODS** **3 CREDITS**  
 This course covers concepts related to functional foods and the synergistic interactions in whole foods and bioactive compounds. Specific applications and controversies related to the use of functional foods and high-dose nutrient supplementation in the management of chronic disorders will be explored.
- HUN 5832 EVIDENCE-BASED NUTRITION** **3 CREDITS**  
 This course emphasizes gaining skills required to plan and execute research studies in nutrition sciences. Topics include scientific writing, literature review skills, developing hypotheses, human ethics in research, and scientific presentation skills. A research proposal is developed as part of this class.
- IDS 1021 INTERDISCIPLINARY STUDIES 1** **3 CREDITS**  
 Interdisciplinary study courses are accepted as transfer credits from the student's associate or lower division courses completed at other institutions. The IDS courses allow credit for appropriate prior learning. (See Degree Program Outlines for commonly accepted disciplines for transfer credit by major).
- IDS 1022 INTERDISCIPLINARY STUDIES 2** **3 CREDITS**  
 Interdisciplinary study courses are accepted as transfer credits from the student's associate or lower division courses completed at other institutions. The IDS courses allow credit for appropriate prior learning. (See Degree Program Outlines for commonly accepted disciplines for transfer credit by major).
- IDS 1023 INTERDISCIPLINARY STUDIES 3** **3 CREDITS**  
 Interdisciplinary study courses are accepted as transfer credits from the student's associate or lower division courses completed at other institutions. The IDS courses allow credit for appropriate prior learning. (See Degree Program Outlines for commonly accepted disciplines for transfer credit by major).
- IDS 1024 INTERDISCIPLINARY STUDIES 4** **3 CREDITS**  
 Interdisciplinary study courses are accepted as transfer credits from the student's associate or lower division courses completed at other institutions. The IDS courses allow credit for appropriate prior learning. (See Degree Program Outlines for commonly accepted disciplines for transfer credit by major).
- IDS 1025 INTERDISCIPLINARY STUDIES 5** **3 CREDITS**  
 Interdisciplinary study courses are accepted as transfer credits from the student's associate or lower division courses completed at other institutions. The IDS courses allow credit for appropriate prior learning. (See Degree Program Outlines for commonly accepted disciplines for transfer credit by major).
- IDS 1026 INTERDISCIPLINARY STUDIES 6** **3 CREDITS**  
 Interdisciplinary study courses are accepted as transfer credits from the student's associate or lower division courses completed at other institutions. The IDS courses allow credit for appropriate prior learning. (See Degree Program Outlines for commonly accepted disciplines for transfer credit by major).
- IDS 1027 INTERDISCIPLINARY STUDIES 7** **3 CREDITS**  
 Interdisciplinary study courses are accepted as transfer credits from the student's associate or lower division courses completed at other institutions. The IDS courses allow credit for appropriate prior learning. (See Degree Program Outlines for commonly accepted disciplines for transfer credit by major).
- ISC 1141 ENVIRONMENTAL SCIENCE** **3 CREDITS**  
 Studies the interplay between human populations and the ecosystems of which they are a part. The goal of this course is to aid the student in understanding current environmental issues and realistically evaluating courses of action which have been proposed to deal with them.

**LDR 4254 LEADERSHIP IN SUSTAINABILITY****3 CREDITS**

The course focuses on the '4 E principles' of Environment/Energy/Efficiency/Empower. These principles relate to efficiency in resource usage, sustainable energy use, environmental consciousness and empowering sustainable personal leadership. Emphasis is placed on the role of leadership to successfully complete sustainability projects. Coverage includes how to engage peers and company management in sustainable projects, how to coach and instruct sustainability across an organization, and how to communicate to a variety of audiences. Discussion also includes the application of ethical principles to actions affecting the environment.

**LEI 1000 RECREATION AND TOURISM IN MODERN SOCIETY****3 CREDITS**

This course examines central issues in defining recreation and tourism. Historical, philosophical, sociological, psychological, and economic approaches to understanding these areas are examined. The course will guide students in applying these approaches to customer behaviors and their meanings to gain understanding of applicable social contexts and personal and social resources. Students will understand the history, development and evolution of these concepts and their impact on modern society.

**LEI 3332 BUSINESS MANAGEMENT IN PARKS, RECREATION AND TOURISM****3 CREDITS**

This course examines the quantitative and analytical techniques used in commercial parks, recreation and tourism with emphasis on planning and management. The course will focus on feasibility studies, including conceptualization, regulatory analysis, market analysis, financial analysis and a recommended strategies.

**LEI 3442 LEISURE PROGRAMMING****3 CREDITS**

This course will provide students with an understanding of the process of leisure programming and the practical aspects of program design and delivery. The course addresses schedules, agendas, and activities of leisure programs. All three levels of leisure programming are examined: direct service delivery, program planning, and program management. The course will focus on issues related to customer service and benefits such as providing leisure experiences, assessing customer needs, evaluating program impact, promoting positive customer and leaser interactions, analyzing and implementing policies, and supervising staff.

**LEI 3564 PARKS, RECREATION AND TOURISM MARKETING****3 CREDITS**

This course examines quality service issues and service strategies needed to attain competitive advantage across parks and recreation industries. Using a customer-focused management framework, the course focuses on customer satisfaction and retention, linking service quality, customer lifetime value, profitability segmentation, services mapping, understanding customer expectations and developing service and customer-focused relationship marketing strategies.

**LEI 3630 DESIGNING PARKS AND RECREATION EXPERIENCES****3 CREDITS**

This course will examine the roles of parks and recreation professionals in strategically creating optimal experiences for constituents. The course will teach students, as parks and recreation professionals, to consider the interplay between a range of factors including diverse individuals, communities, and the environment. This course will focus on how professionals create experiences that are meaningful and beneficial for individuals or groups, communities, and society.

**LEI 4332 COMMUNITY PLANNING AND ENGAGEMENT****3 CREDITS**

This project-based course will provide students with a practical opportunity to serve a community in the state of Florida. This course focuses on real-world examples of practical opportunities to apply the planning process related developing a deeper understanding of how to inventory, analyze, and create a strategic vision for recreational services in communities.

**LEI 4418 CONTEMPORARY ISSUES IN RECREATION AND TOURISM****3 CREDITS**

This course provides students with a greater understanding and appreciation of the various disciplines that are related to and which influence recreation and tourism. The course uses real-world examples to further examine how these disciplines might influence future research in recreation and tourism studies.

**LEI 4950 PARKS, RECREATION AND LEISURE MANAGEMENT CAPSTONE COURSE 3 CREDITS**

This capstone course is the culminating experience for the Bachelor of Science in Parks, Recreation and Leisure Management program. This course builds on the concepts of all courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of



mastery of the stated outcomes of their degree program in parks, recreation and leisure management. (Course must be taken in student's final semester.)

**MAC 1105 COLLEGE ALGEBRA** **3 CREDITS**

In this course, students will develop problem solving skills, critical thinking, computational proficiency, and contextual fluency through the study of equations, functions, and their graphs. Emphasis will be placed on quadratic, exponential, and logarithmic functions. Topics will include solving equations and inequalities, definition and properties of a function, domain and range, transformations of graphs, operations on functions, composite and inverse functions, basic polynomial and rational functions, exponential and logarithmic functions, and applications.

**MAN 1021 PRINCIPLES OF MANAGEMENT** **3 CREDITS**

Covers a combination of current and traditional views of management organized around a functional and process approach to the study of the field. Develops the skill and knowledge requirements demanded in today's competitive business environment.

**MAN 2163 CUSTOMER RELATIONSHIP MANAGEMENT** **3 CREDITS**

This course introduces the concept of customer relationship management (CRM) from a management perspective and covers how managers develop a customer focus in order to remain competitive in today's market. It includes how CRM links people, process and technology to optimize an enterprise's revenue and profit and provide maximum customer satisfaction.

**MAN 2345 PRINCIPLES OF SUPERVISION** **3 CREDITS**

Covers fundamental supervision principles and techniques. It emphasizes the role of supervision in organizations through proper handling of human relations with employees, other supervisors, and higher management. Issues include employee morale, absenteeism, motivation, and related behavioral topics.

**MAN 2604 INTRODUCTION TO GLOBAL POLICY** **3 CREDITS**

This course will explore various aspects of global policy. It includes an examination of the complexity of policy problems, methods for designing better policies, globalization, transnational corporations and the global economy, and world environmental concerns.

**MAN 3065 BUSINESS ETHICS** **3 CREDITS**

This course is intended to increase students' awareness, understanding and ability to deal responsibly with ethical issues in business. The aim is to enhance students' understanding of potential ethical issues facing managers and the ethical dilemmas that can present themselves in modern organizations and explore ways to effectively deal with them.

**MAN 3151 RELATIONSHIP MANAGEMENT** **3 CREDITS**

Covers the evolution of management theory from scientific to the present day, focusing on the concept of complexity theory. Discusses the importance of human-oriented management styles today. Looks at various levels of relationships in the workplace (self, coworkers, clients) and discusses effective management styles at each level.

**MAN 3504 OPERATIONS MANAGEMENT** **3 CREDITS**

A descriptive and introductory course in the fundamentals of operations management. Introduces basic concepts and techniques of managing operations both in manufacturing and non-manufacturing sectors. Includes product and process design, demand forecasting, facilities layout and location, materials management, inventory management, production planning and quality assurance. Highlights international aspects of operations wherever appropriate, as is the role of management information systems in operations management.

**MAN 3613 MANAGING THE INTERNATIONAL BUSINESS ENVIRONMENT** **3 CREDITS**

This course provides an overview of markets and institutions in the global economy. It teaches students aspects of international market analysis such as international commercial and investment banking, portfolio analysis and risk assessment, new market development, international business consulting, and international business law.

**MAN 3631 EFFECTIVE GLOBAL MANAGEMENT** **3 CREDITS**

This course examines successful international business strategies and ways that global forces affect businesses and careers. You learn the basics of trade operations, international management, international economics and finance, and international competence.

- MAN 3704 ORGANIZATIONAL BEHAVIOR AND SUSTAINABILITY** **3 CREDITS**  
 An investigation of management principles and theories underlying human behavior in organizations. This course examines how personality, motivation, communication, decision making, leadership, teamwork, ethics, power, diversity, and work stress can create both constraints and opportunities within an “eco-friendly” organization.
- MAN 4045 EFFECTIVE TEAM MANAGEMENT** **3 CREDITS**  
 Examines team building, two way communication and feedback; participative management techniques concerning motivation, small group processes, and group decision support; attracting and retaining quality personnel. Also covers skills in writing employee evaluations, responsibility, authority, accountability, initiative, creativity, communicating upward and downward, people management strategies, and recognition and reward.
- MAN 4301 HUMAN RESOURCES MANAGEMENT** **3 CREDITS**  
 Consideration of current theories and research concerning the development of individual managers and business organizations. Will include readings from original sources and discussion of cases illustrating developmental methods.
- MAN 4554 BUSINESS CONTINUITY PLANNING AND MANAGEMENT** **3 CREDITS**  
 Students will analyze business survival planning methodologies for business disruption including natural disasters; hardware and communications failures; internal or external sabotage or acts of terrorism; and the failures of supply chain and sales affiliate organizations. Topics include: risk identification, business impact analysis, and the adoption of alternative recovery methods for critical processes. (Prerequisites: PAD 2071)
- MAN 4583 PROJECT MANAGEMENT** **3 CREDITS**  
 Focuses on the essentials of effective project management. Three phases of the project are studied: identification, development and implementation.
- MAN 4602 INTERNATIONAL BUSINESS** **3 CREDITS**  
 International dimensions of American enterprise. Examination of businesses, overseas organizations, operations, and problems of conducting international business.
- MAN 4633 GLOBAL STRATEGY AND POLICY** **3 CREDITS**  
 Explores the competitive environment on a global basis, examines all external factors that affect the firm domestically and globally, and provides solutions that include globalization as a strategic option.
- MAN 4654 INTERNATIONAL DEVELOPMENT AND SUSTAINABILITY** **3 CREDITS**  
 This course provides a study of human-environment interaction as seen from a global perspective. The interrelationship between population growth, food security, water availability, urbanization, technological change, international trade and global environmental change is explored. The economic, social and environmental impact of global trade is assessed. Discussion also includes maintaining historic principles of economic growth and development, and the implications for sustainability.
- MAN 4711 CORPORATE SOCIAL RESPONSIBILITY AND SUSTAINABILITY** **3 CREDITS**  
 This course will enable students to understand the rationale behind CSR and sustainability. This course takes students through an evaluation of risks and potential impacts in decision making, enabling them to recognize the links between the success of an organization and the well-being of a community/society. Methods and standards of integrating CSR throughout an organization, creating metrics and communicating CSR policies internally and externally will be discussed and analyzed. Students will develop an understanding of best practices of CSR in its entire breadth within an organization as well as delve into economic structures designed to foster more responsibility and accountability.
- MAN 5146 INTRODUCTION TO LEADERSHIP THEORIES** **3 CREDITS**  
 This course provides a survey of classic and emerging leadership theories with a focus on leadership thinking for the 21st century. Students are expected to demonstrate an understanding of leadership theory applications in an organizational context. The learning will evidence mastery of classic and contemporary approaches to leadership.
- MAN 5147 LEADERSHIP SKILLS FOR MANAGERS** **3 CREDITS**  
 This course studies the interaction between leaders, followers, and situations. Students will discover new ideas for leading, motivating, and empowering staff members toward achieving the company goals, mission, and vision. Topics include followership, communications skills, empowerment, credibility and integrity, developing company alignment, visionary leadership, management vs. leadership, team leadership, situational leadership styles, and transformational leadership.

**MAN 5243 LEADERSHIP AND COMMUNICATION** **3 CREDITS**

This course explores communication variables involved when leaders attempt to influence members to achieve a goal. Topics include power, credibility, and motivation. The course will also include research on leader traits, styles, and situations, and will examine current models of leadership such as transactional, transformational, charismatic, and functional approaches. The different leadership challenges posed by community and institutional settings will also be explored.

**MAN 5244 ADVANCED ORGANIZATIONAL BEHAVIOR** **3 CREDITS**

This course studies human behavior in organizations. A dynamic, holistic, systems approach to understanding and facilitating work relationships is examined. Conceptual frameworks, case discussions, and skill-oriented activities are applied to course topics which include: employee motivation and job satisfaction, employee attitudes and values, learning and development, team building and group dynamics, conflict management, leadership, communication, power and influence, change, diversity, organizational design, and organizational culture.

**MAN 5305 HUMAN RESOURCE MANAGEMENT** **3 CREDITS**

The course presents a systematic framework for analyzing and understanding the human resource management functions within an organization. Students learn to create competitive advantage by maximizing employee effectiveness and efficiency. Topics include attracting, selecting and retaining exceptional job candidates; training and developing employees to meet current and future organizational needs; managing and improving performance; and building high-performance work teams. Research requires analysis and resolution of human resource challenges facing today's organizations.

**MAN 5785 CONTEMPORARY TOPICS IN LEADERSHIP** **3 CREDITS**

This course reviews recent ways of explaining leadership that find value in today's new business models. The course will review position power versus personal power, leadership fit versus leadership connection, and the rebel leader. It will also review servant and spiritual leadership, and the special challenges of leading virtual communities.

**MAN 5950 GRADUATE LEADERSHIP CAPSTONE COURSE** **3 CREDITS**

In this final course, students will demonstrate knowledge, skills, and competencies that have been acquired and learned throughout the Master's in Leadership program and apply these concepts and methodologies to a variety of real-world situations assessed in a comprehensive and original Graduate Capstone Project.

**MAN 6048 TEAM MANAGEMENT** **3 CREDITS**

This course focuses on the creation and management of teams. Topics covered are team motivation, efficiencies, communication, behavioral characteristics of team members, strategic assignment completion, leadership, team dynamics, and an analysis of corporate culture.

**MAN 6285 LEADING ORGANIZATIONAL CHANGE** **3 CREDITS**

This course discusses the concepts and processes of change and conflict in organizations. The course will discuss the formulation of change and conflict programs, their implementation, control, and evaluation in modern business environments.

**MAN 6351 TRAINING AND DEVELOPMENT** **3 CREDITS**

This course studies various training and development techniques used to build group and individual skills while improving organizational effectiveness. Topics include conducting needs analyses, linking identified needs to training objectives, developing a training plan, implementing the training plan, evaluating the training plan, and a variety of staff and management training techniques.

**MAN 6365 RECRUITMENT, SELECTION AND PLACEMENT** **3 CREDITS**

This course studies the employment process as it relates to human resources management. Topics include human resource planning, job analysis, job descriptions, generating internal and external applications, analyzing qualifications, selection methods and decisions, test evaluation, interview methods and practices, placement and exit programs, outplacement and retirement programs, and legal considerations.

**MAN 6403 EMPLOYMENT LAW** **3 CREDITS**

This course studies a comprehensive analysis of federal and state laws related to human resources management. Topics include Equal Employment Opportunity (EEO), Civil Rights Act, Affirmative Action, Fair Labor Standards Act (FLSA), the National Labor Relations Act (NLRA), Occupational Health and Safety Act (OHSA), and Workers' Compensation are a sample of the regulations covered.

- MAN 6581 PROJECT MANAGEMENT** **3 CREDITS**  
 This course presents the stages of the project life cycle. Risk management, financial management, tools for project selection, cost estimating, and the use of project management software and Gantt charts are covered using Microsoft Project.
- MAN 6588 CURRENT TOPICS IN PROJECT MANAGEMENT** **3 CREDITS**  
 This course examines contemporary issues in project management through case studies using project management theories and strategies. Emerging issues such as sustainability of projects, corporate social responsibility, project management soft skills, retaining team members, leadership with collaboration, and persuasion in project management are explored. The certifications and the certifying bodies of project management are discussed.
- MAR 1011 INTRODUCTION TO MARKETING** **3 CREDITS**  
 A survey of the principles and functions of marketing will provide an understanding of its role in the business environment. Utilization of the guiding principle of relationship building in order to establish and maintain trust and confidence in 'the firm's products and services.
- MAR 3023 MARKETING MANAGEMENT** **3 CREDITS**  
 Covers channels of distribution, price policies, promotion, consumer demand, product planning, the role of government in marketing, and the social evaluation of marketing.
- MAR 3030 MARKETING FOR A SUSTAINABLE WORLD** **3 CREDITS**  
 Analysis of an organization's opportunities to develop sustainability practices as they relate to the development of product, pricing, supply and distribution channels (retail, wholesale), promotion (advertising, sales promotion, public relations), target markets, and reporting methodologies.
- MAR 5158 MARKETING MANAGEMENT** **3 CREDITS**  
 A study in marketing management including the development, implementation and control of marketing strategies. The course emphasizes the strategic marketing process from the global viewpoint of the international business environment. Strategic marketing analysis and decision-making are incorporated with the objective of achieving consumer satisfaction while sustaining a competitive advantage.
- MAR 5416 STRATEGIC SALES AND MARKETING MANAGEMENT** **3 CREDITS**  
 This course focuses on the development and implementation of sales and marketing strategies essential to the achievement of business development goals and increasing sales revenues and profitability. Topics include sales staff selection and motivation, goal setting, sales team management and leadership, creating a successful and cohesive sales culture, customer-centered sales and strategic account management.
- MAT 0020 BASIC MATH (BASIC ALGEBRA)** **3 CREDITS**  
 Reviews basic arithmetic operations and introduces algebra. Topics include whole numbers, fractions, decimals, percents, prime factorization, greatest common factor, order of operations, exponentiation, absolute value, arithmetic operations of signed numbers, averages, simplifying and valuating algebraic expressions, solving linear equations and proportions. Students who feel they are likely to encounter difficulties in MAC 1105/MGF 2106 can request to take this college preparatory course as a foundation for the required course. This course is taken as Pass/Fail and is not required for graduation and/or calculated in the student's CUM GPA. Credit is granted for this course but does not count towards graduation requirements.
- MAT 1033 INTERMEDIATE ALGEBRA** **3 CREDITS**  
 This course covers topics such as factoring; operations with rational expressions, absolute value; exponents, radicals and roots, linear and quadratic equations, linear inequalities and graphs.
- MGF 2106 COLLEGE MATH** **3 CREDITS**  
 The intent of this course is to introduce students to the beauty and utility of mathematics to the general student population (topics include applications of mathematics related to the fields of set theory, logic, informal geometry, probability, and statistics).
- PAD 2070 BASIC EMERGENCY PLANNING** **3 CREDITS**  
 This course introduces students to the basic emergency planning concepts for federal, state and local governments and businesses. The course also demonstrates the importance of hazard risk assessments and exercising plans for refinement.

- PAD 2071 INTRODUCTION TO CRISIS AND DISASTER MANAGEMENT 3 CREDITS**  
 This course is an introduction to the management of natural, technological, and man-caused crises and disasters. The course will also explore hazard mitigation, preparedness, response, and recovery systems in addition to roles and responsibilities of government, non-governmental organizations, business, and industry.
- PAD 3370 EMERGENCY PREPAREDNESS AND RESPONSE 3 CREDITS**  
 Reviews FEMA guidelines and information regarding management of resources during emergency operations. Topics include warning systems, emergency operations centers, and incident command systems.
- PAD 3383 EMERGENCY MANAGEMENT AND PUBLIC POLICY 3 CREDITS**  
 This course will explore the creation and execution of public policy in relation to emergency management. It also examines how disasters have shaped political processes at all levels of government, nationally and internationally.
- PAD 3390 HAZARD ANALYSIS AND RISK MANAGEMENT 3 CREDITS**  
 This course introduces the process of identifying potential hazards and their disaster dynamics and to include impact on population, infrastructure and the economy. It also includes the disaster management cycle and hazard monitoring systems.
- PAD 3395 COMMUNITY DISASTER MITIGATION AND RECOVERY 3 CREDITS**  
 This course presents a theoretical examination and practical application of pre-disaster management and planning. The integration of mitigation, preparedness and recovery activities is critical to protecting communities from major impacts. Students will discuss strategies for effective planning that gains political and public support. (Prerequisite: PAD 2071)
- PAD 4372 CRISIS AND DISASTER MANAGEMENT AND PUBLIC OUTREACH 3 CREDITS**  
 Students will analyze and discuss current topics and issues relevant to how emergency managers communicate with the public and other organizations prior to, during and after an incident, event or disaster.
- PAD 4374 TERRORISM AND HOMELAND SECURITY 3 CREDITS**  
 An introduction to the field of terrorism and homeland security operations for managers. This course focuses on issues in terrorism, prevention, and critical thinking in security operations. It reviews how new forms of terrorism affect the post-9/11 security environment. The characteristics, availability, and dangers of specific types of WMD, are explained through case studies that associate theory with practice.
- PAD 4392 EMERGENCY OPERATIONS CENTER (EOC) OPERATIONS AND DESIGN 3 CREDITS**  
 This course discusses the operational philosophies and importance of an emergency operations center. The course will discuss EOC staffing, activation levels, and logistics and will allow students to participate in designing the "Perfect EOC."
- PAD 4844 DISASTER HEALTH MANAGEMENT 3 CREDITS**  
 The course explores how to effectively plan and prepare for a localized or national public health emergency. Topics include all-hazards planning, bioterrorism, pandemic influenza, natural disasters, the emergency medical system for medical emergencies, and other health-related disasters. (Prerequisites: PAD 3370)
- PAD 4878 CRISIS AND DISASTER MANAGEMENT CAPSTONE COURSE 3 CREDITS**  
 Capstone course for all Crisis and Disaster Management majors. Students will demonstrate knowledge learned throughout the program and apply these theories to real world issues. (Course must be taken in student's final semester.)
- PAD 5087 SUSTAINABLE DISASTER MANAGEMENT AND DEVELOPMENT 3 CREDITS**  
 This course presents an overview of risk, vulnerability, and resilience. Students will examine the impact of human settlement patterns, land use decisions, and technology on communities and populations. The course explores the social and political dynamics that are present at each stage of the disaster management cycle, and their impacts on the assessment and management of the social and political processes associated with disaster policy and planning.
- PAD 5385 POLICY AND MARINE MANAGEMENT 3 CREDITS**  
 This course introduces students to marine resource policy and governance. The course examines the interplay of science and policy and explores ways to address the challenges that face managers of marine resources.

**PAD 5386 POLICY, LAW AND ETHICS OF SUSTAINABILITY****3 CREDITS**

This course explores policy, law and ethics in the sustainability of economic development and how the law is used to address national and international environmental challenges. This course explores the politics of sustainability, the actors involved in policy formation and implementation, and metrics used to evaluate policy.

**PHC 5000 PRINCIPLES OF EPIDEMIOLOGY****3 CREDITS**

This course provides the student with basic epidemiology principles, concepts, and procedures used in the surveillance and investigation of health-related events. Features and applications of descriptive and analytic epidemiology, an in-depth study of public health surveillance, and a step-by-step description of outbreak investigations will be reviewed. This course also addresses how to calculate and interpret frequency measures (ratios, proportions and rates) and measures of central tendency, and how to use tables, graphs, and charts to organize, summarize, and display data.

**PHC 5102 PUBLIC HEALTH ADMINISTRATION PRACTICES****3 CREDITS**

This course focuses on managing organizations and influencing policy to improve population health. The course is targeted toward students interested in working with government agencies, nonprofits, or private health care organizations that seek to advance public health.

**PHC 5324 PUBLIC HEALTH AND SUSTAINABILITY****3 CREDITS**

This course examines the health impacts associated with non-sustainable development including case studies of air and water quality, food deserts, economic segregation, and psychological effects. This course engages students in real-world problem-solving to uncover the causes and potential solutions to the challenges faced by public health experts to improve health outcomes in a changing environment.

**PHC 5524 FOOD, CULTURE AND THE ENVIRONMENT****3 CREDITS**

This course will broadly address the historical, ecological, socioeconomic, biological, political and cultural environments impacting the human diet in addition to nutrition problems, programs, and consumer protection.

**PHC 5936 PUBLIC HEALTH ADMINISTRATION CAPSTONE COURSE****3 CREDITS**

Capstone course is for all Public Health Administration major students. Student will demonstrate knowledge I earned throughout the program and apply these theories to real world issues. (Course must be taken in student's final semester.)

**PHC 6050 BIostatISTICS****3 CREDITS**

Biostatistics is the development and application of statistical, mathematical, and computational methods applied to public health, health care, and biomedical, clinical and population-based research. Students will understand the role that biostatistics play in designing, conducting, and analyzing research studies in areas of health and disease. Topics will include data description, probability, confidence intervals, hypothesis testing, contingency tables, and regression.

**PHC 6521 CAM APPROACHES TO NUTRITION IN PUBLIC HEALTH****3 CREDITS**

This course provides basic tools of cross-cultural and public health research methodology to prepare students to conduct in-depth studies on topics of interest in the field of public health and community welfare. Students will learn how to collect, analyze, and integrate social and public health data to understand and critically evaluate programs and issues related to public health.

**PHC 6581 COMPLEMENTARY AND ALTERNATIVE MEDICAL APPROACHES TO PUBLIC HEALTH****3 CREDITS**

This course focuses on how clinical and experimental medicine (safety, efficacy, and mechanism of action) and regulatory issues contribute to the general neglect of public health dimensions. Public health research must consider social, cultural, political, and economic contexts to maximize the contribution of CAM to health care systems globally.

**PHC 6615 CAM APPROACHES TO DISEASE CONTROL IN THE URBAN ENVIRONMENT** **3 CREDITS**

This course explores the appeal of non-conventional therapies. They appear to offer what biomedicine does not: a holistic approach to healing; treatments for chronic pain and illness that are often accessible, low-tech, and inexpensive; and a focus on disease prevention and optimal health. Exploring the reasons for the growing use and popularity of many alternative therapies may provide clues to the limitations of the current system as well as indicate future directions for health care as it relates to the urban environment.

**PHC 6616 PRACTICAL ISSUES IN COMPLEMENTARY AND ALTERNATIVE MEDICINE 3 CREDITS**

The aim of this course is to suggest a comprehensive and rational, best-evidence strategy for integrating CAM by primary care practitioners into primary care, within the context of the limitations of the current knowledge base and the current environment.

**PHC 6706 RESEARCH METHODS IN PUBLIC HEALTH 3 CREDITS**

This course provides basic tools of cross-cultural and public health research methodology to prepare students to conduct in-depth studies on topics of interest in the field of public health and community welfare. Students will learn how to collect, analyze, and integrate social and public health data to understand and critically evaluate programs and issues related to public health.

**PHC 6750 COMMUNITY HEALTH ASSESSMENT 3 CREDITS**

This course introduces students to community teams (such as coalitions) who develop their community action plans. This course uses the assessment process and helps define and prioritize possible areas of improvement for community team members. Through case studies, students will learn how community team members can create sustainable, community-based improvements that address the root causes of chronic diseases and related risk factors. How to assess current policy, systems, and environmental change strategies and offer new priorities for future efforts.

**PHY 1001 GENERAL PHYSICS 3 CREDITS**

Covers basic principles of physics; introduces the phenomena, concepts, and theories of classical physics; details Newtonian mechanics, kinematics, dynamics, statics, momentum, energy, and heat energy.

**PHY 1001L GENERAL PHYSICS LABORATORY 1 CREDIT**

Consists of practical applications of theories and concepts presented in PHY 1001 (General Physics).

**PHY 2002 ADVANCED PHYSICS 3 CREDITS**

Continues the basic principles of physics. Covers the phenomena, concepts, and theories of classical and modern physics; includes electricity and magnetism, optics, and selected topics from modern physics.  
(Prerequisite: PHY 1001)

**PHY 2002L ADVANCED PHYSICS LABORATORY 1 CREDIT**

Consists of practical applications of theories and concepts presented in PHY 2002 (Advanced Physics).

**POS 2041 AMERICAN NATIONAL GOVERNMENT 3 CREDITS**

In this course, students will investigate how the national government is structured and how the American constitutional republic operates. It covers the philosophical and historical foundations of American government, including but not limited to the Declaration of Independence, the United States Constitution and all its amendments, and the Federalist Papers. The course examines the branches of government and the government's laws, policies, and programs. It also examines the ways in which citizens participate in their government and ways their government responds to citizens.

**PSY 1012 INTRODUCTION TO PSYCHOLOGY 3 CREDITS**

In this course, students will gain an introduction to the scientific study of human behavior and mental processes. Topics may be drawn from historical and current perspectives in psychology.

**QMB 3600 QUANTITATIVE METHODS IN ADMINISTRATION 3 CREDITS**

Introduction to basic mathematical and statistical methods and models for administrative problem solving and decision making. Includes decision making under conditions of risk, inventory theory, linear programming, networks and queuing.

**SCM 3004 LOGISTICS, SUPPLY CHAIN MANAGEMENT, AND SUSTAINABILITY 3 CREDITS**

This course is an introduction to the concepts, functions, processes, and objectives of logistics and supply chain management activities. The course covers activities involved in physically moving raw materials, inventory, and finished goods from point of origin to point of use or consumption. It covers the planning, organizing, and controlling of such activities, and examines the role of supply chain processes in creating sustainable competitive advantage with respect to quality, flexibility, lead time, and cost. Topics include customer service, inventory management, transportation, warehousing, supply chain management, reverse logistics, green supply chains, and international logistics. (Prerequisite: STA2014 Statistics)

- SOP 3790 CRISIS AND DISASTER PSYCHOLOGY 3 CREDITS**  
 Presents non-traditional approaches to disaster recovery and rebuilding communities, the different ways various societies have experienced disasters, learned from them, and revised their thinking about building community preparedness and resiliency pre- and post-disaster, including sociological and political considerations.  
 (Prerequisites: PSY 1012, PAD 2071)
- SOP 3800 THE SCIENCE OF PERSUASION AND NEGOTIATION 3 CREDITS**  
 This course will provide the student with an innovative framework that explains why people say yes under the influence of persuasion. The six universal principles of persuasion are based not only on theories from academic research but also from real world experience of what works in the market place where persuasion is used to survive and to flourish.
- SPC 1017 SPEECH 3 CREDITS**  
 Preparation and delivery of various types of speeches, as well as techniques to improve interpersonal communication skills, with emphasis on job interviewing and working in teams. Online students taking this course will need access to a webcam and microphone.
- STA 2014 STATISTICS 3 CREDITS**  
 An introductory course in statistics for the social sciences and business. Topics include descriptive statistics, probability, binomial and normal distributions, sampling distributions and hypothesis tests, and sampling procedures.
- STA 3060 RESEARCH AND STATISTICAL ANALYSIS 3 CREDITS**  
 Introduces the methods and tools of general research including application of the research process to problem solving, types of research and appropriate means of conducting them. Secondary source research through bibliographic methods and on-line resources via the Internet is included. Descriptive statistics and inferential statistics, including frequency distribution, variability, regression, and correlation will be discussed. (Prerequisite: STA 2014)
- SUR 1100 FUNDAMENTALS OF SURVEYING 3 CREDITS**  
 This course provides a review of the basic mathematics required in the survey profession. Fundamental principles of distance, elevation, and angular survey measurement are introduced. Field methods and the surveying equipment used to accomplish various types of surveys are investigated. (Prerequisite: MAC1105 or MGF 2106)
- SUR 2003 INTRODUCTION TO SURVEYING LEGAL ENVIRONMENT 3 CREDITS**  
 This class provides an introduction to the legal environment in which surveyors work. Surveying law is presented, along with its impacts to the various types of surveys, especially in relation to boundary control. Boundary history and creation, metes and bounds description, property transfer, easements and retracing sectionalized lands are among some of the topics covered.
- SUR 3113 INSTRUMENTATION FOR SURVEYING 3 CREDITS**  
 This course is the study of the contemporary use of survey instrumentation and techniques. Instrumentation technology, field data capture, and data processing are presented as well as how these impact the way surveyors interact with construction professionals and engineers. The importance of accurate documentation is emphasized.
- SUR 3201 ROUTE SURVEYING 3 CREDITS**  
 This course covers land surveying measurement for route layout of roads, pipelines, utilities as well as property/building location. Field procedures and field note techniques are introduced. Measurements including distance, elevation and/or angles are used to compute leveling, traversing along with horizontal and vertical curves.
- SUR 3321 LAND SURVEYING AND MAPPING 3 CREDITS**  
 This course is an introduction to mapping terminology along with the interpretation and preparation of survey maps. Principles of map making including Global Navigation Satellite Systems, State Plane Coordinates and photogrammetry as well as the different types of mapping surveys are investigated. Using given data, field material quantity calculations will be performed.



**SUR 3394 GEOINFORMATICS: GPS, REMOTE SENSING, AND GIS** **3 CREDITS**

This course is an introduction to the methodology-oriented integrated discipline of geoinformatics based on GPS positioning, remote sensing, digital photography and GIS. Principles of remote sensing, digital photogrammetry and GIS are presented as well as how these methodologies are used together for surveying purposes. How spatial information is managed and analyzed is investigated.

**SUR 3403 LAND TENURE AND LEGAL CONSIDERATIONS** **3 CREDITS**

This course introduces the methodology of recognizing, gathering, interpreting, applying, preserving and establishing evidence of land boundaries in order to properly locate those boundaries on the ground. An overview of land tenure terminology and legal principles associated with the interpretation and preparation of survey plats, maps, and legal boundary descriptions is presented. (Prerequisite: SUR 2003)

**SUR 4537 GPS SURVEYING** **3 CREDITS**

This course provides an overview of the progression of satellite positioning as well as the techniques used in GPS, from their design through observation, processings, real-time kinematic (RTK), and real-time networks. Changes in how surveyors utilize GPS including hardware, software, and procedures are introduced. (Prerequisite: SUR 3113)

**SUR 4900 SURVEYING STANDARDS AND SPECIFICATIONS** **3 CREDITS**

This course is a study of the specifications and standards that govern the practice of surveying including survey measurement precision. Accuracy assessments for angle, distance and position difference measurement systems are covered as are network designs and 3-D coordinating systems. An overview of specialized surveys are presented such as structural and ground deformation monitoring techniques and analysis.

**SUR 4910 SURVEYING MANAGEMENT CAPSTONE COURSE** **3 CREDITS**

Capstone course for all Surveying Management majors. Students will demonstrate knowledge learned throughout the program and apply these theories to real world issues. (Course must be taken in student's final semester.)

**SYD 4511 DISASTER AND SOCIETY** **3 CREDITS**

How social structures, groups and institutions and their reaction to the loss of social function as a result of natural, technological, or sociopolitical events. This course explores social effects of disaster, using social theories of organizational behavior, political sociology, community development, religion, urban planning, and rural sociology. (Prerequisite: SOP 3790)

**TAX 6726 FEDERAL INCOME TAXATION FOR MANAGERS** **3 CREDITS**

This course studies the fundamental concepts of income taxation pertaining to managers and business owners. Topics include: tips on the management of financial transactions based on tax considerations.

## **ADMISSIONS**

The admissions policies of Everglades University were developed to ensure that all students have a reasonable expectation to complete their chosen degrees. In order for Everglades University to provide career education in highly technological fields, applicants should demonstrate to the University both the ability and motivation to succeed.

### **ADMISSIONS PROCEDURES**

Students desiring to enter the University should contact the Admissions Office or log on to our website at [www.EvergladesUniversity.edu](http://www.EvergladesUniversity.edu) to submit an application. Students should submit their applications well in advance of the date they desire to enter the University to permit proper scheduling and assure availability. Local applicants are encouraged to visit the University in person. The University uses a rolling admissions policy. Applicants will be notified of their acceptance or rejection to the University. All admissions services are conducted on an equal opportunity/equal access basis.

Our Admissions Offices are open throughout the week during the following hours: Monday through Thursday, 9:00am- 8:00pm; Friday, 9:00am- 5:00pm; and Saturday, 9:00am-5:00pm and by appointment.

The University reserves the right to deny admission to any prospective student that in their judgment poses an undue risk to the safety or security to the University and the University community. This judgment will be based on individual determination taking into account any information the University has about a prospective student's criminal record including the presence of secondary school students on the campus.

Additionally, the University reserves the right to evaluate the individual circumstances regarding registered sex offenders, and in certain cases refuse admission to the University. When a prospective student receives a registered sex offender designation, the University reserves the right to place the admissions process on hold, contingent upon the review and approval from a designated acceptance committee.

## **ADMISSIONS REQUIREMENTS FOR UNDERGRADUATE STUDENTS**

In order to be considered for enrollment at Everglades University, all applicants must:

- Complete an application for admission

AND

- Provide verification of high school graduation or verification of GED completion (subject to validation by University Official)

OR

- Provide verification of graduation from an accredited college or university

OR

- Provide verification of graduation from a foreign institution comparable to a U.S. secondary school or university

AND

- Provide a non-refundable fifty dollar application fee

AND

- A student should make arrangements to take Everglades University's entrance examination or provide results of a Scholastic Aptitude Test (SAT) or American College Testing exam (ACT). The University's requirements for admission are a score of at least 15 on the University's entrance exam, or a combined score of 800 on the SAT, or a composite score of 17 on the ACT. Students taking the SAT between March 2005 and March 2016 are required to have a combined score of 1200. Florida's CLAST exam is also acceptable with passing scores or exempt scores (997,998,999) in computation and reading. Any student entering the University with an earned college degree is not required to take an entrance examination. Everglades University reserves the right to accept ten percent of its applicants who do not meet the appropriate entrance test score requirements.

## **HOME-SCHOOL APPLICANTS**

Applicants must hold a University-recognized high school diploma or GED equivalence, or provide documentation that they have completed a home school program as authorized by their state or county school board.

## **INTERNATIONAL STUDENTS UNDERGRADUATE ADMISSIONS**

Everglades University is proud of the international character of its student body and welcomes students from other nations. All international students must be fluent in English. Applicants may be asked to furnish proof that they can read, write, and speak English fluently. This school is authorized under Federal law to enroll nonimmigrant students.

International student applicants must meet all admissions requirements for undergraduate students and the following requirements for admission to Everglades University:

- Successful completion of a secondary school program equivalent to high school in the United States or graduation from a college or university found to be equivalent to graduation from a college or university in the United States.

- All documents submitted in evidence of high school graduation or the equivalent and college credits must be notarized and accompanied by a certified translation if not originally issued in English. Acceptable certified translations may be issued by one of the following organizations: official national government entity such as Ministry of Foreign Relations or Ministry of Education, American Embassy, a U.S. National Cultural Center, or other authorized translator.
- Certification of financial ability to meet tuition and other necessary expenses or ability to qualify for financial aid as an eligible non-citizen.

(And when determination is made by the Director of Admissions)

- A score of 61 or higher on the internet-based version (iBT), or a score of 500 or higher on the paper-based version (pBT) TOEFL (Test of English as a Foreign Language), if a student's primary language is not English.

Applications for international students can be obtained through the Admissions Office or by visiting the University website at [www.EvergladesUniversity.edu](http://www.EvergladesUniversity.edu). Students should apply at least two to four months prior to the start of the program to allow time for processing especially if a student visa is needed. **International students are required to pay for each semester (period of financial obligation), including tuition, books, and education fees, prior to the start of each semester. International students attending Everglades University on a student visa must be enrolled as full-time students.**

## ADMISSIONS REQUIREMENTS FOR GRADUATE STUDENTS

In order to be considered for enrollment for a Master's Degree level program at Everglades University, all applicants must:

- Complete an application for admission.
- Provide verification (official transcript) of an earned Bachelor (minimum) or Graduate Degree from a college accredited by an agency recognized by the U.S. Department of Education.
- Have a cumulative grade point average of 2.0 at the baccalaureate level on a 4.0 scale or 3.0 at the master's level on a 4.0 scale.
- Earn a minimum GMAT (Graduate Management Admission Test) score of 500 or a minimum GRE (Graduate Record Examination) score of 290 (1,000 using the previous reporting scale) is required. \*
- Provide a non-refundable fifty dollar application fee.

\* Applicants with a cumulative grade point average of 2.5 or above on a 4.0 scale at the baccalaureate level will not be required to complete a GMAT or GRE. Additionally, if the student has completed at least 6 semester credit hours at the graduate level with a cumulative grade point average of 3.0 or above on a 4.0 scale will not be required to complete a GMAT or GRE.

Although not required for entrance into the Graduate Degree programs, these undergraduate courses are available and recommended for the following Graduate Degree majors:

- MBA: ACG 2001 (Accounting Principles I); ACG 2011 (Accounting Principles II); and STA 2014 (Statistics).
- MAS: ASC 1100 (Introduction to Aeronautics); ASC 1010 (History of Aviation); and ASC 2320 (Aviation Law and Regulations).
- ME: ACG 2001 (Accounting Principles I); ACG 2011 (Accounting Principles II); and FIN 1001 (Principles of Finance I).
- MPH: HSC 164 (Introduction to Health and Wellness Systems); HSC 2732 (Introduction to Understanding Clinical Research); and HUN 1201 (Fundamentals of Nutrition).

## ADMISSIONS WAIVER REQUIREMENTS

Students not meeting all of the requirements may be granted a waiver. If accepted for admission, a student must maintain satisfactory academic progress per the University policy. Everglades University reserves the right to accept ten percent of its applicants who do not meet the minimum entrance requirements, taking into account other factors that may indicate a student's qualifications for admission.

## INTERNATIONAL STUDENTS GRADUATE ADMISSIONS

Applicants to a Master's Degree program, whose native language is not English, are required to demonstrate English language proficiency before they can be admitted. This school is authorized under Federal law to enroll nonimmigrant students. International student applicants must meet all admissions requirements for graduate students. Additionally, international students who have not attended a high school, college, or university in the United States are required to adhere to the following procedures:

- Successful completion of a secondary school program equivalent to high school in the United States and graduation from a college or university found to be equivalent to graduation from an undergraduate program at a college or university in the United States.
- All documents submitted in evidence of high school graduation or the equivalent and college credits must be notarized and accompanied by a certified translation if not originally issued in English. Acceptable certified translations may be issued by one of the following organizations: official national government entity such as Ministry of Foreign Relations or Ministry of Education, American Embassy, a U.S. National Cultural Center, or other authorized translator.
- Certification of financial ability to meet tuition and other necessary expenses or ability to qualify for financial aid as an eligible non-citizen.

(And when determination is made by the Director of Admissions)

- Applicants must hold a University-recognized high school diploma or GED equivalence, or provide documentation that they have completed a home school program as authorized by their state or county school board.

Applications for international students can be obtained through the Admissions Office or by visiting the University website at [www.EvergladesUniversity.edu](http://www.EvergladesUniversity.edu). Students should apply at least two to four months prior to the start of the program to allow time for processing especially if a student visa is needed. International students are required to pay for each semester (period of financial obligation), including tuition, books, and education fees, prior to the start of each semester. International students attending Everglades University on a student visa must be enrolled as full-time students.

## TRANSFER STUDENTS AND CREDITS

For students enrolling at Everglades University, transfer credits will be subject to approval by the University. These courses must be similar in content and duration to those offered in the program for which the student has applied. The University will consider unofficial transcripts, but official transcripts must be mailed directly from other institutions to Everglades University in order to be officially transferred. Electronic transcripts from a recognized service such as Electronic Transcript Exchange/ National Student Clearinghouse, Parchment, Transcripts Network, etc. received by the Registrar Department are considered official. Students are responsible for having official transcripts sent to Everglades University from transfer institutions. Official transcripts should be received by Everglades University within the student's first semester.

## UNDERGRADUATE DEGREES

Everglades University requires that the student must complete the last thirty-three credits for a BS degree at Everglades University. Undergraduate transfer credits are granted only for courses in which a letter notation of "C" or higher was earned (2.0 on a 4.0 scale).

## GRADUATE DEGREES

Upon acceptance into the graduate degree programs, the maximum transfer credits allowed cannot exceed six credits as the final thirty credits must be completed at Everglades University for a Master's Degree. Graduate transfer credits are granted only for those graduate courses in which a letter notation of "B" or better was earned (3.0 on a 4.0 scale). Everglades University will only accept for transfer graduate-level courses which are applicable to the chosen major.

## **TRANSFER FROM REGIONALLY ACCREDITED INSTITUTIONS**

Everglades University accepts transfer credits applicable to an applicant's program of study from regionally accredited institutions. Everglades University accepts transfer of associate degrees that, upon evaluation, include the appropriate major course distribution without time limitations. Prior to granting transfer of credit for any course, the University reserves the right to test applicants or request that they successfully pass an examination administered by an Everglades University faculty member.

## **TRANSFER FROM NON-REGIONALLY ACCREDITED INSTITUTIONS**

Credit for courses from non-regionally accredited institutions which are substantially equivalent in content to Everglades University courses and are applicable to an applicant's program of study may be granted on a course-by-course basis. The acceptance of courses from non-regionally accredited institutions is contingent upon appropriate faculty credentials and applicable course content of the course to be transferred.

## **ADVANCED PLACEMENT POLICY**

Everglades University participates in the Advanced Placement Program agreement administered by high schools through the College Entrance Examination Board (CEEB). Under this system, a student entering Everglades University presents a nationally graded examination as evidence of his/her completion of a college-level course taken in high school. To be eligible for an award of credit, a student must present official score reports with a valid score of 3, 4, or 5. Consult the Dean of Academic Affairs for specific credit awards.

## **CREDIT BY EXAMINATION POLICY**

Everglades University accepts transfer credit by examination from Advanced Placement (AP), Advanced International Certificate of Education Program (AICE or Cambridge), International Baccalaureate (IB), DSST (DANTES), Defense Language Proficiency Test (DLPT), UExcel (Excelsior College Exams), and College-Level Examination Program (CLEP) exams. Students must have earned passing scores on the exams, and exam subjects must apply to courses in the student's degree program. Credit from these sources is reviewed and awarded on a case by case basis.

## **TRANSFER FROM INTERNATIONAL INSTITUTIONS**

Credit from non-U.S. colleges/universities will be evaluated and granted on a course equivalency basis upon receipt of an official transcript. The transcript must be translated into English and evaluated by an approved translation/evaluation service.

## **TRANSFER OF CREDITS FROM EVERGLADES UNIVERSITY**

Students who are interested in continuing their education should first inquire at the college they plan to attend to determine the credits and requirements needed for entrance to that college. Transferability of credits is at the discretion of the receiving institution. Everglades University cannot guarantee transferability of credits. Everglades University does participate in Florida's Statewide Course Numbering System. Consult the Vice President of Academic Affairs, Dean or Registrar for specific information.

## **POLICY FOR AWARDING CREDIT FOR MILITARY TRAINING AND EXPERIENCE**

Everglades University will evaluate for transfer credit prior military training and experience that is relevant to a student applicant's program of study using official transcript of military training and experience, such as Joint Services Transcripts (JST) and Community College of the Air Force and Air University. Everglades University recognizes and uses the American Council on Education (ACE) Guide recommendations. The transferring student must supply an unofficial military transcript for evaluation during the admissions process, order an official military transcript from their respective branch of service, and ensure the official military transcript is provided to the University by the end of the student's first semester.

## DEPARTMENT OF AVIATION CREDIT FOR FEDERAL AVIATION ADMINISTRATION (FAA) AND RATINGS GUIDELINES

Students who possess FAA certificates and ratings prior to enrolling in Everglades University's undergraduate aviation programs may be awarded appropriate credit only where applicable within a student's chosen undergraduate degree program. Credit is not awarded at the graduate level for FAA certificates and ratings or prior military training and experience. The following is a list of Federal Aviation Administration (FAA) certificates and ratings with the corresponding credits that may be applied to Everglades University Bachelor of Science degree with Aviation majors. Credits will be awarded only where applicable within the student's chosen degree program. Some FAA certificates and ratings have duplicate credit with other certificates and ratings; duplicate credit will not be applied for specific courses and multiple ratings can be accepted. Example: FAA Dispatcher and FAA Private Pilot's License = ASC3211 Aviation Meteorology, ASC1100 Introduction to Aeronautics and 4 courses (12 credits) of Interdisciplinary Studies (3 courses for Dispatcher and 1 course for Private Pilot's License) totaling 18 semester hours of credit. Foreign equivalencies such as JAA or ICAO certificates and ratings may be considered for transfer credit, but require review and approval from the Aviation Program Director.

FAA CERTIFICATION/RATING	CREDIT HOURS
<b>FAA Private Pilot Certification</b>	
ASC 1100 Introduction to Aeronautics	3
Interdisciplinary Studies	3
<b>FAA Single Engine Instrument</b>	
Interdisciplinary Studies	3
<b>FAA Single Engine Commercial</b>	
Interdisciplinary Studies	3
<b>FAA Single Engine Certified Flight Instructor</b>	
ASC 3211 Aviation Meteorology	3
Interdisciplinary Studies	3
<b>FAA Multi-Engine Private</b>	
Interdisciplinary Studies	3

FAA CERTIFICATION/RATING	CREDIT HOURS
<b>FAA Commercial Instrument Multi-Engine (CIME)</b>	
ASC 3551 Aerodynamics	3
Interdisciplinary Studies	3
<b>FAA Multi-Engine OR Certified Flight Instructor Instrument</b>	
Interdisciplinary Studies	3
<b>FAA Air Transport Pilot (ATP)</b>	
ASC 3611 Aircraft Engines	3
ASC 3612 Aircraft Systems	3
ASC 3471 Physiology of Flight	3
<b>TOTAL FOR ALL</b>	<b>39</b>

NOTE: Common practice for aviation educational institutions utilizing FAA certifications for college credit is accepting all prior ratings to CIME when CIME is earned totaling 27 credits OR ATP totaling 39.

FAA CERTIFICATION/RATING	CREDIT HOURS
<b>FAA Airframe and Powerplant Mechanic (A&amp;P) Airframe</b>	
ASC 1100 Introduction to Aeronautics	3
ASC 3612 Aircraft Systems	3
*Interdisciplinary Studies	9
<b>TOTAL</b>	<b>15</b>
<b>Powerplant</b>	
ASC 1100 Introduction to Aeronautics	3
ASC 3611 Aircraft Engines	3
*Interdisciplinary Studies	9
<b>TOTAL</b>	<b>15</b>

FAA CERTIFICATION/RATING	CREDIT HOURS
<b>FAA Air Traffic Control (ATC) Certification with Facility Rating</b>	
ATT 2820 Air Traffic Control	3
Interdisciplinary Studies	18
<b>TOTAL</b>	<b>21</b>
<b>FAA Dispatcher Certification</b>	
ASC 1100 Introduction to Aeronautics	3
ASC 3211 Aviation Meteorology	3
Interdisciplinary Studies	9
<b>TOTAL</b>	<b>15</b>

\*NOTE: If student has BOTH Air Frame & Powerplant, ASC1100 only counts once and the additional three credits are applied to Interdisciplinary Studies to total 30 credits.

## FLORIDA'S STATEWIDE COURSE NUMBERING SYSTEM

Courses in this catalog are identified by prefixes and numbers that were assigned by Florida's Statewide Course Numbering System (SCNS). This numbering system is used by all public postsecondary institutions in Florida and by participating nonpublic institutions. The major purpose of this system is to facilitate the transfer of courses between participating institutions. Students and administrators can use the online SCNS to obtain course descriptions and specific information about course transfer between participating Florida institutions. This information is at the SCNS website at <http://scns.fl DOE.org>.

Each participating institution controls the title, credit, and content of its own courses and recommends the first digit of the course number to indicate the level at which students normally take the course. Course prefixes and the last three digits of the course numbers are assigned by members of faculty discipline committees appointed for that purpose by the Florida Department of Education in Tallahassee. Individuals nominated to serve on these committees are selected to maintain a representative balance as to type of institution and discipline field or specialization.

The course prefix and each digit in the course number have a meaning in the SCNS. The listing of prefixes and associated courses is referred to as the "SCNS taxonomy." Descriptions of the content of courses are referred to as "statewide course profiles."

### EXAMPLE OF COURSE IDENTIFIER

PREFIX	LEVEL CODE (FIRST DIGIT)	CENTURY DIGIT (SECOND DIGIT)	DECADE DIGIT (THIRD DIGIT)	UNIT DIGIT (FOURTH DIGIT)	LAB CODE
ENC	1	1	0	1	
English Composition	Lower (Freshman) Level at this institution	Freshman Composition	Freshman Composition Skills	Freshman Composition Skills I	No Laboratory component in this course

### GENERAL RULE FOR COURSE EQUIVALENCIES

Equivalent courses at different institutions are identified by the same prefixes and same last three digits of the course number and are guaranteed to be transferable between participating institutions that offer the course, with a few exceptions, as listed below in Exceptions to the General Rule for Equivalency.

For example, a freshman composition skills course is offered by 84 different public and nonpublic postsecondary institutions. Each institution uses "ENC\_101" to identify its freshman composition skills course. The level code is the first digit and represents the year in which students normally take the course at a specific institution. In the SCNS taxonomy, "ENC" means "English Composition," the century digit "1" represents "Freshman Composition," the decade digit "0" represents "Freshman Composition Skills," and the unit digit "1" represents "Freshman Composition Skills I."

In the sciences and certain other areas, a "C" or "L" after the course number is known as a lab indicator. The "C" represents a combined lecture and laboratory course that meets in the same place at the same time. The "L" represents a laboratory course or the laboratory part of a course that has the same prefix and course number but meets at a different time or place.

Transfer of any successfully completed course from one participating institution to another is guaranteed in cases where the course to be transferred is equivalent to one offered by the receiving institution. Equivalencies are established by the same prefix and last three digits and comparable faculty credentials at both institutions. For example, ENC 1101 is offered at a community college. The same course is offered at a state university as ENC 2101.

“Everglades University's Hospitality Management program was a transformative experience for me. The dedicated faculty and hands-on learning approach not only prepared me for a successful career but also instilled in me a passion for excellence and service in the hospitality industry.”

*Karl Cieslak, 2020 Bachelor Degree in Hospitality Management, 2022 MBA - Human Resources Management 5/1/22 and 2020 MBA - Project Management Graduate, EU Tampa*



A student who has successfully completed ENC 1101 at a Florida College System institution is guaranteed to receive transfer credit for ENC 2101 at the state university if the student transfers. The student cannot be required to take ENC 2101 again since ENC 1101 is equivalent to ENC 2101. Transfer credit must be awarded for successfully completed equivalent courses and used by the receiving institution to determine satisfaction of requirements by transfer students on the same basis as credit awarded to the native students. It is the prerogative of the receiving institution, however, to offer transfer credit for courses successfully completed that have not been designated as equivalent. NOTE: Credit generated at institutions on the quarter-term system may not transfer the equivalent number of credits to institutions on the semester-term system. For example, 4.0 quarter hours often transfers as 2.67 semester hours.

## THE COURSE PREFIX

The course prefix is a three-letter designator for a major division of an academic discipline, subject matter area, or subcategory of knowledge. The prefix is not intended to identify the department in which a course is offered. Rather, the content of a course determines the assigned prefix to identify the course.

## AUTHORITY FOR ACCEPTANCE OF EQUIVALENT COURSES

Section 1007.24(7), Florida Statutes, states:

*“Any student who transfers among postsecondary institutions that are fully accredited by a regional or national accrediting agency recognized by the United States Department of Education and that participate in the statewide course numbering system shall be awarded credit by the receiving institution for courses satisfactorily completed by the student at the previous institutions. Credit shall be awarded if the courses are judged by the appropriate statewide course numbering system faculty committees representing school districts, public postsecondary educational institutions, and participating nonpublic postsecondary educational institutions to be academically equivalent to courses offered at the receiving institution, including equivalency of faculty credentials, regardless of the public or nonpublic control of the previous institution. The Department of Education shall ensure that credits to be accepted by a receiving institution are generated in courses for which the faculty possess credentials that are comparable to those required by the accrediting association of the receiving institution. The award of credit may be limited to courses that are entered in the statewide course numbering system. Credits awarded pursuant to this subsection shall satisfy institutional requirements on the same basis as credits awarded to native students.”*

## EXCEPTIONS TO THE GENERAL RULE FOR EQUIVALENCY

Since the initial implementation of the SCNS, specific disciplines or types of courses have been excepted from the guarantee of transfer for equivalent courses. These include courses that must be evaluated individually or courses in which the student must be evaluated for mastery of skill and technique. The following courses are exceptions to the general rule for course equivalencies and may not transfer. Transferability is at the discretion of the receiving institution.

- A. Courses not offered by the receiving institution.
- B. For courses at nonregionally accredited institutions, courses offered prior to the established transfer date of the course in question.



- C. Courses in the \_900-999 series are not automatically transferable, and must be evaluated individually. These include such courses as Special Topics, Internships, Apprenticeships, Practica, Study Abroad, Theses, and Dissertations.
- D. Applied academics for adult education courses.
- E. Graduate courses.
- F. Internships, apprenticeships, practica, clinical experiences, and study abroad courses with numbers other than those ranging from 900-999.
- G. Applied courses in the performing arts (Art, Dance, Interior Design, Music, and Theatre) and skills courses in Criminal Justice (academy certificate courses) are not guaranteed as transferable. These courses need evidence of achievement (e.g., portfolio, audition, interview, etc.).

### **COURSES AT NONREGIONALLY ACCREDITED INSTITUTIONS**

The SCNS makes available on its home page (<http://scns.fldoe.org>) a report entitled “Courses at Nonregionally Accredited Institutions” that contains a comprehensive listing of all nonpublic institution courses in the SCNS inventory, as well as each course’s transfer level and transfer effective date. This report is updated monthly.

Questions about the SCNS and appeals regarding course credit transfer decisions should be directed to Jared Bezet in the Office of Academic Affairs or to the Florida Department of Education, Office of Articulation, 1401 Turlington Building, Tallahassee, Florida 32399-0400. Special reports and technical information may be requested by calling the SCNS office at (850) 245-0427 or at <http://scns.fldoe.org>

### **COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)**

Everglades University welcomes students from a wide variety of backgrounds and learning experiences. Many students come to our institution with a firm grounding in a particular discipline. We recognize their prior learning by accepting a full range of College-Level Examination Program® (CLEP®, DANTES Subject Standardized Tests) exams, which measure mastery of college-level, introductory course content. Students who achieve required credit-granting scores on these exams can earn the credits and course exemptions listed below. Our institution will grant a total of 18 credits for successful performance on CLEP examinations.

All CLEP for credit exams should be completed by the end of the student’s first semester.

### **PROCEDURE**

Students are responsible for having official score reports sent to Everglades University in order to be officially transferred. CLEP credits are subject to approval based on the scores listed.

“Everglades University has granted me opportunities that were not available to me before having a degree. All the classes and staff were engaging and have prepared me for my next journey in to law school. I would highly recommend Everglades University to anyone looking to further their education.”

*Scott Dozier, 2023, Bachelor of Science in Construction Management, EU Online Division*



CLEP EXAMINATION	CREDIT-GRANTING SCORE	CREDIT HOURS GRANTED	EQUIVALENT COURSE
<u>COMPOSITION AND LITERATURE</u>			
American Literature	50	6 hrs	AML 1000 — American Literature
Analyzing and Interpreting Literature	50	6 hrs	AML 1000 — American Literature
College Composition	50	3 hrs	ENC 1101 — English Composition OR ENC 2102 — English Composition II
College Composition Modular	50	3 hrs	ENC 1101 — English Composition OR ENC 2102 — English Composition II
English Literature	50	6 hrs	ENL 1000 — English Literature
Humanities	50	6 hrs	AML 1000 — American Literature ENL 1000 — English Literature
<u>HISTORY AND SOCIAL SCIENCES</u>			
American Government	50	3 hrs	POS 2041 — American National Government
Human Growth and Development	50	3 hrs	PSY 1012 — Introduction to Psychology
Introductory Psychology	50	3 hrs	PSY 1012 — Introduction to Psychology
Introductory Sociology	50	3 hrs	SYG 1000 — Sociology
Principles of Macroeconomics	50	3 hrs	ECO 2013 — Macroeconomics
Principles of Microeconomics	50	3 hrs	ECO 1023 — Microeconomics
<u>SCIENCE AND MATHEMATICS</u>			
Biology	50	6 hrs	BSC 1005 — General Biology BSC 2006 — Advanced Biology
Calculus	50	3 hrs	MAC 1105 — College Algebra OR MGF 2106 — College Math
Chemistry	50	6 hrs	CHM 1045 — General Chemistry CHM 1046 — General Chemistry II
College Algebra	50	3 hrs	MAC 1105 — College Algebra
College Mathematics	50	6 hrs	MAC 1105 — College Algebra MGF 2106 — College Math
Natural Sciences	50	6 hrs	BSC 1005 — General Biology BSC 2006 — Advanced Biology
<u>BUSINESS</u>			
Financial Accounting	50	3 hrs	ACG 2001 — Accounting Principles I OR ACG 2011 — Accounting Principles II
Information Systems and Computer Applications	50	3 hrs	CGS 1060C — Introduction to Computer Applications
Introductory Business Law	50	3 hrs	BUL 4421 — Business Law
Principles of Management	50	3 hrs	MAN 1021 — Principles of Management
Principles of Marketing	50	3 hrs	MAR 1011 — Introduction to Marketing

## STUDENT SERVICES

### ORIENTATION

The student orientation program is designed to facilitate the transition to college, to familiarize new students with the organization, staff, and operation of the University. During the orientation, students are introduced to the mission and traditions of the University, rules and regulations, study techniques, and academic standards. Accordingly, all new and transfer students are encouraged to attend the orientation. All students are encouraged to download the EU Mobile App.

### ACADEMIC ADVISING

While the student is ultimately responsible for planning his/her own academic success, the University assigns each student an Academic Advisor. Students are required to meet with their advisor every semester. Advisors are available to meet with their students in person, via phone, or by email.

### FAILED COURSE ADVISING

Students failing a course are required to meet with their academic advisor to discuss academic progress and financial responsibilities.

### TUTORING

Tutoring is made available to those students needing additional assistance. Please contact the Academic Department to make arrangements.

In addition, Everglades University utilizes a tutoring system called Tutor.com. Tutor.com is an online tutoring service provided to Everglades University students for no additional charge. Tutor.com provides tutoring in more than 250 subjects such as math, computer science, writing, English language learning, health sciences, business, and communications. Tutors are available 24/7 and review services are available for essays or research papers, returned with feedback in less than 24 hours. Tutor.com also offers support for career services and study skills. Students can access these services through the Tutor.com link on the navigation menu on the left side of the screen in every Blackboard course.

### PLACEMENT

It is the policy of Everglades University to assist students in finding a career upon graduation. Prior to and after graduation, the administration will advise the student in career development skills and assist the students in finding employment in their chosen career fields. This service is available to both online and on campus students.

Everglades University utilizes a national web-based placement service at [www.collegecentral.com/evergladesuniversity](http://www.collegecentral.com/evergladesuniversity) to further assist students in their job search. Students are required to provide the University with a current résumé to retain their placement privilege. Although Everglades University provides employment placement assistance, it does not promise or guarantee employment.

### HOUSING

Everglades University does not offer housing; however, our Student Services Department has information available on housing options. Cost of living in Florida varies by geographic location. Students are responsible for securing off-campus housing.

## **TRANSPORTATION**

Transportation costs will vary by campus location and mode of transportation. Options for student transportation on and around each campus consist of the following:

- Bus Service: All campuses are accessible via bus transportation.
- Tri-Rail Service: The Boca Raton campus is adjacent to a Tri-Rail station.
- Automobiles: Parking spaces and parking stickers are provided for student automobiles.
- Bicycles: Students may ride bicycles to campus; however, they are not permitted in the building.
- Air Transportation: The Boca Raton Campus is centrally located approximately thirty minutes from the Fort Lauderdale-Hollywood International Airport and Palm Beach International Airport. The Miami Campus is located approximately thirty minutes from the Miami International Airport. The Sarasota Campus is located approximately fifteen minutes from the Sarasota/Bradenton International Airport. The Tampa Campus is located approximately 10 minutes from the Tampa International Airport and approximately one hour from the St. Petersburg Airport. The Orlando Campus is about twenty minutes from Orlando International Airport. Flights to and from most major U.S. cities occur daily from any of these airports.

## **STUDENT LOUNGE**

For on-campus students, student lounges are available. Student lounges provide a relaxing atmosphere and include vending machines and a microwave for those who would like to bring their meals. In addition, students can refer to the EU Student Mobile App for a list of nearby restaurants.

## **SPECIAL COURSES, WORKSHOPS, AND SEMINARS**

Special courses, workshops and seminars may be held throughout the year for various interest groups including business and industry. The fee for this type of course will be published as far in advance as practical and is non-refundable.

## **PARKING**

Since Everglades University is primarily a commuter's university, parking and traffic regulations must be maintained for the protection of all. Students must park in authorized spaces. Students must not park in areas designated for the handicapped (unless possessing the appropriate licensure), on sidewalks or in "no parking" areas. Violators are subject to having their vehicle towed without prior warning or formal notification. Students must obtain and affix a valid parking permit decal to all cars parked at Everglades University. Additional permit decals may be obtained from the Student Services Department.

## **FIELD TRIPS**

Students may be taken on field trips by their instructors at appropriate times during the classroom training period. These trips are designed to supplement the curriculum and to introduce the student to situations which cannot be reproduced in the classroom. Students will be notified in advance of any trips. Everglades University's code of conduct applies during field trips.

## **GUEST LECTURERS**

Everglades University believes that speakers from the business and professional world in which graduates will be entering can enhance students' education. Guest lecturers are invited to speak to students on a variety of relevant subjects.

## **HEALTH SERVICES/INSURANCE**

All students are encouraged to have adequate health insurance coverage. Information on student health insurance is available through the Student Services Department. Everglades University focuses on the emotional, psychological, and physical well being of its students. Specific telephone numbers of several health facilities and services within the community are available to students through the Student Services Department. Veteran students and their families may also seek support through the US Department of Veterans Affairs at <https://www.vetcenter.va.gov/>

## VACCINATIONS

Everglades University's curriculum does not require specific vaccinations/immunizations for enrollment.

## VOTER REGISTRATION

Annually on Constitution Day, all campus and online students are encouraged to register to vote. Voter registration forms are available at all campus locations 365 days a year through the Student Services Department. The university distributes mail voter registration forms to campus based students as part of a good faith effort to support participation in federal and state elections.

## POLICIES

### GRADING POLICY

Students in all programs are awarded letter grades for work completed at Everglades University. Academic work is evaluated and grades are assigned at the end of each class (month) in order to indicate a student's level of performance. The individual criteria upon which the student's performance are evaluated are distributed to students at the beginning of each course. Grades are based on the quality of a student's work as shown by recitation, written tests, lab assignments, class projects, and homework/outside assignments. The meaning of the grade notations is based on a four-point scale:

### UNDERGRADUATE

<u>LETTER GRADE</u>	<u>INTERPRETATION</u>	<u>QUALITY POINT</u>	<u>NUMERIC GRADE</u>
A	Excellent	4.0	90-100%
B	Good	3.0	80-89%
C	Average	2.0	70-79%
D	Poor	1.0	60-69%
F	Failing	0.0	Up to 60%
AU	Audit	Not Computed	
*I	Incomplete	Not Computed	
*IC	Incomplete/COVID-19	Not Computed	
W	Withdrew	Not Computed	(To 50% of course completion)
WCO	Withdrawal/COVID-19	Not Computed	
WNA	Withdrew–No Attendance	Not Computed	
WM	Withdrawal/Military Deployment	Not Computed	
P	Pass	Not Computed	
T	Transfer Credit	Not Computed	
TEU	Transfer Credit from within EU	Not Computed	

\* Students receiving an Incomplete grade (I) in any subject will meet with the instructor to discuss

\*\* Students taking a leave due to COVID-19 qualifying events may elect to take an IC grade (Incomplete due to COVID-19). Students are expected to complete outstanding work for the course from which they withdrew within 30 days of their return from the leave.

## GRADUATE

<u>LETTER GRADE</u>	<u>INTERPRETATION</u>	<u>QUALITY POINT</u>	<u>NUMERIC GRADE</u>
A	Excellent	4.0	90-100%
B	Average	3.0	80-89%
C	Poor	2.0	70-79%
F	Failing	0.0	Up to 69%
AU	Audit	Not Computed	
*I	Incomplete	Not Computed	
*IC	Incomplete/COVID-19	Not Computed	
W	Withdrew	Not Computed	(To 50% of course completion)
WCO	Withdrawal/COVID-19	Not Computed	
WNA	Withdrew–No Attendance	Not Computed	
WM	Withdrawal/Military Deployment	Not Computed	
P	Pass	Not Computed	
T	Transfer Credit	Not Computed	
TEU	Transfer Credit from within EU	Not Computed	

\* Students receiving an Incomplete grade (I) in any subject will meet with the instructor to discuss satisfactory arrangements to fulfill the department's requirements to receive a letter grade. These arrangements must be completed within a stated time frame from the end of the course. Failure to make such arrangements, without administrative approval, will result in the grade indicated by the faculty member on the Incomplete Grade Contract.

\*\* Students taking a leave due to COVID-19 qualifying events may elect to take an IC grade (Incomplete due to COVID-19). Students are expected to complete outstanding work for the course from which they withdrew within 30 days of their return from the leave.

Grades and reports of a student's progress may be mailed, posted, or given to the student at the end of each semester. Students may request an unofficial copy of their grade history at any time.

## UNDERGRADUATE SCHOLASTIC HONORS

The Dean's List is published at the end of each semester and lists students who have earned six or more credits and maintained a grade point average of 3.75 - 4.00. The Honor Roll is published at the end of each semester and lists all students who have earned at least six credit hours and maintained a grade point average of 3.50 - 3.74.

## GENERAL EDUCATION COURSES

General education is a component of each Everglades University undergraduate degree program. Everglades University's general education curriculum is designed to emphasize the ability to think and read critically, to communicate effectively both in writing and in speech, and to understand quantitative data. Instead of focusing narrowly on skills, techniques and procedures specific to a particular occupation or profession, these courses help students to develop a critical appreciation of both the value and the limitations of methods of inquiry and analysis. General education courses provide an opportunity for students to achieve a collegiate level of literacy in the humanities, the social and behavioral sciences, and the natural sciences and mathematics.

At Everglades University, general education includes the knowledge, skills and perspectives that become part of an educational experience of all undergraduates regardless of major. A college education helps students begin a career. It should also help students become well-rounded individuals. **Upon completing the general education curriculum, undergraduate students are required to complete the ETS Proficiency Profile. Failure to complete these assessments may result in a hold being placed on the student's diploma.**

## **MAKE-UP WORK POLICY AND REPEATING COURSES**

### **I CONTRACT POLICY**

Students who are unable to complete required work by the end of a term may be granted an Incomplete grade (I) with the instructor's approval. This make-up work policy is granted on a case-by-case basis. Arrangements must be completed within a stated time frame from the end of the course.

### **GRADUATE REPEATED COURSE POLICY**

Graduate students must receive a grade of "C" or above in all courses needed toward degree completion. A graduate course in which an "F" has been earned must be repeated until a satisfactory letter grade (e.g., "A", "B", "C") has been achieved as long as the student maintains Satisfactory Academic Progress.

Students are financially responsible to pay for any courses repeated. Any student retaking any course must schedule a meeting with their financial aid representative to discuss impacts on their funding.

### **UNDERGRADUATE REPEATED COURSE POLICY**

Undergraduate students must complete all required courses in their program with passing grades (e.g., "A", "B", "C", "D") to graduate. A course in which a satisfactory letter grade (e.g., "A", "B", "C") has been earned may not be repeated for grade point average purposes.

A course in which a letter grade of "D" or "F" may be retaken no more than three times. A course in which a "D" grade has been earned may be retaken for GPA purposes. A course in which a letter grade of "F" has been earned must be repeated until a passing grade has been earned. Students who must take a course more than three have the right to file a complaint/grievance as disclosed in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog. When a student repeats a course, both the original and the subsequent grades are recorded on the official university transcript; however, only the highest earned grade will be included in the GPA calculation. No courses may be repeated for grade point average purposes after graduation. Students are financially responsible to pay for any courses repeated. Students must speak to their financial aid representative before retaking any courses in which a "D" or "F" grade has been earned.

### **CLASS SIZE**

The average number of students in a typical class is less than 20 with a maximum of 45. The philosophy and practice at Everglades University is to provide maximum individual attention and quality instruction for every student.

### **ATTENDANCE AND TARDINESS**

At Everglades University, satisfactory attendance is considered a vital part of each student's performance. Absences in excess of twenty-five (25) percent of class hours for any subject may cause a student to be ineligible to take the final examination in that subject. A student may be reinstated to classes following an evaluation of his/her abilities and performance by an instructor, Dean of Academic Affairs, or Associate Dean. Such determinations are made on a case-by-case basis. Excessive absences may also result in the following administrative actions: academic warning, probation, student suspension, student termination and cancellation or termination of student financial aid. In an emergency which causes a student to be absent, it is the student's responsibility to make arrangements with the instructor to complete missed work.

Habitual tardiness or excessive absences, excused or unexcused, will result in a reduction of the final grade or dismissal if unsatisfactory progress is evident. Students who are tardy to class are docked for the time they were not in class. This amount will accrue towards the maximum absentee amount allowed of (25) percent.

## **TITLE IX COMPLIANCE**

Title IX of the Education Amendments of 1972 protects individuals from discrimination based on sexual orientation in education programs or activities which receive Federal financial assistance. Everglades University not only complies with the letter of Title IX's requirements but also endorses the law's intent and spirit. The University is committed to compliance in all areas addressed by Title IX, including access to higher education, career education, math and science, standardized testing, athletics, education for pregnant and parenting students, learning environment, and technology, as well as sexual harassment.

All University students are responsible to make certain that sexual discrimination, sexual violence or sexual harassment does not occur. If you feel you have experienced or witnessed sexual harassment or sexual violence, you should notify campus administration. Everglades University forbids retaliation against anyone for reporting harassment, assisting in making a harassment complaint, or cooperating in a harassment investigation; it is also a violation of Federal law. Additional details on this policy can be found at the following under the heading "Title IX Resources". A copy of the primary prevention and awareness program is also available at the above link under the heading "Primary Prevention & Awareness Program".

Title IX Coordinator:

Jared Bezet, Vice President of Academic Affairs, 5002 T-Rex Avenue, Suite 100, Boca Raton, FL 33431

## **SATISFACTORY ACADEMIC PROGRESS- UNDERGRADUATE STUDENTS**

Students at Everglades University are expected to maintain satisfactory academic progress and to make ongoing progress toward graduation. There are two standards that must be met: a qualitative standard and a quantitative standard.

The qualitative standard requires that a student achieve a minimum grade point average of 1.7 after completing his/her first semester at Everglades University. All students must achieve a minimum grade point average of 2.0 for the second semester and must maintain a cumulative grade point average of at least 2.0 in order to graduate from Everglades University.

A student whose cumulative grade point average falls below 2.0 is placed on financial aid warning for the next semester. While on financial aid warning, a student remains eligible for Title IV financial aid funds. A student on financial aid warning who brings his/her cumulative grade point average to 2.0 is removed from financial aid warning. A student who earns a 2.0 grade point average for a semester without attaining a cumulative 2.0 while on financial aid warning is allowed to remain in school. While on financial aid warning, a student not earning a 2.0 grade point average by the end of the semester must appeal to continue on Financial Probation, a student who fails to appeal or whose appeal is not accepted by the University will have financial aid terminated.

Everglades University students are entitled to fair processes and procedures. Students have the right to appeal by filing a Student Satisfactory Academic Progress Grievance as disclosed in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog (page 171). A student must submit a written request with appropriate documentation to the Grievance Panel as described in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog. The student appeal must be based on mitigating circumstances. These include serious illness or injury of a student or serious illness, injury or death of a student's immediate family member, or other special circumstances. The appeal must also include an explanation as to what has changed in the student's situation that will allow him/her to make satisfactory academic progress in the returning semester. If an appeal is granted, the student may be placed on one payment period of Financial Aid Probation and must meet Satisfactory Academic Progress by the end of the payment period of Financial Aid Probation unless the student can demonstrate progress in an agreed upon Academic Plan. Students may receive Title IV aid while on Financial Aid Probation.



A student returning on Financial Aid Probation following an appeal must minimally meet the qualitative standard of a 2.0 or demonstrate progress per the Academic Plan which includes no less than a 2.0 GPA at the end of the returning semester. A student returning from Financial Aid Probation, who fails to meet the qualitative standard at the end of the returning semester, becomes ineligible for Title IV aid and is dismissed from the University with the status of Financial Aid Dismissal. Students who have been dismissed may reapply to Everglades University after remaining out of school for one full semester.

The quantitative standard requires students to complete their program of study within 150% of the normal timeframe allotted for completion of the program. Transfer credit hours, repeated courses, and all attempted courses that meet degree requirements are considered in the determination of this 150% normal time frame, although not in computation of grade point average. The normal timeframe is measured in credit hours attempted (rather than semesters) to accommodate schedules of full-time and part-time students. In order to ensure completion of a program within the maximum timeframe, Everglades University requires students to successfully complete 67% (rounded using common round half up rule) of credit hours attempted the first semester and each semester thereafter. Academic year is two semesters. If a student withdraws from a course, the credit hours of that course are included in determining the quantitative standard of satisfactory academic progress. All students must have completed a minimum of 67% of credit hours attempted in order to graduate within 150% of the normal timeframe.

A student whose cumulative completion rate falls below 67% at the end of the first semester or any subsequent semester is placed on financial aid warning for the next semester. While on financial aid warning, a student remains eligible for Title IV financial aid funds.

A student who completes 67% of credit hours attempted in a semester while on financial aid warning is allowed to remain in school. A student on financial aid warning who brings his/her completion rate to 67% is removed from financial aid warning. A student on financial aid warning who does not complete 67% of the credits attempted by the end of the semester must appeal to continue on Financial Probation, a student who fails to appeal or whose appeal is not accepted by the University will have financial aid terminated.

Everglades University students are entitled to fair processes and procedures. Dismissed students have the right to appeal this by filing a Student Satisfactory Academic Progress Grievance as disclosed in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog (page 171). A student must submit a written request with appropriate documentation to the Grievance Panel as described in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog. The student appeal must be based on mitigating circumstances. These include serious illness or injury of a student or serious illness, injury or death of a student's immediate family member, or other special circumstances. The appeal must also include an explanation as to what has changed in the student's situation that will allow him/her to make satisfactory academic progress in the returning semester. If an appeal is granted, the student may be placed on one payment period of Financial Aid Probation and must meet Satisfactory Academic Progress by the end of the payment period of Financial Aid Probation unless the student can demonstrate progress in an agreed upon Academic Plan. Students may receive Title IV aid while on Financial Aid Probation.

A student returning on Financial Aid Probation following an appeal must minimally meet the quantitative standard of completing 67% or more of credit hours attempted at the end of the returning semester. A student returning from Financial Aid Probation who fails to meet the quantitative standard of completing 67% or more of credit hours attempted at the end of the returning semester, becomes ineligible for Title IV aid and is dismissed from the University with the status of Financial Aid Dismissal. Students who have been dismissed may reapply to Everglades University after remaining out of school for one full semester.

A course that receives a grade of “W” for a course withdrawal or a grade of “I” for an incomplete will be evaluated as a non-completed course. These non-completed courses will be calculated into the quantitative Satisfactory Academic Progress standards. A course that receives a failing grade of “F” will be calculated into both the qualitative and quantitative Satisfactory Academic Progress standards. When a student repeats a course because of failure, both the original and the subsequent grades are recorded on the official university transcript; however, only the passing grade is included in the grade point calculation, both grades are counted towards the cumulative completion or quantitative standard. A course that receives a grade of “WNA” for a course withdrawal-no attendance will be evaluated as a non-completed course and will not be calculated into either the qualitative or quantitative Satisfactory Academic Progress standards.

These standards apply to all students (those receiving veterans’ benefits, those receiving financial aid and cash-paying students). The Veterans’ Administration is notified of unsatisfactory progress of a veteran student who remains on financial aid warning beyond two consecutive semesters. At that point, Veterans Benefits can be terminated. A student terminated from Veterans Benefits due to unsatisfactory progress may be recertified for benefits upon attaining a 2.0 cumulative grade average.

### **SATISFACTORY ACADEMIC PROGRESS - GRADUATE STUDENTS**

Students at Everglades University are expected to maintain satisfactory academic progress and to make ongoing progress toward graduation. There are two standards that must be met: a qualitative standard and a quantitative standard.

The qualitative standard requires that a student achieve a minimum grade point average 3.0 for the first semester and must maintain a cumulative grade point average of at least 3.0 in order to graduate from Everglades University.

A student whose cumulative grade point average falls below 3.0 is placed on financial aid warning for the next semester. While on financial aid warning, a student remains eligible for Title IV financial aid funds. A student on financial aid warning who brings his/her cumulative grade point average to 3.0 is removed from financial aid warning. A student who earns a 3.0 grade point average for a semester without attaining a cumulative 3.0 while on financial aid warning is allowed to remain in school. While on financial aid warning, a student not earning a 3.0 grade point average by the end of the semester must appeal to continue on Financial Probation, a student who fails to appeal or whose appeal is not accepted by the University will have financial aid terminated.

Everglades University students are entitled to fair processes and procedures. Students have the right to appeal by filing a Student Satisfactory Academic Progress Grievance as disclosed in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog (page 171). A student must submit a written request with appropriate documentation to the Grievance Panel as described in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog. The student appeal must be based on mitigating circumstances. These include serious illness or injury of a student or serious illness, injury or death of a student’s immediate family member, or other special circumstances. The appeal must also include an explanation as to what has changed in the student’s situation that will allow him/her to make satisfactory academic progress in the returning semester. If an appeal is granted, the student may be placed on one payment period of Financial Aid Probation and must meet Satisfactory Academic Progress by the end of the payment period of Financial Aid Probation unless the student can demonstrate progress in an agreed upon Academic Plan. Students may receive Title IV aid while on Financial Aid Probation.

A student returning on Financial Aid Probation following an appeal must minimally meet the qualitative standard of a 3.0 or demonstrate progress per the Academic Plan which includes no less than a 3.0 GPA at the end of the returning semester. A student returning from Financial Aid Probation, who fails to meet the qualitative standard at the end of the returning semester, becomes ineligible for Title IV aid and is dismissed from the University with the status of Financial Aid Dismissal. Students who have been dismissed may reapply to Everglades University after remaining out of school for one full semester.

The quantitative standard requires students to complete their program of study within 150% of the normal timeframe allotted for completion of the program. Transfer credit hours, repeated courses, and all attempted courses that meet degree requirements are considered in the determination of this 150% normal time frame, although not in computation of grade point average.

In order to ensure completion of a program within the maximum timeframe, Everglades University requires students to successfully complete 67% (rounded using common round half up rule) of credit hours attempted each semester. If a student withdraws from a course, the credit hours of that course are included in determining the quantitative standard of satisfactory academic progress. All students must have completed a minimum of 67% of credit hours attempted in order to graduate within 150% of the normal timeframe.

A student whose cumulative completion rate falls below 67% at the end of the first semester or any subsequent semester is placed on financial aid warning for the next semester. While on financial aid warning, a student remains eligible for Title IV financial aid funds.

A student who completes 67% of credit hours attempted in a semester while on financial aid warning is allowed to remain in school. A student on financial aid warning who brings his/her completion rate to 67% is removed from financial aid warning. A student on financial aid warning who does not complete 67% of the credits attempted by the end of the semester must appeal to continue on Financial Probation, a student who fails to appeal or whose appeal is not accepted by the University will have financial aid terminated.

Everglades University students are entitled to fair processes and procedures. Students have the right to appeal by filing a Student Satisfactory Academic Progress Grievance as disclosed in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog (page 171). A student must submit a written request with appropriate documentation to the Grievance Panel as described in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog. The student appeal must be based on mitigating circumstances. These include serious illness or injury of a student or serious illness, injury or death of a student's immediate family member, or other special circumstances. The appeal must also include an explanation as to what has changed in the student's situation that will allow him/her to make satisfactory academic progress in the returning semester. If an appeal is granted, the student may be placed on one payment period of Financial Aid Probation and must meet Satisfactory Academic Progress by the end of the payment period of Financial Aid Probation unless the student can demonstrate progress in an agreed upon Academic Plan. Students may receive Title IV aid while on Financial Aid Probation.

A student returning on Financial Aid Probation following an appeal is eligible for Title IV aid and must minimally meet the quantitative standard of completing 67% or more of credit hours attempted at the end of the returning semester. A student returning from Financial Aid Probation who fails to meet the quantitative standard of completing 67% or more of credit hours attempted at the end of the returning semester, becomes ineligible for Title IV aid, and is dismissed from the University with the status of Financial Aid Dismissal. Students who have been dismissed may reapply to Everglades University after remaining out of school for one full semester.

A course that receives a grade of "W" for a course withdrawal or a grade of an "I" for an incomplete will be evaluated as a non-completed course. These non-completed courses will be calculated into the quantitative Satisfactory Academic Progress standards. A course that receives a non-passing grade of "D" or "F" will be calculated into both the qualitative and quantitative Satisfactory Academic Progress standards. When a student repeats a course because of failure, both the original and the subsequent grades are recorded on the official university transcript; however, only the passing grade is included in the grade point calculation, both grades are counted towards the cumulative completion or quantitative standard. A course that receives a grade of "WNA" for a course withdrawal - no attendance will be evaluated as a non-completed course and will not be calculated into either the qualitative or quantitative Satisfactory Academic Progress standards.

These standards apply to all students (those receiving veterans' benefits, those receiving financial aid and cash-paying students). The Veterans' Administration is notified of unsatisfactory progress of a veteran student who remains on financial aid warning beyond two consecutive semesters. At that point, Veterans Benefits can be terminated. A student terminated from Veterans Benefits due to unsatisfactory progress may be recertified for benefits upon attaining a 3.0 cumulative grade average.

### **MAXIMUM TIME FOR PROGRAM COMPLETION**

Students are expected to complete all courses leading to a degree as they are scheduled in sequence. Under unusual circumstances, the University President or Vice President may authorize additional time to allow a student the opportunity to satisfy graduation requirements. Under no condition will a student be allowed to extend the time needed to graduate beyond the maximum time frame of one-and-one-half times the standard program length (150%). Students who fail to meet this educational objective will be ineligible for financial aid and all financial disbursements must be terminated.

### **STUDENT APPEAL OF UNSATISFACTORY PROGRESS**

A student has the right to appeal a determination of unsatisfactory progress through the Student Satisfactory Academic Progress or Grade Complaint as disclosed in the Student Disciplinary/Complaint/Grievance Procedures section of the catalog.

### **ACADEMIC YEAR**

Undergraduate Students: Everglades University recognizes the two semesters of class attendance (32 weeks) and at least 24 semester hours.

Graduate Students: Everglades University recognizes the two semesters of class attendance (32 weeks) and at least 12 semester hours.

### **COURSE LOAD**

A typical undergraduate full-time course load is 12 credit hours. To have the status of full-time undergraduate student, a student must be enrolled in at least twelve credit hours of college courses for the duration of a semester.

Undergraduate students who have completed at least one semester at Everglades University and have a CUM GPA of 3.0 or higher may request to take up to eighteen credits per semester with approval from the Associate Dean, Dean of Academic Affairs, or Vice President of Academic Affairs. Students may not enroll in more than 6 credits per term. Courses in excess of 12 credits in a semester are charged on a per course basis. All students seeking approval to take more than 12 credit hours per semester must be in good standing academically and financially with the university.

A typical course load for graduate students at Everglades University is up to 12 credit hours. To have the status of a full-time graduate student, a student must be enrolled in at least 6 credit hours of college courses for the duration of a semester.

### **DEFINITION OF TERMS**

For the purpose of this catalog, the following apply:

1. Academic Year: Minimum of two semesters, 32 weeks in duration.
2. Semester: A term of instruction 16 weeks in duration.
3. Period of Enrollment or Period of Financial Obligation = One semester.
4. Semester Credit Hours:
  - Undergraduate Programs- One semester hour equals sixteen clock hours of classroom contact.
  - Graduate Programs- One semester hour equals fifteen clock hours of classroom contact.
  - One semester hour equals thirty clock hours of laboratory class contact.

## 5. Undergraduate Student:

- Full-time student: Student enrolled for a minimum of 12 semester credit hours.
- Three-quarter time student: Student who is enrolled in 9 semester credit hours.
- Part-time student: Student who is enrolled in fewer than 9 semester credit hours.

## 6. Graduate Student:

- Full-time student: Student enrolled in 6-12 semester credit hours.

## **COURSE LOAD CHANGE**

Students must notify the University prior to the start of their semester should they need to make schedule changes. Written notification must be submitted to the University and signed (electronic signature is acceptable) by the student for all academic interrupts and leaves of absence.

## **ASSESSMENT TESTING**

As part of Everglades University's ongoing commitment to student learning outcomes, the Department of Institutional Effectiveness facilitates the administration of nationally recognized examinations to students. These tests include, but are not limited to the ETS Proficiency Profile, which is an integrated test of general education skills and is mandatory for all undergraduate students, and the Peregrine Assessment, an assessment of business skills and knowledge that is mandatory for graduate and undergraduate business students. These assessments enable Everglades University's faculty and academic administrators to evaluate and improve the quality of Everglades University's educational programs. Completion of these assessments is mandatory; noncompletion of these assessments may result in holds being placed on student diplomas.

Additionally, students are periodically requested to complete surveys administered through the Institutional Effectiveness office. Information is collected on student experience with courses, instructors, programs, and campus staff and services. The information collected in these surveys is essential to the University's efforts to provide continuous improvement of its services and curriculum. Noncompletion of certain surveys may result in students' being unable to access their courses or other services.

## **ACADEMIC INTEGRITY**

### **ACADEMIC INTEGRITY POLICY**

The University can best function and accomplish its mission in an atmosphere of high ethical standards. As such, the University expects students to observe all accepted principles of academic honesty. Academic honesty in the advancement of knowledge requires that students respect the integrity of one another's work and recognize the importance of acknowledging and safeguarding the validity of intellectual property. Students are expected to maintain complete honesty and integrity in all academic work attempted while enrolled at the University. Academic dishonesty is a serious violation of the trust upon which an academic community depends. There are different forms of academic dishonesty including, but not limited to, the following:

Acquiring or Providing Information Dishonestly: Using unauthorized notes or other study aids during an examination; using unauthorized technology during an examination; improper storage of prohibited notes, course materials and study aids during an exam such that they are accessible or possible to view; looking at other students' work during an exam or in an assignment where collaboration is not allowed; attempting to communicate with other students in order to get help during an exam or in an assignment where collaboration is not allowed; obtaining an examination prior to its administration; altering graded work and submitting it for re-grading; allowing another person to do one's work and submitting it as one's own; or undertaking any activity intended to obtain an unfair advantage over other students.

### **ARTIFICIAL INTELLIGENCE (AI) POLICY**

Everglades University's policy on generative artificial intelligence (AI) powered by large language models (known commonly by names such as ChatGPT or Gemini) is that these products are tools that can be used meaningfully in the classroom to enhance student learning. However, any use of such tools that violates the University's policies

on academic integrity, plagiarism, intellectual property, or any other policies is prohibited. Use of AI products that undermine students' learning process violates the University's mission to uphold traditional academic values and academic endeavors and will be penalized according to its existing policies on Academic Integrity.

## **PLAGIARISM**

The deliberate or unintentional use of another's words or ideas without proper citation for which the student claims authorship. It is a policy of Everglades University that students assume responsibility for maintaining honesty in all work submitted for credit and in any other work designated by an instructor of a course. Students may not submit the same work completed for one course in any other course, earning credit for the same work each time. Plagiarism, because it is a form of theft and dishonesty that interferes with the goals of education, must carry severe penalties. The penalties are as follows:

### **Partially Plagiarized Assignments:**

- The first occurrence of a student turning in an assignment containing plagiarized material results in an automatic "F" for that assignment.
- The second occurrence of a student turning in an assignment containing plagiarized material results in an automatic "F" for the course.
- The third occurrence of a student turning in an assignment containing plagiarized material results in an automatic dismissal from the University.

### **Entirely Plagiarized Assignments**

- The first occurrence of a student turning in an entire plagiarized assignment results in an automatic "F" for the course.
- The second occurrence of a student turning in an entire plagiarized assignment results in an automatic dismissal from the University.

Everglades University believes strongly that each student against whom the University is forced to take action, has a right to procedural due process where the student has notice and an opportunity to be heard. If the administration must take disciplinary measures against a student or other action related to the student, the student may appeal the decision to the Grievance Committee. The procedures for the grievance are found in the Everglades University catalog.

On written papers for which the student employs information gathered from books, articles, electronic, or oral sources, each direct quotation, as well as ideas and facts that are not generally known to the public at large, or the form, structure, or style of a secondary source must be attributed to its author by means of the appropriate citation procedure. Only widely known facts and first-hand thoughts and observations original to the student do not require citations. Citations may be made in footnotes or within the body of the text. Plagiarism also consists of passing off as one's own, segments or the total of another's work.

At Everglades University, references are cited in accordance with the American Psychological Association (APA) approved format. Guidelines for the appropriate use of this format for citing references are included in the appendices of this Handbook and assignments may be used by the University to assist in future education by students.

### **Artificial Intelligence**

The unauthorized use of Artificial Intelligence (AI) such as ChatGPT, Microsoft Copilot, Gemini, or other generative AI without appropriate citation in written assignments or any other coursework will be considered plagiarism. Students who demonstrate inappropriate use of AI in their courses will be disciplined according to the plagiarism and academic integrity policies described in the Everglades University Catalog.

**Conspiracy:**

Agreeing with one or more persons to commit any act of academic dishonesty.

**Fraudulent Behavior:**

Fraudulent behavior includes sharing one's confidential login information with another person, which can also be an instance of misrepresenting oneself. In addition, allowing another student to participate in class assignments under your name and submitting work under another student's name constitute violations of academic integrity.

**Fabrication of Information:**

Falsifying or inventing any information, citation, or data; using improper methods of collecting or generating data and presenting them as legitimate; misrepresenting oneself or one's status in the University; perpetrating hoaxes unbecoming to students in good standing or potentially damaging to the University's reputation or that of the members of its academic community of students and scholars.

**Multiple Submissions:**

Submitting the same work for credit in two different courses without the instructor's permission.

**Facilitating Academic Dishonesty:**

Aiding another person in an act that violates the standards of academic honesty; allowing other students to look at one's own work during an exam or in an assignment where collaboration is not allowed; providing information, material, or assistance to another person knowing that it may be used in violation of course, departmental, or University academic honesty policies; providing false information in connection with any academic honesty inquiry.

**Abuse or Denying Others Access to Information or Resource Materials:**

Any act that maliciously hinders the use of or access to library or course materials; the removing of pages from books or journals or reserve materials; the removal of books from libraries without formally checking out the items; the intentional hiding of library materials; the refusal to return reserve readings to the library; or obstructing or interfering with another student's academic work. All of these acts are dishonest and harmful to the community.

**Falsifying Records and Official Documents:**

Forging signatures or falsifying information on official academic documents such as drop/add forms, incomplete forms, petitions, letters of permission, or any other official University document.

**Disclosure of Confidential Information (if applicable to major):**

A high, responsible standard of conduct and professionalism is expected from each student. Students are personally accountable for the way in which patient information and other confidential information in clinical facilities is utilized. Confidential information is never to be discussed with anyone other than those directly involved in the care of the patient or in the legitimate use of other confidential agency information. Those having access to patient, salary, or associate information should never browse such information out of "curiosity." It is to be used and accessed only for legitimate, clinical/learning purposes.

A breach in confidentiality which involves discussing and/or releasing confidential patient or facility information, or obtaining unauthorized system access, will lead to disciplinary action from Everglades University.

Each student must seriously evaluate his/her daily use of confidential patient or facility information to assure its proper use. When in doubt, students should seek clarification or direction from their immediate supervisor.

**SANCTIONS FOR VIOLATING THE ACADEMIC INTEGRITY POLICY**

After determining that the student has violated the Academic Integrity Policy, the instructor may impose one of the following sanctions (please note: separate sanctions apply to Plagiarism as described above):

- The first occurrence of academic dishonesty will result in a grade of “F” for the assignment or examination.
- The second occurrence of academic dishonesty will result in a grade of “F” for the course.
- The third occurrence of academic dishonesty will result in dismissal from the University.

All progressive disciplinary measures described above are cumulative throughout the program and not limited to occurrences within a specific course or term. Students who have been dismissed may reapply to Everglades University after remaining out of school for one full semester.

Everglades University believes strongly that each student against whom the University is forced to take action, has a right to procedural due process where the student has notice and an opportunity to be heard. If the administration has to take disciplinary measures against a student or other action related to the student, the student may appeal the decision to the Grievance Committee. The procedures for the grievance are found in the Everglades University catalog.

### **PROFESSIONAL BEHAVIOR POLICY**

The University has established a set of professional behavior(s) which will help students develop their knowledge and skills for entry-level positions in their fields.

- Adhere to University policies and procedures as outlined in the University catalog.
- Adhere to program policies and procedures as outlined in the program student handbook.
- Arrive to class on time; punctuality is a demonstration of professional behavior.
- Demonstrate responsibility and accountability in all aspects of the educational process.
- Demonstrate appropriate communication, interaction and behavior toward other students, faculty and staff.
- Respect the learning environment regarding visitors. Visitors may not attend class. This includes children, spouses, parents, friends, animals or any other visitor.

If a student demonstrates unprofessional behavior(s), the student will be placed on an Administrative Action and receive a written warning, final written warning, or program dismissal depending on the severity of the action (Professional Behavior Procedure). A student action plan will be implemented outlining the immediate expected professional behavior(s) to be consistently demonstrated by the student. The University reserves the right to withdraw the student at any time if the inappropriate behavior is judged extreme as determined by the Associate Dean and dean of academic affairs.

### **PROFESSIONAL BEHAVIOR PROCEDURE**

The Administrative Action will become effective in the semester the student is currently enrolled in, and remain in place for the remainder of the following semester. At the completion of the following semester, the dean will assess the student’s progress and determine whether to remove the student from or to extend the Administrative Action. Failure to meet the terms of the Administrative Action, as outlined in a student action plan, will result in dismissal from the program. If additional unprofessional behavior(s) should occur during the remainder of the program, the student will be dismissed from the program and the University, and may be eligible for re-entry to the University.

#### **Reasons for Academic and Administrative Dismissal:**

- Failure to meet minimum educational standards
- Failure to meet student responsibilities including, but not limited to:
  - Meeting of deadlines for academic work
  - Meeting deadlines for requested paperwork
  - Maintenance of University property in a manner that does not destroy or harm it
  - Return of library books in a timely manner and payment of any fines that may be imposed
  - Obtaining required education and financial clearance prior to graduation
  - Continued unsatisfactory attendance
  - Non-payment for services provided by the University



- Noncompliance with policies and procedures listed in current University Catalog
- Conduct prejudicial to the class, program or University

Specific behaviors that may be cause for dismissal include, but are not limited to:

- Willful destruction or defacement of University or student property
- Theft of student or University property
- Improper or illegal conduct, including hazing, sexual harassment, etc.
- Use, possession, and/or distribution of alcoholic beverages, illegal drugs, and/or paraphernalia on campus
- Being under the influence of alcoholic beverages or illegal drugs while on campus
- Cheating, plagiarism, and/or infractions of the University's Student Conduct Policies
- Any behavior which distracts other students and disrupts routine classroom activities
- Use of abusive language, including verbalization or gestures of an obscene nature; or
- Threatening or causing physical harm to students, faculty, staff or others on campus or while students are engaged in off-site learning experiences

## **FINANCIAL SERVICES**

### **GENERAL INFORMATION**

The Financial Services Department at Everglades University provides students with assistance in applying for financial aid in order to pay tuition for their educational expenses while attending the University. The Financial Services Department has established procedures which assure fair and consistent treatment of all applicants. Everglades University believes that the primary responsibility for educational costs rests with the student and his/ her family. However, financial aid is available to meet the difference between a personal student's resources and his/ her actual needs. Everglades University uses the Free Application for Federal Student Aid (FAFSA) to document and collect information used in determining a student's eligibility for financial aid. You must complete your FAFSA Applications online at [www.studentaid.gov/h/apply-for-aid/fafsa](http://www.studentaid.gov/h/apply-for-aid/fafsa).

Your application is confidential and is through the Department of Education website. Everglades University's school code is 031085.

Everglades University maintains a full-time Financial Services Department at each campus to meet student needs. Students are encouraged to make appointments with a Financial Services Administrator to ensure that they obtain the funding needed for their university investment. The United States Department of Education has determined that Everglades University is an institution eligible to participate in Federal Title IV financial aid programs. Everglades University is also approved to participate in the Florida State Grant and Scholarship Programs.

### **CONSUMER INFORMATION**

The Higher Education Opportunity Act of 1965 revised 2008 (HEOA) requires postsecondary institutions participating in federal student aid programs to disclose information from various administrative areas to students. This information may be viewed online at the following address in compliance with federal law:  
<https://www.evergladesuniversity.edu/consumer-info/>

### **COST OF ATTENDANCE BUDGET (COA)**

The cost of attendance is not a constant figure, it varies by the type of institution and the costs associated with attending that institution. The cost of attendance is used to determine a student's eligibility for financial aid and other types of non-need-based funding.

For certain grants a student must be full time. At Everglades University the academic loan period is 8 months (2 semesters, 32 weeks, and 8 months) in determining all other funding's except Federal Pell Grant eligibility. The cost of attendance known as the cost of education is frequently referred to as the student's "budget". For example, the formula is cost of attendance minus aid equals unmet need (balance not covered).

## GRANTS

Grants are awarded to undergraduate students based on substantial financial need. Grants do not have to be repaid unless a student becomes ineligible. Students must maintain satisfactory academic progress as defined in the Everglades University Satisfactory Academic Progress Policy.

### Federal Pell Grant:

Federal Pell Grant is a federal grant awarded to students on the basis of financial need and does not have to be repaid. These grants are considered the foundation of federal financial aid, to which aid from other federal and non-federal sources might be added. Pell Grants are only awarded to undergraduate students who have not yet earned a bachelor's or a professional degree. In order to apply for a Pell Grant, students must complete a [Free Application for Federal Student Aid](#) (FAFSA). The U.S. Department of Education uses a standard formula to evaluate the financial information provided on this application to determine a student's eligibility for a Pell Grant. Award amounts vary based on a student's financial need, an institution's cost of attendance and enrollment status.

### Federal Supplemental Educational Opportunity Grant (FSEOG):

The Federal SEOG provides additional grant assistance to undergraduate students. Funds are given to Pell eligible students with exceptional financial need. Federal SEOG awards do not have to be repaid unless a student becomes ineligible. Students with a bachelor's degree are not eligible for Federal SEOG.

### Florida Effective Access Student Education (EASE):

The grant program provides tuition assistance to Florida undergraduate students attending an eligible private non-profit Florida college or university. To be considered for the EASE Grant the applicant must meet Florida's residency requirements for receipt of state student financial aid and must enroll for a minimum of 12 credit hours per semester along with the other eligibility requirements.

### Florida Student Assistance Grant (FSAG):

The FSAG program is funded by the State of Florida and granted to needy students enrolled in bachelor degree or associate degree programs. To be considered for an FSAG Grant, applicants must meet Florida's residency requirements for receipt of state student financial aid and must enroll for a minimum of 12 credit hours per semester. They must complete a Free Application for Federal Student Aid (FAFSA) which must be processed and contain a valid Student Aid Index (SAI) by the cutoff date set by the University for each of the Fall and Winter terms.

## LOANS

Everglades University offers a variety of low interest loans that enable students to meet their educational costs. Educational loans **must be paid back**. Interest charges vary with the type of loan, and a minimum monthly payment may be required.

### Federal Direct Subsidized Loan:

You must have a financial need to receive a subsidized loan. The U.S. Department of Education will pay the interest that accrues on the Federal Direct Subsidized Loan during certain periods. The loan has a variable interest rate that is determined each year by the government. If an undergraduate student qualifies, the maximum amount of a Subsidized Loan is \$3,500 for first-year students, \$4,500 for second-year students and \$5,500 for third-year and fourth-year students.

### Federal Direct Unsubsidized Loan:

Unsubsidized loans are non-need based loans to students who meet the qualifications. The loan is based on the cost of attendance less any other financial aid a student receives. If an undergraduate student qualifies, the maximum amount of an Federal Direct Unsubsidized Loan is \$6,000 for first and second year students, \$7,000 for third and fourth year students. If a graduate student qualifies, the maximum amount of a Federal Direct Unsubsidized Loan is \$20,500. The interest is charged through the life of the loan.

### **Federal Direct Plus Loan:**

The Plus Loan program provides non-need based loans to parents of dependent students. The Plus loan eligibility is based on the cost of attendance less any other financial aid a student receives. Repayment on a Federal PLUS begins within (60) sixty days after the final loan disbursement. These loans have variable interest rates determined annually by the federal government.

## **SCHOLARSHIPS**

### **Everglades University's Scholarship Programs:**

Everglades University offers a variety of scholarships ranging from academic to active military scholarships for students who meet the criteria set by the University.

- Everglades University Academic Scholarship
- Everglades University Financial Scholarship
- Everglades University Graduate Scholarship
- Accredited Massage School Graduate Scholarship
- Associated Builders and Contractors (ABC) Scholarship
- Keiser University Graduate Scholarship
- Southeastern Institute Graduate Scholarship
- Active Military Scholarship
- Frione Scholarship

Information and applications for the above mentioned scholarships are available through the Financial Aid Department. Scholarships are non-renewable and are subject to availability. Students must meet Satisfactory Academic Progress.

Scholarships are used towards unmet need; applicants cannot receive two of the above mention scholarships concurrently in the same academic year. Scholarships are to be used to cover tuition, fees, books and supplies necessary to complete the course of study. The scholarship funds will not cover non-institutional charges.

### **Other Scholarships:**

Outside scholarships are awarded to students who meet the specific criteria of the scholarship benefactors. Scholarship committees usually choose scholarship recipients who have high grade point average, large financial need and/or superior academic qualities. A partial list of scholarships includes but is not limited to:

- Florida Bright Future Scholarship
- Florida Association of Postsecondary Schools and Colleges Scholarship
- Association of Private Sector Colleges and Universities Scholarship
- Construction Association of South Florida (CASF)
- UPS ICUF Scholarship

The Financial Services Department can provide a listing of websites for additional scholarship benefactors. Applicants can contact agencies located in their community for more information.

## **FEDERAL WORK STUDY (FWS)**

The Federal Work Study program gives employment to undergraduate and graduate students who need income to help meet the costs of postsecondary education. Generally, students work fifteen to twenty hours per week. Part of this program is community service programs.

## **FINANCIAL AID PROCEDURE**

Everglades University students must complete a Free Application for Federal Student Aid form. Many funds are limited and are awarded to those students who have the greatest need. Students will meet with the Financial Services Department to determine their eligibility. The Free Application for Student Aid Form (FAFSA) must include Everglades University's school code, 031085.

Students complete their paperwork online via paperless process. After the Free Application for Federal Student Aid is processed, the University receives an electronic Institutional Student Information Report (ISIR) and the student receives a Student Aid Report (SAR) from the U.S. Department of Education within 30 days.

If verification is required, requested documentation must be produced by student, spouse, and/or parent (whichever is applicable). The Financial Services Department will explain the verification procedure if the situation arises.

The Financial Services Administrator submits the relevant paperwork to the appropriate lenders/agencies and follow up to ensure that the financial aid file is complete and accurate. Financial Services is the liaison between the lenders/servicing agencies and the student. The Director of Financial Services works to see that students are aware of their responsibilities, that student tuition is paid, that the lender obtains the correct paperwork, and that all documents are executed and tracked correctly.

Financial Services is dedicated to helping the students understand and comply with the forms and paperwork that the financial aid application process entails. Students must re-apply for financial assistance each year.

**NOTE: A student's financial aid is solely the responsibility of the student. Each student is responsible for correctly completing all applications and processing paperwork in a timely manner. If student aid is not received by the University while the student is in school, the student is responsible for all tuition and fees due to the University.**

## **STUDENT RIGHTS AND RESPONSIBILITIES**

### **Student Rights:**

All Everglades University students have the right to:

- Know when they will receive their financial aid.
- A copy of the documents describing the University accreditation or licensing.
- Information about Everglades University programs, instructional and other physical facilities, and faculty.
- Information relating to job placement rates.
- Information concerning the cost of attendance.
- Information on the refund policy for students who withdraw.
- Information about Federal Work-Study jobs:
  - What kind of job it is
  - What hours a student must work
  - What job duties are
  - What the rate of pay is
  - How and when payroll is issued
- Reconsideration of their aid package if the student believes a mistake has been made or if enrollment or financial circumstances have changed.
- Information on how the University determines whether a student is making satisfactory progress, and if not, the nature of the procedures.
- Information concerning special facilities and services that are available under the Americans with Disabilities Act.
- Information as to what financial assistance is available, including information on all federal, state, local, private, and institutional financial aid programs.
- Information as to who Financial Services personnel are, where they are located, and how to contact them.
- Information concerning the procedures and deadlines for submitting applications for each available financial aid program.
- Information concerning how financial aid recipients are selected for various programs.
- Information concerning how a student's financial aid eligibility is determined.
- Information on how much of the financial need, as determined by the University, has been met.
- Information concerning each type and amount of assistance in each student's financial aid package.

- Information concerning the interest rate on any student loan a student has, the total amount which must be repaid, the length of time to repay, when repayment must begin, and what cancellation or deferment (postponement) provisions apply.
- Know their academic advisor.
- Information concerning the University's policies regarding attendance, dress, tardiness, and testing.
- Fair, equal non-discriminatory treatment from all University personnel.
- Information concerning the University's academic and administrative policies.
- Access to their student records.
- Freedom of academic expression.

### **Student Responsibilities:**

It is the responsibility of each Everglades University student to:

- Abide by Everglades University student code of conduct.
- Read, understand, and keep copies of all forms they are given.
- Review and consider all information about the University's program prior to enrollment.
- Pay special attention to the [Free Application for Student Financial Aid](#), complete it accurately, and submit it on time to the right place. (Errors can delay or prevent receiving aid).
- Know and meet all the deadlines for applying or reapplying for aid.
- Provide all documentation, corrections, and/or new information requested by either the Financial Services Department or the agency to which the application was submitted.
- Notify the University of any information that has changed since the student's initial application for financial aid.
- Repay all student loans.
- Complete an entrance and exit interview if the student has a Federal Subsidized and/or Unsubsidized Loans, or Federal PLUS Loan.
- Notify the University and lender (if student has a loan) of any changes in the student's name, address, or attendance status (half-time, three quarter-time, or full-time).
- Satisfactorily perform the work agreed upon in a Federal College Work-Study Program, if the student has been granted one.
- Understand the University's refund policy which is clearly stated on the enrollment agreement and in this catalog.
- Read the contents of the Application for Admission carefully.
- Purchase or otherwise furnish books and supplies.
- Maintain University property in a manner that does not deface, destroy or harm it.
- Return library books in a timely manner and pay any fines that may be imposed.
- Obtain required educational and financial clearances prior to graduation.
- Comply with all parking regulations.

### **POLICIES AND PROCEDURES FOR VERIFICATION**

In accordance with 34 CFR 668.53, Everglades University has developed the following policies and procedures for the verification of information provided by applicants for Federal Title IV student financial aid.

1. Only those students selected for verification by the U.S. Department of Education (ED) or those with conflicting information in their records will be required to submit supporting documentation. In most cases, the required documentation consists of a completed verification worksheet, a signed tax transcript or utilize the IRS data retrieval to upload the prior year tax information onto the Free Application for Student Financial Aid (FASFA). Any conflicting information in the student's file must be resolved before any financial aid may be disbursed, regardless of the student's verification status.
2. No Federal Pell Grant, Federal Campus Based Aid, or Federal Direct Loan funds will be disbursed prior to the completion of verification.
3. A Federal Direct Loan will not be originated until all verification has been completed.

4. Students eligible to receive a Pell Grant, Campus Based aid or a Federal Direct Loan will have until 120 days after their last day of attendance or by the deadline published in the Federal Register each year (deadline is usually around the end of September) whichever is earlier, to complete verification. However, in the interim, the student must have made arrangements with the school for payment of all tuition and fees due, or risk termination from the school. After the aforementioned period, all financial aid that might have been due is forfeited.
5. All students will be notified on a timely basis if they were selected for verification and what supporting documentation is required. At that time, the student will be informed of the time parameters and the consequences of not completing the verification cycle. The institution will notify the student of the results of the verification process and any other documentation needed. The institution will assist the student in correcting any information that is inaccurate and will notify the student via award letter if an award changes. The institution will use as its reference the most recent Verification Guide supplied by U.S. Department of Education.
6. If the student receives an overpayment based on inaccurate or conflicting information on any application and refuses to correct the information or repay the Federal funds after being counseled by the institution, the school will refer the case to U.S. Department of Education for resolution. Unless required by U.S. Department of Education, no further Federal Financial Aid will be disbursed to the student.
7. The financial aid file must be documented with the date that verification is completed.

## STUDENT ELIGIBILITY REQUIREMENTS

Any applicant for admission who indicates on his/her application that financial assistance is needed for education must complete a [Free Application for Federal Aid](http://www.fafsa.gov) at [www.fafsa.gov](http://www.fafsa.gov).

Federal Financial Aid is not available to international students unless they are eligible non-citizens. Eligible non-citizens must provide current documentation of immigration status prior to applying for financial aid.

To be eligible to receive most need-based aid, a student must meet the following requirements:

- Show financial need.
- Be enrolled in an eligible degree program.
- Have a high school diploma or a GED.
- Be a U.S. Citizen or eligible non-citizen.
- Have a valid Social Security Number.
- Maintain Satisfactory Academic Progress.
- Comply with requirements of the Anti-Drug Abuse Act.
- Not be in default on a Federal Perkins Loan (or National Direct Student Loan), Federal Subsidized and/or Unsubsidized Loan, or Federal Plus Loan.
- Not owe a refund on a Federal Pell Grant or Federal Supplemental Educational Opportunity Grant (FSEOG).
- Agree to use any Federal student aid received solely for educational purposes.
- Be enrolled at least half-time (for most programs).
- Sign a Statement of Educational Purpose/Certification on refunds and default.
- Sign a statement of updated information certifying that certain items on their [Institutional Student Information Record](#) are correct.
- Sign a Statement of Registration Status if required to register with the Selective Service.

## **DISBURSEMENT PROCEDURES**

The method by which Everglades University disburses financial aid is as follows:

- Students complete the Financial Aid process
- The Financial Services Department reviews and submits the documentation
- The Department of Education disburses the appropriate federal funds to the University via the student's account
- Students are notified by the Financial Services Department of funds disbursed and can access this information via the internet on the student portal
- Students can request their excess funds by contacting the Bursar Department. All refunds are paid to the student (or parent) within fourteen (14) days after the credit balance occurred. Students have the right to rescind this option on their credit balance form. All checks are processed and distributed by the Business Office.

## **MILITARY & VETERAN SERVICES**

### **TUITION ASSISTANCE**

If you are currently serving on active duty in the military, you may have education benefits available to you. Tuition Assistance is a benefit administered by each branch of service and each branch has their own application process, eligibility, restrictions, and award amounts. The steps below will help guide you through the process for using military tuition assistance.

1. Discuss your educational goals with direct supervisor or unit commander, as approval from your unit is often required
2. Meet with an Education Services Officer (ESO) or a military education counselor
  - a. Receive information on Tuition Assistance (eligibility, responsibility, restrictions)
  - b. Explore the options available to you with your ESO or Education Counselor
  - c. Set educational goals and how best to achieve them
3. Learn more and apply for Tuition Assistance through the appropriate branch's website. (Visit our Military Services section on our website for links to the branch's website)
4. Select Everglades University as your academic institution
5. Submit Tuition Assistance approval to Everglades University and register for approved courses

### **VETERANS EDUCATION BENEFITS**

Everglades University is approved for Veterans' Training by the Florida State Approving Agency. The Department of Veterans Affairs helps veterans, service members, and their family with their educational goals. More information about education benefits offered by VA is available at the official U.S. government website at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill). The GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs.

### **TRANSFER OF CREDITS**

Military and Veteran students have the responsibility to report all previous education and training to Everglades University. Everglades University will evaluate for transfer credit of prior military training and experience that is relevant to a student applicant's program of study using official transcript of military training and experience, such as Joint Services Transcripts (JST) and Community College of the Air Force and Air University. Everglades University recognizes and uses the American Council on Education (ACE) Guide recommendations. The transferring student must supply an unofficial military transcript for evaluation during the admissions process, order an official military transcript from their respective branch of service, and ensure the official military transcript is provided to the University by the end of the student's first semester. The student will be notified of accepted transfer credit.

## **RETURN OF TUITION ASSISTANCE**

Everglades University will return any unearned FTA funds on a proportional basis through at least the 60 percent portion of the period for which the funds were provided (semester). FTA funds are earned proportionally during an enrollment period (semester), with unearned funds returned based upon when a student stop attending. In instances when a Service member stop attending due to a military service obligation, Everglades University will work with the affected Service member to identify solutions that will not result in a student debt for the returned portion.

### **Active-Duty Students:**

A semester of sixteen (16) weeks, may consist of four (4) consecutive four (4) week terms or two (2) consecutive eight (8) week terms.

- 100% of Tuition Assistance (TA) received will be returned if the student withdraws prior to the first 1-2 weeks of class.
- 75% of TA received will be returned if the student withdraws during weeks 3-4 of the payment period.
- 50% of TA received will be returned if the student withdraws during weeks 5-8 of the payment period.
- 25% of TA received will be returned if the student withdraws during week 9 of the payment period. (60% of the course completed).
- No TA received will be returned if the student withdraws during weeks 10-16 of the payment period.

## **VA PENDING PAYMENT POLICY: STUDENT RIGHTS AND RESPONSIBILITIES**

In the event the Federal Government is delayed with tuition and fee payments to the institution, for those students using Post 9/11 G.I. Bill® (Chapter 33) or Veteran Readiness & Employment (VR&E, Chapter 31) benefits, students will maintain access to continued enrollment and all University resources. These include but are not limited to the library, access to the Student Services department, class attendance, and/or other functions to assure the academic success of the student. Students will not incur any penalty or late fees due to VA pending payments or be required to obtain additional funding to cover the cost of attendance.

All students using Chapter 33 benefits must provide a copy of their Certificate of Eligibility (COE) to the institution prior to the first day of class. All Veterans using Chapter 31 benefits must confirm the institution received an electronic authorization from their VRC prior to the first day of each semester. All veterans are required to sign a Request for VA Benefit Certification Form for the University to receive payment of benefits.

Should the VA not provide a complete payment on the students' behalf, the student will be responsible for all remaining costs incurred while attending school. This could occur if the student has already received all their approved benefits, as there would be no remaining entitlement.

## **MILITARY PERSONNEL UNIFORM POLICY**

Active duty, Reservist, National Guard and ROTC members may attend class in military uniform provided they meet the standards and regulations of their respective branch of service.

## **MILITARY DEPLOYMENT POLICY**

Military students must provide a copy of orders to request a withdrawal from the institution for Military Duty. No academic penalty will be given for deployment. If the student is currently attending a class, the student has the option to complete the course with the approval of their faculty member and Dean. The student can request an "Incomplete" grade and will have 30 days to complete all course work. Extensions are possible given mitigating circumstances. Extension requests will be evaluated on a case-by-case basis.

If the student decides to withdraw from the class, a grade of "WM" will be earned, and the class will be retaken upon return to the University. The "WM" grade will not affect the student's satisfactory academic progress (SAP) due to Military Deployment.



If the withdrawal is during the semester, no withdrawal fee will be charged. If the student was activated during a term, that term, and the remaining semester, will not incur any charges. Upon re-entry, admissions fees will be waived with copy of military orders. All other admissions and academics requirements will be applicable. Service members, Reservists, and Guard members will be readmitted to their program of study if SAP was being made prior to suspending their studies due to service obligations.

#### **Policy on Class Absences Due to Military Service:**

Students shall not be penalized for class absence due to unavoidable or legitimate required military obligations not to exceed two (2) weeks unless special permission is granted by the Dean. Absence due to short-term military duty in the National Guard or Active Reserve is recognized as an excused absence. To validate such an absence, the student must present evidence to the Dean's office. The Dean will then notify the student's faculty for the term.

Students are not to be penalized if absent from an examination, lecture, laboratory, clinicals, or other class activity because of an excused military absence. However, students are fully responsible for all material presented during their absence, and faculty are required to provide opportunities, for students to make up examinations and other work missed because of an excused absence. The faculty member is responsible to provide reasonable alternate assignment(s), as applicable, and/or opportunities to make up exams, clinicals, or other course assignments that have an impact on the course grade. Faculty may require appropriate substitute assignments.

## **TUITION AND FEES**

### **YOUR REFUND OPTIONS**

During your enrollment at Everglades University, you may at some time become eligible for a Financial Aid refund or other type of credit balance refund. Everglades University has partnered with Heartland ECSI to provide access to their RefundSelect™ program, which provides several options for you to choose from as to how you would like to have any eligible student account credit balance or refund disbursed to you.

### **CHOOSE YOUR REFUND METHOD**

1. Within 48 hours of registering for school, a Welcome Email from Heartland ECSI will be sent to your Everglades University student e-mail account, and your personal email account, if one is provided to Everglades University.
2. Click on the Get Started Here link in the email and enter your Heartland Key.
3. You will complete a basic registration and choose how you want to receive your money.
4. If you have an address or telephone number change, it must be made through your campus by contacting a school representative directly.\*

*\*Heartland will not accept changes by phone or email. Please allow 24 hours for the new information to update.*

#### **Note:**

If you have not registered and made a selection at the time the funds have been released, the refund method will default to paper check. You can always change the selection to another method at any time once you have registered. Visit Heartland ECSI's website for more information at <https://heartland.ecsi.net> or phone toll free at 1-844-760-6052.

### **FEE SCHEDULE**

The tuition for undergraduate courses at Everglades University has been calculated on a credit basis of \$870 per credit hour, charged on a semester basis of (\$870 x 12 credits) \$10,440 per semester and is subject to annual review and modification. The tuition for graduate courses at Everglades University has been calculated on a credit basis of \$925 per credit hour, charged on a semester basis of (\$925 x 12 credits) \$11,100 per semester and is subject to annual review and modification. A semester is sixteen weeks or approximately four months long beginning upon the student's start date. Undergraduate students maintaining a 3.0 or higher cum GPA are eligible to take up to 18

credits per semester, subject to approval of the Dean of Academic Affairs or Vice President of Academic Affairs. This may only be granted to students whose accounts are current and up to date. Undergraduate students maintaining a 3.0 cum GPA or higher may take additional credits, beyond 12 but not to exceed 18 credits, at a charge of \$2,610 per 3 credit course. Undergraduate students electing to take a course that includes a lab will be charged \$1,000 per one credit course.

## TUITION AND FEE DISCLOSURE

Everglades University wishes to eliminate possible areas of misunderstanding before students begin class. This allows the University to devote future efforts to support our students' education. At Everglades University tuition and fees are charged to the student by the semester. Each semester is 16 weeks. Everglades University students are charged by the semester for the scheduled credit hours. University student tuition and fees are subject to annual review and modification. Proration of charges due to withdrawal are explained in the University catalog.

Application Fee		\$50 (one-time charge, non-refundable)
Registration Fee		\$145 (one-time charge)
<b>Tuition Charge per Semester for All Undergraduate Degree Programs:</b>		
Full Time	12 credits	\$10,440
Three Quarter Time	9 to 11.99	\$7,830
Half Time	6 to 8.99	\$5,220
Quarter Time	Up to 5.99	\$2,610
Lab Fee		\$1,000 (Per Lab)

**For undergraduate students with a CUM GPA of 3.0 or higher wishing to take up to 18 credits in a semester, the tuition charge per semester will be \$15,660.00 (\$870 per credit).**

### Tuition Charge per Semester for All Graduate Degree Programs:

Full Time	12 credits	\$11,640
Three Quarter Time	9 to 11.99	\$8,730
Half Time	6 to 8.99	\$5,820
Quarter Time	Up to 5.99	\$2,910

**For graduate students the tuition charge will be \$970.00 per credit.**

### Education Fee Charge Per Semester for Full-time Students in All Programs:

On-site Day/Evening	\$400 per semester
Online	\$800 per semester

For students who are in their last semester taking less than a full-time semester or greater than a 12 credit full-time semester education fees will be prorated or added in the amount of \$100 per course for on-site students and \$200 per course for on-line students.

Everglades University reserves the right to make annual changes in tuition and fees. Curriculum changes may be made during any phase of its programs where it is the opinion of the administration that the students or the University will be benefited. Such changes may be made without further notice. Tuition is charged by the semester and by Full Time Status, Three Quarter Time Status, Half Time Status or Quarter Time Status for the semester.

## FEE POLICY

Payment of all fees, or arrangement for the payment of all fees, must be made at the time of registration and are subject to change without notice. Students taking courses on an audit basis pay the same fee as those students taking courses for academic credit. All financial obligations owed to Everglades University must be paid, or arrangements for payment must have been made, before a student may re-register or graduate.

The University reserves the right to increase the cost per credit, registration fee and/or education fees on an annual basis. Students can access the University's Net Price Calculator on the University's website at: <https://enroll.EvergladesUniversity.edu/Npc>

**The current fee schedule is as follows:**

Application Fee (one-time)	\$50 (non-refundable)
Registration Fee (one-time)	\$145
Education Fee for Online Students	\$800 (per semester)
Education Fee for On campus Students	\$400 (per semester)
Lab Kit	\$400
Late Fee Charge (for students who have a cash payment)	\$10 per month for each month past due
Administrative Fee (Withdrawal)	\$100
Re-Entry Fee	\$150
Change of Start Date Fee	\$75
Official Transcript Fee*	\$10
Handling Fee (per shipment)	\$5
Replacement Diploma/Transcript	\$25
Replacement Cover	\$50
Insufficient Funds Fee	\$25
Cash Payment Late Fee Charge	\$10 per month for each month past due
Transcript Fee	fees vary by institution charges per transcript
Rush Transcript Request	varies by destination
Shipping	varies by weight and destination

\* Official transcript requests are handled through the Parchment electronic transcript service. Instructions for setting up a Parchment account and requesting transcripts are found on the University's website at [www.evergladesuniversity.edu/helpful-links/](http://www.evergladesuniversity.edu/helpful-links/). Students may also work directly with their campus registrar's office for assistance in requesting transcripts. Fees will be paid directly to Parchment. Note: All financial obligations to the University must be paid before diplomas are released.

*This is not an all-inclusive listing of the different fees which may be charged.*

**ESTIMATED TOTAL DEGREE PROGRAM COST**

The following are estimated total degree program costs for tuition, books, and fees. The total estimated costs do not take in to account transfer credits that may be accepted by Everglades University upon evaluation of prior official transcript(s), which may reduce the estimated total degree program cost.

**ESTIMATED TOTAL ON CAMPUS DEGREE PROGRAM COST:**

Undergraduate Degree Program tuition is based on 123 credits.

Tuition	\$107,010	
Books	\$10,250	(estimated \$500 – \$1,000 per semester)
Fees	\$4,100	(\$400 per semester)
<b>Total Estimated Cost</b>	<b>\$121,360</b>	

Graduate Degree Program tuition is based on 36 credit hours.

Tuition	\$34,920	
Books	\$3,000	(estimated \$500 – \$1,000 per semester)
Fees	\$1,200	(\$400 per semester)
<b>Total Estimated Cost</b>	<b>\$39,120</b>	

## ESTIMATED TOTAL ONLINE DEGREE PROGRAM COST:

Undergraduate Degree Program tuition is based on 123 credits.

Tuition	\$107,010	
Books	\$10,250	(estimated \$500 – \$1,000 per semester)
Fees	\$8,200	(\$800 per semester)
<b>Total Estimated Cost</b>	<b>\$125,460</b>	

Graduate Degree Program tuition is based on 36 credit hours.

Tuition	\$34,920	
Books	\$3,000	(estimated \$500 – \$1,000 per semester)
Fees	\$2,400	(\$800 per semester average)
<b>Total Estimated Cost</b>	<b>\$40,320</b>	

The total tuition estimate does not include tuition credited by prior credits completed by the student accepted for transfer by Everglades University. This total tuition cost is based upon estimated book fees and subject to an annual tuition increase.

## TEXTS, SUPPLIES, AND SPECIAL FEES

Effective November 20, 2023, electronic textbooks will be available automatically in students' Blackboard courses. Students may opt into the eBook program by contacting their financial aid representative. After this time, Everglades University merchandise and gear will continue to be available through the campus-specific bookstore sites:

Boca Raton: <https://www.bkstr.com/evergladesbocaratonstore/home>

Miami: <https://www.bkstr.com/evergladesmiamistore/home>

Online Division: <https://www.bkstr.com/evergladesonlinestore/home>

Orlando: <https://www.bkstr.com/evergladesorlandostore/home>

Sarasota: <https://www.bkstr.com/evergladessarosatostore/home>

Tampa: <https://www.bkstr.com/evergladestampastore/home>

Students are also required to furnish their own personal school supplies, computers and other technology as appropriate. Textbooks average from \$500 to \$1,000 per semester.

Upon request from the student, any other documents or forms can be sent overnight via UPS. It is the student's responsibility to pay shipping costs which may vary by weight and destination.

A current listing of University textbooks and textbook fees are located on the University website at <https://www.evergladesuniversity.edu/pdf/MASTERBOOKLIST.xls>

Educational fees charged to online students include the following educational services to enhance the student's educational experience: 24-hour platform, 24-hour hotline helpdesk, access to electronic databases, secure third-party server and other electronic student support services.

Educational fees charged to on-campus students include the following educational services to enhance the student's educational experience: campus technology, campus security, campus facility maintenance, campus special events, campus and electronic library resources, and additional student support services.

## **INTERRUPT**

There will be no refund of tuition, fees, charges or any other payment made to the University in the event the operation of the University is suspended at any time as a result of any "Act of God", strike, riot, disruption, or for any other reasons beyond the control of the University.

## **STUDENT WITHDRAWALS**

It is the responsibility of all students upon withdrawal from Everglades University to return library books, pay all fines, fees and monies that are owed to the University.

# **CANCELLATION AND REFUND POLICY**

## **TUITION AND FEE DISCLOSURE**

Tuition is computed on the assumption that a student remains throughout the academic year. Since a place in class has been reserved for each student, tuition is refunded in accordance with the University refund policy. A student withdrawing from the University must comply with proper clearance procedures as outlined in the catalog. Reductions in indebtedness are made solely at the discretion of the University for withdrawals necessitated by conditions beyond a student's control such as an emergency acceptable to the University. Refunds or reductions in indebtedness are processed after all required approvals are documented on a withdrawal form. Students are obligated for all charges (tuition/fees/books/supplies) for the semester they are currently attending plus any prior account balance. A semester of sixteen (16) weeks consists of four (4) consecutive four (4) week terms of instruction. A \$100 administrative fee is charged when a student withdraws prior to the end of a semester. A student who has withdrawn and wishes to re-enter is charged a \$150 reentry fee. Students who change their start date after signing an enrollment agreement may be charged a \$75 change of start date fee.

## **RETURN OF TITLE IV FUNDS (R2T4)**

The requirements for federal financial aid when a student withdraws are separate from the Institutional Refund Policy. As such a student may still owe a balance to the University for unpaid institutional charges. Federal regulations specify how the University must determine the amount of Federal financial aid the student is entitled to have earned when a student withdraws from the University.

The percentage amount of Federal financial aid a student has earned during a payment period is calculated based on the total number of calendar days completed in a payment period divided by the total number of calendar days in the payment period. For students who withdraw during the payment period the school will perform the return calculation on a payment period basis. An academic year is defined as two semester's equivalent to 32 weeks of instruction and at least 24 semester hours.

In a program offered in modules for any student who withdraws on or after July 1, 2021, a student is not considered to have withdrawn if the student meets one of the following exceptions:

1. One module that includes 49 percent or more of the number of days in the payment period, excluding scheduled breaks of five or more consecutive days and all days between modules; or
2. A combination of modules that when combined contain 49 percent or more of the number of days in the payment period, excluding scheduled breaks of five or more consecutive days and all days between modules; or
3. Coursework equal to or greater than the coursework required for the institution's definition of a half-time student under § 668.2 for the payment period

If the student does not meet one of the 3 R2T4 exceptions described above, the College will perform a Return to Title IV calculation (R2T4) to determine the amount of FSA funds the student has earned at the time of withdrawal. This is calculated based on the total number of calendar days completed divided by the total number of calendar days in the semester/payment period.

“Everglades University helped me gain confidence in my pursuit to accomplish my dreams. I was working as a general contractor with my second child on the way looking for a change to better my family’s life. I put college off, as the mother of my children was trying to gain traction in her career. She too gave me the courage and support to pursue my endeavors when the time was right.”

*Rory Yoder, 2023, Bachelor of Science in Alternative and Renewable Energy Management, EU Online Division*



The amount of assistance earned is determined on a pro-rata basis. For example, if you completed 30% of your payment period, you earn 30% of the FSA assistance you were originally scheduled to receive. Once you have completed more than 60% of the payment period, you may earn all the FSA assistance you were scheduled to receive for that period. Anytime a student begins attendance in at least one course, but does not begin attendance in all the courses he or she was scheduled to attend, regardless of whether the student is a withdrawal or graduate, the institution must review to see if it is necessary to recalculate the student's eligibility for funding received based on a revised enrollment status and the cost of education.

### **CANCELLATION/WITHDRAWAL CALCULATION**

Cancellation at any time from the date of a student’s registration to the day before the first scheduled day of a semester – 100% refund of tuition and education fees. (The University retains the \$50 application fee).

- Withdrawal at any time during the first week of the semester – 90% refund of tuition only.
- Withdrawal at any time during the second week of the semester – 85% refund of tuition only.
- Withdrawal at any time during the third week of the semester – 80% refund of tuition only.
- Withdrawal at any time during the fourth week of the semester – no refund.

Any funds paid for supplies, books or equipment which can be and are returned to the University, are refunded to a student who withdraws prior to the start of a semester, providing the student returns said items that can be resold. The University reserves the right to determine if above-mentioned items are returnable. All registration fees are refunded if a student is not accepted into his/her particular program. Students must notify the University of cancellation by contacting their Academic Advisor in writing or orally when written communication is not possible. All monies paid by an applicant are refunded if cancellation occurs within three business days after signing the University’s Application for Admission and making an initial payment. If cancellation occurs after three business days from the signing of the University’s Application for Admission, all application and registration fees in excess of \$100 are refunded to the student. Refunds are made within thirty days from the date of determination of a student’s withdrawal. All balances owed the University due to the return of Title IV funds or withdrawal calculation or a balance due at time of graduation are billed to the student. Students must notify the University of cancellation by contacting the Dean of Academic Affairs or the Campus Vice President in writing or orally when written communication is not possible.

## **ADMINISTRATIVE POLICIES**

Everglades University's policies have been formulated in the best interests of students and the University. The provisions of this catalog should not be considered an irrevocable contract between a student and the University.

Changes in University policy are rarely made during a school year since plans for each session are made well in advance. However, Everglades University reserves the right to change provisions or requirements, including fees, contained in its catalog at any time and without notice. The University further reserves the right to require a student to withdraw at any time under appropriate procedures. Everglades University reserves the right to impose probation on any student whose conduct, attendance or academic standing is unsatisfactory. Any admission based upon false statements or documents is void, and a student may be dismissed on such grounds. In such cases, a student may not be entitled to credit for work which he/she may have completed at the University.

Admission of a student to Everglades University for an academic term does not imply or otherwise guarantee that the student will be re-enrolled for any succeeding academic period. The University also reserves the right to cancel any classes which do not have a minimum number of students enrolled.

Everglades University's primary objective is to help its students meet their career goals. Occasionally, students have concerns or problems that need to be addressed. Students can confidentially discuss their problems at any time with their instructors, the Student Services Department or any staff member. Additionally, the Campus President and Dean of Academic Affairs maintain an open-door policy regarding any student concern or problem.

### **EFFECTIVE CATALOG DATE**

Students enrolled in a program which has been modified effective with the publication of this catalog or any addenda thereto may continue under the previously published catalog if appropriate courses are still available. Any student who has been out more than one semester must re-enroll under the most recent catalog/addendum. Everglades University reserves the right to make appropriate changes to curriculum, program and graduation requirements.

### **BURSAR'S OFFICE**

Everglades University provides a Bursar's Office to accept student payments of tuition and fees as well as to answer basic questions about payments, fees and student accounts. The Bursar's office hours are posted outside the office.

### **INTELLECTUAL PROPERTY POLICY**

Everglades University defines intellectual property as a product of the intellect that has commercial value, including copyrighted property such as literary or artistic works, and ideational property, such as patents, software, appellations of origin, business methods and industrial processes.

Any intellectual property developed as a direct result of regular duties of faculty members, staff members or students, or developed by a faculty member, staff member or a student as a result of research done in connection with regular duties or assignments, is the exclusive property of the University. Such property is the exclusive property of an employee if no University funds, space, facilities or time of faculty members, staff members or students were involved in the development.

Software development by faculty members, staff members or students as part of normal duties or assignments is considered "work-for-hire" and is property of the University. Courseware (syllabi, lecture notes, class handouts and other such materials) whether in paper or web formats are property of the University.

All work completed or submitted toward fulfillment of course requirements by students is the property of Everglades University. Everglades University reserves the right to utilize any work so submitted in any way it believes appropriate.

### **Communication and Computer Use:**

All computers, computer files, fax machines, e-mail systems, software applications and other electronic media or communication devices (herein collectively "equipment") which are made available to students during the course of their enrollment is the exclusive property of Everglades University and is intended for student use. No reasonable expectation of privacy exists in connection with the use of any equipment. Everglades University reserves full rights to inspect the equipment at any time, with or without the presence or consent of an employee, in order to monitor the use of its equipment and for other business purposes.

Students are prohibited from using Everglades University's equipment in any way that is illegal or which may be disruptive or offensive to others, including but not limited to, the transmission of sexually explicit messages, cartoons, jokes, ethnic or racial slurs or anything that may be construed as offensive by a reasonable person or showing disrespect for others.

Unauthorized duplication of copyrighted computer software violates the law and is strictly prohibited.

### **Acceptable Data Network Use Policy:**

All University data and data networks are to be used in an ethical, legal, and approved manner. No corporate information or corporate resource may be used in such a way as to harm the company image, reputation, competitive edge, or financial interests. Any person or persons not complying with this Acceptable Data Network Use Policy may be subject to disciplinary action or criminal charges.

#### **Prohibited Use:**

- Accessing files for which you are not authorized.
- Accessing other student's files without their express permission or sharing files with other students.
- Illegal reproduction of software which would constitute copyright violation.
- Any intentional action which could potentially cause harm to the University's data, information, or resources.
- Unauthorized distribution of copyrighted data.
- Conducting any activity considered illegal or which may harm the reputation of the company.

### **Email Usage:**

University electronic mail usage that is considered prohibited but not limited to, any of the following actions:

- Pornographic, offensive, malicious, racist, or other offensive material.
- Illegal information which violates state or local law.
- The dissemination of any information which is considered intellectual property or could be harmful to the company in any way.
- Browsing any website the University deems unacceptable.

### **Internet Usage:**

University Internet access that is considered prohibited but not limited to, any of the following actions:

- Browsing pornographic, offensive, malicious, or hate web sites.
- Browsing any web site that the company has classified as unacceptable.

Computer crimes are a violation of the University's disciplinary standards, the commission of computer crimes may result in felony criminal charges. The Florida Computer Crimes Act, Chapter 815, Florida Statutes, addresses the unauthorized modification, destruction, disclosure or taking of information resources.

### **Summary of Civil and Criminal Penalties for Violation of Federal Copyright Laws:**

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement.



Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or “statutory” damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For “willful” infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys’ fees. For details, see Title 17, United States Code, Sections 504, 505.

Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five years and fines of up to \$250,000 per offense.

For more information, please see the website of the U.S. Copyright Office at [www.copyright.gov](http://www.copyright.gov), especially their FAQ’s at [www.copyright.gov/help/faq](http://www.copyright.gov/help/faq).

### **University Policies to Combat Unauthorized Distribution of Copyrighted Material:**

The University utilizes the following to combat and deter illegal distribution of copyrighted material to protect the institutions network.

- Policies are distributed to all Faculty Members
- Students are provided with information on the University’s network policy through the Everglades University print and online catalog.
- The University’s IT Department monitors bandwidth usage and potential breaches to the Digital Millennium Copyright Act (DMCA).
- Students and/or faculty found in breach of the University Network and Copyright Policy would be in breach of the University Code of Conduct and disciplinary action may be taken.
- Those found in violation have the right to file a grievance for any action taken against them (Please refer to the Student Disciplinary/Complaint/Grievance Procedures section of the catalog, page 171)

The University’s Policy on unauthorized distribution of copyrighted material and network usage policy is reviewed annually by the Office of the President.

### **DRUG POLICY**

Everglades University is in compliance with Federal government regulations for a Drug Free Workplace for both students and employees. Any student or employee caught in possession, use, or distribution of any illegal substances or paraphernalia may be dismissed and/or referred to an appropriate agency for arrest.

Section 5301 of the Anti-Drug Abuse Act of 1988 states that if a person is convicted of drug distribution or possession, a court may suspend his/her eligibility for Title IV financial aid. If he/she is convicted three or more times for drug distribution, he/she may become permanently ineligible to receive Title IV financial assistance.

The institution discloses under CFR 86.100 information related to Everglades University’s drug prevention program. The Consumer Information located on Everglades University’s website provides a description of this program and a security report.

### **Drug and Alcohol Abuse Prevention Programs:**

As required by CFR 86.100 Everglades University publishes and distributes to all current students and employees its Drug and Alcohol Abuse Prevention Program. Below are the details related to this important subject matter. The University’s Drug and Alcohol Abuse Prevention Program is reviewed annually as part of the Crisis Response Team’s review of campus crime statistics and drug and alcohol offenses to determine its effectiveness and to implement changes if they are needed.

### **Drug and Alcohol Abuse Prevention:**

Drug abuse affects all aspects of American life. It threatens the workplace, our homes, our schools and our community. The U.S. Department of Education requires institutions of higher education to implement a drug prevention and awareness program for their students and employees through the Safe and Drug Free Schools and Communities Act. All students are expected to conduct themselves as mature adults and as members of an academic community. The consumption of alcohol or drugs while attending class is prohibited and may be subject to disciplinary action.

### **Standards of Conduct:**

The University community must adhere to a code of conduct that recognizes the unlawful manufacture, sale, delivery, unauthorized possession or use of any illicit drug is prohibited on property owned or otherwise controlled by Everglades University. If an individual associated with the University is apprehended for violating any drug-or alcohol-related law when on University property, or participating in a University activity, the University will fully cooperate with all law enforcement agencies. Underage possession or consumption of alcoholic beverages is not permitted on property owned or controlled by the University and the state laws will be enforced. Intentionally or knowingly selling, or intentionally or knowingly furnishing alcoholic beverages to persons under the age of 21, or to persons obviously inebriated, is not permitted on property owned or controlled by the University.

### **Health Risks Associated with the use of Illicit Drugs and the Abuse of Alcohol:**

Moderate to high doses of alcohol cause marked impairments in higher mental functions and the loss of memory. High doses of alcohol can cause respiratory depression and death. Long-term consumption, particularly when combined with poor nutrition, can also lead to dependence and permanent damage to vital organs such as the brain and the liver. Physical effects of drugs include increased heart rate, bloodshot eyes, dry mouth and throat, and increased appetite. The use of drugs may impair or reduce short-term memory and comprehension, alter sense of time, and reduce the ability to perform tasks requiring concentration and coordination. Motivation and cognition may also be altered making the acquisition of new information difficult. As you can see from the above there are major health risks associated with the use of illicit drugs and the abuse of alcohol.

### **Drug and Alcohol Counseling:**

Available to all students is the 211 Helpline Center. Students can call 211 to receive referrals to local resources and support to individuals who need drug and alcohol counseling.

### **Institutional Sanctions for Alcohol and Drug Violations:**

Any member of the University community found consuming or selling drugs on University property shall be subject to discipline on a case-by-case basis.

- Discipline will be based on the seriousness of the situation.
- A case may result in dismissal from the University.
- In all cases, the University will abide by local, state and federal sanctions regarding unlawful possession of drugs and the consumption of alcohol.
- Additional state penalties and sanctions may also apply.
- The University has adopted a zero-tolerance policy regarding underage drinking.

### **Florida Laws on Underage Drinking:**

While many of the laws across the U.S. concerning underage drinking are similar, it is important to know what your specific laws concerning this crime are. In the state of Florida, the following laws dictate underage penalizations:

- It is unlawful for a person under 21 years of age to have an alcoholic beverage in his or her possession. This is a second degree misdemeanor.
- It is unlawful for a person under 21 years of age to consume alcohol.
- If a minor is found to be driving a vehicle with a blood alcohol concentration of .02 or above, he or she can be charged with driving under the influence of alcohol.

If a minor is found guilty of committing the above crimes they could face fines, a suspended driver's license, probation terms, and professional and social repercussions.

## **FIREARMS POLICY**

Certified Florida law enforcement officers and assigned licensed and uniformed security officers are the only people permitted to possess a gun or weapon of any kind on any Everglades University campus. Any other possession of a weapon of any kind for any reason by anyone on an Everglades University campus is strictly prohibited. The above stated policy provides an exception only in the case of Everglades University students who are certified Florida law enforcement officers currently employed by a recognized Florida law enforcement agency. There are no other exceptions to this policy.

## **CAMPUS SECURITY SAFETY ACT AND CAMPUS CRIME STATISTICS**

Students wishing a copy of the number of crimes committed on the campus can request this information from the administrative offices or see the university website at [www.evergladesuniversity.edu/safety-and-security/](http://www.evergladesuniversity.edu/safety-and-security/)

### **Annual Security Report:**

In compliance with the 34 CFR 668.41 and 34 CFR 668.46 2008 federal regulation amendments, the following is the electronic address at which Everglades University's Annual Security Report is posted: [www.evergladesuniversity.edu/safety-and-security/](http://www.evergladesuniversity.edu/safety-and-security/)

The Annual Security Report contains crime statistics and describes institutional security policies. Upon request the institution will provide a hard copy of the report.

## **CAMPUS SAFETY AND SECURITY**

Everglades University takes campus security seriously and believes that providing a healthy, safe, and secure environment is conducive to learning. An Emergency Exit Plan has been established for each Everglades University Campus. In the event that a situation requires an emergency evacuation, Emergency Exit Plans are posted in the classrooms, offices, computer labs, libraries, student lounges, employee lounges and at additional locations throughout each campus and provide the building occupants with the nearest emergency exit.

Everglades University maintains open, well-lit buildings with appropriately well-lit parking areas. Any and all incidents including damage to personal property or suspicious persons should be reported promptly to University administration.

Nothing herein precludes any student, staff or faculty from contacting the appropriate authorities directly in the event they feel in threat of physical harm or imminent danger. In cases of emergency, dial 911.

## **STUDENT MUST KNOW EMERGENCY INFORMATION**

The campus takes various precautionary measures to protect the students, staff, faculty and campus visitors. Nevertheless, unavoidable emergencies may occur in extreme situations. Therefore, each campus has a Campus Response Team (CRT) that implements and oversees the campus response to a crisis situation. The CRT receives training in dealing with crisis situations and will primarily direct the immediate response to a crisis situation until the arrival of law enforcement and emergency response personnel.

In order to make this program effective, please familiarize yourself with the following emergency procedures.

\*\*\* In case of emergency - dial 911\*\*\*

## **FIRE PRECAUTIONS**

Students should take particular note of exit signs in each building. They should also familiarize themselves with the appropriate evacuation route posted for each room. In the event of an emergency:

- Leave the building by the nearest exit in an orderly fashion, following the directions of the fire marshals (where relevant).
- Do not use elevators.
- Stand at a safe distance from the building.
- Do not re-enter the building until directed to do so by University administration.

## **STUDENT EMERGENCY RESPONSE**

### **Emergency Evacuation:**

Evacuation is the movement of campus occupants from a dangerous or potentially dangerous location to a safe location. There are two types of evacuation; fire evacuation and non-fire evacuation:

### **Fire Evacuation:**

- Evacuation is mandatory when a fire alarm is activated.
- Follow CRT instructions if given.
- Do not use the elevators.
- Assist people with disabilities if possible.
- Do not attempt to reenter the facility unless directed to do so.

### **Non-Fire Evacuation:**

- A non-fire evacuation will be initiated by campus CRT.
- Follow CRT instructions if given.
- Do not use the elevators.
- Assist people with disabilities if possible.
- Do not attempt to reenter the facility unless directed to do so.

### **Emergency Lockdown:**

Emergency Lockdown is used to dramatically and rapidly enhance the level of security of the campus. By locking all exterior, interior and class doors, staff can make it more difficult for dangerous person(s) in the vicinity or in the campus to gain access to staff and students.

- Lock or barricade doors of classroom and internal student areas of congregation.
- Close blinds, turn off lights.
- Remain quiet and out of sight.
- If gunshots are heard, lay on the floor and try to use available capabilities for additional cover and concealment.
- If you are outside when a lockdown is declared, seek shelter away from the danger.
- If a fire alarm is activated during a lockdown, proceed with extreme caution.
- Do not open the door for people claiming to be public safety personnel unless you have an opportunity to view photo identification or are instructed to do so by a staff member whom you recognize.

### **External Lockdown:**

External lockdown creates a physical layer of security between the internal and external dimensions of the campus. This lockdown allows staff and students to continue with productive activities while maintaining access control to the campus and remain in an elevated state of security.

- Remain in classroom.
- Follow faculty and staff instructions.
- Remain attentive to any change in status.



### **Shelter in Place:**

Shelter in place procedures are traditionally utilized when:

1. A tornado has been spotted.
2. There has been a chemical or biological incident outside of, but in proximity to a campus and available information indicates that there is no adequate time to evacuate building occupants to a safe location before the dangerous contaminants reach the facility.
  - Follow faculty and staff instructions.
  - Assist people with disabilities if possible.
  - Seek an interior room or hallway with no windows.
  - Close windows and doors- do not lock doors.
  - Remain in shelter until an all clear is given.

### **ANTIHAZING POLICY**

Hazing is any conduct or initiation into any organization that willfully or recklessly endangers the physical or mental health of any person. Imposition or use of hazing in any form of initiation or at any time is strictly prohibited.

Violation of this policy will result in disciplinary actions against the violator that will include counseling and possible expulsion from the University.

### **GRADUATION AND RETENTION RATES**

Everglades University discloses the most recent cohort graduation rate. For additional information please visit the Integrated Postsecondary Education Data System (IPEDS) website at <http://nces.ed.gov/ipeds/>

### **PRIVACY OF STUDENT RECORDS**

Policies and procedures concerning the privacy of student records maintained by Everglades University and its faculty and staff are governed by the Family Educational Rights and Privacy Act of 1974 (Public Law 93-380). Student records are maintained by campus Registrar's Office (academic records), Financial Services Department (financial aid records) and Bursar's Office (accounts receivable records).

Student records are maintained by the University in permanent files. Under Section 438 of the General Provision Act (Title IV of Public Law 90-247), students age 18 or over have access to their personal record files kept by the University. The Registrar maintains a log with dates the records were checked out and used by other departments.

All authorized University personnel have access to student records for official purposes. A student (or in some cases eligible parents) is given access to his/her record within a reasonable time after submitting a written request to the custodian in possession of that record (Registrar, Financial Services or Bursar). If the content of any record is believed to be in error, inaccurate, discriminatory, misleading or in violation of student rights or otherwise inappropriate, it may be challenged and a written explanation included in the record. A student's right to due process allows for a hearing, which may be held at a reasonable time and place at which time evidence may be presented to support the challenge.

Student information is released to persons, agencies or legal authorities as required by subpoena/legal process or by consent of a student (or eligible parent). Information is released on a consent basis in cases where a student or eligible parent has provided a written consent, signed, dated and specifying the information to be released and name (s) of persons to whom the information is to be released.

The Family Educational Rights and Privacy Act (FERPA), requires that the University, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your education records. Directory information is considered public and may be released without written consent unless specifically prohibited by the student concerned. Data defined as directory information includes: student name, major field of study, student participation in officially recognized activities, dates of attendance, enrollment status (full-, half-, part-time; undergraduate or graduate), degrees and awards received, and the most recent educational agency or institution the student has attended. Students wishing to opt out must provide a formal written request to the registrar at their campus.

If a student is attending a postsecondary institution – at any age – the rights under FERPA have transferred to the student. However, in a situation where a student is enrolled in both a high school and a postsecondary institution, the two schools may exchange information on that student. If the student is under 18, the parent/guardian still retains the rights under FERPA at the high school and may inspect and review any records sent by the postsecondary institution to the high school.

## **FERPA DISCLOSURE**

Directory information is considered public and may be released without written consent unless specifically prohibited by the student concerned. Students wishing to opt out must provide a formal written request to the Dean of Academic Affairs. Data defined as directory information includes: student name, address, telephone number, email address, major field of study, student participation in officially recognized activities, dates of attendance, enrollment status (full-, half-, part-time; undergraduate or graduate), degrees and awards received, and the most recent educational agency or institution the student has attended.

If a student wishes to file a complaint, please contact the Department of Education: Family Policy Compliance Office, U.S. Department of Education: 400 Maryland Avenue SW, Washington, DC 20202-5901.

## **ACCESS, REVIEW, AND CHALLENGE OF RECORDS**

Student account records are maintained by the University in permanent files. As a result of section 438 of the General Provision Act (Title IV of Public Law 90-247), students aged 18 or over have access to their personal records kept by the University. One transcript of the student's grades is provided free of charge after graduation. Additional transcripts will be supplied per written request. Appropriate fees will apply.

## **CONSUMER INFORMATION**

The Higher Education Opportunity Act of 2008 (HEOA) requires that postsecondary institutions participating in federal student aid programs disclose information from various administrative areas to students. This information may be viewed online at the following address in compliance with federal law: [www.EvergladesUniversity.edu/consumerinfo/default.asp](http://www.EvergladesUniversity.edu/consumerinfo/default.asp)

## **EVERGLADES UNIVERSITY TRANSCRIPTS**

Official transcript requests are handled through the Parchment electronic transcript service. Instructions for setting up a Parchment account and requesting transcripts are found on the University's website at [www.evergladesuniversity.edu/helpful-links/](http://www.evergladesuniversity.edu/helpful-links/). Students may also work directly with their campus registrar's office for assistance in requesting transcripts. The transcript fee of \$10 will be paid directly to Parchment. (NOTE: All financial obligations to the University must be paid before diplomas are released).

## **SEXUAL HARASSMENT**

Everglades University actively supports a policy on sexual harassment which includes a commitment to creating and maintaining a community in which students, faculty, and administrative-academic staff can work together in an atmosphere free of all forms of harassment, exploitation, or intimidation. Specifically, every member of the University community should be aware that the University is strongly opposed to sexual harassment and that such behavior is prohibited both by law and by University policy. It is the intention of the University to take whatever action may be needed to prevent, correct, and, if necessary, discipline behavior which violates this policy.

## **COURSE SCHEDULES/CHANGES**

It is the University's goal that courses are taken in an appropriate sequence, 1000 and 2000 lower division courses prior to 3000 and 4000 upper division courses. The student's Academic Advisor will create the student's schedule. A student may request a schedule change by contacting their Academic Advisor.

The Associate Dean or Dean of Academic Affairs will assist students registering for a class that is canceled as well as those having scheduling errors. Dates and times for schedule changes will be posted as far in advance as possible. Scheduling exceptions must be approved by the Vice President of Academic Affairs.

## **COURSE WAIVERS/SUBSTITUTIONS**

A prerequisite may be waived or a course may be substituted upon recommendation by the Dean of Academic Affairs subject to approval of the Vice President of Academic Affairs. The document must then be placed in the student's file.

## **ACADEMIC AND ADMINISTRATIVE DISMISSAL**

A student may be dismissed from Everglades University for disregarding administrative policies. Causes for dismissal include:

- Failure to meet minimum educational standards
- Failure to meet student responsibilities as enumerated elsewhere in this catalog
- Disruptive or otherwise inappropriate conduct (whether directed at another student or University representative)
- Continued inappropriate personal appearance
- Continued unsatisfactory attendance
- Non-payment for services rendered by the University
- Failure to comply with policies listed in current University catalog
- Conduct prejudicial to the class, program or University
- Participation in hazing activities
- Any behavior deemed inappropriate by the University President



## **STANDARDS OF CONDUCT**

Commensurate with the academic atmosphere that prevails throughout the University, all students are expected and required to conduct themselves in keeping with the highest standards. Any behavior which tends to distract other students or disrupt classes will not be tolerated. Such conduct will be considered just cause for dismissal from the University. Specific behaviors that may cause dismissal from the University include:

- Willful destruction or defacement of University or student property
- Improper or illegal conduct
- Use or possession of alcoholic beverages, firearms or illegal drugs on campus
- Being under the influence of alcoholic beverages or illegal drugs while on campus
- Cheating and plagiarism
- Theft of any personal or University property
- Disruptive or otherwise inappropriate behavior
- Misuse of University information technology
- Unauthorized distribution of copyrighted material

## **RE-ADMITTANCE POLICY**

A student must apply for re-admittance to the University after being withdrawn or dismissed. This policy also applies to students who have been on an approved Leave of Absence that extended beyond the date granted, resulting in automatic withdrawal. The re-admittance policy is as follows:

1. The student must have fulfilled all financial obligations to the University.
2. The student must also complete a new enrollment agreement, pay a re-entry fee of \$150.00, and re-enroll under the current tuition charges and catalog.
3. The student must re-apply for financial aid or set up a payment schedule.
4. It may be necessary for the student to submit a written request detailing reasons why the University should re-admit the student.



## **STANDARDS OF APPEARANCE**

Proper professional dress and appearance is one of the first facets upon which an employer evaluates a candidate. Therefore, proper dress and appearance is expected at the University. Each student must maintain proper personal appearance, wear approved attire, and at all times display current student ID.

Students in Everglades University's programs should dress appropriately. Students are not permitted to wear tops that expose the stomach or waist or wear extremely short skirts to class.

Students displaying inappropriate dress after warning may be asked to leave the classroom to change. Students will be readmitted upon displaying appropriate attire. Everglades University firmly believes that the development of proper work habits will assist students in obtaining their career objectives, and professional dress will elevate the general level of professionalism in the classroom, thus enhancing the educational experience.

## **MILITARY PERSONNEL**

Active duty, Reservist, National Guard and ROTC members may attend class in military uniform provided they meet the standards and regulations of their respective branch of service.

## **HONOR CODE**

Everglades University has adopted an honor code for its students. Career-oriented individuals must function independently of direct supervision. Therefore, enrollment in Everglades University and the completion of the enrollment agreement represents the student's pledge to respect the rights and property of the University and all fellow students as well as to adhere to general principles of academic honesty.

## **LEAVE OF ABSENCE**

A student may request a leave of absence in writing in cases of emergency, illness or extenuating circumstances. A leave of absence cannot exceed a period of one hundred twenty (120) days unless approved by the President or Vice President, but it can never exceed one hundred eighty (180) days. <https://studentaid.gov>. The request for a leave of absence must be in writing and signed by the student (electronic signature is acceptable), and must be accompanied by third party documentation supporting the circumstances of the leave request.. If a student's leave of absence continues past the date granted, the student will be automatically withdrawn from the University and his/her financial aid will be calculated according to the Department of Education Return to Title IV Policy and/or the University's withdrawal policy. Students withdrawn from the University will go into loan repayment status per the federal requirement. The number of days used in the leave of absence reduces the amount of days in the 6-month grace period. A student who has exhausted 180 days for their leave of absence will go into immediate repayment on his or her loan. Leaves of absence must be approved by the Dean of Academic Affairs or the Campus Vice President.

## **ACADEMIC INTERRUPT**

Academic interrupts are granted in special circumstances when a student will have a break in their semester schedule. Academic Interrupts are not granted for students who demonstrate unsatisfactory academic progress. All Academic interruptions must be approved by the appropriate Dean of Academic Affairs, or Vice President and signed by the student (electronic signature is acceptable).

Academic interrupts granted during a semester will not automatically result in a change in the tuition charged for the current semester. Students are obligated for tuition charges even when an Academic interrupt is granted. Academic interrupts exceeding 45 days will result in a Return to Title IV (R2T4) Calculation, which may impact a student's financial aid award.

## WITHDRAWAL POLICY

When a student withdraws from Everglades University, oral or written notice should be given to the Dean of Academic Affairs or the Campus Vice President by the student, parent or guardian. Such notice should contain the reason for the withdrawal. The student has a responsibility to notify the University of their intent to withdraw and indicate the date of the withdrawal. If the student plans to return to school, this should be indicated to the Dean of Academic Affairs or the Campus Vice President during this process.

A student who withdraws and does not notify the University of their intent to return must be withdrawn within 14 days of the last date of attendance. In addition, any student who has not attended class within 14 days must be withdrawn. The above policy will affect the student's grade based on the following:

- Withdrawal prior to 50% completion of the course, a grade of W will be assigned.
- Withdrawal after 50% completion of the course, a grade of F will be assigned.

Veteran students who are withdrawn from a course will be financially responsible for student debt resulting from the returned portion of veteran funds.

## LOAN REPAYMENT

The U.S. Department of Education's National Student Loan Data System (NSLDS) provides information on your federal loans including loan types, disbursed amounts, outstanding principal and interest, and the total amount of all your loans. To access NSLDS, go to <https://studentaid.gov>, or call the Federal Student Aid Information Center at 1-800-4-FED-AID (1-800-433-3243; TTY 1-800-730-8913).

### When do I start paying back my student loans?

Borrower Grace Periods:

After you graduate, leave school, or drop below half-time enrollment status, there is a set period of time called a "grace period" that gives you time to get financially settled and select your repayment plan. After your grace period, you must begin repayment on your loan(s).

- Federal Stafford Loan - grace period will be six months.
- Active Military - if you are called to duty for more than 30 days, the grace period will be delayed.
- Direct Plus Loans - there is no grace period on this loan; borrowers can defer repayment on this loan for six months. Go to <https://studentaid.gov> for more information. The repayment period begins when the loan is fully disbursed, and they first payment is due 60 days after the final disbursement. Parent PLUS Loan borrowers whose loans were first disbursed on or after July 1, 2008, may choose to have repayment deferred while the student for whom the parent borrowed is enrolled at least half-time and for an additional six months after that student is no longer enrolled at least half-time. Interest that accrues during these periods will be capitalized if not paid by the parent during the deferment.

### How much time do I have to repay my student loans?

Depending on the types of loans you have and repayment plan you choose, you can have from 10 to 30 years to repay your loans. Go to <https://fsapartners.ed.gov/knowledge-center/library/electronic-announcements/2024-05-14/interest-rates-direct-loans-first-disbursed-between-july-1-2024-and-june-30-2025> for more information.

### How much will I have to repay each month?

Your monthly repayment amount will depend on the type of loan you have, the size of your debt, the length of your repayment period, and the repayment plan you choose.

“I’m happy to have accomplished my bachelor’s degree in Construction Management! It means the world to me. Every milestone, leading up to this point was both a challenge and a reward. At the end of the finish line - this is the outcome...being able to hold this degree in my hand and being able to go more in depth with my passion of the construction field. My family owns a construction company, now I can step up the plate and make a difference and continue to help grow our business!”

*Bidal Morales, 2022, Bachelor’s in Construction Management, EU Boca*



### Types of repayment plans

- Monthly payment and time frames
- Payments are a fixed amount that ensures that your loans are paid off within 10 years
- Eligible Loans:
  - \_ Direct Subsidized and Unsubsidized Loans
  - \_ PLUS, and Graduate Plus Loans

Interest Rates for Direct Subsidized Loans, Direct Unsubsidized Loans, and Direct PLUS Loans  
 First disbursed on or after July 1, 2024 and before July 1, 2025.

Loan Type	10-Year Treasury Note High Yield	Add-On	Fixed Interest Rate
Direct Subsidized Loans and Direct Unsubsidized Loans for Undergraduate Students	4.483%	2.05%	6.53%
Direct Unsubsidized Loans for Graduate and Professional Students	4.483%	3.60%	8.08%
Direct PLUS Loans for Parents of Dependent Undergraduate Students and for Graduate or Professional Students	4.483%	4.60%	9.08%

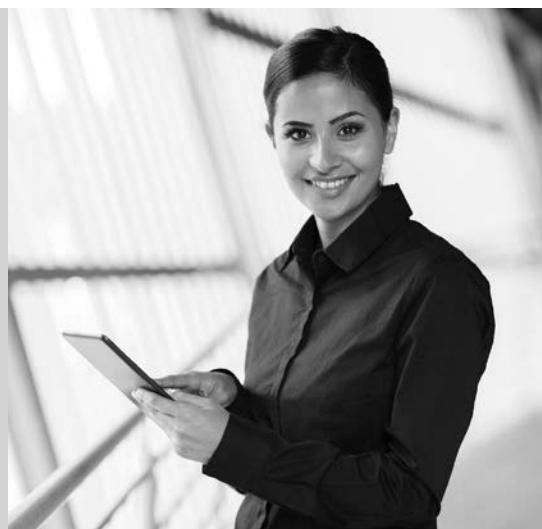
For more information and examples of repayment amounts go to <https://fsapartners.ed.gov/knowledge-center/library/electronic-announcements/2024-05-14/interest-rates-direct-loans-first-disbursed-between-july-1-2024-and-june-30-2025> (repayment plans and interactive calculators are available) to calculate your estimated repayment amount under each of the different plans.

### What if I’m having trouble repaying my loans?

You can change repayment plans to suit your financial circumstances.

"I would like to say thank you to my instructors. I feel as though they possess not only valuable knowledge as instructors, but also as experts within their field of study. Several years ago, I transitioned into a corporate environment, and I felt it was critical to my professional growth to enroll in this degree program so that I could increase my business knowledge and the professional opportunities available to me. Since completing the MBA at EU Sarasota, I can confidently state that so many doors have opened for me."

*Melinda S., 2024, Master's in Business Administration, EU Sarasota*



### **How do I keep track of how much money I'm borrowing and the type of aid I have?**

Student can access the National Student Loan Data System (NSLDS) at [www.studentaid.gov](http://www.studentaid.gov) to see details of your loan(s) by using your PIN number.

### **Posting Loan Repayment:**

Under certain circumstances, you can receive periods of deferment or forbearance that allow you to postpone loan repayment. These periods do not count toward the length of time you have to repay your loan. You cannot get a deferment or forbearance for a loan that is already in default.

### **Applying for a Deferment or Forbearance:**

Receiving deferment or forbearance is not automatic. You must apply for it. To provide options for repayment, deferment, or forbearance for Direct Stafford Subsidized or Unsubsidized loan(s), Everglades University maintains a relationship with the IonTuition. Familiarizing yourself with the terms of your loan(s), as well as your rights and responsibilities, will help you better manage your student loan debt.

Information is available by calling 1-866-296-7955 or at [www.IonTuition.com](http://www.IonTuition.com). If you would like to manage your student loans online, register with <https://www.iontuition.com/>. To find out about the types of deferment and forbearance options, go to <https://studentaid.gov/manage-loans/lower-payments/get-temporary-relief>. You must continue making payments on your student loan until you have been notified that your request for deferment has been granted. If you do not continue making payments and your deferment is not approved, you may become delinquent and therefore go into default on your student loan.

### **Is it ever possible to have my federal student loan canceled?**

#### **Loan Cancellation:**

Under certain circumstances, you can have all or part of your loan canceled. For more information, go to <https://studentaid.gov/manage-loans/forgiveness-cancellation> or contact your servicer for more information.

### **TESTING AND MAKE-UP WORK POLICY**

Class assignments and homework policies are at the discretion of the instructor. All tests will be announced in advance. Tests will be given periodically during the course. The student is responsible for making arrangements to complete any missed tests and/or assignments. Students must check with the instructor about material missed during their absence.

# STUDENT DISCIPLINARY/COMPLAINT GRIEVANCE PROCEDURES

## STUDENT COMPLAINT PROCEDURES

Everglades University's primary objective is to help its students meet their career goals. Occasionally, students have concerns or problems that need to be addressed. Students can confidentially discuss their problems at any time with instructors, the Student Services Department, or any staff member. Additionally, the University President, Vice President, Vice President of Academic Affairs, Dean of Academic Affairs, and Associate Deans maintain an open-door policy regarding students' problems.

All students are entitled to fair processes and procedures. The University has procedures that allow its students to be heard, convey to the administration concerns they may have and provide a fair hearing for students. The University will retain permanent records concerning formal complaints for a period of five years.

## STUDENT COMPLAINT GENERAL

The University is committed to its students and would like to know about student concerns. Students may voice concerns through normal administrative procedures which include meeting with the Student Services Department, or any staff member. Additionally, the University President, Vice President, Vice President of Academic Affairs, Dean of Academic Affairs, and Associate Deans maintain an open-door policy regarding students' problems.

A student who would like to file a written complaint about any issue can do so through the Student Services Department. These procedures apply only to student complaints received in writing.

- A written complaint is submitted in person, by U.S. mail, or by email. Complaints should be clearly dated.
- All written student complaints will be acknowledged by the University within 10 business days of receipt of the complaint. The date of receipt should be marked on the complaint.
- Within 15 business days after acknowledging receipt of the complaint, the appropriate administrative office of the University will inform the complainant regarding the institutional response to the complaint.
- Students have the right to appeal the University's decision in the event they are not satisfied with the University's response.

The steps to request an appeal are as follows:

## APPEAL POLICY AND PROCEDURES

### Introduction:

The Appeal Committee Panel is a standing committee that meets as needed. The voting members of the committee/panel consist of two (2) faculty members, two (2) staff members, and one (1) student. The voting members of the committee/panel should be non-biased participants. The Director of Student Services is the facilitator of the appeal hearing and is a non-voting member of the proceedings.

### Purpose:

The Appeal Committee Panel exists as a mechanism to provide a fair hearing for students. The goal of the Panel is to ascertain if Everglades University's action was fair and appropriate. The Panel will hear evidence, ask questions, review the catalog/handbook policies, deliberate and render an advisory ruling that, upon approval by the President, will become binding upon the administration as well as the student who filed the appeal.

### Request for Appeal:

The "Request for an Appeal Committee" form may be obtained from the Director of Student Services at any time during normal business hours. The request form contains the name of the student requesting the appeal process, the date, space for a narrative explanation of the problem/reason for the appeal, name and relation of anyone that will be attending the appeal process with the student and a signature blank.

All "Requests for an Appeal Committee" by a student should be submitted to the Director of Student Services.

"I decided on Everglades as I wanted to learn how to live a healthier lifestyle. Specifically, I chose the Master's in Public Health Administration program because it allowed me the ability to receive a master's degree in the areas of Complementary and Alternative Medicine and a concentration in Functional Nutrition. About 21 years ago, I was a person that used to fear college. I can now confidently say that after finishing my degrees, I have overcome that fear. My professors, Dr. Torchia and Dr. Pittman served as inspirations for me during my degree program, especially when it proved challenging. As my educational journey comes to a close, I can confidently say that Everglades will always have a special place in my heart."

*Gregory Hughey, 2023, Master's in Public Health Administration – Concentration in Complementary and Alternative Medicine and Functional Nutrition, EU Sarasota*



## **APPEAL PROCESS AND PROCEDURES**

- Complete a "Request for an Appeal Committee" form. The form must be signed and dated with a full explanation of the problem/reason for the appeal concerning the student. The form must include the names and relation of any additional people to be there on behalf of the student. The student may bring legal counsel to the hearing but legal counsel cannot speak on behalf of the student. The student must represent themselves and present his/her case to the panel.
- The "Request for an Appeal Committee" form must be submitted to the Director of Student Services.
- Upon receipt of the "Request for an Appeal Committee," the Director of Student Services will schedule the hearing within 10 business days of receipt of the request.
- The Director of Student Services will return a copy of the Request form to the student with the bottom portion completed to indicate date, place, and time of the hearing.
- On the day of the appeal the Director of Student Services will present a brief introduction of the student requesting the appeal as well as members of the panel who will hear the issues. The Director of Student Services will also provide a brief overview of the nature and chronology of the proceedings.
- The student will have ten (10) minutes in which to present his/her views, documentation, and/or other evidence in opposition to the position or action taken by the University.
- During the presentation of the student, members of the panel will have the opportunity to ask questions and view any documentation provided by the student.
- A representative of the University will have ten (10) minutes in which to present the position of the University and/or the basis for the action taken by the University.
- Following the conclusion of the presentation by the University representative, both the student and the representative of the University will have the opportunity for a three (3) minute rebuttal. The student will be permitted to rebut first and the University second.
- Following the rebuttal, the Director of Student Services will ask for final questions.
  - a) The student will be instructed as to the date that they can expect notification of the Appeal Panel's decision.
  - b) Then the student and the University representative will be excused.
- The members of the panel will deliberate. This decision will be forwarded to the President for approval. Absent extenuating circumstances, the student requesting the hearing will be notified of the decision within seventy-two (72) hours (3 Business Days).

## **STUDENT SATISFACTORY ACADEMIC PROGRESS APPEAL**

Everglades University students are entitled to fair processes and procedures. Students have the right to appeal Satisfactory Academic Progress decisions by filing a Student Satisfactory Academic Progress Appeal.

- A Satisfactory Academic Progress Appeal is submitted in person, by U.S. mail, or by email to the Dean of Academic Affairs. The student appeal must be based on mitigating circumstances. These include serious illness or injury of a student or serious illness, injury or death of a student's immediate family member, or other special circumstances. The appeal must also include an explanation as to what has changed in the student's situation that will allow him/her to make satisfactory academic progress in the returning semester. Enclose supporting documentation from medical doctors, advisors, psychologists, death notices, separation notices, divorce decree, accident reports, etc.
- All written student Satisfactory Academic Progress Appeals will be acknowledged by the University within 10 business days of receipt of the grievance. The date of receipt should be marked on the appeal.
- The Satisfactory Academic Progress Appeal Panel consisting of the Campus Vice President, Financial Aid Director, Dean of Academic Affairs, and Faculty member will meet to review the grievance and make a decision to grant or deny the appeal.
- Within 15 business days after acknowledging receipt of the grievance, the Dean of Academic Affairs will inform the student regarding the institutional response to the appeal. One of two actions can be taken: Deny Reinstatement of Student; or Reinstatement Student on Financial Aid Probation.
- If the decision is to reinstate the student on Financial Aid Probation, the response will include an academic plan.
- The student can request a meeting as part of the appeal process and must inform the University of additional people who will be in attendance on their behalf. The student may bring legal counsel to the meeting but legal counsel cannot speak on behalf of the student. The student must represent himself and present his/her case.
- The decision of the panel is final.

## **STUDENT GRADE APPEAL COMPLAINT**

The University provides all students with a course syllabus at the beginning of each course. The course syllabus includes the grading policy for the course. The University faculty members follow the grading policy stated on the syllabus and in the University catalog in order to award fair grades to all students.

A student who feels their grade has been incorrectly calculated may file a grade appeal complaint. A grade appeal complaint should be submitted to the Dean of Academic Affairs in the Academic Department. These procedures apply only to student grade appeal complaints received in writing. Students wishing to file a complaint regarding a faculty member would do so under the general student complaint policy procedures.

Grade appeal complaints are to determine that grade calculations have been completed per the syllabus and University catalog.

- A grade appeal complaint is submitted in person, by U.S. mail, or by email. Grade appeal complaints should be dated and the reason for the grade appeal should be clearly stated.
- All written student grade appeal complaints will be acknowledged by the University within 10 business days of receipt of the grade appeal. The date of receipt should be marked on the grade appeal.
- The Dean of Academic Affairs will meet with the faculty member to review the grading policy and grade books to determine if an error exists.
- Within 15 business days after acknowledging receipt of the grade appeal complaint, the Dean of Academic Affairs will inform the complainant regarding the institutional response to the grade appeal complaint.
- Students have the right to appeal the decision of the Dean of Academic Affairs by submitting a written appeal request and supporting documentation to the Vice President of Academic Affairs within 10 days of the decision. The student can request a meeting as part of the appeal process and must inform the University of additional representatives who will be in attendance on their behalf. The student may bring legal counsel to the meeting but legal counsel cannot speak on behalf of the student. The student must represent himself and present his/her case.

- The Vice President of Academic Affairs will acknowledge the written request for appeal within 10 business days of receipt and will schedule a meeting date and time if so requested.
- The Vice President of Academic Affairs will review the documentation, syllabus, faculty records and University grading policy to determine if an error exists.
- Within 15 business days after acknowledging receipt of the written request for the appeal, the Vice President of Academic Affairs will inform/meet with the complainant regarding the University's decision regarding the grade appeal. This decision shall be binding.

## **TITLE IX POLICY STATEMENT AND COMPLAINT PROCEDURES**

Title IX of the Education Amendments of 1972 ("Title IX") protects people from discrimination based on sex in education programs or activities which receive Federal financial assistance. Title IX states:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Everglades University not only complies with the letter of Title IX's requirements but also endorses the law's intent and spirit. The University is committed to compliance in all areas addressed by Title IX, including access to higher education, career education, math and science, standardized testing, athletics, education for pregnant and parenting students, learning environment, and technology, as well as sexual harassment.

The purpose of this policy is to ensure that the University's policies are applied and interpreted in ways consistent with Title IX and other applicable law.

### **DISCRIMINATION**

Everglades University prohibits discrimination and harassment based on race, color, creed, religion, sex, gender, national origin, citizenship, ethnicity, marital status, age, disability, sexual orientation, gender identity and gender expression, genetic information, veteran status, or any other status protected by applicable law to the extent prohibited by law.

### **SEXUAL HARASSMENT**

Everglades University defines sexual harassment as unwelcome behavior of a sexual nature that relates to the gender or sexual identity of an individual and that has the purpose or effect of creating an intimidating, offensive or hostile environment for study. This policy applies to all interactions between students and Everglades University faculty members and other faculty, staff, and administrative personnel, and other students.

All University students are responsible to make certain that sexual discrimination, sexual violence or sexual harassment does not occur. If you feel that you have experienced or witnessed sexual harassment or sexual violence, you should notify either of the Title IX Coordinators designated below. Everglades University forbids retaliation against anyone for reporting harassment, assisting in making a harassment complaint, or cooperating in a harassment investigation, it is also a violation of Federal law. Additional details on this policy can be found at the following link. [www.evergladesuniversity.edu/title-ix/](http://www.evergladesuniversity.edu/title-ix/)

Conduct alleged to be sexual harassment will be evaluated by considering the totality of the particular circumstances, including the nature, frequency, intensity, location, context, and duration of the questioned behavior. Repeated incidents or a pattern of harassing behavior may be cause for serious corrective action. However, a more serious incident, even if isolated, may be sufficient cause for action under this policy including referral to law enforcement when applicable.

### **THE UNIVERSITY'S TITLE IX OFFICER**

The University appoints a Title IX Officer. The University's Title IX Officer is Jared Bezet, Vice President of Academic Affairs, 5002 T-Rex Avenue, Boca Raton, FL 33431, 561-912-1211.



“I came to Everglades and pursued a bachelor’s degree. My experience and the knowledge gained, I knew I needed to continue my education and get a master’s degree. Earning my master’s degree in construction was one of the best decisions I’ve ever made. I was promoted and now contracted with several companies. Earning my masters, allowed me the ability to be free and earn more money. Earning this degree helped my family, it was challenging, but worth it!”

*Max Maxi, 2021, Master’s in Construction Management, EU Boca*



## INVESTIGATION OF COMPLAINTS

A complaint that a student, staff or faculty member has committed sexual harassment or engaged in nonconsensual sexual activity may be made to the Title IX Compliance Officer, or a staff or faculty member. The University will conduct an investigation, as appropriate under the circumstances.

The investigatory process involves interviewing the parties involved and any witnesses while gathering documentary or other evidence. In cases involving alleged criminal conduct, the complainant may file a criminal complaint with the local police department. A complainant need not pursue a criminal complaint in order to seek or to hold the accused responsible through the University’s Student Code of Conduct. As soon as possible, the complainant and the accused will be offered appropriate assistance, and our Academic Affairs department will be contacted if course adjustments are required.

Based on the outcome of the investigation, the assigned Title IX Officer will determine if there is sufficient cause to proceed with the complaint. If so, the Title IX Officer will arrange for an informal resolution conference with the accused. (Complainants do not attend informal resolution meetings but are apprised of the meeting’s outcome.) If the accused does not accept responsibility for the allegations and/or the proposed sanction, the Title IX Officer will determine if the evidence warrants a formal hearing before the Grievance Committee.

The exact nature of the responsive action depends on the circumstances, but may include discipline up to and including suspension or dismissal from the University for a student, staff or faculty who is found to have violated University policies.

## IMPLEMENTING PROVISIONS/POLICIES

The University will take appropriate action (i.e., an investigation, adjudication and disciplinary and remedial/corrective steps) in response to a complaint made pursuant to the complaint policies/procedures listed above. The University will make every effort to handle complaints and investigations with sensitivity to both the rights of the person who complains and the rights of the accused.

The University handles complaints discreetly and attempts to maintain privacy throughout the investigatory process, to the extent practicable and appropriate under the circumstances. However, in order to conduct an investigation, it is generally necessary to discuss the allegations with the accused and other potential witnesses. Additionally, the University may have legal obligations to disclose information to law enforcement or in the context of legal proceedings.

Complaints may be made anonymously. While the University endeavors to investigate all complaints, including anonymous complaints, the nature of anonymous complaints makes investigation, determination, and remediation more difficult and, at times, impossible. Further, while the University attempts to protect the identity of complainants who do not wish to be identified, this may not always be possible.

## CONFLICT RESOLUTION

Students are encouraged to first discuss any concerns with their instructor. If the concern is not resolved, they should speak to their Campus Vice President, Vice President of Academic Affairs, and University President. Chain of command should always be utilized for prompt resolution. Everglades University does however maintain an open door policy.

In appropriate cases as determined by the University, conflict resolution may be possible. This is permitted only where both the complainant and accused voluntarily agree to participate, and either party may terminate informal resolution attempts and commence formal Grievance procedures at any time prior to reaching a mutually acceptable resolution. Depending on the circumstances, a mediated resolution may not necessarily involve face-to-face discussions between the complainant and the accused. Certain cases are not appropriate for conflict resolution, such as complaints of particularly egregious sexual harassment or cases involving sexual assault or violence.

Occasionally, an individual makes a complaint and later wishes to revoke or discontinue the investigation or adjudication process. Similarly, it may occur that someone other than the victim reports an incident, and the victim declines to participate in the investigation or adjudication process. In other instances, complaints may be received anonymously and/or the victim may not wish to be personally identified. The University endeavors to respect the wishes of a victim to either not be identified and/or not participate in the process. In these situations, the University attempts to investigate and address complaints in accordance with the victim's wishes.

If a victim wishes to talk about an incident with the assurance that the discussion will be confidential and will not result in an investigation or follow up action, the University offers confidential resources through the Title IX Officer. Contact with the Title IX Officer that does not result in a complaint being filed with the University or result in action being taken by the University. Anyone wishing to have an incident investigated, mediated or adjudicated must make a complaint in accordance with the procedures described above.

In determining whether sex discrimination, sexual harassment or sexual misconduct occurred, the University does not apply the criminal standard of "beyond a reasonable doubt," nor do formal court rules of evidence apply. Instead, the University uses a "preponderance of the evidence" standard, and the University may consider any evidence it deems relevant. A "preponderance of the evidence" means the evidence which is of greater weight or is more convincing than opposing evidence such that it is "more likely than not" that an act occurred. If the applicable investigatory or adjudicatory process allows for parties to offer witnesses and evidence, the complainant and the accused will have an equal opportunity to do so. The complainant and the accused will be informed in writing of the outcome of the complaint, to the extent permitted by law. An accused who is a student may appeal the outcome to an impartial decision maker. An employee who is deemed guilty shall have whatever rights are granted by law. The particular method and grounds for appeal are explained in the student policies listed above.



The University endeavors to resolve complaints promptly. Ordinarily, the investigative stage will take no longer than 60 calendar days from the time the complaint is received. In exceptional circumstances (including but not limited to especially complex cases or when the University is not in session), it may be necessary to extend these timelines. If that occurs, the parties will be informed of the expected timeline for completion.

The University prohibits retaliation against any individual who in good faith makes a complaint of sex discrimination, sexual harassment, or sexual misconduct or participates as a witness in a proceeding under this or any other University policy. Retaliation is also unlawful pursuant to Title IX and other laws.

### **EQUAL OPPORTUNITY/AMERICANS WITH DISABILITIES ACT/FERPA COMPLAINTS**

Everglades University admits students of any race, color, and national or ethnic origin. The University's policy of equal opportunity employment and affirmative action, consistent with Federal policy, is that no person shall, on the grounds of race, creed, color, handicap, national origin, sex, age, political affiliation, sexual orientation, marital status, or belief, be excluded from any training, be denied the benefit of, or be subjected to discrimination in any hiring practice or activity at the University.

Everglades University complies with the Rehabilitation Act of 1973 (Section 504) requiring that no qualified handicapped person will be excluded by reason of the handicap from enrolling in a course of instruction. Students wishing to avail themselves of special adjustments/accommodations under the Americans with Disabilities Act must disclose special needs at time of enrollment. Accordingly, every effort is made to make reasonable adjustments/accommodations. Certain programs may require manual dexterity. Please consult campus Admissions Offices for further information.

Everglades University complies with the Family Education Rights and Privacy Act-1974 (Public Law 93-380) concerning student records. Student information will only be released to any person, agency or legal authority as required by subpoena/legal process or by consent of the student (or eligible parent). Information will only be released on a consent basis where the student or eligible parent has provided written consent, signed, dated and specifying the information to be released, the reason for release and the name(s) of persons to whom the information is to be released.

A student who feels they have not been treated fairly under the University's stated federal policies has the right to file a written complaint. A complaint should be submitted to the Vice President of the University. These procedures apply only to complaints received in writing.

- A complaint is submitted in person, by U.S. mail, or by email. Complaints should be dated.
- All written complaints will be acknowledged by the University within 10 business days of receipt of the complaint. The date of receipt should be marked on the complaint.
- Within 15 business days after acknowledging receipt of an Equal Opportunity, Americans with Disabilities, or FERPA complaint, the Vice President will inform the complainant regarding the institutional response to the written complaint.
- Students have the right to file a grievance with the University in the event they are not satisfied with the University's response.

The steps to request a grievance are as follows:

## **GRIEVANCE POLICY AND PROCEDURES**

### **Introduction:**

If Everglades University is forced to take action against a student, it still believes strongly that every student has a right to procedural due process in which a student has notice and an opportunity to be heard. If the administration has to take disciplinary measures against a student or other action related to a student, the student may appeal the decision to the Grievance Committee.

Students are encouraged to resolve problems through normal administrative channels. A petition for a grievance hearing must be made in writing and submitted to the Director of Student Services. The grievance is then scheduled to be heard before the Committee. The Grievance Committee panel is a standing committee that meets at 1:00 p.m. each Tuesday if a grievance is to be heard.

The voting members of the Grievance Committee consist of two (2) faculty members, two (2) staff members, and one (1) student. The voting members of the committee/panel are non-biased participants. The Director of Student Services is the facilitator/moderator of the grievance hearing and a non-voting member of the proceedings. The Panel will hear evidence, ask questions, review the catalog/handbook policies, deliberate and render an advisory ruling that, upon approval by the Office of the President, will become binding upon the administration as well as the student who filed the grievance.

### **Purpose:**

The Grievance Committee/Panel exists as a mechanism to provide a fair hearing for students. The goal of the Panel is to ascertain if Everglades University's policy has been adhered to. The Panel will hear evidence, ask questions, review the catalog/handbook policies, deliberate and render an advisory ruling that, upon approval by the President, will become binding upon the administration as well as the student who filed the grievance.

### **Request for Grievance Committee:**

The "Request for a Grievance Committee" form may be obtained from the Director of Student Services at any time during normal business hours. The request form contains the name of the student requesting the grievance process, the date, space for a narrative explanation of the problem/reason for the grievance, name and relation of anyone that will be attending the grievance process with the student and a signature blank.

All "Requests for a Grievance Committee" by a student should be submitted to the Director of Student Services.

## **GRIEVANCE PROCESS AND PROCEDURES**

- Complete a “Request for a Grievance Committee” form. The form must be signed and dated with a full explanation of the problem/reason for the appeal concerning the student. The form must include the names and relation of any additional people to be there on behalf of the student. The student may bring legal counsel to the hearing but legal counsel cannot speak on behalf of the student. The student must represent them self and present his/her case to the panel.
- The “Request for a Grievance Committee” form must be submitted to the Director of Student Services.
- Upon receipt of the “Request for a Grievance Committee,” the Director of Student Services will schedule the hearing within 10 business days of receipt of the request.
- The Director of Student Services will return a copy of the Request form to the student with the bottom portion completed to indicate date, place, and time of the Hearing.
- On the day of the appeal the Director of Student Services will present a brief introduction of the student requesting the appeal as well as members of the panel who will hear the issues. The Director of Student Services will also provide a brief overview of the nature and chronology of the proceedings.
- The student will have ten (10) minutes in which to present his/her views, documentation, and/or other evidence in opposition to the position or action taken by the University.
- During the presentation of the student, members of the panel will have the opportunity to ask questions and view any documentation provided by the student.
- A representative of the University will have ten (10) minutes in which to present the position of the University and/or the basis for the action taken by the University.
- Following the conclusion of the presentation by the University representative, both the student and the representative of the University will have the opportunity for a three (3) minute rebuttal. The student will be permitted to rebut first and the University second.
- Following the rebuttal, the Director of Student Services will ask for final questions.
  - a) The student will be instructed as to the date that they can expect notification of the Grievance Panel's decision.
  - b) Then the student and the University representative will be excused.
- The members of the panel will deliberate. This decision will be forwarded to the Campus Vice President for review and forwarded to the Office of the President for final approval.

Absent extenuating circumstances, the student requesting the hearing will be notified of the decision within seventy-two (72) hours (3 Business Days).

## **STUDENT DISCIPLINARY PROCEDURES**

If a student violates Everglades University's Standards of Conduct in a classroom, the first level of discipline lies with the faculty member. If a situation demands further action, the dean of academic affairs is responsible. In the absence of the dean, the Campus Vice President determines disciplinary action. If a student has a serious objection to the disciplinary action imposed, the student has the right to use the grievance process as outlined in the Everglades University catalog.

When a student violates Everglades University's Standards of Conduct outside the classroom but on campus, the Dean of Academic Affairs is the first level of discipline. The next level is the Campus Vice President. If a student is dissatisfied with the disciplinary action imposed, the student has the right to use the grievance process as outlined in the Everglades University catalog.

## **ARBITRATION CLAUSE FOR EVERGLADES UNIVERSITY**

As stated on the Everglades University Application for Admissions, it is agreed that, in the event the parties to the enrollment agreement are unable to amicably resolve any dispute, claim or controversy arising out of or relating to the agreement, or if a claim is made by either against the other or any agent or affiliate of the other, the dispute, claim or controversy shall be resolved by binding arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules. If this chosen forum or method of arbitration is unavailable, or for any reason cannot be followed, a court having jurisdiction hereunder may appoint one or more arbitrators or an umpire pursuant to section 682.04, F.S. Each party shall have the right to be represented by an attorney at any arbitration proceeding. The expenses and fees of the arbitrator(s) incurred in the conduct of the arbitration shall be split evenly between the parties to the arbitration. However, if Everglades University prevails in the arbitration proceeding, Everglades University will be entitled to any reasonable attorney's fees incurred in the defense of the student claim. The venue for any proceeding relating to arbitration of claims shall be in the county wherein the institution is located. This agreement cannot be modified, except in writing by the parties.

## **ENROLLMENT AGREEMENT DISPUTES/ARBITRATION POLICY**

The University's enrollment agreement is the legal binding document between the student and the University. It is agreed that in the event the parties to this enrollment agreement are unable to amicably resolve any dispute, claim or controversy arising out of or relating to this agreement, or if a claim is made by either against the other or any agent or affiliate of the other, the dispute, claim or controversy shall be resolved by arbitration administered by the American Arbitration Association under its Commercial Arbitration Rules. If this chosen forum or method of arbitration is unavailable, or for any reason cannot be followed, a court having jurisdiction hereunder may appoint a panel of arbitrators pursuant to section 682.04, F.S. The expenses and fees of the arbitrator(s) incurred in the conduct of the arbitration shall be split evenly between the parties to the arbitration; however, if Everglades University prevails in the arbitration proceeding, Everglades University will be entitled to any reasonable attorney's fees incurred in the defense of the student claim. Venue for any proceeding relating to arbitration of claims shall be in the county wherein the institution is located. This agreement cannot be modified except in writing by the parties. In the event a student has not been able to resolve a concern with the institution, the student may submit such concern to the following for review and response:

Accreditation Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC),  
1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500

Office of Articulation, Florida Department of Education  
articulation@fldoe.org  
850-245-0427

Distance Education students, who have completed the internal institutional grievance process and the applicable state grievance process, may appeal non-instructional complaints to the FL-SARA PRDEC Council. For additional information on the complaint process, please visit the FL-SARA Complaint Process website:  
<https://www.fldoe.org/sara/student-concerns.stml>

## **POLICY REGARDING SAFETY AND PRIVATE SPACES ACT SECTION 553.865**

Restrooms and changing facilities are designated for exclusive use by male and females (based upon biological sex at birth). Individuals who willfully enter and refuse to leave a restroom or changing facility of the opposite sex are subject to disciplinary action by the University.

## GRADUATION REQUIREMENTS

All students must complete the general graduation requirements as prescribed by the University, as well as all degree requirements specified in the degree being pursued. Students meeting these requirements will be issued a Master's Degree or a Bachelor of Science Degree.

Students should request an exit interview in order to graduate. Accordingly, students must contact their Student Services Director, Dean of Academic Affairs, or the Vice President to schedule an appointment and/or make arrangements to complete the necessary paperwork.

Only those students who have completed all degree requirements are allowed to participate in the commencement exercises. Students will not be issued a degree unless they are in good standing according to University policies and regulations. The student must not be on disciplinary probation.

### MASTER'S DEGREE

To be eligible for a Master's Degree the student must:

- Be admitted and granted degree seeking status.
- Complete a designated course of study that includes at least 36 semester hours of credit. All required courses in a program must be completed.
- Achieve a minimum cumulative GPA of 3.0 in all college work attempted.
- Graduate students must receive a grade of "C" or above in all courses needed toward degree completion.
- The master's degree coursework must include only those courses numbered 5000 and above.
- Complete the last thirty semester hours of credit at Everglades University.
- Any additional requirements for the major or supporting courses must be satisfied.
- A student must satisfy the requirements for the degree that are in force at the time the degree is to be awarded.
- Complete an exit interview with all departments.
- Resolve all financial obligations to the University.

### BACHELOR OF SCIENCE DEGREE

To be eligible for a BS degree the student must:

- Be admitted and granted degree seeking status.
- Complete a designated course of study that includes at least 123 semester hours of credit. All required courses in a program must be completed.
- Achieve a cumulative GPA of 2.0 or higher in all college work attempted.
- Complete the last thirty-three semester hours of credit at Everglades University.
- Must complete a minimum of 40 credit hours in upper division (3000 and 4000 level) courses.
- Complete an exit interview with all departments.
- Resolve all financial obligations to the University.

# **DISTANCE LEARNING**

## **DISTANCE LEARNING OBJECTIVES**

Everglades University understands and supports the educational needs of adult learners and those who cannot attend on campus classes. Toward that end, a distance learning program has been developed.

It is important to understand what online classes are and what they are not. Online classes are not easy substitutes for on campus classes. In fact, students find online classes as rigorous and demanding as on campus classes. Students are expected to attend the virtual classroom a specified number of times per week. All attendance is monitored. The times are flexible and dictated by the students' personal schedules; but nonetheless their presence is required and recorded and counts toward the final grades. An online student is expected to be computer-literate and familiar with the Internet. An orientation course is available to help students improve these skills.

An online class is convenient and flexible. It allows students to work on assignments and participate in class discussions as their schedules permit within reasonable timeframes. Learning is achieved through individual inquiry, collaborative processes (student/student and student/faculty) and personal synthesis of ideas into an understanding of the topic. Outcomes are determined by qualitative analysis of student input, subjective and objective tests, including pre- and post-tests, group and individual projects and case studies.

## **DISTANCE LEARNING PROGRAMS AND COURSES OF STUDY**

All programs of study are available 100% online via distance learning. Expected learning outcomes and completion requirements for these programs are identical to those in the on campus program.

## **PREREQUISITES FOR PARTICIPATION IN DISTANCE LEARNING**

Admissions requirements for distance learning programs are identical to on campus programs. Additionally, students must demonstrate the ability to succeed in an online web-based educational environment. An assessment is given during the admissions process to evaluate the student's ability to succeed in the online environment. In addition, an online orientation and assessment is given to online students by an online trainer to assess computer skills and proficiency. Students receiving a low proficiency score from the online trainer are referred to a Dean of Academic Affairs, or Vice President for further review prior to starting their program.

## **DISTANCE LEARNING FACULTY/STUDENT INTERACTION**

Given the unique nature of online learning, faculty/student interaction is critical for success. Online classes offer several opportunities for interaction, both faculty/student and student/student interaction. Some methods of interaction include online lectures, email, document sharing, threaded discussions and chat rooms. Students are required to log in and participate in the online class a specified number of times per week. Faculty log in daily to review, respond and reply to students. Faculty respond within a 24-hour time period. More traditional methods of contact are also available, including phone (toll free for those out of area), and virtual office visits via webinar.

## **DISTANCE LEARNING FACILITIES AND EQUIPMENT**

Everglades University has computer labs with Internet access that are available for student use. Everglades University provides technical services and training through its online platform. Online students must have their own high-speed Internet access, and provide their own personal desktop or laptop computer with speakers and a webcam. Students' computers should be capable of running updated browsers and Microsoft Office applications.



## **DISTANCE LEARNING SERVICES**

Student services can be provided in the following three ways: electronically, via the telephone, or in person. Adequate personnel are provided by the University to meet your student service needs. Specifically, the University offers the following student services to all online students. Everglades University's distance learning activities are a one-on-one activity. The faculty member will provide you with the appropriate tutoring based upon your individual needs. Each faculty member can be contacted twenty-four hours a day, seven days a week via his or her email account. Response time per student request is within twenty-four hours. If the student needs help in understanding electronic platforms or utilization of the University's website, service is provided by the Help Desk twenty-four hours a day, seven days a week via a toll free phone number or via email. For general assistance with technology, contact the Help Desk at 1-877-479-1640 or Email [helpdesk@evergladesuniversity.org](mailto:helpdesk@evergladesuniversity.org). Contact the Online Division Directly at 561-912-2166. For Blackboard assistance visit <https://eu.edusupportcenter.com/> or call 855-412-3719.

## **DISTANCE LEARNING ACADEMIC ADVISING**

Academic advising is mandatory each semester. Students failing a course are required to meet with their academic advisor to discuss academic progress and financial responsibilities. All students will be assigned an Academic Advisor. Academic Advisors will be available to assist students with any concerns, whether academic or personal, to assure successful completion of the program.

## **DISTANCE LEARNING DELIVERY OF BOOKS**

The University's bookstore will ship books for your online classes. The books will be delivered to your house. Students who wish to order their books independently should notify the University's bookstore. Please visit the Online Bookstore at <https://www.evergladesuniversity.edu/bookstore/> for more information.

## **DISTANCE LEARNING PLACEMENT ASSISTANCE**

Placement assistance for graduates is available to students through the Student Services Department. The Student Services Department can be contacted either by email, telephone or in-person to request placement assistance. Although the University assists students in identifying placement opportunities, it cannot guarantee employment. Online learners are encouraged to visit the Online Career Center at [www.collegecentral.com/EvergladesUniversity](http://www.collegecentral.com/EvergladesUniversity). Students can display a current résumé, search job openings, and receive job placement assistance.

## **DISTANCE LEARNING STUDENT SERVICES**

The University provides a sincere and friendly staff to assist in your personal needs. The University is equipped with a variety of resources and referrals to community services. Please contact the Student Services Department for further details.

## **DISTANCE LEARNING LIBRARY RESOURCES**

Students have access to a comprehensive online library which includes all electronic library resources as delineated in the Everglades University Library section of this catalog (please refer to page 12.)

In compliance with 34 CFR Section 668.43(b) for a complete list of our accreditors and for the State approval entities for distance learning in the United States, please refer to the Everglades University website at [www.EvergladesUniversity.edu/online-degree-programs.asp](http://www.EvergladesUniversity.edu/online-degree-programs.asp).

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"I am glad that I chose Everglades University for my online college courses/degree. All of the staff I have worked with during enrollment have been so nice, polite, and welcoming. I like the structure of the courses, because it works with my busy schedule being a stay-at-home mom. This allows me to work on my degree while I take care of my kids, and work on my business start-ups. I would highly recommend this university for anyone who wants to work and still have a regular schedule and family life. They offer one course at a time, and that's perfect!"

*Nicole Sanchez, 2023, Bachelor's in Alternative Medicine, EU Online*



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"From the start, Everglades University's staff and professors were amazing! I learned more than I imagined I ever would. I'm grateful for the opportunity to have had such a wonderful educational journey. The program was engaging, the professors were knowledgeable and attentive, and the curriculum has proven to be relevant in my everyday life. This degree program will definitely benefit me in any journey moving forward in my life, whether it be while pursuing a master's degree, or providing holistic care for my family. I'll never forget the positive and fantastic experience here!"

*Gracie Mangual, 2023, Bachelor of Science in Alternative Medicine, EU Boca*



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"I enrolled at EU, because they offered programs and classes that interested me on a personal level, and I was drawn to the smaller scale of its institution. There were obstacles during my program, but the staff and faculty always showed genuine concern with my progress, while still offering enough space to learn and succeed on my own. EU brought me opportunities for professional development, new perspectives, self-satisfaction, and a continuous drive to strive for improvement. I want to thank the wonderful staff of Everglades University for supporting me in both accountability and encouragement throughout my education."

*Eric Sandy, 2023, Master's in Public Health Administration, EU Orlando*



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Uniti Fiber  
Ward Murphy, *Regional Vice President, Sales*

## ACADEMIC CALENDARS

### TERM CALENDAR 2022\*

01/01/22	New Years Day
01/10/2022-05/01/2022	Winter Semester
01/10/2022-02/06/2022	Term A Classes Begin**
01/17/2022	Martin Luther King Jr. Day
01/18/2022	Return to Class
02/07/2022-03/06/2022	Term B Classes Begin
02/21/2022	President's Day
02/22/2022	Return to Class
03/07/2022-04/03/2022	Term C Classes Begin**
04/04/2022-05/01/2022	Term D Classes Begin
04/15/2022-04/18/2022	Easter Break
04/19/2022	Return to Class
05/02/2022-05/08/2022	Spring Break
05/09/2022-08/28/2022	Summer Semester
05/09/2022-06/05/2022	Term A Classes Begin**
05/30/2022	Memorial Day
05/31/2022	Return to Class
06/06/2022-07/03/2022	Term B Classes Begin
07/05/2022-07/31/2022	Term C Classes Begin**
07/04/2022	Independence Day Observed
07/05/2022	Return to Class
08/01/2022-08/28/2022	Term D Classes Begin
08/29/2022-12/18/2022	Fall Semester
08/29/2022-09/25/2022	Term A Classes Begin**
09/05/2022	Labor Day
09/06/2022	Return to Class
09/26/2022-10/23/2022	Term B Classes Begin
10/24/2022-11/20/2022	Term C Classes Begin**
11/11/2022	Veterans Day
11/14/2022	Return to Class
11/21/2022-12/18/2022	Term D Classes Begin
11/24/2022-11/27/2022	Thanksgiving Break
11/28/2022	Return to Class
12/19/2022-1/08/2023	Holiday Break

### TERM CALENDAR 2023\*

01/01/23	New Years Day
01/09/2023-04/30/2023	Winter Semester
01/09/2023-02/05/2023	Term A Classes Begin**
01/16/2023	Martin Luther King Jr. Day
01/17/2023	Return to Class
02/06/2023-03/05/2023	Term B Classes Begin
02/20/2023	President's Day
02/21/2023	Return to Class
03/06/2023-04/02/2023	Term C Classes Begin**
04/03/2023-04/30/2023	Term D Classes Begin
04/07/2023-04/10/2023	Easter Break
04/11/2023	Return to Class
05/01/2023-05/07/2023	Spring Break
05/08/2023-08/27/2023	Summer Semester
05/08/2023-06/04/2023	Term A Classes Begin**
05/29/2023	Memorial Day
05/30/2023	Return to Class
06/05/2023-07/02/2023	Term B Classes Begin
07/03/2023-07/30/2023	Term C Classes Begin**
07/04/2023	Independence Day Observed
07/05/2023	Return to Class
07/31/2023-08/27/2023	Term D Classes Begin
08/28/2023-12/17/2023	Fall Semester
08/28/2023-09/24/2023	Term A Classes Begin**
09/04/2023	Labor Day
09/05/2023	Return to Class
09/25/2023-10/22/2023	Term B Classes Begin
10/23/2023-11/19/2023	Term C Classes Begin**
11/10/2023	Veterans Day
11/13/2023	Return to Class
11/20/2023-12/17/2023	Term D Classes Begin
11/23/2023-11/26/2023	Thanksgiving Break
11/27/2023	Return to Class
12/18/2023-1/07/2024	Holiday Break

\* Please note holidays will not affect access to online courses. Online students have 24 hour access to their courses during the term.

\*\* Graduate student start dates



## TERM CALENDAR 2024\*

01/01/24	New Years Day
01/08/2024-04/28/2024	Winter Semester
01/08/2024-02/04/2024	Term A Classes Begin**
01/15/2024	Martin Luther King Jr. Day
01/16/2024	Return to Class
02/05/2024-03/03/2024	Term B Classes Begin
02/19/2024	President's Day
02/20/2024	Return to Class
03/04/2024-03/31/2024	Term C Classes Begin**
04/01/2024-04/28/2024	Term D Classes Begin
03/29/2024-04/01/2024	Easter Break
04/02/2024	Return to Class
04/29/2024-05/05/2024	Spring Break
05/06/2024-08/25/2024	Summer Semester
05/06/2024-06/02/2024	Term A Classes Begin**
05/27/2024	Memorial Day
05/28/2024	Return to Class
06/03/2024-06/30/2024	Term B Classes Begin
07/01/2024-07/28/2024	Term C Classes Begin**
07/04/2024	Independence Day Observed
07/05/2024	Return to Class
07/29/2024-08/25/2024	Term D Classes Begin
08/26/2024-09/01/2024	Summer Break
09/02/2024-12/22/2024	Fall Semester
09/02/2024-09/29/2024	Term A Classes Begin**
09/02/2024	Labor Day
09/03/2024	Return to Class
09/30/2024-10/27/2024	Term B Classes Begin
10/28/2024-11/24/2024	Term C Classes Begin**
11/11/2024	Veterans Day
11/12/2024	Return to Class
11/25/2024-12/22/2024	Term D Classes Begin
11/28/2024-12/01/2024	Thanksgiving Break
12/02/2024	Return to Class
12/23/2024-1/12/2025	Holiday Break

## TERM CALENDAR 2025\*

01/01/25	New Years Day
01/13/2025-05/04/2025	Winter Semester
01/13/2025-02/09/2025	Term A Classes Begin**
01/20/2025	Martin Luther King Jr. Day
01/21/2025	Return to Class
02/10/2025-03/09/2025	Term B Classes Begin
02/17/2025	President's Day
02/18/2025	Return to Class
03/10/2025-04/06/2025	Term C Classes Begin**
04/07/2025-05/04/2025	Term D Classes Begin
04/18/2025-04/21/2025	Easter Break
04/22/2025	Return to Class
05/05/2025-05/11/2025	Spring Break
05/12/2025-08/31/2025	Summer Semester
05/12/2025-06/08/2025	Term A Classes Begin**
05/26/2025	Memorial Day
05/27/2025	Return to Class
06/09/2025-07/06/2025	Term B Classes Begin
07/04/2025	Independence Day Observed
07/05/2025	Return to Class
07/07/2025-08/03/2025	Term C Classes Begin**
08/04/2025-08/31/2025	Term D Classes Begin
09/01/2025-12/21/2025	Fall Semester
09/01/2025-09/28/2025	Term A Classes Begin**
09/01/2025	Labor Day
09/02/2025	Return to Class
09/29/2025-10/26/2025	Term B Classes Begin
10/27/2025-11/23/2025	Term C Classes Begin**
11/11/2025	Veterans Day
11/12/2025	Return to Class
11/24/2025-12/21/2025	Term D Classes Begin
11/27/2025-11/30/2025	Thanksgiving Break
12/01/2025	Return to Class
12/22/2025-1/12/2026	Holiday Break

\* Please note holidays will not affect access to online courses. Online students have 24 hour access to their courses during the term.

\*\* Graduate student start dates

## EMPLOYERS OF OUR GRADUATES

- A Wider Circle
- A & A Associates
- AAA Auto Club
- Aapco Southeast
- ABC Supply Company Inc.
- Aberdeen Gold and Country Club
- Absolute Holistic Medicine
- Absolute Care Services
- Absolute Home Health Agency Inc.
- Academy of Cosmetology
- ACCC Holding Corporation
- Accel Aviation
- Account Temps
- Accurate Drilling
- Accurate Engineering Integrated Construction Services, Inc.
- Accuright Surveyors of Orlando
- Acousti Engineering Company of Florida
- Action Against Hunger
- Active Family Chiropractic
- ADP (Automatic Data Processing Inc.)
- Advance Newhouse
- Advance Roofing
- Advanced Chiropractic and Rehab
- Advanced Dermatology
- Advanced Healthcare Clinic, LLC.
- Adecco Direct Placement Office
- AdventHealth- Celebration
- AdventHealth- Orlando / Florida Hospital
- AdventHealth- Waterman
- AdventHealth- Wesley Chapel
- Aero-link Marine and Power
- Aerosim Flight Academy
- Aerospace Dynamics
- Aerospace Technologies Group
- Aerotek Aviation LLC
- Aflac
- AIDS Healthcare Foundation, US Headquarters
- Airmax Aviation
- Air America Flight Center, LLC
- Air Canada - TPA
- Air Station Aviation
- Air Transport International
- Airbus North America Customer Services Inc.
- Aircraft Service International Group Orlando
- Aircraft Technical Support
- Airport Worldwide
- AirQuest Environmental, Inc.
- Aj Diaz Remodeling
- Ajax Paving Industries
- Alamo City Medical Group
- Alamo Helicopter Tours
- All Childrens Hospital
- All Faith's Food Bank
- Allegiant Air
- Allestra Recruiting
- Alliance Care
- Alliance for Natural Health USA
- Alliance for Preventive Health
- Almost Family
- Alpha Insulation & Waterproofing
- Alternative Fitness
- Alternative Home Health Care
- Alternative Medical Healthcare Services Corp.
- Alorica
- Always Best Care Senior Services
- Amazing Pools and Service
- Ambulatory Surgery Center
- American Airlines
- American Association of Airport Executives
- American Botanical Pharmacy
- American Cancer Society
- American Car Care Center
- American College of Acupuncture & Oriental Medicine
- American Eagle Airlines
- American Electronics Recycling
- American Express
- American General Life and Accident Insurance Company
- American Landscape
- American Products, Inc.
- American Red Cross
- Ameriflight
- Ameson Education & Cultural Exchange Foundation
- AMI Health & Fitness
- Amick Construction Inc.
- Andrew General Contractor
- Angelic Home Care Sarasota

- Appalachian School of Holistic Herbalism
- Apex Consulting Engineers
- Apex Marketing and Promotions
- Applied Card Systems
- Aqua Plumbing & Air
- Aramark Uniform Services
- Archer Western Construction
- Argo Systems
- Arinci Construction, Inc.
- ASIG
- Aspen Air Conditioning
- Aspire Health Partners Juvenile
- Associated Interior Systems
- Atlantic Aviation
- Atlantic Aviation- Orlando
- Atlantic Jet Support LLC
- Atlass Hardware Corporation
- AT&T
- Autoimmune Diseases on Flipboard
- Avantair
- Avis Budget Group
- Badawi Aviation, LLC
- B and I Contractors
- Balance Professional Staffing
- Balanced Living Therapy Center, PLLC
- Balfour Beatty Construction
- Bank of America Corporation
- Bankers Life and Casualty Company
- Banna Development LLC
- Banyan Air Service
- Baron Manufacturing
- Barry's Vitamin and Herbs
- Bastyr University
- Bath and Racquet Fitness
- Bay Pines VA Medical Center
- Bay Village of Sarasota
- Bayside Metal Technologies, Inc.
- BDS Marketing
- Beacon Construction Group
- Beacon Products Incorporated
- Bealls
- Bemidji Aviation Services, Inc.
- Benderson Development Company, LLC
- Bergman Construction
- Best Acupuncture
- Best Buy
- Bethesda Healthcare
- Beyond Wishes
- Biggs Organic Farms LLC
- Biltmore Spa
- BioPlus Specialty Pharmacy
- Bio-K Plus
- Biotest Pharmaceuticals Corporation
- BioVance Animal Health
- BJ Construction II, LLC
- BJ's Wholesale Club - Sarasota
- Blue Heron Landscape Services
- Blue Star Jets
- BlueCross BlueShield of Florida
- Blues Brothers Construction Corp.
- Bobby Soles Propeller Service
- Boca Aviation
- Boca Collection
- Boca Cryo
- Boca Nutrition
- Boca Raton Community College
- Boca Raton Resort and Club
- Boeing
- Bombardier Aerospace Services
- Bostrom and Associates, Inc.
- Bostwick Laboratory
- Boulder School for Homeopathy
- Boulder Therapeutics Inc.
- BPI Plumbing
- Bradenton Health & Racquet Club
- Braddock Metallurgical
- Bradley Construction
- Brain Balance Center of Lake Mary
- Breakthrough Behavior
- Brookdale Senior Living
- Broward County Aviation Department
- Broward County Public Schools
- Broward Health Corporate Headquarters
- Brown Massage Therapy
- Budget Rental Car
- Buena Vista Construction Company
- CACI /Wexford
- Caddell Construction Co. (DE), LLC
- CAE USA Inc.
- Calibre Systems, Inc.
- Calpine Corporation
- Caltrans

- Cambridge Health Alliance
- Campbell Cabinetry Designs Inc.
- Canadian Biologics Inc.
- Cancer Support Community
- Cancer Treatment Centers Of America, Inc.
- Cannon Auto Group
- Canon Business Solutions
- Capstone Building Corp.
- Capsule Aviation Inc.
- Captain Maintained
- Cardinal Health
- Cardinal Logistics Management
- CardioFlex Therapy
- Career Education Corporation
- CareWorks
- Carmax- Clearwater
- Carolann Joy Salon LLC
- Carpenter's Corner
- Carr Builders
- Carrolwood Internal Medicine
- Casey Hyman Plumbing, Inc.
- Catholic Charities Diocese of St. Peters
- Catholic Health Services
- CBS Radio
- CDI Corp.
- Cedar Park Regional Medical Center
- CEMEX USA
- Cenergistic
- Centene Corporation
- Center for Acupuncture & Oriental Medicine
- Center for Ecological Technology
- Center on Medicine as a Profession- Columbia University
- Center for Alternative Medicine and Spa
- CentiMark
- Central Branch YMCA
- Central Payment Corporation
- Central Security Services
- Central Transport, LLC
- Centurion Air Cargo, Inc.
- Cert-In Software Systems Inc.
- Certified Wellness Coach
- CFE Federal Credit Union
- Chamberlin's Natural Foods
- Charles Perry Partners, Inc.
- Charlotte County Airport Authority
- Charlotte County Board of County Commissioners
- Charlotte County Clerk of the Circuit Court
- Charlotte County Health Department
- Charlotte County Public Schools
- Chavez Construction Company
- Children's Home Society of Florida
- Chiropractor of St. Petersburg
- ChiroRecovery
- Choice Medical Centers
- Chris Craft
- Chris Evert Children's Hospital at Broward General Medical Center
- Chuck's Natural Foods
- Cirrus Aviation
- City of Atlanta
- City of Cape Coral
- City of Daytona Beach
- City of Deerfield Beach
- City of Delray Beach
- City of Fort Lauderdale
- City of Indian Rocks
- City of North Lauderdale
- City of Orlando
- City of Philadelphia
- City of Pompano Beach
- City of St. Pete
- City of Tampa
- City of Venice
- City of West Palm Beach
- City of Winter Haven
- City of Pompano Beach
- Clean Energy Loan Program
- Cleveland Construction, Inc.
- Coastal Health Systems
- Coastal Mechanical Services
- Collins Properties
- Colonial Life & Accident Insurance Company
- Comair, Inc.
- Comcast Cablevision
- Comlux Aviation
- Commercial Jet Inc.
- CommuniCare Health Services
- Community Care Ambulance Network
- Community Health Center, Inc.
- Complete Cranial Relief
- Complex Healthcare at RidgeLake

- Comprehensive Care Clinic
- Comprehensive Energy Services
- Concerned Care LLC
- Conde Center for Chiropractic Neurology
- Conifer Health Solutions
- ConServ Building Services, LLC
- Conserva Resources, Inc.
- Construction Management Association of America
- Constructors & Associates
- Continental Airlines
- Continental Builders USA
- Continucare
- Cool Today
- Copy Talk
- Cora Health Services
- Coral Springs Medical Center
- Core Construction
- Corinthian Colleges, Inc.
- Cortiva Institute
- Coventry Health Care
- Crest Oil and Gas
- Crohn's & Colitis Foundation of America, Inc. (CCFA)
- Crown Essential
- CrownPointe LLC
- Cummins Power
- Custom Cable Industries
- Customer Drywall
- CuttyHunk Furniture Company
- CVR Enterprises
- Cypress Palms Assisted Living
- Cyriacks Environmental Consultants
- CyQuest
- D & U Home Improvement
- DACG, Inc.
- Dale Vinopal PA
- Danny Via Plumbing
- Darden Restaurants, Inc.
- Darwin Brewing
- David Weekly Homes
- Daytona Beach International Airport
- Daytona State College
- Deangelis Diamond Construction
- Debbie's Health Foods
- Delray Medical Center
- Delta Airlines
- Delta Body Systems
- Delta Global Services
- Dentsply
- Department of Air Force - MacDill AFB
- Department of Defense
- Department of Homeland Security
- Department of Veteran Affairs - Tampa
- Des Moines International Airport
- Dexter Systems Inc
- DG Kustoms
- Diamond Resort
- Diaz Fritz Group
- Dickinson Center
- Digital Traffic Systems, Inc.
- Discount Tire Company
- Disney Grand Floridian Resort & Spa
- District of Columbia Air National Guard
- Disney Travel
- Disney World Swan & Dolphin Resort
- Divisions Unlimited Inc.
- Dixie Southern Custom Steel Fabrication
- Doctors Choice
- Doctors Hospital of Sarasota
- Dondlinger & Sons Construction
- Dolphin Aviation
- Doral Golf Resort and Spa
- DPR Construction
- Dr. Andre Renard
- Dr. Maria Luong
- Dr. Mary Ellen Fraizer
- Dr. Morse's Herbal Health Club
- Dr. Nancy Horton
- Dr. Nina's Animal Hospital
- Dragon Rises College of Oriental Medicine
- Drury Inn
- Dr. Sears Wellness Institute
- Duncan Seawall Dock and Boatlift
- DWG & Associates, Inc.
- Dynamic Aviation
- Dynan Construction
- DynCorp International
- Eagle Aerospace Military Academy
- Earthfare
- East-West Integrative Medicine Clinic
- Eat More Produce
- Ecotech Institute
- El Gee Lighting
- Elements Therapeutic Massage

“Working overseas as a contractor while completing school can be difficult. Everglades University provided me the opportunity to complete my master's degree in construction management completely online, one of only four programs nationwide that offered a construction management degree! The administrative offices are very thorough and make sure that students have the necessary information to move forward in their program. I would definitely recommend Everglades University for working adults looking to further their career through education!”

*Ian Gibson, 2023, Master's in Construction Management, EU Online*



- Elite Woodwork
- Elke Salgado- Self Employed
- Embracing One Soul at a Time
- Embry-Riddle Aeronautical University
- Emergency Physicians of Central Florida
- Emeritus- La Casa Grande
- EMI Industries- Florida
- Empire Aerospace
- Endeavor Air
- Endeavour Communications
- Electrical Staffing
- Enercon Services, Inc.- Tampa
- Elite Avionics Service Inc. DBA Northwest Arkansas Avionics, Inc.
- Emergency Medicine Scribe Systems
- Energy Placement, Inc.
- Engineered Environments Inc.
- Enterprise Electric, LLC
- Envirocare Inc.
- Envirotech Roofing
- Envoy Air
- Era Helicopters, LLC
- Ernesto Benchocron, Herbologist
- Evergreen Lifestyles Management
- Executive Helicopter Tours
- Exit King Realty
- Express Jet Airlines
- Express Scripts
- FAA / US Government
- Falcon Catering
- Families in Recovery of Central Florida
- Family and Community Financial Center
- Family Dermatology
- Family Life Services
- Farmers Insurance Inc.
- Farmingdale State Department of Aviation
- FBI- Washington DC
- FCCI Insurance
- Federal Aviation Administration
- Federal Government USCG Civil Service
- Federal Market Place
- FedEx Corporation
- FedEx Express Security
- Federal Aviation Administration
- Field Club
- FieldCore
- FIMOR/Encore Engineering
- Fine Elegant Cabinets
- Finlay Management, Inc.
- First Communities
- First Light Homecare
- Fiserv
- Flight Ready Aviation
- Flight Safety International
- Flight Services & Systems, Inc.
- Florida Aviation Professionals
- Florida Blue
- Florida Breast Health Initiative

- Florida Cancer Specialists & Research
- Florida Chiropractic and Sports Rehab
- Florida College of Integrative Medicine
- Florida College of Natural Health
- Florida Commercial Security Services
- Florida Department of Health - Sarasota
- Florida Fish Farm
- Foot and Ankle Specialists
- Florida Flight Maintenance
- Florida Flight Training Center
- Florida School of Midwifery
- Ford County Health Department
- Florida Department of Veteran Affairs
- Florida Highway Patrol
- Frontier Airlines
- Florida Hospital
- Florida Hospital- Apopka
- Florida Hospital- Waterman
- Florida Injury Deltona
- Florida Living Nursing Centers
- Florida Radiation Oncology
- Florida Realty Investments
- Florida Rehability
- Florida Technical College
- Florida Wine & Spirits
- Forever Green Acupuncture, Inc.
- Forever In Health
- Forty Carrots
- Foundation Building Materials
- FPL
- FMS Bonds, Inc.
- Freeflight Aviation
- Fresh Market Bradenton
- Front Range Community College- Larimer
- Frontier Communications- Sarasota
- Frontier Farms
- Fuller Construction Group, LLC.
- Future Now Detox Medical Center
- G A Johnson Construction
- Galaxy Aviation of Orlando
- Gallo Chiropractic Office
- Garden of Life
- GAT Airline Ground Support- SRQ
- Gatehouse Management, Inc.
- Gates Construction
- Gateway Charter School
- GBCF Holdings, Inc.
- GE Aviation
- General Electric
- Genesis Business Solutions Inc.
- Genesis HealthCare
- George F Young Survey
- George Young Inc.
- Gerdau
- GetWell Network
- GLE Associates
- Golden Isles Medical Center
- Global Air Ferry
- Global Aviation Holdings
- Global Business Network
- Goff Construction
- Golden Rule Heating and Cooling
- Good Earth Natural Foods
- Grace United Methodist Preschool
- Grand Hyatt Tampa Bay
- Grand Villa Senior Living
- Grant Thornton
- Grassland Enterprises, Inc.
- Great American Natural Products
- Greater Orlando Airport Authority
- Green Construction and Development
- Green Roofing & Waterproofing Technologies
- Gresham Smith
- Groundwork Lawrence
- Gulf Central Builders
- Gulfcoast Legal Aid Services
- Gulfstream Aerospace Corporation
- GYP Walls, Inc.
- Gypsy Crystals Herb & Metaphysical Shop
- Habitat for Humanity
- Halfacre Construction
- Hallmark Aviation Services
- Hamilton Holistic Wellness Center
- Hampton Inn & Suites Bradenton
- Hannaford
- HCA
- HCR Manor Care
- HDR, Inc.
- Health Solutions
- Healthcare and Rehabilitation Services of Southwestern Vermont
- HealthEast Imperial Contracting and Consulting
- Healthplex

- Healthways Inc.
- Healthy Choice
- Heartwood Yoga Retreat
- Hellas Construction, Inc.
- Hensel Phelps Construction Co.
- Herbalife
- Hess Oil Company
- hhgregg Appliances, Inc.
- Highland Homes
- Hillsborough County Aviation Authority
- Hillsborough County Schools
- Hilton Clearwater Beach Resort & Spa
- Hilton Worldwide- Waldorf Astoria
- Hippocrates Health Institute
- HM Events
- Hoar Construction
- Holiday Inn Suites on Clearwater Beach
- Holistic Options Health Care Center
- Home Builders Institute- Jacksonville
- Hubbard Construction
- Human Solutions, Inc.
- Humana Inc.
- Home Security Technology
- Honeycomb America
- Honeywell Aerospace
- Honeywell International
- Hospice of Florida
- Human Capitol Management, LLC
- Humana Cares
- Hurricane Electronics, Inc.
- Hyatt Lost Pines Resort
- Hyatt Place Tampa-Wesley Chapel
- Hyde Park Prime Steakhouse
- Icare Industries Inc.
- IHG - Clearwater
- Image Furniture Services
- Industrial Automation Inc.
- Innisbrook Golf and Resort
- Innotech-Execaire
- Integra Construction Group
- Intercoastal Medical Group - Hyde
- Intertek/PSI, Inc.
- Institute for Integrative Nutrition
- International Aircraft Associates, Inc.
- International Missionary Christian Center
- International Trade Commission
- Intertek/PSI, Inc.
- Isleworth Golf and Country Club
- Italia Brick Oven Restaurant
- J2 Solutions Inc.
- J. C. Newman Cigar Company
- JCR Construction & Services, LLC
- Jacaranda West Golf Course Country Club
- Jackson Memorial Hospital
- Jacobs Engineering Group Inc.
- James A. Haley Veterans Hospital
- Jaspe Incorporacoes LTDA
- Jetblue Airways
- J Lo Builder Inc.
- JMT- Lake Mary
- JMT Engineering
- Job Aire Group, Inc.
- Joe H Tanner Baseball Products LLC
- John Hopkins
- Jon F. Swift
- Jonas Yoder Custom Homes, Inc.
- Jr. Davis Construction Co, Inc.
- JWL Engineers
- Kaiser Permanente
- Kanavas Landscape Management
- Kastner Family Chiropractic
- Kathleen Colorado, MD
- Keylife Concepts Mobile Treatment Therapy
- Kiewit Group Inc.
- Kellstrom Industries
- Kin-Care Services
- Kindred Healthcare
- Kissimmee Gateway Airport
- Knox Cannabis Dispensary
- Kobe Japanese Steakhouse
- Konica Minolta Business Solutions
- Kunuku Boat Bar
- KW Commercial Group South Shore
- LA Fitness
- LA Fitness- Ocoee
- Lake Mary Chiropractor
- Lakeland Regional Medical Center
- Lakeside Health Center
- Lakewood Ranch Medical Center
- Landmark Aviation
- Lane Construction Corporation
- Langdyke Construction



- Largo Medical Center
- Largo Real Estate Advisors Inc.
- Law Office of Modoline Altenor
- Lawson Group
- Leaves & Roots
- Lebolo Construction
- LECOM
- Lee Childrens Hospital
- Lee County
- Lee Health
- Lee Health of Ft Myers
- Leesburg Regional Medical Center
- Legend Homes/Princeton Classic Homes
- Lennar Homes
- Levrac Inc.
- Liberty Aerospace
- Liberty Mutual
- Libyan Airlines
- Life Care Planning Solutions LLC
- Life Extension Nutrition
- Life Time Fitness
- Lifestyle Coaching
- Lily's Organic Market
- LMI Finishing, Inc.
- Life University
- Lighthouse Property Management
- Living Naturally LLC
- Lockheed Martin Aircraft and Logistics Center
- Long Beach Memorial Medical Center: Miller Children's Hospital
- Longevity Wellness Clinic
- Lotus Stress Relief
- Lowe's
- Lufthansa Cargo
- Lufthansa German Airlines
- Lymphedema Treatment Services
- Lyracore Health Alliance
- MA Air National Guard
- MT Design Inc.
- Mainstay Construction
- Maitland Wellness Center
- Manatee County Government
- Manatee County Health Department
- Manatee County Parks and Recreation
- Manatee County Rural Health Services
- Manatee County School Board
- Manatee County Sheriff
- Mandarin Oriental Hotel
- Marathon Engineering Corporation
- Marous Brothers Construction
- Marriott Hotels
- Mars Hill Counseling
- Marshall Area YMCA
- MartinAir
- Mary's Center for Maternal and Child Care, Inc.
- Masco Corporation
- Massage Envy
- Mast Construction
- Matthew Aviation (Flightstar)
- Matthews Book Company
- Max Living
- Maxim Healthcare Services
- Maxxon Energy
- Mayfield Police Department
- MBM Corporation
- McCafferty Brinson Consulting, LLC
- McGuire AFB
- McIntyre Elwell & Strammer GC Inc.
- Medeiros Construction
- Medical University of Americas
- Medicine Talk, LLC
- Menzies Aviation Services
- Meraki Yoga, LLC
- Merchant Bancard & ATM Services
- Metric Engineering
- Miami Air International Inc.
- Miami International Airport
- Microsoft
- Million Air Orlando
- Modern Services
- Modern Tile and Carpet Inc.
- Moffitt Cancer Center
- Mom's Organic Market
- Montefiore School Health Program-  
The Children's Hospital at Montefiore
- Morgan Stanley
- Mosaic Phosphate LLC
- Mosaic Sales Solutions
- Mt. Sinai Medical Center
- Multipar Inc.
- Multivision Inc.
- Murray Masonry

- Muscular Dystrophy Association
- My Fit Foods
- National Airlines
- National College of Natural Medicine
- National Alliance for Hispanic Health
- National Entrepreneur Center
- National Institute of Health
- National Oceanic and Atmospheric Administration
- National Software Management
- National University of Health Sciences
- Native Remedies, LLC
- Natural Essential Oil Based Indulgences
- Natural Nirvana Inc.
- Natural Organics Inc.
- Natural Plan Aero Poche
- Nature's Botanical Pharmacy
- Nature's Sunshine Products, Inc.
- Naturopathica Holistic Health
- Navmar Applied Sciences Corporation
- Navy Exchange
- NCT Rec Center, Inc.
- Neil Gordon and Associates
- NekStream Global, LLC.
- Nestle Purina PetCare Company
- New Castle County Police
- New College of Florida
- New England School of Acupuncture
- New York College of Health Professions
- New York Life Insurance Company
- Newbridge Health & Wellness
- Newsom Eye & Laser Center
- Noel Painting, Inc.
- North Broward Medical Center
- Northeast Utilities
- Northrop Grumman Laser Systems
- Northstar Recovery Services
- Northwest Airlines
- NOVA Southeastern University
- Novo Group, Inc.
- Nutra Metrix
- Nutrimost Sarasota
- Nutrition Wellness Center
- Office of the State Attorney
- Olson Group
- One Hour Heating & Air of Bradenton
- Operative Experience Inc.
- Optum
- Orange County Board of Commissioners
- Orange County Government Facility Management
- Orange County Health Department Orlando
- Orange County Highway Construction Division
- Orange County Public Schools
- Orange County Sheriff's Office
- Orion Engineered Carbons
- Orlando Health
- Orange Lake Resort
- Orange Technical College- Westside
- Orlando Health
- Orlando Health- Pineloch Avenue
- Orlando International Airport
- Orlando Veterans Affairs Medical Center
- Out of Harms Way Farm
- Oviedo Eye Care
- Oya Transport
- PCL Construction Services, Inc.
- Pacific Uniform
- Palm Harbor Homes
- Palmer College of Chiropractic Medicine
- Palmer Ranch Healthcare and Rehabilitation
- P and P Massage
- Parrish Medical Center
- Parsons
- Pasco County Government
- Pasco County Schools
- Passport Health
- Pat Neal Homes
- PCC Aerostructures
- Peace River Wild Life Center
- Pepsi Co. Bottling Center
- Peri Software Solutions
- Perrone Construction
- Personal Physicians of Sarasota
- Pertile Constructors
- PESurv
- Petal Holistic Healing
- PetersenDean Roofing and Solar Systems
- Pfizer
- Pharm Tech
- Phoenix East Aviation
- Physicians Group, LLC
- PGT Innovations

- Pinellas County Public Works
- Planet Fitness
- Planned Parenthood
- Platinum Aviation
- Plug Power
- Polo Club of Boca Raton
- Pooch H2O
- Port Charlotte Middle
- Power & Construction Group, Inc.
- Power Design, Inc.
- PR Access
- Pratt & Whitney
- Preferred Airparts, LLC
- Premiere Finishes, LLC
- Premium Properties Real Estate Services
- Prime My Body
- Primrose Center
- Pritchard Air-Conditioning
- Private Physician Services
- Professional Musician
- Progressive Insurance Riverview
- Project Management Lighting Solutions
- ProLottoPlus, Inc.
- Promise Electric
- Propel Builders
- Property Management & Lighting Solutions
- Pulte Group Homes
- PSA Airlines
- Quality Labor Management
- Quantum Aviation Inc.
- Quantum Construction
- Quest Inc.
- Radiance Health & Beauty
- Rainbow International of St. Petersburg
- Raje Rebate Processing, Inc.
- Ramey Construction & Remodeling
- Randall Mechanical, Inc.
- Raymond Barnes, M.D.
- Raymow Construction Company
- Razorbat International
- RC Associates, LLC
- RCMS
- R. E. Crawford Construction
- Real Biz Solutions
- Reedy Creek Improvement District
- Regent Aerospace Aviation
- Rectrix Aviation
- Relax Me Now, LLC
- Revival Chiropractic
- Rhythmic Touch Therapies, LLC
- Richard's Foodporium
- Richmond American Homes
- Riskas Construction Corp.
- Ritz Carlton
- R. L. James
- Robert Half- Orlando
- RockTenn
- Rockwell Building Systems
- Rollins College
- Roofing By Curry
- Rose Radiology
- Rosen Plaza Hotel and Resorts
- Rough & Finish Carpentry
- Rummel Construction, Inc.
- Russ Hutchings Associates Inc.
- Ryder L&T Solutions Worldwide
- Salon Forty One
- Sandhoff Construction Company
- Sanford Airport Authority
- Sarasota Bay Watch
- Sarasota Bradenton International Airport
- Sarasota County Schools `
- Sarasota Healing Arts
- Sarasota Manatee Airport Authority
- Sarasota Medical Clinic
- Sarasota Memorial Health Care Systems
- Sarasota VA Clinic
- Sarasota YMCA
- Satterfield & Pontikes
- Schneider Construction Inc.
- Schneider National
- School Board of Manatee County
- ScribeAmerica
- S&D Engineering and Construction Inc.
- SDS Design
- Sears
- SeaWorld Orlando
- Second Dock Builder
- Seminole County - Dining Services Dept
- Seminole Exchange
- Seminole State College
- Sentient Jet, LLC
- Serviceair LLC
- Seychelles Organics

- Sheltair
- Sievers Security
- Signature Flight Support
- Sigora Solar
- Sikon Construction Corporation
- Sikorsky Global Helicopter
- Silver Airways
- Simcom Aviation Training
- Simple Wellness LLC
- Siz Construction
- SJM Electric
- Sky Security
- Skylight Solutions
- SkyWest Airlines
- Smith Farm Center for Healing & the Arts
- Smiths Interconnect
- Solar Richmond
- Source GmbH
- Southeast Turbines Corp.
- Southern Agriculture
- Southern Cross Contracting
- Southern New Hampshire Medical Center
- Southern States Engineering & Construction Inc.
- Southwest Airlines- Orlando International Airport
- Southwest College of Naturopathic Medicine
- Southwest Gas
- SPC Construction Group
- Special Nutrition
- Spirit Airlines
- St. Matthews College of Medicine
- St. Petersburg College
- Studio 10 Salon
- Stage Door II, Inc.
- Stan Gusman Physical Therapy
- Stanford Hospital & Clinics
- Star Marianas Air, Inc.
- Stram Center for Integrative Medicine
- State of Florida
- Sterling Manufacturing
- Stucky Chiropractic Center
- Stetson University
- Suffolk Construction
- Sumesh Chandra, MD, PA
- Sun Bridge Healthcare
- Sun Pro Solar
- SunGard Public Sector
- Sunoco Inc.
- Sunshine Transport Solutions Inc.
- Super Value Nutrition
- Superior Solar
- Surterra Wellness
- Surv Tech Solutions- Sanford
- SWAT- Aircraft
- Swissport Cargo Services- Orlando
- Synchrony Financial
- Tallahassee Board of Education
- Tampa General Hospital
- Tampa International Airport
- Target Engineering Group
- Taylor Morrison Homes
- Taylor's Pharmacy
- TBI Airport Management
- TDS Construction
- Team Roofing, Inc.
- Terracon Consultant Inc.
- Tesla- Orlando
- Tesla/Solar City
- Texas Conservation Corps
- Textron Aviation
- Textron Financial Corporation
- The Boston Medical Center
- The Center for Black Women's Wellness, Inc.
- The Center for Mind-Body Medicine
- The City of Clermont
- The City of Port Orange
- The Father's Table
- The Franz Center
- The Glen Ridge on Palmer Ranch
- The Guardian of Health
- The Golf Channel
- The Home Depot - Apopka Store
- The Law Office of Dennis Dean Smejkal
- The Parker Walter Group
- The Spa
- The Terrace
- The Villages Regional Hospital
- Thorton Construction
- Timberland Builders, Inc.
- TNS Specialists
- Toni Milana Massage Therapy

“Three and a half years ago I walked into the school for a tour and immediately knew I was going to attend school at Everglades University. That feeling carried me through, and did not disappoint. The classes I’ve had, the instructors I have gotten to know, and the administration, that has consistently shown they care has been an intricate part of my journey. As I finished up my B.S. in Alternative Medicine, I knew I would not have gotten here without the support of everyone I listed above. So much so, I am now completing my Masters in Public Health Administration!”

*April Cruz, 2021 Bachelor’s in Alternative Medicine /  
Master’s in Public Health, EU Orlando*



- Toshiba Business Solutions
- Transform Your Health PLLC
- Tremco International
- Tri-City Electrical Contractors
- Trust Company of the West
- Tufts University
- TTEC - Teletech
- Two Trails, Inc.
- UCF Foundation
- UDR, Inc.
- UF Health Shands Hospital
- Ulta Kissimmee
- Ultimate Medical Academy
- UNICEF
- Unicon Construction
- United Airlines
- United Drone Services
- United Health Group- Tampa
- United Helicopter
- United Mechanical
- United Natural Foods
- United Parcel Service
- United States Air Force
- United States Air Force Reserve
- United States Army
- United States Army Reserve
- United States Capitol Police
- United States Central Command
- United States Coast Guard
- United States Customs and Border Patrol
- United States Defense Contract Management Agency
- United States Department of Defense
- United States Department of Homeland Security
- United States Department of Veteran Affairs
- United States Marines
- United States Navy
- United States Postal Service
- United States Steel
- United Technologies Aerospace Systems
- Universal Studios
- Universal Studios Orlando
- University Behavioral Center Orlando
- University Medical Center
- University of Bridgeport
- University of Central Florida
- University of Western States
- Upower Inc.
- Urban Decay Cosmetics LLC
- Urban Solar
- US Aluminum
- US Centcom
- US Lumber
- U.S. Water Services
- USIC: Underground Utility
- VA Bay Pines
- VA Paving Company
- Valencia College

- Venetian Dental
- Venice Chrysler
- Venice Dive Center
- Verizon Telecommunications
- Vesco
- Veterans Health Administration
- Visage Dermatology
- Vivint Solar
- Walden University
- Waldrop Engineering
- Wales Group, Inc.
- Walgreens Corporate
- Walmart Stores Inc.
- Walt Disney World
- Walt Disney World Resort
- Waste Management, Inc.
- Watermark Retirement
- Weiler Construction
- WellCare Health Plans – Tampa
- Weller Pools
- Wellness Coaches USA
- Wells Fargo Bank
- Westgate Resort and Spa
- Westin Hills, Corp.
- White Memorial Medical Center
- Whole Foods Market
- Wholesome Tummies
- Wild Ginger Apothecary
- Willis A. Smith Construction, Inc.
- Wilson & Company, Inc.
- Wisconsin Energy Conservation Corp.
- Witt O'Brien's
- W. L. Butler Construction, Inc.
- Women's Health and Healing of the Palm Beaches
- Woodruff & Sons, Inc.
- World of Nutrition
- Wyndham Worldwide
- XpresSpa
- YMCA of Greater New York
- YMCA of Orlando
- Zampell Refractories, Inc.
- Zenalit Yoga & Bodyworks
- 1800-Flowers
- 2 Lyons Aerospace LLC
- 2001 Nutrition Services
- 21st Century Academy of Fine Minds
- 4.22 Organics
- 84 Lumber

Following some unforeseen life-changing events, my time in the Army was cut short. I returned to the civilian world not knowing what path to take. I looked towards the future and what career I could pursue that interested me. Environmental and social issues have always been near and dear to my heart, so I began searching for the perfect fit and I ultimately landed at Everglades University Tampa campus, where I earned my bachelor's in Alternative and Renewable Energy Management and am currently pursuing my Masters in Sustainability. I have received an offer for my dream job as the Traveling Project Manager at a sustainability firm. I remember when I felt I would never get a job that I felt both passionate about and challenged. I received an official offer and will be starting very soon."

*Jean Acevedo, 2022, Bachelor's in Alternative and Renewable Energy Management, EU Tampa*



## EVERGLADES UNIVERSITY AWARDS AND RECOGNITIONS

### 2025

- Ranked #1 Best Online Construction Management Degree Programs; Ranked #4 Best Online Hospitality Management Degree Programs; Ranked #13 Best Construction Management Degree Programs; Ranked #13 Best Master's in Construction Management Degree Programs; Ranked #13 Best Online Master's in Entrepreneurship Degree Programs by Intelligent.com
- Ranked #37 in Top Performers on Social Mobility; Ranked #88 in Regional Universities South; Ranked #156-#205 in Overall Best Online Master's in Business Programs; Ranked #180-#218 in Best Online Bachelor's in Business Programs; Ranked #264-#350 in Overall Best Online Bachelor's Programs; Ranked #272-#355 in Overall Best Online Master's in MBA Programs by US News and World Report
- Ranked #2 Safest College Campus in Florida; Ranked #3 Best Online Colleges in Florida; Ranked #4 Best Test Optional Colleges in Florida; Ranked #6 Colleges with the Best Student Life in Florida; Ranked #6 Best Colleges for Business in Florida; Ranked #6 Top Private Universities in Florida; Ranked #6 Best Small Colleges in Florida; Ranked #10 Best College Locations in Florida; Ranked #18 Best Colleges in Florida; Ranked #25 Colleges with the Best Academics in Florida; Ranked #25 Most Diverse Colleges in Florida; Ranked #10 Best Online Colleges in America; Ranked #17 Safest College Campuses in America; Ranked #56 Colleges with the Best Student Life in America; Ranked #60 Best Colleges for Business in America; Ranked #89 Best Small Colleges in America; Ranked #153 Top Private Universities in America; Ranked #162 Best College Locations in America; Ranked #176 Best Colleges for Environmental Science in America; Ranked #249 Best Test Optional Colleges in America; Ranked #281 Best Colleges in America; Ranked #575 Most Diverse Colleges in America by Niche.com

### 2024

- Ranked #8 MBA programs in South Florida by South Florida Business Journal
- Recognized in the Nation's Top 2024-2025 Military Friendly Schools Silver Status by MilitaryFriendly.com
- Ranked #24 Social Mobility; Ranked #97 Overall Regional Universities South; Ranked #153-186 in Best Online Bachelor's in Business Programs; Ranked #163-213 in Best Online Master's in Business Programs (Excluding MBA); Ranked #260-345 in Best Online MBA Programs; Ranked #262-339 in Best Online Bachelor's Programs by US News and World Report
- President Kristi Mollis Ranked in the 2024 Top 100 Woman-Led Businesses in Florida for the 11th consecutive year by the Women's Edge ranking #22 in the entire state of Florida among both non-profit and for-profit business categories.
- Ranked Best Online Business Degree Programs in America; Ranked #19 Most Popular Colleges in Florida; Ranked #29 Best Value Colleges in Florida; Ranked #45 Best Colleges in Florida; Ranked #146 Most Popular Colleges in the South in the US by Research.com
- Ranked #1 in Safest College Campuses in Florida; Ranked #2 in Best Online Colleges in Florida; Ranked #5 in Best Test Optional Colleges in Florida; Ranked #5 in Best College in Miami Area; Ranked #6 in Colleges with the Best Student Life in Florida; Ranked #6 in Top Private Universities in Florida; Ranked #6 in Best Small Colleges in Florida; Ranked #7 in Best Colleges for Business in Florida; Ranked #8 in Best College Locations in Florida; Ranked #17 in Best Online College in America; Ranked #18 in Best Colleges with the Best Academics in Florida; Ranked #18 in Best Colleges in Florida; Ranked #23 in Most Diverse Colleges in Florida; Ranked #25 in Safest College Campuses in America; Ranked #60 in Colleges with the Best Student Life in America; Ranked #69 in Best Colleges for Business in America; Ranked #128 in Best Small Colleges in America; Ranked #138 in Best College Locations in America; Ranked #186 in Best Colleges for Environmental Science in America; Ranked #192 in Top Private Universities in America; Ranked #330 in Best Test Optional Colleges in America; Ranked #354 in Best Colleges in America; Ranked #407 in Colleges with the Best Academics in America; Ranked #559 in Most Diverse Colleges in America by Niche.com

- Ranked #1 in the Best Online Emergency Management Degree 2023-2024; Ranked Top School for Renewable Energy in Top Green Degrees and Careers 2023-2024; Ranked #4 in Best Business Schools in Florida 2023-2024; Ranked #4 in Best Emergency Management Degree Programs 2023-2024; Ranked #5 in Best Construction Management Degree Programs 2023-2024; Ranked #6 in the Best Online Construction Management Degrees 2023-2024; Ranked #7 in Best Masters in Entrepreneurship Programs 2023-2024; Ranked #8 in Best Masters in Construction Management Schools 2023-2024; Ranked #10 in Best Colleges in Florida 2023-2024; Ranked #11 in Most Affordable MBA Programs in Florida 2023-2024; Ranked #11 in Best MBA Programs In Miami 2023-2024; Ranked #15 in the Best Online Sustainability Degree 2023-2024; Ranked #17 in Best Online Environmental Science Degree Programs 2023-2024; Ranked #25 in Best Online Universities 2023-2024 by BestValueSchools.org
- Ranked #274 in Best Bang for the Buck in the Southeast; Ranked #583 in in Top Master's Universities by Washington Monthly

## 2023

- President Kristi Mollis Ranked in the 2023 Top 100 Woman-Led Businesses in Florida for the 10th consecutive year by the Women's Edge ranking #29 in the entire state of Florida among both non-profit and for-profit business categories
- Ranked among Best Online Hospitality Degree Programs 2023; Ranked among Best International Business Degree Programs 2023 by Forbes
- President Kristi Mollis named 2023 "People to Know" in Palm Beach, FL by Florida Trend Magazine
- Ranked #29 in Top Performers on Social Mobility 2023; Ranked #94 in Regional Universities South 2023; Ranked #160-211 Best Online Master's in Business Programs 2023; Ranked #261-344 Best Online MBA Programs 2023; Ranked #272-359 Best Online Bachelor's Programs 2023 by US News and World Report
- Ranked one of the Best Colleges in America 2023 by Money Magazine
- Ranked #16 Best Online Colleges in Florida 2023 by Intelligent.com
- Ranked #283 in Best Bang for the Buck: Southeast; Ranked #597 in Top Master's Universities by Washington Monthly
- Ranked #1 Safest Campuses in Florida 2023; Ranked #1 Best Online Colleges in Florida 2023; Ranked #4 Best Small Colleges in Florida 2023; Ranked #5 Best Colleges in Miami Area 2023; Ranked #6 Best Test Optional Colleges in Florida 2023; Ranked #7 Colleges with the Best Student Life in Florida 2023; Ranked #7 Top Private Universities in Florida 2023; Ranked #8 Best Colleges for Business in Florida 2023; Ranked #10 Best College Locations in Florida 2023; Ranked #12 Safest College Campus in America 2023; Ranked #16 Best Colleges in Florida 2023; Ranked #17 Best Online Colleges in America 2023; Ranked #22 Colleges with the Best Academics in Florida 2023; Ranked #25 Most Diverse Colleges in Florida; Ranked # 75 Colleges with the Best Student Life in America 2023; Ranked # 93 Best Colleges for Business in America 2023; Ranked #150 Best Colleges in America 2023; Ranked #158 Best College Location in America 2023; Ranked #208 Best Colleges for Environmental Science in America 2023; Ranked #230 Top Private Universities in America 2023; Ranked #349 Best Test Optional Colleges in America 2023; Ranked #371 Best Colleges in America 2023; Ranked #516 Colleges with Best Academics in America 2023; Ranked #540 Most Diverse Colleges in America 2023 by Niche.com

## 2022

- President Kristi Mollis Ranked in the 2022 Top 100 Woman-Led Businesses in Florida for the 9th consecutive year by the Commonwealth Institute ranking #25 in the state.
- Ranked among Best Online Bachelor's Programs; Ranked #10 in Top Performers on Social Mobility; Tied #104-137 for Best Regional Universities South; MBA program was ranked #252-328 in Best Online MBA programs by 2022 US News and World Report
- Ranked #26 for the Best Bachelor's Degree in Florida by UniversityHQ.org
- Ranked #2 in the Top 10 Online Bachelor's in Sustainable Energy for 2022 by OnlineSchoolsGuide.net



- Ranked #30 among Best Online Colleges in America 2022; Ranked #24 among Best Colleges in Florida 2022; Ranked 4th Safest College Campus in Florida 2022; Ranked 34th Safest College Campus in America 2022 by Niche.com
- Ranked #10 in 2022 for Best Accelerated Environmental Science Degree Program by Bachelorsdegreecenter.org
- Ranked #1 Best Online Bachelor's in Aeronautics and Aviation Programs; Ranked #1 Best Online Bachelor's in Environmental Science Programs; Ranked #9 Best Online Bachelor's in International Business Programs; Ranked #12 in Best Emergency Management Degree Programs; Ranked #20 Best Colleges in Florida by Intelligent.com

## 2021

- Hospitality Management Degree Ranked 12th for Best Online Hospitality Management Degrees for 2021: Top Picks by ZDNet
- Ranked #26 in FL for 2021 Best Bachelor's Degree Colleges in FL; Ranked #23 in FL for 2021 Best Master's Degree Colleges in FL by UniversityHQ.org
- Ranked #25 in 2021 for Best Bachelor's in Emergency Management by Bachelorsdegreecenter.org
- Ranked as a 2021 Top Master's University by the Washington Monthly
- Ranked Among the Top Ten of Best Online Colleges in Florida; Master's Degree in Construction Ranked #8; Ranked Among Best 15 Master's in Construction Management Schools; Crisis and Disaster Management degree ranking tied for #1 in the Top 1 Best Online Emergency Management Degrees by BestValueSchools.com for 2021
- Ranked #2 for Best Master's Degree in Entrepreneurship Online; Ranked #5 for Best Bachelor's Degrees in Environmental Management by Study.com
- Ranked in the 2021 Florida's Best Colleges and Universities; Ranked #8 in FL's Liberal Arts Colleges; #12 in FL's Small Colleges; #13 in FL Private Colleges; #19 in FL Affordable Colleges and #23 in FL's Best Colleges by AcademicInfluence.com
- President Kristi Mollis Ranked in the 2021 Top 10 Women-Led Not for Profit Businesses in Florida for the 8th consecutive year by the Commonwealth Institute
- Construction Management Degree Ranked in the Top 50 Construction Management Degree Programs for 2021; Ranked as #18 Among the Top 49 Colleges in Florida; Best for Alternative Medicine; and BS in Crisis and Disaster Management Program Ranked #15 of all schools with "Best Management Focus"; Ranked in the Top 70 Online Bachelor's Degrees in Business Administration for 2021 and also the Best Military Friendly School by Intelligent.com
- Recognized in the Nation's Top 2021-2022 Military Friendly Schools by MilitaryFriendly.com
- Master's in Construction Management Degree Ranked among the 25 Best Master's in Construction Management for 2021 by GreatBusinessSchools.org
- Construction Management Degree Ranked #1 in Florida by Businessdegreecentral.com
- Tied in Ranking #103-133 for Best Regional Universities South; Ranked #26 in Top Performers on Social Mobility by 2021 US News and World Report Best Colleges
- Ranked #1 in Best Fully Online College in the "Top college in America for 50 different rankings" by Stacker using rankings and categories from Niche's 2021 Best Colleges in America list
- Ranked #8 Best Online Colleges In America; Ranked #5 Safest College Campuses in Florida; Ranked #33 Safest College Campus in America; Ranked #60 Best College for Business in America by Niche.com 2021 Best Colleges

## 2020

- Ranked #15 in 2020 for Best Online Bachelor's in Hospitality Management by Bachelorsdegreecenter.org
- President Kristi Mollis named 2020 "People to Know" in Palm Beach, FL by Florida Trend Magazine

- Ranked in the Top Master's Universities by the Washington Monthly September 2020
- Ranked #17 for 2020 Best Online Colleges in Florida; Bachelor of Science Degree in Hospitality Management ranked #10 by Learn.org. for 2020
- Bachelor of Science Degree in Land and Energy Management was recognized in the Top 25 Best Online Bachelor's in Sustainability Studies for 2020 by CollegeConsensus.com
- President Kristi Mollis Ranked in the 2020 Top 10 Women-Led-Not for Profit Organizations in Florida for the 7th consecutive year by the Commonwealth Institute. President Mollis Ranked #3 in the state of Florida
- Ranked as a 2020 Best College by Money Magazine
- Ranked in the Top 25 Best Online Emergency Management Programs for 2020 by ValueColleges.com
- Recognized in the Nation's Top 2020-2021 Military Friendly Schools by MilitaryFriendly.com
- Ranked Among the Top 60 Best Hospitality Management Degree Programs for 2020 by Intelligent.com
- Ranked #42 on Study.com's Best Online Bachelor's Degree Programs
- Ranked #25 for Best Online Colleges in America; Ranked #180 among Safest College Campuses in America; Ranked #190 as a Best College for Business in America by Niche.com 2020 Best Colleges
- Online Master's Degree Ranked #2 in Best Online Master's in Construction Management by OnlineSchoolsReport.com
- Ranked #16 for the Best Online Colleges in Florida by Study.com
- Ranked #4 among Best Online Aeronautics/Aviation Degrees by OnlineSchoolsReport.com
- Tied at Ranking #96-#122 for Best Regional Universities South; Ranked #2 in Top Performers on Social Mobility by 2020 US News and World Report Best Colleges
- Ranked #8 among Top 10 Miami Online Colleges and Degrees in Miami, FL by GreatValueColleges.net
- Ranked #44 for Construction Management; Ranked #52 for Hospitality Management; and Ranked #53 for Business Administration among national colleges and universities for 2020 by Intelligent.com

## 2019

- Ranked #4 Best Online Aeronautics/Aviation Degrees by OnlineSchoolsReport.com
- Ranked #103 America's Best Colleges by the Women's Choice Awards in 2019-2020
- President Kristi Mollis Ranked by the Commonwealth Institute in the 2019 Top 10 Women-Led-Not for Profit Organizations in Florida for the 6th consecutive year. President Mollis Ranked #4 in the state of Florida
- MBA with a Concentration in Construction Management Ranked #5 in the Top 25 Best Online Master's Degrees in Construction Management by OnlineSchoolsReport.com
- Ranked Among the Best Online Bachelor's in Environmental Science by OnlineSchoolsReport.com
- Ranked #52 in Regional Colleges South by 2019 US News and World Report Best Colleges

## 2018

- Ranked #28 for Largest Colleges and Universities; Ranked among Top MBA Programs by the South Florida Business Journal for 2018
- Ranked #28 for Private, Non-Profit Colleges and Universities by Florida Trend 2018
- Ranked as a 2018 Top Baccalaureate College by The Washington Monthly

- Ranked as a 2018 Best College in America by Money Magazine
- Ranked #39 in Regional Colleges South; Ranked #13 in Best Colleges for Veterans; Ranked #11 in Best Ethnic Diversity by 2018 US News and World Report Best Colleges
- President Kristi Mollis Ranked #2 by the Commonwealth Institute 2018 Top 10 Women-Led Not for Profit Organizations in Florida
- Ranked as a 2018 Top 100 Online School by Thebestschools.org

## 2017

- Ranked #16 in Affordable Colleges Offering Degrees Online for Sustainability Jobs by Great Value Colleges for 2017-2018
- Ranked among 100 Best Online Colleges for 2017–2018; Best Online Colleges in Florida; 20 Best Online Bachelor in Business Management Degree Programs by Thebestschools.org
- Ranked #12 in the State of Florida; #59 in the Southeast Region; Top 300 in the Nation by the Women’s Choice Award in 2017-2018

# AiRTIME

AI Responsibly Taught Improves My Education

# QEP

QUALITY  
ENHANCEMENT  
PLAN

## What is the QEP?

The Quality Enhancement Plan is a course of action for institutional improvement that addresses one or more issues contributing to quality enhancement of student learning.

## OBJECTIVES:

- The plan will use generative artificial intelligence (GenAI) with guidance, oversight, and academic integrity.
- Students will use GenAI with rigor and integrity.
- Faculty will feel confident in their students’ ability to responsibly use GenAI in an academic setting.



## **CALIFORNIA DISTANCE EDUCATION STUDENT COMPLAINTS**

### **CALIFORNIA DISTANCE EDUCATION STUDENTS**

Pursuant to California Education Code § 94801.5(b): Non-public higher education institutions that are degree granting, non-profit, and accredited are exempt and need not register with the California Bureau for Private Postsecondary Education.

Everglades University students residing in California that wish to make a complaint may do so through the complaint process below:

A complaint may be filed by writing to DCA or calling DCA's Consumer Information Center (CIC) at:  
California Department of Consumer Affairs Consumer Information Center, 1625 North Market Blvd., Suite N-112  
Sacramento, California 95834

Telephone: (833) 942-1120

[dca@dca.ca.gov](mailto:dca@dca.ca.gov)

